



AGENDA

Committee of the Whole

October 15, 2025

9:00 a.m.

-
- 1. CALL TO ORDER**
 - 2. CHANGES TO AGENDA & ADOPTION OF AGENDA**
 - 3. CONFIRMATION OF MINUTES**
 - 4. DELEGATIONS**
 - 4.1 Edward Gushnowski - 9:15 a.m.
 - 4.2 James McCrimmon - 9:30 a.m.
 - 5. REPORTS FOR DISCUSSION**
 - 6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**
 - 6.1 Division Reports
 - 6.2 Councillor Request Report
 - 7. CLOSED SESSION**
 - 8. OPEN SESSION**
 - 9. MOTIONS ARISING OUT OF THE CLOSED SESSION**
 - 10. ADJOURNMENT**



Committee of the Whole Meeting Minutes

September 10, 2025
9:00 a.m.

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Kevin Bentley, Division 7
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Tara Kuzio, Division 5
Councillor Carl Ogrodnick, Division 6

Administration Present: Pat Podoborzny, Chief Administrative Officer
Jason Warawa, Director of Corporate Services
Norm De Wet, Director of Operations

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 9:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2025-W082

Moved by: Councillor Kuzio

THAT the Agenda for the September 10, 2025 Committee of the Whole meeting be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2025-W083

Moved by: Councillor Wowdzia

THAT the August 14, 2025 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

- 6.1 Divisional Reports
- 6.2 Councillor Request Report

2025-W084

Moved by: Councillor Nafziger

THAT the Divisional Reports and Councillor Request Report be accepted as presented.

Carried

7. CLOSED SESSION

2025-W085

Moved by: Councillor Kuzio

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Access to Information Act* (ATIA) specifically Section 29, Advice from officials, at 9:19 a.m.

Carried

- 7.1 Waste Management
AITA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

- 7.2 Town of Vegreville Recreation Agreement
AITA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

Norm De Wet and Jason Warawa left the meeting at 9:48 a.m.

- 7.3 Municipal Indicators
AITA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization

Norm De Wet entered the meeting at 10:03 a.m.

8. OPEN SESSION

2025-W086

Moved by: Councillor Anderson

THAT the Committee of the Whole meeting revert to open session at 10:19 a.m.

Carried

9. MOTIONS ARISING OUT OF CLOSED SESSION

10. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 10:20 a.m.

Reeve

Chief Administrative Officer



DELEGATION PRESENTATION FORM

Box 550, 4909-50 Street, Vegreville, AB, T9C 1R6 Phone: 780-632-2082
<https://www.minburncounty.ab.ca>

Delegate Information

Name of Organization/Person: Edward Gushnowski

Name of Presenter(s): Edward Gushnowski

Address: _____

Phone Number: _____ Email: _____

☒ I consent to the release of my name in the public agenda package.

Please provide a brief description of the nature of the presentation.

To appeal invoice for fighting fire on April 25, 2025 at 51225RR105

☒ I consent to the documentation being posted publicly unless specifically protected under the *Protection of Privacy Act (POPA)*. Specify supporting documentation.

Documentation of burning permit #2128

Are you requesting a specific action be taken by Council? If so, please provide a brief outline of the request:

Council to consider that this fire to be no fault fire

Does the delegation require any special equipment? (Overhead projector, laptop, etc.)

☐ Yes ☒ No

Please specify _____

Have you reviewed and understood County of Minburn's Council Delegation Information/Guidelines listed below?

☒ Yes ☐ No

Date and Signature

Name: Edward Gushnowski

Date: 09/11/2025

Signature: _____

Confirmation:

Delegations are **not** confirmed until you have been contacted by the County of Minburn with the date and time of your presentation.

Delegation Information / Guidelines (as outlined in County of Minburn Bylaw 1290-19)

9. DELEGATIONS

- (a) *Individuals or groups may request an appointment to be heard by Council as a delegation.*
- (b) *Requests for appointments with Council from individuals or groups shall be made to the CAO in writing or electronically at least seven (7) days prior to a Regular Council or Committee of the Whole meeting.*
- (c) *The request to be heard as a delegation must clearly identify the reason or purpose of the presentation.*
- (d) *After reviewing the request to be heard as a delegation, the CAO will schedule the delegation to be heard by Council at a Regular Council meeting or Committee of the Whole meeting.*
- (e) *The CAO has the authority to deny or postpone delegation requests for any reason, unless otherwise directed by Council.*
- (f) *Presentations shall be limited to fifteen minutes unless prior arrangements and approval have been received by the CAO.*

Collection and Use of Personal Information

Personal information is collected in accordance with Section 4 of the *Protection of Privacy Act (POPA)* and will be used for purposes of managing and administering public hearings, public presentations and open house presentations. If you have any questions regarding the collection and use of your personal information, please email cao@minburncounty.ab.ca.



DELEGATION PRESENTATION FORM

Box 550, 4909-50 Street, Vegreville, AB, T9C 1R6 Phone: 780-632-2082
<https://www.minburncounty.ab.ca>

Delegate Information

Name of Organization/Person: James McCrimmon

Name of Presenter(s): James McCrimmon

Address: _____

Phone Number: _____ Email: _____

☒ I consent to the release of my name in the public agenda package.

Please provide a brief description of the nature of the presentation.

Would Like to meet to present the Request to Add Acreages
to be Allowed in the IAP.
TALK About Having A Force Main Sewer System From the Acreages to the Town
of Vegreville.

☒ I consent to the documentation being posted publicly unless specifically protected under the Protection of Privacy Act (POPA). Specify supporting documentation.

Are you requesting a specific action be taken by Council? If so, please provide a brief outline of the request:

Would Like A Letter of Discussion on the steps & Rough Timeline
For the Project to Be Available to Build.

Does the delegation require any special equipment? (Overhead projector, laptop, etc.)

☐ Yes

☒ No

Please specify _____

Have you reviewed and understood County of Minburn's Council Delegation Information/Guidelines listed below?

☒ Yes ☐ No

Date and Signature

Name: James McCrimmon

Date: 10/08/2025

Signature:

Confirmation:

Delegations are **not** confirmed until you have been contacted by the County of Minburn with the date and time of your presentation.

Delegation Information / Guidelines (as outlined in County of Minburn Bylaw 1290-19)

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**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



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From Date: _____

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Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept	Response	Response Date	Status
CR25-03	2025-ASB003	Coyote Harvest Incentive Program	Operations to investigate and develop a Coyote Harvest Incentive Program policy pending funding from Alberta Professional Outfitters Society	Operations			Ongoing
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Partnership not required with Two Hills, as ALUS Coordinator a independent coordinator. Waiting on response from Coordinator.	19-Aug-25	Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	Partnership not required with Two Hills, as ALUS Coordinator a independent coordinator. Waiting on response from Coordinator.	19-Aug-25	Ongoing