

**COUNTY OF MINBURN NO. 27**

**BYLAW NO. 1358-24**

A BYLAW OF THE COUNCIL OF THE COUNTY OF MINBURN NO. 27, VEGREVILLE, IN THE PROVINCE OF ALBERTA TO AMEND BYLAW NO. 1281-19 AND ALL AMENDMENTS THERETO THAT ESTABLISHES FEES, RATES AND CHARGES FOR VARIOUS SERVICES, GOODS, LICENSES AND PERMITS.

**WHEREAS** Section 191 of the *Municipal Government Act*, Revised Statutes of Alberta (RSA), 2000, Chapter M-26 allows Council to pass a bylaw to amend a bylaw of the municipality.

**AND WHEREAS** the Council of the County of Minburn No. 27 wishes to amend Master Rates Bylaw No. 1281-19 and all amendments thereto that establishes fees, rates and charges for various services, goods, licenses and permits.

**NOW THEREFORE** the Council of the County of Minburn No. 27 in the Province of Alberta, duly assembled, pursuant to the terms of the *Municipal Government Act*, hereby enacts as follows:

**1. TITLE**

1.1 This Bylaw may be cited as the “**Bylaw to Amend Master Rates Bylaw No. 1281-19 amended by Bylaw No. 1298-20 amended by Bylaw No. 1324-21 amended by Bylaw No. 1336-22 amended by Bylaw No. 1345-23**” of the County of Minburn No. 27.

**2. AMENDMENT**

2.1 Schedule “A” of Bylaw No. 1358-24 and all amendments thereto is replaced with Schedule “A”, attached to and forming part of this Bylaw.

FIRST READING .....December 16, 2024  
SECOND READING .....December 16, 2024  
THIRD READING .....December 16, 2024

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Chief Administrative Officer

# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

**Effective January 1, 2025**

CORPORATE SERVICES FEES			
Description	Total Fee	GST*	Additional Information
County Merchandise / Apparel			
T-shirt	\$ 31.50	I	Per shirt
3/4 sleeve	\$ 42.00	I	Per shirt
Hoodie sweater	\$ 52.50	I	Per shirt
County of Minburn County Maps			
Purchased at the County office	\$ 21.00	I	Per Map
County maps mailed	\$ 21.00	I	Per Map (Add \$5.00 for Postage)
Photocopying/Faxing			
Photocopying and faxing	\$ 0.26	I	Per Page (maximum 100 pages)
Returned Item Fee			
Chargebacks, NSF, returned item fee	\$ 35.00	E	Per Occurrence
Tax Certificates/Searches			
Tax Certificate	\$ 25.00	E	Per Certificate
GIS Mapping			
GIS Mapping (no charge for landowners)	\$ 10.50	I	Per 8½" x 11" Sheet
Land (Ortho) Photo (no charge for landowners)	\$ 10.50	I	Per 8½" x 11" Sheet
County Publications			
County History Book	\$ 26.25	I	Each book
County Map Book	\$ 26.25	I	Each book
Freedom of Information & Protection of Privacy (FOIP) Act Fees			
Fees are determined by Provincial Legislation. If the total cost of processing a FOIP request is more than \$150, a 50% deposit is required			
FOIP Requests	\$ 25.00	E	Per request
Preparing and handling a record for disclosure	\$ 6.75	E	Per 15 minutes
Searching, locating and retrieving a record	\$ 6.75	E	Per 15 minutes
Supervising the examination of a record	\$ 6.75	E	Per 15 minutes
Property Assessment Appeal Fees			
Residential and Farmland	\$ 50.00	E	Per parcel
Non-residential	\$ 650.00	E	Per parcel
Tax Penalties			
Property Tax penalties shall form part of the total outstanding balance due and will be applied to the total outstanding balance on the dates specified in Bylaw 1137-99 Addition of Penalties on Current and Arrears of Taxes			
Current Property Taxes including Special Taxes outstanding as of November 1 <sup>st</sup> of the current year	12% Penalty Imposed		
On all Property Taxes including Special Taxes outstanding as of February 1 <sup>st</sup> of the following year and every year thereafter	5% Penalty Imposed		
Tax Recovery			
Division 8 and 8.1 of the Municipal Government Act (MGA)			
Registration of Tax Recovery Notification	\$ 200.00	E	Per roll number
Registration of Tax Recovery Lien	\$ 100.00	E	Per roll number
Properties Advertised for Public Auction	\$ 100.00	E	Per roll number
Preparation of Reserve Price	\$ 300.00	E	Per roll number

* GST Code
I >> GST is Included in Fee
E >> GST is Exempt

# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

AGRICULTURAL SERVICE BOARD (ASB) FEES			
Description	Fee	GST*	Additional Information
ASB Rental Equipment			
Squeeze Chute	\$ 35.00	I	Per Day
Weigh Scale	\$ 50.00	I	Per Day
Tree Planters	\$ -	E	No charge
Shelterbelt Insecticide Sprayer	\$ 30.00	I	Per Day
Trailer Mount Herbicide Sprayer	\$ 30.00	I	Per Day
Custom Work			
Grass mowing, weed notice enforcement, etc.	Current Market Rates (as determined by the County)		
ASB Appeal Fees			
Agricultural Pests Act Appeal	\$ 100.00	E	Per Appeal
Soil Conservation Act Appeal	\$ 50.00	E	Per Appeal
Weed Act Appeal	\$ 500.00	E	Per Appeal

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# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

PLANNING AND COMMUNITY SERVICES FEES			
Description	Fee	GST*	Additional Information
Construction of Pipelines and Burial of Utility Lines Affecting County Road Allowances			
Residential hookup pipeline for Gas Co-ops	\$ 10.00	E	Per crossing
Interconnected pipeline	\$ 100.00	E	Per crossing
Major transmission pipeline	\$ 125.00	E	Per crossing
Burial of residential utility lines in or across County road allowances	\$ -	E	Per crossing
Burial of transmission utility lines in or across County road allowances	\$ 100.00	E	Per crossing
Review of revised plan after approval was given; % of original fee	50%	E	Per crossing
Fees for Approaches to County Roads which are Developed by Energy Resource and Utility Activity			
Utilize existing approach with/without upgrading	\$ 100.00	E	Per approach
Construct new permanent or temporary approach	\$ 100.00	E	Per approach
Review of revised plan after approval was given; % of original fee	50%	E	Per approach
Statutory Plans/Zoning Compliance			
Copy of Land Use Bylaw	\$ 26.25	I	Per copy
Copy of Municipal Development Plan	\$ 26.25	I	Per copy
Copy of Area Structure Plan	\$ 26.25	I	Per copy
Letter of Compliance	\$ 105.00	I	Per letter
File search with written response	\$ 78.75	I	Per lot
Environmental site assessment file search with written response	\$ 78.75	I	Per lot
Written zoning confirmation	\$ 52.50	I	Per lot
Application to amend Land Use Bylaw and/or a Statutory Plan	\$ 500.00	E	Per application submitted
Road Closures/Diversions			
Closure of regular road allowance/road diversion	\$ 1,000.00	E	Old road plans
	\$ 1,000.00	E	Regular plans
Cemeteries			
Purchase of cemetery plot	\$367.50	I	Each
Subdivision Fees			
1st Parcel Out	\$800.00	E	
2 Parcels	\$900.00	E	
3 Parcels	\$1,000.00	E	
Boundary adjustment	\$800.00	E	
Endorsement	\$300.00	E	
Revision after notifications sent out	Half the original fee		
Development Permits			
Dwelling or semi-detached Dwelling	\$ 150.00	E	
Multi-family dwelling	\$ 150.00	E	
Addition to dwelling	\$ 100.00	E	
Accessory building/use/accessory building addition	\$ 100.00	E	

# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

PLANNING AND COMMUNITY SERVICES FEES			
Description	Fee	GST*	Additional Information
Public or institutional development/use	\$ 150.00	E	
<b>Development Permits (<i>continued</i>)</b>			
Sign	\$ 100.00	E	
Home Occupation or Bed and Breakfast	\$ 150.00	E	
Commercial or Industrial Development:			
- Value less than \$250,000	\$200.00	E	
- Value \$250,000 to \$1,000,000	\$250.00	E	
- Value over \$1,000,000	\$300.00	E	
Application which involves notification (variance, discretionary use)	\$100.00	E	In addition to regular fee
Extension request	\$ 50.00	E	Per request
Development commenced prior to permit approval	Double the regular fee		
Revision after decision	Half the original fee		
Subdivision and Development Appeal Board application fees ( <i>\$100.00 of fee will be refunded if appeal is successful</i> )	\$300.00	E	
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# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

OPERATIONS FEES			
Description	Fee	GST*	Additional Information
Dust Control			
Dust control with oil and calcium - Policy OP 9001-02	-	I	Fee is reviewed annually
Road Permits/Agreements			
Field inspection and assessment of roads under agreement	\$ 70.00	E	Per hour for County staff plus any associated engineering costs
Rural Address Signage			
Rural address sign	\$ 50.00	E	Per Sign (Installation included on new signs only)
Geophysical Companies Conducting Exploration Programs as per Policy OP 9026-01-A			
Inspections for seismic activity	\$ 50.00	E	Inspection fee levy for pre and post inspections is \$50.00 per hour to a total of \$200.00 per project
Custom Work (GST Chargable)			
Manpower Rate	Per Hour According to County of Minburn’s Current Salary Grid		
Hourly rates will be charged at one and one-half (1&1/2) times the employee’s basic rate, plus 25% for benefits, administration, etc.			
Equipment Rates	Per Hour as per ARHCA Rates		
Hourly rates charged will be based on the most current edition of the Alberta Roadbuilders & Heavy Construction Association (ARCHA) Equipment Rental Rate Guide			

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# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

#### ***Water, Wastewater and Solid Waste Services***

#### **HAMLET OF LAVOY**

#### **Water, Wastewater and Solid Waste Services**

##### **Description**

Hamlet of Lavoy urban users will pay a monthly fee comprise of two parts, a fixed service charge and a usage charge as follows. (*GST Exempt*)

<b>Commercial Water</b>		<b>Residential Water</b>	
<b>Description</b>	<b>Fee / m<sup>3</sup></b>	<b>Description</b>	<b>Fee / m<sup>3</sup></b>
Usage Charge	\$3.40	Usage Charge	\$3.40
<b>Description</b>	<b>Monthly Fee</b>	<b>Description</b>	<b>Monthly Fee</b>
Fixed Service Charge 1" Line	\$118.35	Fixed Service Charge	\$88.65
Fixed Service Charge 1¼" Line	\$147.76		
Fixed Service Charge 2" Line	\$236.43		

#### **Water Connection and Reconnection Fees for Hamlet of Lavoy Users**

<b>Description</b>	<b>One Time Fee</b>	<b>Description</b>	<b>One Time Fee</b>
Water Connection Fee	\$50.00	Disconnection Fee	\$150.00

Any account that is for a non-water user pays the commercial rate for sanitary sewer.

Commercial usage above normal volumes will be at the sole discretion of the County and will be charged a negotiated rate.

#### **Solid Waste for Hamlet of Lavoy Users**

<b>Description</b>	<b>Monthly Fee</b>	<b>Description</b>	<b>Monthly Fee</b>
Residential	\$13.50	Commercial	\$18.00

Any large commercial or industrial customer will need to negotiate a rate with the County based on the volume of waste to be expected.

#### **Wastewater Charges for Hamlet of Lavoy Users**

<b>Description</b>	<b>Monthly Fee</b>	<b>Description</b>	<b>Monthly Fee</b>
Residential	\$17.85	Commercial	\$24.30

# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

<b><i>Water, Wastewater and Solid Waste Services</i></b>	
<b>HAMLET OF MINBURN WASTEWATER SPECIAL TAX</b>	
<b>Hamlet of Minburn Wastewater Users</b>	
Hamlet of Minburn property owners that are connected to the wastewater system will be levied for the service through a special tax enacted through bylaw which will be established annually.	

<b>REGIONAL WATER SYSTEM</b>	
<b>Rural Residential Users - Usage Charge</b>	
<b>Description</b>	<b>Fee / m3</b>
Usage Charge	\$3.40
Rural users who connect to the ACE regional water system will pay a monthly fee comprising of three parts: service charge, usage charge and ACE regional water system maintenance fee.	

<b>Rural Residential Users - Monthly Service Charges (Based on Service Size)</b>				
<b>Number of Dwellings Served</b>	<b>Service Size (gallons/minute flow)</b>	<b>County Monthly Fixed Charges</b>	<b>ACE Monthly Capital Reserve Fee</b>	<b>Total Monthly Fixed Charges</b>
1	0.5	\$25.00	\$25.00	\$50.00
2	2 at 0.5	2 at \$25.00	\$25.00	2 at \$37.50
2	0.75	\$34.00	\$37.50	\$71.50
3 – 4	1	\$40.00	\$50.00	\$90.00
5 – 7	1.75	\$50.00	\$81.50	\$131.50
8 - 11	2.5	\$70.00	\$125.00	\$195.00
12 – 15	3.5	\$100.00	\$175.00	\$275.00
16-20	4.5	\$127.00	\$225.00	\$352.00

<b>Regional Water Connection Fees</b>	
<b>Description</b>	<b>Fee</b>
One Time Connection Fee to ACE Water Main	Cost as per ACE Water
Disconnection Fee	\$3,000.00
Reconnection Fee	\$1,000.00



# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

<b><i>Water, Wastewater and Solid Waste Services</i></b>	
<b>TRUCK FILL WATER SYSTEM</b>	
<b>Connection Fee for Truckfill Users</b>	
<b>Description</b>	<b>One Time Fee</b>
Water Connection Fee	\$50.00

<b>Bulk Water Rates at Truck Fills</b>		
<b>Description</b>	<b>Fee per m<sup>3</sup></b>	<b>Location</b>
Ranfurly Truck Fill	\$6.76	51231 Range Road 121; NW 13-51-12-W4M
Minburn Truck Fill	\$6.76	50318 Range Road 102; NE 22-50-10-W4M
Lavoy Truck Fill	\$6.76	5128 – 51 Avenue; Block C, Plan 4185R

<b>UTILITY ACCOUNTS</b>	
<b><i>(Excluding Hamlet of Minburn)</i></b>	
<b>Description</b>	<b>Fee</b>
Penalty on unpaid utility bills that remain outstanding after the last business day of the month	1.50% per month on outstanding balance
User requested water meter testing	\$300.00 unless determined to be outside of tolerances specified in Utilities Bylaw

# MASTER RATES BYLAW #1358-24

## SCHEDULE "A"

### COUNTY OF MINBURN FEES, RATES AND CHARGES

*Effective January 1, 2025*

PROTECTIVE SERVICES FEES			
Description	Fee	GST*	Additional Information
<b>Fire Fees</b>			
<b>Response to deliberately set or gross negligent structure fires, wildland fires</b>			
Pumper	\$ 350.00	E	Per Hour
Rescue	\$ 350.00	E	Per Hour
Rapid Attack	\$ 350.00	E	Per Hour
Tender/Tanker	\$ 350.00	E	Per Hour
ATV/UTV	\$ 150.00	E	Per Hour
Command Unit	\$ 185.00	E	Per Hour
<b>Response to Motor Vehicle Collisions</b>			
Pumper	\$ 720.00	E	Per Hour
Rescue	\$ 720.00	E	Per Hour
Rapid Attack	\$ 720.00	E	Per Hour
Tender/Tanker	\$ 720.00	E	Per Hour
Command Unit	\$ 210.00	E	Per Hour
Rates subject to change in accordance with Alberta Infrastructure and Transportation Policy TCE-DC-501.			
<b>Fire Bans/No Fire Permit</b>			
Burning during a fire ban/restriction or without a fire permit	\$ 750.00	E	Per Incident
<b>False Alarms</b>			
1 <sup>st</sup> Callout	\$ 250.00	E	Per Incident
<b>Inspections/Investigations</b>			
Fire Code Inspections and Investigations	\$ 100.00	E	Per Hour
<b>Mutual Aid</b>			
As per the rates defined in the mutual aid agreement with the requesting municipality.			

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