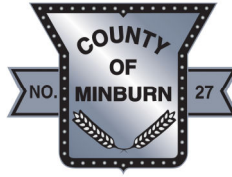


AGENDA

July 20, 2026 – County Council Meeting

Immediately following the Committee of the Whole Meeting

- 1. Call to Order**
- 2. Changes to Agenda and Adoption of Agenda**
- 3. Confirmation of Minutes**
 - 3.1 June 15, 2026 Council Meeting
- 4. Delegations**
- 5. Council Priorities**
- 6. Requests for Decision**
 - 6.1 Subdivision File #08-2026
 - 6.2 Northern Lights Library System (NLLS) 2027 Levy-Proposed Increase
 - 6.3 Rail Safety Week Proclamation
 - 6.4 Draft Policy ASB 2012-01, Agricultural Pest Control
 - 6.5 Yield Sign Installations RR 155 and Twp Road 514, Division 6
 - 6.6 Alberta Central East (ACE) Water Corporation Water Supply Request
 - 6.7 Municipal Land for Sale Tender - Bid Acceptance
 - 6.8 CAO Bylaw No. 1374-26
- 7. Reports**
 - 7.1 Reeve
 - 7.2 Council
 - 7.3 CAO
 - 7.4 Operations
 - 7.5 Planning and Community Services
 - 7.6 Protective Services
 - 7.7 Corporate Services
- 8. Correspondence and Information Items**
 - 8.1 Canadian Food Inspection Agency re Livestock Traceability
 - 8.2 Meeting Request with Minister Williams - RMA Fall Convention 2026
 - 8.3 Vegreville Wildlife Foundation (VWF) Thank You
 - 8.4 Ranfurly & District Recreation & Agricultural Society re Sponsorship
 - 8.5 Gegolick re Landfill Road Safety Concern
 - 8.6 National Police Federation re Call to Action
- 9. Councillor Requests (Information Requests and Notices of Motion)**
 - 9.1 Action Item List
 - 9.2 Notice of Motion
Deputy Reeve Kuzio – RHPAP Conference
- 10. Closed Session**
 - 10.1 BF 72579 Bridge Replacement Funding
ATIA Section 29, Advice from officials
 - 10.2 2026-2028 Auditing Services
ATIA Section 29, Advice from officials
 - 10.3 Viking Health Foundation
ATIA Section 19, Disclosure harmful to business interests of a third party
- 11. Open Session**
- 12. Motions Arising out of the Closed Session**
- 13. Adjournment**



COUNCIL MEETING MINUTES

June 15, 2026

Council Members Present: Reeve Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1 (Microsoft Teams)
Councillor Ray Nedzielski, Division 2
Councillor Allen McCutcheon, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Jerri Ziegler, Division 7

Administration Present: Pat Podoborozny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Corporate Services
Davin Gegolick, Director of Planning and Community Services
Mike Fundytus, Director of Protective Services
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:15 a.m.

2. ADOPTION OF AGENDA

2026-152

Moved by: Councillor Ogrodnick

THAT the June 15, 2026 regular Council meeting agenda be adopted as amended with the additions of 6.11 Minburn Region Emergency Management Exercise and 6.12 Northern Alberta Farm Family Award.

Carried

3. CONFIRMATION OF MINUTES

3.1 May 13, 2026 County Council Meeting

2026-153

Moved by: Councillor Ziegler

THAT the May 13, 2026 regular Council meeting minutes be adopted as presented.

Carried

3.2 June 10, 2026 Special Meeting

2026-154

Moved by: Deputy Reeve Kuzio

THAT the June 10, 2026 Special meeting minutes be adopted as presented.

Carried

Councillor Nafziger attended the meeting at 10:17 a.m.

4. DELEGATIONS

4.1 Innisfree Charter School Society

5. COUNCIL PRIORITIES

2026-155

Moved by: Councillor Nedzielski

THAT the Council Priorities be accepted as information.

Carried

6. REQUESTS FOR DECISION

6.1 Vegreville Hutterite Colony Special Crossing Request

2026-156

Moved by: Deputy Reeve Kuzio

THAT County Council move to approve the Vegreville Hutterite Colony's request to install a culvert within Range Road 135 as per the recommended conditions.

Carried

6.2 Use of County Property for Public Event

2026-157

Moved by: Deputy Reeve Kuzio

THAT County Council move to approve the use of County-owned property in Lavoy for the public Prairie Pickers Market event.

Carried

6.3 Subdivision File #07-2026

2026-158

Moved by: Councillor Nedzielski

THAT County Council move to conditionally approve subdivision file #07-2026 per the recommendations of the report.

Carried

6.4 Volunteer Appreciation BBQ Funding Request

2026-159

Moved by: Councillor Ogradnick

THAT County Council approve a financial contribution of \$500 to the Town of Vegreville in support of the Volunteer Appreciation Barbecue.

Carried

6.5 Fuel Management System Upgrade

2026-160

Moved by: Councillor McCutcheon

THAT County Council approve entering into an agreement with Innoflo Solutions Inc. for the upgrade of the fuel management systems at the County's operations shops in the amount of \$97,317.03, excluding GST, as approved in the 2026 Capital Budget.

Carried

6.6 Bridge Maintenance Tender

2026-161

Moved by: Deputy Reeve Kuzio

THAT County Council award the 2026 Bridge Rehabilitation Program contract to Formula Alberta Ltd. in the amount of \$1,058,938 excluding GST, including engineering and contingency costs, for rehabilitation work on Bridge Files 1000, 1485, 71897, 81828, and 6554.

Carried

6.7 2026 Assessment Review Board Appointments

2026-162

Moved by: Councillor Nedzielski

THAT County Council appoint the following Assessment Review Board (ARB) Officials from the Capital Region Assessment Services Commission for 2026:

- ARB Chairman: Raymond Ralph
- Certified ARB Clerk: Gerry Amorin
- Certified Panelists: Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Roland Merkosky and Raymond Ralph

Carried

6.8 3-Year Operating and 5-Year Capital Spending Plans

2026-163

Moved by: Councillor McCutcheon

THAT County Council approve the 3-year operating spending plan as presented.

Carried

2026-164

Moved by: Deputy Reeve Kuzio

THAT County Council approve the 5-year capital spending plan as presented.

Carried

6.9 Community Recognition Policy

2026-165

Moved by: Councillor Ziegler

THAT County Council approve Community Recognition Policy CC 3015-02.

Carried

6.10 CAO Bylaw No. 1374-26

2026-166

Moved by: Councillor Nedzielski

THAT County Council give first reading to CAO Bylaw No. 1374-26.

Carried

6.11 Minburn Region Emergency Management Exercise

2026-167

Moved by: Councillor Ogradnick

THAT County Council award the tender to IStrategic in the amount of \$22,000 for the regional management exercise.

Carried

6.12 Northern Alberta Farm Family Award

2026-168

Moved by: Deputy Reeve Kuzio

THAT County Council moved that Administration submit the nomination as discussed at the June 15, 2026 ASB meeting to the Northern Alberta Farm Family Award Selection Committee.

Carried

7 REPORTS

- 7.1 Reeve
- 7.2 Council
- 7.3 CAO
- 7.4 Operations
- 7.5 Planning and Community Services
- 7.6 Protective Services

Councillor Nafziger left the meeting at 11:34 a.m.

7.7 Corporate Services

2026-169

Moved by: Councillor Ziegler
THAT Council accepts the reports as presented.

Carried

Reeve Konieczny recessed the meeting at 11:43 a.m.

Councillor Nafziger returned to the meeting at 11:54 a.m.

Reeve Konieczny reconvened the meeting at 11:54 a.m.

8. CORRESPONDENCE AND INFORMATION ITEMS

8.1 Innisfree Charter School Society Support Request

2026-170

Moved by: Councillor Nedzielski
THAT County Council moved to provide a letter of support to Innisfree Charter School Society in their application to form a Charter School.

Carried

- 8.2 Volunteer Appreciation BBQ Invitation
- 8.3 Alberta Municipal Affairs re Provincial Education Requisition Credit
- 8.4 Thank You from Vegreville 4-H Beef Club
- 8.5 Alberta Municipal Affairs re RMA Spring Convention Meeting
- 8.6 Innisfree ATB 30th Anniversary Invitation

2026-171

Moved by: Councillor Ogradnick
THAT Council accept the correspondence as information.

Carried

9 COUNCILLOR REQUESTS (Information Requests and Notices of Motion)

9.1 Action Item List

2026-172

Moved by: Councillor Nedzielski
THAT Council accept the Action Item List as information.

Carried

10 CLOSED SESSION

2026-173

Moved by: Deputy Reeve Kuzio
THAT County Council meet in private to discuss matters protected from disclosure under the Access to Information Act (ATIA) specifically Section 29, Advice from officials at 12:01 p.m.

Carried

10.1 Gravel Extraction Request
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

10.2 Administration Building Rehabilitation Review and Planning
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

10.3 Viking Medical Clinic
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

11 OPEN SESSION

2026-174

Moved by: Councillor Ziegler

THAT County Council move to revert to Open Session at 12:34 p.m.

Carried

12 MOTIONS ARISING OUT OF THE CLOSED SESSION

12.1 Gravel Extraction Request

2026-175

Moved by: Councillor Ogrodnick

THAT County Council deny the request to remove gravel from the undeveloped County road allowance as discussed in Closed Session, and further direct Administration to provide written correspondence to the applicant advising of Council's decision.

Carried

12.2 Administration Building Rehabilitation Review and Planning

2026-176

Moved by: Councillor McCutcheon

THAT County Council approve proceeding with the Administration Building rehabilitation planning project with Premier Fire & Flood in the amount of \$132,734.70 including GST, which includes the required design & engineering, hygienist, and permitting services.

Carried

13 Adjournment

Reeve Konieczny declared the meeting adjourned at 12:36 p.m.

Reeve

Chief Administrative Officer

STRATEGIC PRIORITIES CHART (July 2026)

COUNCIL PRIORITIES

NOW

1. **STRATEGIC PLAN**
2. **ERP CONVERSION PROJECT**
3. **UPDATED HEALTH AND SAFETY MANUAL**

TIMELINE

August 2026
August 2026
October 2026

NEXT

- ADMINISTRATION BUILDING UPGRADES – July 2026
- Contracted Service Delivery Review – December 2026

ADVOCACY

- *Policing Services/Costs (RMA)*
- *Bridge Funding Continuity (RMA)*
- *Reinstatement of Gopher Control (Federal)*
- *On-Farm Slaughter Sales (Provincial)*
- *SL3/SL4 Seniors Facility Support (AHS)*
- *Non-Potable Water Resources for Ag Producers (AEP)*
- *Rural Medical Services (RMA)*

ADMINISTRATIVE INITIATIVES

OFFICE OF THE CAO

1. Privacy Management Program Implementation – September 2026
2. Policy and Bylaw Review – September 2026
3. **STRATEGIC PLAN – August 2026**
4. Non-profit and Society Agreement Review- August 2026
5. Town of Vegreville Recreation & Waste Agreements – August 2026
6. RMA District 5 Meeting - September 2026

CORPORATE SERVICES

1. **ERP CONVERSION PROJECT – August 2026**
2. Privacy Impact Assessment ERP – September 2026
3. Job Description/Hire Corporate Services Position – August 2026
4. Update Procurement Policy – August 2026
5. Update IT Policy – August 2026
6. Update HR Handbook – August 2026
7. Preliminary Budget 2027 – November 2026
8. Sharepoint Evaluation & Road Map Project – September 2026

Planning and Community Services

1. Update Rural Broadband Policy – August 2026
2. **Automated DP Permitting Implementation – September 2026**
3. Update Social Media and Communications Policy – September 2026
4. New Cemetery Signage – October 2026
5. New Business Recognitions – November 2026
6. Crossroads Regional Investment Readiness Project – June 2027

Protective Services

1. **UPDATED HEALTH AND SAFETY MANUAL – October 2026**
2. Bylaw Enforcement Role – Ongoing
3. Fire Fighter Recruitment – Ongoing
4. VILLAGE FIRE SERVICE AGREEMENTS - August 2026
5. Firefighter Training Review - September 2026

OPERATIONS

1. Operations Shop Concept Investigation –needs strategic plan from Council
2. Project Implementation (Construction, bridges, oiling, gravel, and dust abatement)
3. Admin Building – Asset renewal: ongoing
4. Equipment Planning – August 2026
5. Draft Bylaw – Unauthorized use of County lands – August/September 2026
6. Asphalt Asset Management Plan – July 2026

AGRICULTURE & UTILITIES

1. Circular Materials – October 2026
2. Minburn Lagoon Assessment – July 2026
3. Summer Project rollout – July 2026
4. Lavoy Lagoon – Vegetation Removal – July 2026
5. Roadside Mowing – August 2026

CODES:

BOLD CAPITALS = Now Priorities; **CAPITALS** = Next; *Italics* = Advocacy; Regular Case = Operational Strategies

2 – 3 Year OUTLOOK

1. Service Level Review – **Infrastructure replacement and maintenance**
2. Facility Review – **Costing, replacement, ongoing maintenance**



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____

File Number:	08-2026
Legal:	NW 24-52-12-W4M
Owner(s):	Austyn and Conrad Fowler
Applicant:	Krawchuk Land Surveys Ltd.
Date Application Deemed Complete:	June 5, 2026
Decision Due Date:	August 4, 2026
Existing Use:	Agricultural
Proposed Use:	Rural Residential
Gross Area:	63.88 Ha (157.9 ac)
Proposed Area:	Lot 1, Block 1 – 4.28 Ha (10.6 ac)
Zoning:	A: Agricultural District
Division:	4

B. DESCRIPTION OF PROPOSAL:

The subject property is located on the NW 24-52-12-W4M in Division 4 approximately 11 km north of Ranfurly on Twp Rd 524 and Rge Rd 121. The applicant proposes to separate the existing yard site from the quarter. Proposed Lot 1 is 4.28 Ha (10.6 ac) and contains the dwelling and several outbuildings. The remnant parcel contains an old gravel pit and is primarily treed with pasture and several wetlands.

Access to both the proposed Lot 1 and the remnant parcel is via existing approaches off Rge Rd 121. Road widening has been dedicated to Rge Rd 121 but not towards Twp Rd 524.

C. NOTIFICATION:

Adjacent property owners and agencies were notified on June 8, 2026 – no objections.

D. COMPLIANCE:

The existing private sewage disposal system (pump-out) was installed in 2010 without obtaining permit approval. Aside from this, the proposed subdivision complies with the Matters Related to Subdivision and Development Regulation and all applicable statutory plans.

E. RESERVES:

Pursuant to Section 663(b) of the *Municipal Government Act*, reserves are not required.

F. RECOMMENDATION

That the proposed subdivision application be **approved**, subject to the following conditions:

1. That prior to endorsement, a registerable instrument be prepared by an Alberta Land Surveyor and submitted to the County, and the registerable instrument shall be in conformance with the approved tentative plan of subdivision.
2. That the registered owner(s) enter into a development agreement by way of Caveat with the County of Minburn pursuant to Sections 661 and 662 of the Municipal Government Act, 2000 as amended, pertaining to the provision of land for future road widening as required.
3. That prior to endorsement of the registerable instrument, the registered owner/applicant must provide documentation to the County indicating that the existing on-site private sewage disposal system is approved in accordance with the Alberta Private Sewage Disposal System Regulation (AR 229/97).
4. That all outstanding property taxes (including the current year's taxes in full) are to be paid pursuant to Section 654 of the Municipal Government Act, 2000 as amended.

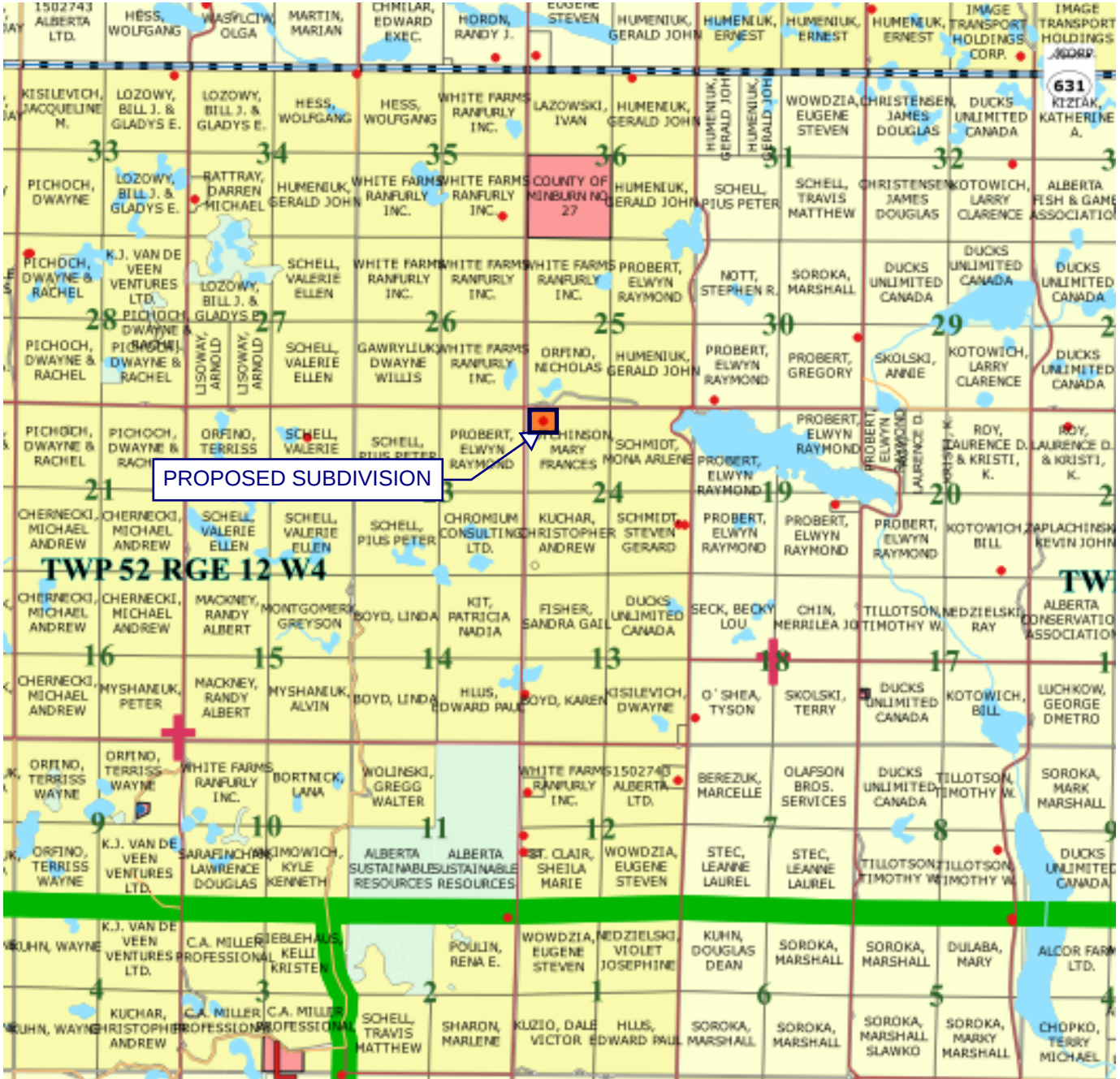
Information Items (these are not conditions of approval):

1. That a development permit application is required for any proposed future development of the subject lot (ie. Addition, change in use, Accessory Building, etc.). Please contact the County of Minburn Planning department at planning@minburncounty.ab.ca for further information.
2. That the necessary Safety Code Permits, which include building, plumbing, electrical, gas and private sewage permits would be required prior to any and all new construction, alteration, or change in use or occupancy of a building on-site. Please contact the Inspections Group for further information on Safety Code Permit requirements.
3. Pursuant to condition #3, above, a private sewage disposal system permit application is required to ensure the existing private sewage disposal system conforms to the Alberta Private Sewage Disposal System Regulation (AR 229/97). Please contact The Inspections Group at 1-866-554-5048 to discuss application requirements.
4. That registration of the proposed subdivision at the Land Titles office may result in a change in the assessment of proposed Lot 1, Block 1. Please contact Municipal Assessment Services at 780-939-3310 with regards to any questions about assessment.
5. The proposed subdivision may be affected by a permanent, naturally occurring body of water or watercourse. The Province has an interest in the Crown ownership of Provincial waterbodies/or Public Land boundaries in Alberta. **Development or water diversion may not occur in waterbodies including wetlands, watercourses, or Public Lands without prior consultation and approval from Alberta Environment and Protected Areas.** If you have any questions about development on or near water bodies, watercourses, or public land please contact Alberta Environment and Protected Areas prior to undertaking any activity (including construction of a private driveway) within or near the lake/wetland.
6. That approval of this application does not excuse the applicant from ascertaining and complying with the requirements of other municipal bylaws, easements, environmental reserve easements, covenants, conservation agreements, development agreements, or Provincial or Federal statutes, regulations, licenses or codes or standards of practice.

G. ATTACHMENTS:

- ◆ Location plan
- ◆ Tentative Plan of Subdivision
- ◆ Inspection Summary

Location Plan



TENTATIVE PLAN
SHOWING PROPOSED SUBDIVISION WITHIN
N.W.1/4 SEC.24 TWP.52 RGE.12 W.4 M.
COUNTY OF MINBURN NO.27



- Notes:
- Preliminary survey conducted on March 5th, 2026 and March 18, 2026, dimensions and areas are more or less and **subject to change**.
 - Distances are in metres and decimals thereof.
 - Aerial imagery: © Microsoft Corporation © Digital Globe
 - Location of low/wet areas derived from aerial imagery dated 25 Jan 2014 - 19 Oct 2023

Table of Offsets:	
Pumpout to Boundaries:	
N -	88.8
E -	100.5
S -	111.2
W -	113.3
Pumpout to:	
Water well -	73.3
House -	56.2

TENTATIVE PLAN
SHOWING PROPOSED SUBDIVISION WITHIN
N.W.1/4 SEC.24 TWP.52 RGE.12 W.4 M.
COUNTY OF MINBURN NO.27



- Notes:
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Table of Offsets:	
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N -	88.8
E -	100.5
S -	111.2
W -	113.3
Pumpout to:	
Water well -	73.3
House -	56.2

June 24, 2026

NW 24-52-12-W4M

Photos by Davin Gegolick

Drone photo of proposed Lot 1 from Twp Rd 524/Rge Rd 121 intersection facing east: existing approach off Rge rd 121 provides access to proposed Lot 1. Proposed Lot 1 contains the dwelling, treed area, and some outbuildings. Proposed remnant parcel is generally treed pasture.



Facing SE: proposed remnant parcel is rolling with trees/grassy pasture.



Facing west: proposed Lot 1 boundary follows the existing fence line.



Outbuilding NW of dwelling which appears to have had an open-ended lean-to constructed (no concerns)



Existing water well within proposed Lot 1, SW of the dwelling.



Septic pump out east of the tree line entrance to proposed Lot 1 (no PSDS approval) located on a slight grade. Dwelling can be seen in the background behind tree.



Existing approach off Rge rd 121 provides access to the proposed remnant parcel (appears to be an old gravel pit and access to abandoned well).



Inspection Summary:

- Topography – rolling
- Soil characteristics – clay/loam
- Nature of vegetation and water – cultivated farmland, trees within proposed lot 1. Several low/wet areas throughout the quarter.
- Private Sewage/water well – confirmed by existing septic pump out and water well.
- Use of land in the vicinity – agricultural, rural residential – no compatibility issues.



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____



5616 – 48 St, Postal Bag 8, Elk Point, AB, T0A 1A0
Tel 780-724-2596 Fax 780-724-2597

June 10, 2026

Pat Podoborozny
County of Minburn No. 27
PO Box 550
Vegreville, AB
T9C 1R6
cao@minburncounty.ab.ca

Pat Podoborozny,

The Northern Lights Library System Board has reviewed and presented the Draft 2027 budget and will be seeking final approval at the upcoming August Board meeting.

The proposed budget includes a 1.5% levy increase for Municipalities and a 0.9% increase for Library and/or their boards. This distinction recognizes that most municipalities with library boards already contribute directly to local library operations. Applying the same increase to both funding groups would result in libraries and library boards having to use a greater portion of their provincial operating grants to cover levy increases, reducing the funding available to support local library services and programming and increasing the need to find additional funding elsewhere.

Northern Lights Library System's agreement stipulates that we use the same population list to assess the membership levy that the provincial government uses to calculate library operating grants. At this time, we anticipate that the province will continue to use the 2019 population figures for calculating library operating grants, including Northern Lights Library System's grant.

Therefore, your population for purposes of the 2027 library system levy is 3188.

2027 Levies:

\$5.63 per capita – Municipality

\$5.60 per capita - Library

\$11.26 per capita – Municipality without Library Board

The total levy for 2027 equals \$35,896.88 from the County of Minburn.

Do **NOT** remit payment at this time; the invoice will follow in December.

You may contact your Northern Lights Library System Board representative if you have any questions.

A copy of the proposed budget is available from your Northern Lights Library System Board representative.

James MacDonald MLIS, EMBA

Executive Director | Northern Lights Library System

E jmacdonald@nlls.ab.ca | www.nlls.ab.ca

P 780.545.5072

Our workplace is situated on Treaty 6 territory, the traditional lands of First Nations and Métis peoples.



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

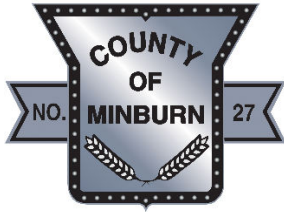
Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____



Policy

Proclamations and Recognition

Policy Number: CC 3012-02

Supersedes Policy Number: 3012-01-A

Approved by Council: July 21, 2025 **Next Review Date:** 2029

Resolution No: 2025-192 **Last Review Date:** September 13, 2023

POLICY STATEMENT

Council recognizes the importance of public awareness campaigns that enhance community awareness and spirit which positively impact the County of Minburn and its residents.

PURPOSE

The purpose of the policy is to establish the process and criteria for the issuance of Proclamations and Recognition messages.

DEFINITIONS

County means the County of Minburn No. 27.

Council means the Reeve and Councillors, as a whole, duly elected in the County that hold office at that time.

Councillor means a member of Council, including the Reeve.

Reeve means the Chief Elected Official.

CAO means the Chief Administrative Officer of the County of Minburn No. 27.

Proclamation means a formal or official announcement or declaration recognizing the importance of a charitable cause or event, an arts or cultural celebration, or a public awareness campaign typically on a specific day, week, or month.

Recognition means an event/celebration worthy of an announcement or message recognizing the importance of the event/celebration via social media, letter of recognition or certificate.

GUIDELINES

1. Proclamations are issued to charitable and non-profit organizations to increase public awareness of a particular cause, promote the health and well-being of the community, and promote County initiatives of significance to County residents.
2. Proclamations are to meet the objectives or causes and activities that interest the community as a whole. Where an interest to the community as a whole is not clearly indicated or where a new issue is presented, the Reeve may direct a request for Proclamation to Council for consideration.
3. The County may work together with groups, organizations, municipalities proclaiming the same cause. A Proclamation will be prepared together and presented with the broadest message.
4. Charitable or Non-for-Profit Organization requests for Proclamations must:
 - a) Provide the request in writing at least three (3) weeks prior to the Council or Committee of the Whole meeting date.
 - b) The request for Proclamation is subject to the Proclamation Criteria as outlined in this policy.
 - c) The CAO's office must review all Proclamation requests and make a recommendation to the Reeve once criteria outlined in this policy is met.
5. The Reeve will sign all Proclamations acknowledging the significance of the event/celebration.
6. At the discretion of the Reeve, consideration will be given to offering Recognition to groups which do not receive a Proclamation but are worthy of acknowledgement.

PROCLAMATION CRITERIA

1. Proclamations may promote a:
 - a) public awareness campaign
 - b) charitable fundraising campaign
 - c) arts and culture celebration
 - d) special honour for an organization or individual.
2. If the proclamation is based on the request of an organization, that organization must have a community presence.
 - 2.1 A request for Proclamation will not be considered if it:
 - a) is political, personal conviction or religious in nature
 - b) has commercial or profit-making purposes
 - c) involves hatred, violence, discrimination, or racism
 - d) is inflammatory, obscene or supports contentiousness or divisiveness in the community
 - e) is contrary to County bylaws or policies
 - f) is not related to the community and does not benefit residents.

- 2.2 Organizations requesting a Proclamation are responsible for:
- a) the composing and printing of the Proclamation
 - b) making arrangements with local media to advertise the Proclamation
 - c) the costs of having the Proclamation advertised
 - d) organizing related activities and all associated costs
- 2.3 The County does not incur any expenses relating to the advertising or promotion of Proclamations unless the Proclamation is initiated by the County.

3. PROCLAMATION

- 3.1 The County will recognize and acknowledge annual significant celebrations with a Proclamation for:
- a) National Volunteer Week
 - b) Alberta Rural Health Week
 - c) Senior Citizen's Week
 - d) Farmer's Day
 - e) Fire Prevention Week

4. RECOGNITION

- 4.1 The County will acknowledge annual significant celebrations with Recognition for:
- a) Administrative Professionals' Day
 - b) Canada's Agriculture Day
 - c) International Firefighters' Day
 - d) Mental Health Week
 - e) Small Business Week
 - f) National Public Works Week
 - g) Economic Development Week
 - h) Emergency Preparedness Week



English

RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

WHEREAS Rail Safety Week is to be held across Canada from September 21 to 27 2026;

WHEREAS, 252 railway crossing and trespassing incidents occurred in Canada in 2025; resulting in 69 avoidable fatalities and 60 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

Please answer this question.

Please write the name of the town or municipality that is signing this proclamation:

County of Minburn

Please answer this question.

It is proposed by (first name & last name):

Seconded by (first name & last name):

--

Contact email:

--



Council Request for Decision (RFD)

Title: _____

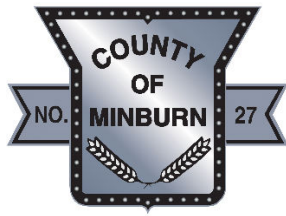
Meeting Date: _____ Department: _____

Recommendation:	
Background: ☐ See Appendix	
Legislative Guidance: ☐ Provincial ☐ Municipal ☐ None <i>Details:</i>	Council Priorities Chart: ☐ Yes ☐ No <i>Details:</i>
Previous Council Direction:	
Financial Implications: ☐ Capital ☐ Operations ☐ Other <i>Details:</i>	
Communication and Engagement:	
Implementation Timeline:	
Attachments:	

Prepared By: _____ Reviewed By: _____



RFD Appendix



Policy

Agricultural Pest Control

Policy Number: ASB 2012-01

Supercedes Policy Number: NEW

Approved by Council: TBD

Next Review Date: 2030

Resolution No: TBD

Last Review Date: N/A

POLICY STATEMENT

County of Minburn recognizes the potential severity of damage from agricultural pests and nuisances and will allocate resources through the annual budget process and ASB Grant Program to fulfill its duties under the *Agricultural Pests Act*.

PURPOSE

As part of the Agricultural Service Board (ASB) Grant Program, participating municipalities are required to have policies and procedures in place to establish their service levels related to the *Weed Control Act*, *Agricultural Pests Act*, *Soil Conservation Act*, and the *Animal Health Act*.

DEFINITIONS

Agricultural Nuisance means the species listed as nuisances in the *Agricultural Pests Act*.

Agricultural Pest means the species listed as pests in the *Agricultural Pests Act*.

County means the County of Minburn No. 27.

Pest Control Notice means a notification sent to affected landowners, requesting the control of an Agricultural Pest.

Pest Management means the monitoring, documentation, prevention, and control of an Agricultural Pest and/or Agricultural Nuisance.

RGS means Richardson's Ground Squirrels.

Wildlife Damage means the damage caused to agricultural crops due to wildlife activity.

Agricultural Fieldman means the individual designated by the County to administer and enforce pest management activities under the *Agricultural Pests Act*.

GOA means the Government of Alberta.

PMD means the Pest Management Directorate of Health Canada.

GUIDELINES

1. For all Agricultural Pests and Agricultural Nuisances, the County will provide education and awareness of proper pest management strategies.
2. The County will conduct pest management activities to monitor, document, and prevent the spread of agricultural pests, as outlined in the *Agricultural Pests Act*.
3. The Agricultural Fieldman, with direction from the GOA, will conduct monitoring surveys for the detection and monitoring of insect pests including Grasshoppers, Bertha Army Worms, and other insect species listed in the *Agricultural Pests Act*.
4. The County will investigate and respond to complaints of coyote predation of livestock from producers within the County and, where warranted, coordinate with the GOA or a licensed pest control operator to address confirmed predation issues.
5. The County will assist residents to trap magpies, porcupines, raccoons, and skunks by providing traps and trapping guidance upon request.
6. Subject to authorization from Health Canada's Directorate, and GOA, the County will distribute Strychnine products to eligible agricultural producers for the purpose of controlling RGS. Distribution records shall be maintained in accordance with applicable regulatory requirements.
7. The County will participate in the GOA's Wild Boar Program, including reporting sightings, supporting control operations, and promoting public awareness of wild boar risks.
8. The County will participate in the GOA's Rat Control Program, including conducting inspections, issuing Pest Control Notices to non-compliant landowners, and reporting rat activity to the GOA.
9. The County will assist producers with preventing wildlife damage.
10. Residents and producers may report pest concerns or request assistance by contacting the Agricultural Fieldman at the County office.



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____





Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____



RFD Appendix



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____

2026 Municipal Land for Sale - Tenders Received

Property	2026 Assessed Value	Property Details	Bid
Lots 13-15, Block 6, Plan 8103S (Ranfurly)	\$29,970	18,000 Square Foot Lot with Older Mobile Home	\$ 15,550.00
			\$ 7,500.00
			\$ 10,000.00
Block 7, Plan 5450CL (Minburn)	\$33,760	4.020 Acre Lot	\$ 10,000.00
Lot 23, Block 4, Plan 949Q (Lavoy)	\$12,970	6,250 Square Foot Lot	\$ 5,500.00
			\$ 3,200.00



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

Details:

Council Priorities Chart:

☐ Yes ☐ No

Details:

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____

COUNTY OF MINBURN NO. 27

BYLAW No. 1374-26

A BYLAW OF THE COUNTY OF MINBURN NO. 27, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER.

WHEREAS Section 205 of the *Municipal Government Act* provides that every council must establish, by bylaw, a position of Chief Administrative Officer to carry out the responsibilities listed under the *Municipal Government Act*;

AND WHEREAS Section 207 of the *Municipal Government Act* prescribes a Chief Administrative Officer's responsibilities and Section 208 of the *Municipal Government Act* prescribes a Chief Administrative Officer's major administrative duties;

AND WHEREAS Section 202 of the *Municipal Government Act* provides that where the *Municipal Government Act*, another enactment, or a bylaw requires or authorizes a municipality to do something but does not specify who in the municipality may do it, or when a municipality wishes to exercise its Natural Person Powers, then the thing may be done, or the Natural Person Powers may be exercised by the Chief Administrative Officer, unless the council specifies otherwise;

AND WHEREAS Section 203 of the *Municipal Government Act* provides that a council may, by bylaw, delegate any of its powers, duties, or functions under the *Municipal Government Act* or any other enactment or a bylaw to any person, unless an enactment or bylaw provides otherwise;

AND WHEREAS the Council of the County of Minburn No.27 deems it expedient and advisable to delegate to the Chief Administrative Officer certain powers, duties, and functions;

AND WHEREAS pursuant to the provisions of the *Agricultural Pests Act*, the *Weed Control Act*, the *Soil Conservation Act*, the *Alberta Environmental Protection and Enhancement Act*, the *Forest and Prairie Protection Act* and the *Emergency Management Act*, a local authority must appoint sufficient municipal officers to carry out the provisions of those statutes; and

AND WHEREAS pursuant to the *Access to Information Act*, a council must, by bylaw, designate a person or group of persons as the head of the local public body and may set fees required to be paid for services; and

NOW THEREFORE the Council of the County of Minburn No. 27 in the Province of Alberta, duly assembled, enacts as follows:

1. TITLE

- 1.1 This Bylaw may be cited as the "**Chief Administrative Officer (CAO) Bylaw**" of the County of Minburn No. 27.

2. PURPOSE

- 2.1 The purpose of this bylaw is to establish the position of the Chief Administrative Officer of the Municipality pursuant to the *Municipal Government Act*, RSA 2000, c. M-25 or any successor legislation and to confirm the power of delegation to the Chief Administrative Officer granted, inter alia, pursuant to the *Municipal Government Act*, RSA 2000, c. M-25.

3. DEFINITIONS

- 3.1 Unless otherwise specified, words used in this Bylaw have the same meaning as defined in the Act.
- 3.2 **Act** means the *Municipal Government Act*, RSA 2000, c M-25 as amended or any successor legislation.

- 3.3 **Chief Administrative Officer** or **CAO** means the Chief Administrative Officer of the County, or delegate.
- 3.4 **Claim** means any demand, action, or proceeding regardless of whether the legal process has commenced, where damages, compensation, or other remedy is sought.
- 3.5 **Council** means the Reeve and Councillors as a whole, duly elected in the County that hold office at that time.
- 3.6 **County** means the County of Minburn No. 27.
- 3.7 **Emergency Expenditure** means an expenditure that could not have reasonably been anticipated and must be made to address a present or imminent event that is adversely affecting, or could adversely affect, the health, safety, or welfare of people, or is or may reasonably be expected to cause damage to property or the environment.
- 3.8 **Employee** means any persons employed with the County on a permanent, non-permanent, full-time or part-time basis; including all firefighting, management and staff engaged through an employment contract.
- 3.9 **Natural Person Powers** means the capacity, rights, powers, and privileges of a natural person as limited in the Act.
- 3.10 **Reeve** means the member of Council elected or appointed by Council to serve as its chief elected official, as defined in Section 150 of the *Municipal Government Act*.

4.0 INTERPETATION

- 4.1 Any reference in this Bylaw to any provincial legislation shall include all amendments, regulations, and any successor legislation.
- 4.2 In the event that this Bylaw conflicts with any other bylaw or resolution of Council, this Bylaw shall prevail.
- 4.3 Where there are conditions specified to be met in order for the CAO to exercise their authority and those conditions are not met, the authority reverts to Council.
- 4.4 The exercise of any power, duty, or function pursuant to this Bylaw is subject to any specific Council direction.
- 4.5 If a provision in this Bylaw limits the exercise of the power to approve agreements or settlements based on term or monetary limits, or both, then:
 - a) term limits include all options, extensions, and renewals; and
 - b) monetary limits are calculated as the total amount payable by or to the County in Canadian funds, including all taxes, charges, and disbursements.

5. CHIEF ADMINISTRATIVE OFFICER

- 5.1 The position of Chief Administrative Officer (the "CAO") is established.
- 5.2 Council must by resolution appoint an individual to the position of Chief Administrative Officer.
- 5.3 The CAO's terms and conditions of employment, including remuneration, must be set out in an agreement between the CAO and the County that is satisfactory to Council and not inconsistent with any provision of the Act or this Bylaw and executed by the Reeve on behalf of the County.

- 5.4 The CAO may exercise all of the powers, duties and functions of a designated officer of the County if:
- a) no position of designated officer has been established by Council;
 - b) the position of designated officer is vacant; or
 - c) the power, duty, function or other thing relating to the designated officer has not been assigned to any designated officer by Council.
- 5.5 The CAO may delegate any or all the CAO's powers, duties, or functions, including the power to further delegate those powers, duties, or functions, to an Employee.
- 5.6 Despite any delegation of authority by the CAO to an Employee, the CAO remains responsible to Council for the exercise of any power, duty, or function under the Act or any other enactment or a bylaw.
- 5.7 If the CAO is temporarily absent or otherwise unable to perform the CAO's powers, duties, or functions, the CAO may designate an Employee as the Acting CAO and when so designated, the Acting CAO will perform the CAO's powers, duties, and functions.
- 5.8 If the CAO does not designate an Acting CAO in accordance with Section 5.7 of this Bylaw, then Council may do so.
- 5.9 If a vacancy occurs in the position of CAO, then Council must by resolution appoint a person to be an interim CAO and in such case all the provisions of this Bylaw will apply equally to the interim CAO.

6.0 GENERAL POWERS, DUTIES, AND FUNCTIONS

- 6.1 The CAO has all the powers, duties, and functions of a Chief Administrative Officer under the Act or any other enactment or a bylaw.
- 6.2 Where the Council has established a policy, the CAO must not take actions contrary to that policy.
- 6.3 The CAO is granted the authority to exercise Natural Person Powers with respect to the operations and administration of the municipality where authorized by this Bylaw or by Council.
- 6.4 As the administrative head of the County, the CAO is responsible for managing the County's Employees and resources, including:
- a) establishing the structure of departments, including adding, merging, and eliminating departments, and establishing the managerial hierarchy;
 - b) approving the terms and conditions of employment for Employees;
 - c) supervising, directing, and reviewing the performance of all Employees, including hiring, firing, disciplining, terminating, demoting, and transferring all Employees;
 - d) approving policies, standards, manuals, and guidelines applicable to the operation and administration of the County and its Employees;
 - e) establishing administrative and operational plans, goals, and performance measures; and
 - f) conducting audits, investigations, and studies of the County's operations.
- 6.5 The CAO is authorized to appoint:
- a) Inspectors under the *Agricultural Pests Act*;
 - b) Inspectors under the *Weed Control Act*;
 - c) Soil Conservation Officers under the *Soil Conservation Act*;

- d) Inspectors and Investigators under the *Environmental Protection and Enhancement Act*; and
 - e) Agricultural Fieldmen under the *Agricultural Service Board Act*.
- 6.6 The CAO is authorized to grant an application for a leave of absence without pay to an Employee who wishes to be nominated as a candidate in an election to be held for the County, in accordance with Section 22 of the *Local Authorities Election Act*.
- 6.7 The CAO is authorized to execute agreements and other negotiable instruments on behalf of the County, acting alone, for administrative or operational matters within the CAO delegated authority or as otherwise authorized by bylaw or resolution of Council.
- 6.8 The CAO may direct that the signatures of the CAO, Reeve, Deputy Reeve, designated officers, or Employees with delegated signing authority be printed, lithographed, or otherwise reproduced.
- 6.9 The CAO must regularly report to Council on all matters and issues affecting the County, including progress on Council's directions, plans, policies, and strategic goals.

7.0 FINANCIAL MANAGEMENT

- 7.1 The CAO must designate the County's banking institutions as required by Section 270 of the Act.
- 7.2 The CAO is authorized to invest funds on behalf of the County as permitted by Section 250 of the Act.
- 7.3 The CAO must prepare and submit proposed capital plans and financial plans as required by Council.
- 7.4 The CAO must prepare and submit proposed annual capital and operating budgets, and interim budgets as required by Council.
- 7.5 The CAO may authorize budget adjustments between existing programs or projects within the approved operating budget, provided that the adjustment does not result in an increase to the net requirement from the tax levy.
- 7.6 The CAO may authorize and approve any necessary agreements for an Emergency Expenditure not in an approved budget that does not exceed \$250,000 from any source of funds.
- 7.7 The CAO must report on the implications of any Emergency Expenditure authorized by Section 7.6 of this Bylaw to Council as soon as practicable and in any event no later than the date the next capital budget, operating budget, or interim budget is presented to Council.
- 7.8 The CAO may not reallocate funds within an approved operating budget to create new services, programs, or projects without approval of Council.

8.0 TAXATION MATTERS

- 8.1 The CAO is authorized to set the reserve bid for each parcel of land to be offered for sale at a public auction and any conditions that apply to the sale as required by Section 419 of the Act.
- 8.2 The CAO is authorized to set a reserve bid for each designated manufactured home to be offered for sale at a public auction and any conditions that apply to the sale as required by Section 436.1 of the Act.

9.0 LEGAL MATTERS AND INSURANCE

- 9.1 The CAO is authorized to affix the corporate seal and must ensure that the corporate seal is kept safe.
- 9.2 The CAO may:
 - a) approve and register the County's intellectual property rights, including the County's heraldic emblems; and
 - b) approve the use of the County's intellectual property rights, including the County's heraldic emblems as permitted by Section 559 of the Act.
- 9.3 The CAO may approve the indemnification, legal representation, and payment of judgments, fines, or penalties on behalf of Employees and designated officers.
- 9.4 The CAO may initiate and respond to claims and proceedings and make, in the best interests of the County, all decisions regarding admissions, strategy, and procedure, before any court of law, quasi-judicial tribunal, administrative official or body.
- 9.5 The CAO may approve the settlement of:
 - a) any insured claim advanced by or against the County that does not exceed \$100,000; and
 - b) all uninsured claims by or against the Municipality where the expenditure was authorized by Council through bylaw or policy.
- 9.6 The CAO may approve agreements regarding the release and waiver from liability for claims where the County is either the releasor or the releasee.
- 9.7 The CAO may approve agreements for the purchase of the County's insurance policies.

10.0 LAND AND ROAD-RELATED MATTERS

- 10.1 The CAO is granted the authority to use their discretion to approve leases or licenses of municipal land subject to the following conditions:
 - a) the term of the lease is less than 10 years; and
 - b) the rent is calculated at fair market value.
- 10.2 The CAO is granted the authority to issue a license or permit on behalf of the County that is terminable on 30 days' notice in writing for the temporary occupation or use of a road allowance or highway or a portion of a road allowance or highway when it is not required for public use.
- 10.3 The CAO is granted the authority to use their discretion to approve agreements to acquire an interest in land for the purposes of an easement, encroachment, or right-of-way subject to the following conditions:
 - a) the funds for the purchase have been allocated in the approved capital budget;
 - b) the purchase price is not greater than \$7500 an acre; and
 - c) the purchase price is \$100,000 or less.
- 10.4 The CAO may approve license of occupation agreements for transportation utility corridors and sewer outfalls.
- 10.5 The CAO may approve crossing and proximity agreements for roads, railways, pipelines, and public utilities.
- 10.6 The CAO may approve all land-related instruments, including assignments, caveats, consents, postponements, and risk management plans for nominal value.

- 10.7 The CAO may temporarily close all or part of a road in accordance with an enactment.
- 10.8 The CAO may approve agreements to acquire land at fair market value from a consenting owner pursuant to the Expropriation Act if Council has approved commencement of the expropriation.

11.0 OTHER AGREEMENTS AND ACTIONS

- 11.1 The CAO may approve memorandums of understanding with respect to operational or administrative matters falling within the scope of the CAO's powers, duties, and functions.
- 11.2 The CAO may approve any agreement that does not pertain to an interest in land and is not otherwise dealt with in this bylaw, if:
 - a) the value of the agreement does not exceed \$100,000; and
 - b) the term of the agreement does not exceed 10 years.
- 11.3 The CAO may approve all necessary ancillary and incidental agreements, amendments, consents, certificates, or other documents reasonably required for an agreement previously approved by Council or the CAO.
- 11.4 If applications, registrations, filings, or other actions are required for the exercise of the County's powers, duties or functions, the CAO may take all such related and necessary actions.
- 11.5 The CAO may approve agreements for the procurement of goods, services, and construction:
 - a) that result from either a competitive procurement process or a non-competitive procurement process, conducted in accordance with applicable trade agreements; or
 - b) to which no trade agreement is applicable.
- 11.6 The CAO may approve the payment of grant funding from the County if:
 - a) the program, project, or activity to which the grant relates is specifically identified within the approved capital budget or operating budget; and
 - b) payment is made in accordance with the express terms or conditions, if any, directed by Council.
- 11.7 The CAO may apply, on behalf of the County, for grant funding from any source, and approve all documents and agreements required to obtain the grant funding.
- 11.8 The CAO may approve grant agreements for the provision of family and community support services as provided for in the Family and Community Support Services Regulation.
- 11.9 The CAO may consolidate any County bylaw as permitted by Section 69 of the Act.

12.0 LICENSES, PERMITS AND ENFORCEMENT

- 12.1 The CAO may issue County licenses and permits, and may suspend, cancel, reinstate, and impose conditions or restrictions on any County license or permit.
- 12.2 The CAO may issue certificates, demands, orders, notices, processes, tags, tickets, or other similar documents for the County as permitted by a bylaw or an enactment.

- 12.3 The CAO may approve and direct remedial or enforcement actions for matters within the County’s jurisdiction, including:
- a) levying or imposing penalties, interest, costs, or charges; and
 - b) adding amounts owed to the County to tax rolls, as permitted by Sections 553, 553.1 and 553.2 of the Act.

13.0 ACCESS TO INFORMATION AND PROTECTION OF PRIVACY

- 13.1 The CAO is designated as the head of the County for the purposes of the Access to Information Act.

14.0 GENERAL

- 14.1 Despite any other provision in this bylaw, if Council expressly approves a County project, program, or activity, and the budget for that project, program, or activity, and directs the CAO to negotiate and approve the agreement required for the approved project, program, or activity, the CAO may approve agreements in accordance with Council’s express direction.

NOW THEREFORE the Council of the County of Minburn No. 27 in the Province of Alberta, duly assembled, hereby enacts as follows:

- 1. THAT Bylaw No. 1271-18, as amended, is repealed on the date this Bylaw comes into force.
- 2. THAT Bylaw No. 1374-26 comes into force on the date of the third reading.

First ReadingJune 15, 2026

Second ReadingJuly 20, 2026

Third ReadingJuly 20, 2026

Reeve

Chief Administrative Officer



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

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REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



Office of the CAO Report

For Presentation at: July 21, 2026, Council Meeting

From Date: June 13, 2026

To Date: July 17, 2026

Internal Meetings:

- Council Meeting – June 15
- SLT Strategic Planning Meeting – June 19
- Wapasu Committee Meeting - June 25
- Strategic Planning Retreat – July 8

External Meetings:

Education and Professional Development:

- Regional Advisory Councils – June 22

Senior Leadership Team Support:

- Council and Committee meeting packages
- Occupational Health and Safety Program
- CAO Bylaw
- Privacy Management Program development
- Strategic Planning Summer Session Prep
- Strategic Planning Community Survey
- Corporate Document Management Programs Research
- Council Renumeration Policy research
- Website Review
- RMA District 5 Fall Meeting Prep



ADMINISTRATION REPORTS

Name: Norm De Wet

Department: Operations

Reviewed by: Pat Podoborzny

For Presentation at: July 20, 2026, County Council meeting

From Date: June 16, 2026

To Date: July 17, 2026

Fleet purchases/Maintenance:

- As approved by Council, and with the replacement of the two fleet vehicles, we currently have units 202 and 204, both 2002 F250s for sale by tender. The tender closes on April 24th, 2026.

Public Works Update:

- Maintenance crews continue road maintenance operations. While progress is being made, administration continues to monitor and respond to changing conditions as required.
- Construction continues on Range Road 155, south of Township 522 in Division 6. We will be moving to Division 7 in approximately another week.
- Traffic counting continues with a two-week rotation of selected sites.
- Crushing operations continue at the Coulters pit with crushing ramping up to approximately 8,000 cubic meters daily.
- The oiling program is underway with the first project starting on July 20th on Range Road 144 in Division 6, weather permitting.
- The MG30 dust abatement is completed for both residential and County road maintenance projects.
- Spray crack sealing was completed on selected paved roads, including Innisfree Road east and west, Range Road 150 north of Highway 16, Range Road 145 south of Township Road 524, and Township Road 524 west of Highway 857.
- The gravel program has been operating from the Innisfree gravel stockpile, supplying gravel in Divisions 2 and 5. Once the Vermilion River water levels have dropped sufficiently, operations will move back to the Bykowski Pit on Range Road 95 to continue work in Division 3. At this time, the gravel program is approximately 40% complete.
- Administration is currently working on a priority list, maps and pricing for shoulder pulls within the County. Once compiled, this will be brought to Council as a discussion and budget item.

Contracted Services:

- The Parks and Recreation Contractor has been mowing the hamlets, Wapasu Park, and Highway 16 sign locations.
- Hydrasurvey has completed the lagoon assessment of the Minburn sewage lagoon. Results will be shared with Council once received by administration.
- Seahorse Aquatic will be removing the subaquatic vegetation from the Lavoy sewage lagoon starting on July 21st, this is after the 2025 lagoon assessment and recommendation from Hydrasurvey as part of a regular maintenance program.
- Groundwater testing has been completed by WSP at the former landfill sites in Mannville, Ranfurly, and Lavoy. Once the results are received, they will be submitted to AEPA as part of the County's biennial approval requirements.

Hamlets:

- Water was pumped from the Lavoy dugout for a third time under an approved Temporary Diversion License to reduce water levels following the significant rainfall received in June 2026. Pumping operations have since been completed.

Waste Management:

- AB Recycling Management Association (ARMA) inspection of recycling facilities for electronics, paint, and tires was completed at the Ranfurly WTS and the East Regional WTS.

Recreation:

- Maintenance activities continue at the Wapasu Trails and Conservancy Park, including deadfall removal and mowing of trail areas.

Utilities

- MPE Engineering is currently assessing the video inspection data to determine the condition of the Lavoy treated water reservoir as part of the County's long-term infrastructure planning process. Administration will provide an update to Council once MPE Engineering's assessment has been completed and the findings have been reviewed.

Agricultural Services Update:

- Crews continue to respond to significant water movement throughout the County, including drainage concerns, plugged culverts, and beaver-related issues. Temporary repairs have been completed where required, with permanent culvert replacements and drainage improvements planned later this summer based on priority and available resources.
- Seasonal monitoring programs are underway for Bertha Army Moth, and so far, counts are low.
- Strychnine sales started on July 7 and will continue Tuesdays and Thursdays for the time being.
- Herbicide applications were completed in hamlets and gravel pits as wet weather allowed.



ADMINISTRATION REPORTS

Name: Davin Gegolick

Department: Planning and Community Services

Reviewed by: Pat Podoborzny

For Presentation at: July 20, 2026 Council Meeting

From Date: June 11, 2026

To Date: July 14, 2026

Planning Update:

- Issued development permits:
 - Farm storage building (SE 25-52-15-4)
 - Dwelling (SE 15-51-9-4)
 - Farm storage building (SE 14-51-14-4)
- Stop Order update – Court ordered landowner to remove vehicles by July 21 and awarded costs to the County.
- Reserve dedication on Lots R and P, Block 2, Plan 2957ET in Warwick has been cancelled.
- Received complaints: Unauthorized development, illegal sewer disposal (Brookwood Estates). Currently have 3 open complaint files out of a total of 22 complaints for 2026.

Subdivision Update:

- Accepted application: file #09-2026
- Completed inspection: file #08-2026

Economic Development Update:

- Crossroads awarded tender to Outlook Market Research and Consulting for the Regional Investment Readiness Project.
- Ec. Dev. Consultant collaborating with the Travel Lakeland Coordinator to promote Alberta Farm Days throughout the region and continues outreach efforts with regional businesses, conducting interviews and highlighting local stories through the Crossroads Podcast.
- Invitation to County home-based businesses to participate in market at EDA's Invitational Golf Tournament – September 24 in Sherwood Park
- Lavoy General Store – soft launch on June 30 (plaque presentation), grand opening on July 1.

Community Services:

- Provided certificate for ATB Innisfree Agency 30th Anniversary
- Sending monthly newsletters updates to website subscribers. Additionally posting printed newsletters in each of the hamlets, Wapasu, and Vegreville Post Office.

Attachments:

- RFD – Subdivision File #08-2026
- RFD – NLLS 2027 Levy – proposed increase
- RFD – Rail Safety Week Proclamation



ADMINISTRATION REPORTS

Name: Mike Fundytus

Department: Protective Services

Reviewed by: Pat Podoborozny

For Presentation at: July 20, 2026 Council Meeting

From Date: June 12, 2026

To Date: July 13, 2026

Fire Department Update:

Call Type	Date	Details	Station Dispatched
MVC	June 12	Hwy 16 RR 101, 2 vehicle MVC. Mannville required Innisfree to perform extrication	Innisfree/Mannville
Medical	June 13	Village medical	Mannville
Medical	June 13	Village medical	Innisfree
Medical	June 13	Village medical **Mannville did not have enough members to respond so Innisfree responded to Mannville**	Innisfree
Fire	June 15	53013 RR 115, brush pile. Owner forgot to call into EC911	Innisfree
MVC	June 18	Hwy 631 RR 135	Vegreville
False Alarm	June 20	Twp 504 RR 93, iPhone Crash notification	Mannville
Medical	June 21	Village medical	Mannville
Medical	June 24	Village medical	Mannville
Medical	June 25	Village medical	Innisfree
MVC	June 25	Hwy 16 Twp 503, vehicle vs deer	Innisfree
False Alarm	June 26	Caller mistook brush pile for a fire	Vegreville
False Alarm	June 28	5140 52 street, False Alarm due to cooking	Mannville
MVC	June 29	RR 151 Twp 522 SUV vs Semi	Vegreville

Medical	June 29	Village Medical **Short staffing, long response**	Mannville/Innisfree
Structure Fire	July 2	5103 50 Street, tarp shelter	Innisfree
False Alarm	July 3	RR 82 TWP 500, iPhone crash notification	Mannville
Structure Fire	July 4	5109 55 street, RV on fire	Mannville/Innisfree
MVC	July 6	Hwy 16 Hwy 857	Vegreville
False Alarm	July 9	5016 38 street, False Alarm due to cooking	Mannville
False Alarm	July 10	53219 RR 145, Resident CO detector went off. Nothing found	Vegreville

- Total Fire Responses:
 - Mannville – 10
 - Innisfree – 8
 - Vegreville – 5
- Currently issuing burn permits until July 31, 2026.
- Current staffing in Protective Services is 1 FT Director, 1 FT Public Safety Officer, 2 FT Seasonal Firefighter, 26 paid on call firefighters (12 Innisfree Station 14 Mannville station) 1 member on medical leave. POC staffing is still a struggle; it is being currently supplemented by FT staff working overtime hours. 2 members resigned from Mannville station and 2 new members joined the Mannville station.
- 2 calls this month that Mannville was unable to staff a truck with POC members.

Emergency Management Update:

- Nothing to report

OH&S Update:

- Working with H&S Consultant on handbook

Bylaw Enforcement:

- Public Safety Officer completed 2 inspections for LUB complaints. Posted 3 properties.

RCMP Liaison :

- Nothing to report.



ADMINISTRATION REPORTS

Name: _____ **Department:** _____

Reviewed by:

For Presentation at: _____ **Council Meeting**

From Date: _____ **To Date:** _____

Department Updates:

Department Updates Cont'd.:

Attachments:



Grand Totals at June 30/2026:	\$ 23,740,062.38	\$ 245,165.10	\$ 320,789.25
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Updated July 14, 2026

COUNTY OF MINBURN NO. 27
2026 Monthly Progress Report - At June 30, 2026
~Final~

Decision Papers - Operating								
Project Name	20%	40%	60%	80%	100%	Budget	Spent	Comments
Front Step Admin Building						\$ 36,000		Project scoping included as part of larger Admin Bldg Rehab Project in 2027
Admin Bldg. Mechanical & Electrical Study						\$ 52,500	\$ 18,324	Project complete, report with cost estimates received and accepted. Project engineering and scoping to be completed by fall 2026
Financial ERP System Replacement						\$ 200,000	\$ 240,647	Base ERP system now "live", continuing improvements expected in latter half of 2026
Automated Development Permitting						\$ 12,500	\$ 12,500	Currently in testing phase.
Crossroads Economic Development Alliance						\$ 48,172		Town of Vegreville (managing partner) was successful in NRED grant in the amount of \$200,000. County's contribution is \$48,171.65. Tender awarded to OMR.
Crossroads Capacity Building Projects						\$ 60,000	\$ 60,000	Work complete
Communications Project/Dev. Package						\$ 100,000	\$ 100,000	Both projects complete
Cemetery Signage for 3 Cemeteries						\$ 5,000		Signs have been ordered with plans for install later this year.
Decision Papers - Capital								
Project Name	20%	40%	60%	80%	100%	Budget	Spent	Comments
Mannville Fire Hall Fencing						\$ 65,000		Project awarded to Southridge
Innisfree Fire Training Storage Building						\$ 84,900		Offer not accepted, on hold
New Fire Truck - Unit #910 Replacement						\$ 275,000		Tender awarded to Fort Gary
New Rapid Response - Unit #915 Replace						\$ 165,000	\$ 147,284	Unit complete and in service
Mannville Fire Thermal Camera						\$ 9,000	\$ 6,725	Purchase completed
Fire Truck Air Lift Bags						\$ 32,000		
Vegreville Fire Truck						\$ 80,000	\$ 80,000	Paid January 30, 2026.
Motor Scraper - Refurbishment						\$ 679,951	\$ 679,951	Completed and the machine Delivered to yard
Fleet Truck Replacement						\$ 128,625	\$ 124,650	All fleet trucks received and being put into service.
Minburn Sidewalk Rehabilitation						\$ 22,667		Contractor awarded to Northwind construction to be completed summer 2026
2026 CAT 160 Motor Graders (2)						\$ 1,335,000	\$ 1,335,000	Both graders delivered and put into service.
Fuel System Upgrade						\$ 107,048		Fuel system upgrade awarded to Innoflow Solutions
Lavoy Hydrant Rehabilitation						\$ 125,735		Hydrant repairs and rehabilitation completed by Nikiforuks Construction
2026 Crushing Program - Coulter Pit						\$ 3,000,000		Paragon crushing stripping and prepping site.
Bridges (TCA BF1762)						\$ 413,722	\$ 18,250	Project approved with CORE Energy
Bridges (TCA BF1195)						\$ 330,347		Project approved with CORE Energy
Bridges (TCA BF72570)						\$ 523,000	\$ 53,477	Approved with Plains Construction
Bridges (MTCE 5qty)						\$ 1,021,703	\$ 18,375	Tender awarded for Formula Alberta Ltd.
Road Maintenance Activities								
Road Projects	20%	40%	60%	80%	100%	Comments		
Road Construction						Construction ongoing in Div. 6		
Gravel Haul Program						Program ongoing in Div. 3		
Oiling Projects						Oiling crews patchiing		
Dust Controls						MG30 program completed.		
Roadside Mowing						Starting August 1, 2026		
Roadside Brushing						Starting fall 2026		



Canadian Food
Inspection Agency

Agence canadienne
d'inspection des aliments

Ottawa ON K1A 0Y9
Canada

Reference: CVO 029463

June 29, 2026

Roger Konieczny
akrop@minburncounty.ab.ca

Dear Mr. Konieczny:

Thank you for your follow-up letter of May 7, 2026, regarding the proposed amendments to Canada's livestock traceability regulations (Part XV of the Health of Animals Regulations).

I appreciate your support for a strong traceability program, which is critical for rapid identification and containment of animal disease to maintain market access and support the prosperity of the Canadian agricultural sector. The CFIA also recognizes the importance of continuing to improve livestock traceability while avoiding unnecessary burden.

Since [January 2026](#), the Canadian Food Inspection Agency (CFIA) has been re-engaging industry, associations and governments on its proposed amendments to Part XV (Traceability) of the *Health of Animals Regulations* (HAR).

Further to this recent feedback, the CFIA is planning to move ahead with updated traceability requirements for goats, sheep, and cervids to bring them in line with requirements similar to cattle and bison. The CFIA will also move forward with updated pig traceability requirements supported by the industry. New movement reporting requirements for cattle and bison will not move forward at this time.

The revised proposal will focus on improvements that enhance livestock traceability including:

- Giving producers of all regulated parties the option to use provincial premises ID numbers instead of personal contact details when buying tags or reporting events;
- Introducing ID requirements for goats and cervids like all regulated species;
- Adding event reporting (e.g. slaughter, disposal, import, and export) for goats and cervids like all regulated species;
- Requiring slaughter and export reporting for sheep like all regulated species;
- Shortening event reporting time requirement from 30 days to 7 days for abattoirs and carcass collection or disposal points for all regulated species; and
- Requiring transporters of all regulated species to carry documentation to accompany animals during transport, which most producers and transporters already meet through existing systems such as provincial livestock manifests.

The CFIA remains committed to working with producers and industry to identify disease management strategies, including traceability, that protect Canadian agricultural markets. Once final stakeholder engagement on the various components of the revised regulatory package is complete, a new timeline will be provided to advance these amendments for final publication in *Canada Gazette*, Part II.

Thank you for your continued engagement and support.

Sincerely,

Ireland,
MaryJane

Digitally signed by Ireland,
MaryJane
Date: 2026.06.29 08:13:16
-04'00'

Mary Jane Ireland, MSc, DVM, MBA
Executive Director, Animal Health Directorate
Chief Veterinary Officer for Canada
Canadian Delegate to the World Organisation for Animal Health

May 7, 2026

Dr. Mary Jane Ireland
Executive Director, Animal Health Directorate
Chief Veterinary Officer for Canada
Canadian Delegate to the World Organization
for Animal Health
Minister of Agriculture and Agri-Food
Ottawa, ON K1A 0Y9

Dear Dr. Ireland,

RE: QTE293427

Thank you for your response dated March 27, 2026, addressing our concerns regarding the cumulative regulatory burden resulting from recent and proposed Canadian Food Inspection Agency (CFIA) changes to traceability requirements. We appreciate CFIA's decision to remove the reporting and tagging requirements for fair and exhibition operators, as well as the Agency's decision to pause further regulatory publications to ensure the proposals are fully understood and that stakeholder input is thoroughly considered.

We respectfully submit that Canada's existing traceability framework is functioning effectively within cow-calf operations. These operations are characterized by relatively stable animal movement, direct producer oversight, and long-established identification practices that already meet the core objectives of traceability; namely disease control, food safety, and market confidence. Imposing additional regulatory requirements at the cow-calf level would, in our view, introduce disproportionate administrative burden without a commensurate improvement in traceability outcomes.

By contrast, feedlot operations involve higher volumes of animal movement, commingling from multiple sources, and more complex transfer points within the production chain. As such, enhanced traceability measures in this segment would deliver greater risk mitigation value and more directly support CFIA's public health and animal health objectives. Targeting regulatory effort where risk and complexity are greatest would improve system effectiveness while preserving the economic viability of primary producers.

We encourage CFIA to continue pursuing a risk based, outcome-focused approach to traceability regulation, one that builds on what is already working well and avoids unnecessary burden on sectors where compliance is already strong and risk is comparatively low.

We appreciate the opportunity to provide input and look forward to continued constructive dialogue on this important issue.

Sincerely,

Roger Konieczny,
Reeve

Subject: FW: Meeting request with Minister Williams – RMA Fall Convention 2026
Attachments: 2026 RMA Meeting Template.xlsx

From: Lisa Klemp <Lisa.Klemp@gov.ab.ca> **On Behalf Of** MA Engagement Team
Sent: Tuesday, June 30, 2026 1:47 PM
To: MA Engagement Team <ma.engagement@gov.ab.ca>
Subject: Meeting request with Minister Williams – RMA Fall Convention 2026

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Rural Municipalities of Alberta (RMA) Fall Convention, scheduled to take place at the Edmonton Convention Centre from November 2-5, 2026. These meetings will be in person at the Alberta Legislature, as scheduling permits.

Should your council want to meet with Minister Williams during the convention, please submit a request by email with three potential topics for discussion to ma.engagement@gov.ab.ca no later than **August 10, 2026** (Attachment 1).

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests meeting the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - Please ensure details on the discussion topics are provided.
- Priority will be given to requests from municipalities at a distance from Edmonton and to municipalities that Minister Williams has not yet had an opportunity to meet with.

Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative meeting opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

Engagement Team
Municipal Services Division
Municipal Affairs



Meeting Request: Rural Municipalities Fall 2026 Convention

If you have questions, require support and to submit form, please email: ma.engagement@gov.ab.ca

Municipal Information

Municipality Name: _____

Meeting Topics

Please provide additional details about the topic for discussion

Topic 1	Topic 2	Topic 3

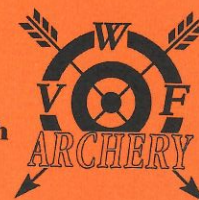
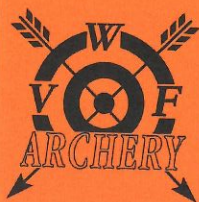
Meeting Participants

- 1 _____ Mayor/Reeve
- 2 _____ Chief Administrator
- 3 _____ Councillor
- 4 _____ Councillor
- 5 _____ Councillor
- 6 _____ Councillor
- 7 _____ Councillor
- 8 _____ Councillor
- 9 _____ Councillor



THANK YOU

for supporting our Youth Archery Program and the 13th
annual 3D Archery Fun Shoot



**Your sponsorship
made this day
successful and we
couldn't have done it
without you.**

Thank you

2026

County of Minburn

July 7, 2026



To whom it may Concern:

Another year has come and gone, and we hope this letter finds you well as we continue to navigate another rainy summer.

The Ranfurly & District Recreation & Agricultural Society is pleased to announce that we will be hosting our 42nd Annual Fair on Sunday, August 9, 2026. We are looking forward to making this year's fair a memorable event for our community and visitors alike.

We are writing to ask for your support through sponsorship of our annual fair. Our fair continues to be well attended and has become a successful community tradition, thanks to the generosity of businesses and individuals like you.

A sponsorship of \$25.00 will sponsor a class in the horse show or help support the children's games and activities. Donations of any amount are sincerely appreciated, and multiples of \$25.00 are welcomed to sponsor additional classes or activities.

If you would like to support this year's fair, please contact the executive member listed below to arrange for your donation to be picked up.

On behalf of the Ranfurly & District Recreation & Agricultural Society, thank you for your continued generosity and support. Your contribution helps ensure that our annual fair remains an enjoyable event for families and our entire community.

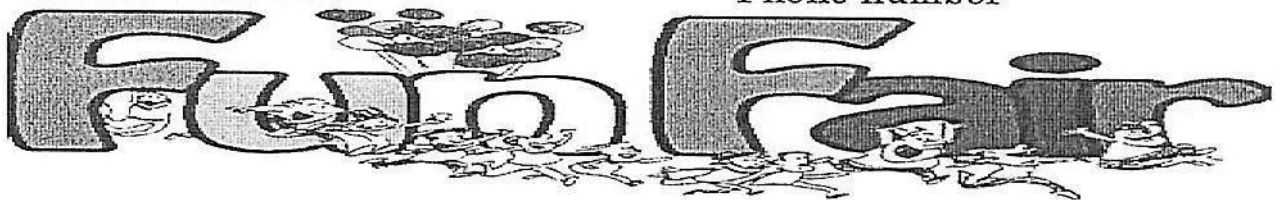
We look forward to seeing you at the fair!

Sincerely,
Carol Koch
Secretary

Ranfurly & District Recreation & Agricultural Society

Executive member

Phone number



Subject: FW: Request to Add Road Safety Concern (Landfill Road) as Correspondence to Upcoming Council Agenda
Attachments: image001.png; Video.mov; image0.png

From: Edie Gegolick
Sent: Sunday, July 12, 2026 10:52 AM
To: Info <info@minburncounty.ab.ca>
Subject: Re: Request to Add Road Safety Concern (Landfill Road) as Correspondence to Upcoming Council Agenda

Good day Clerk / Council Members,

As we have not heard from you regarding our email below, I am re-submitting and requesting an update. Thank you for your attention in this manner.

Walter and Edie Gegolick

On Nov 23, 2025, at 10:43 PM, Edie Gegolick wrote:

Dear Clerk / Council Members,

I am writing to request that the following road-safety concern be added to the next Council meeting agenda under Correspondence.

For several months, residents have repeatedly reported excessive speeding and dangerous stunting on the landfill road immediately north of our property. Multiple complaints, accompanied by video evidence, have been filed with the RCMP. On September 30, 2025, this specific video (along with several others showing stunting) was also forwarded to the Town's by-law enforcement officer, who confirmed that this section of road falls under RCMP jurisdiction.

On November 21, 2025, I followed up directly with the RCMP detachment and am still awaiting an update on any planned enforcement or remedial action.

In light of the ongoing risk to residents, pedestrians, children, and all road users, we respectfully ask that Council consider municipal-level solutions that could complement or prompt RCMP action. Possible measures include:

- Installation of radar speed-display signs
- Addition of rumble strips or other traffic-calming features
- Requesting increased RCMP patrol presence or targeted enforcement
- Any other interventions Council deems appropriate

We understand the jurisdictional limitation on direct ticketing, but believe the municipality still has tools and influence to improve safety on this stretch of road.

Please include this correspondence on the agenda so that Council may discuss and, if possible, take steps to address this serious and ongoing safety concern.

Thank you for your attention to this matter.

Walter and Edie Gegolick

From: Edie Gegolick
Date: October 1, 2025 at 4:22:12 PM MDT
To: Vegreville Admin K
Subject: Re: **Email #3 of 3**

Video taken from house at 7:13 pm Sept 30. It's only a 3 second video so you can envision how fast they were going. It was not until I reviewed it in slow motion that I realized it was TWO vehicles racing side by side.

This is not the first time and we are fed up with these kids using the road as a racetrack. In fact they are racing as I type this. Many people walk on this road with their kids and dogs. There is also a mother deer with a set of twins that come out at dusk. What will it take to stop these hooligans before someone gets hurt. I am more than happy to come in and make a report. Thank you for your attention in this matter.

Edie Gegolick

On Oct 1, 2025, at 1:39 PM, K Vegreville Admin (RCMP/GRC)
wrote:

Hello,

Please reply to this email with the video footage, as we discussed.

Thank you, Patricia

Patricia Parent
P/S Detachment Services Supervisor
Vegreville RCMP
6820 Highway 16A W
Vegreville, AB T9C 0A7



Subject: FW: Call to Action: Strengthening Public Safety in Alberta | Polling Results
Attachments: Call to Action to the Government of Alberta_2026.pdf; NPF Alberta W9 .pdf

Subject: Call to Action: Strengthening Public Safety in Alberta | Polling Results

Dear Reeve Roger Konieczny and County of Minburn No. 27 Council,

On behalf of the National Police Federation,

As the Government of Alberta continues to consider changes to policing and public safety across the province, municipalities have an important opportunity to speak with a unified voice on issues that directly affect their communities.

The National Police Federation (NPF) proudly represents nearly 20,000 RCMP Members serving across Canada and internationally, including over 3,100 who serve in Alberta. We are inviting municipalities and stakeholder groups to support the attached Call to Action. It urges the Government of Alberta to pause further investment in an Alberta Sheriffs Police Service (ASPS) until a comprehensive, independent, and publicly available feasibility study is completed. It also calls for evidence-based investments in policing, the justice system, mental health and addiction support, and community-based crime prevention.

Also attached is our latest public opinion polling, which confirmed once again that 76% of Albertans are satisfied with the RCMP and 67% feel they have not been adequately consulted by creating an Alberta Sheriffs Police Service. The polling also indicates that most Albertans do not support replacing the RCMP and believe the province should prioritize other public safety needs.

If your municipality or stakeholder group is interested in signing onto the Call to Action, please reply to this email and include your municipality's logo no later than **September 30th, 2026**. Your logo will be included alongside the other participating organizations in the final public release.

Should you have any questions or wish to discuss the initiative further, we would be pleased to set up a presentation or meeting time with you or members of your Council.

Thank you for your time and consideration. We hope the County of Minburn No. 27 will join us in advocating for transparent decision-making and practical investments that strengthen public safety for all Albertans.

Sincerely,

Melissa Barnes, Government Relations Advisor

Government Relations Advisor | Conseiller, relations gouvernementales

National Police Federation | Fédération de la Police Nationale

+1 (613) 212-7883

CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

Albertans deserve safe and healthy communities where residents can rely on essential public safety, health, social, and justice systems. Provincial and municipal governments share responsibility for achieving these outcomes, and municipalities expect the Government of Alberta to be a transparent, accountable, and reliable partner in delivering them.

Municipalities are on the front lines of community safety, working closely with residents, businesses, and law enforcement partners every day. Despite this, municipalities have not been provided with a clear, transparent, and evidence-based plan outlining the full financial, operational, and public safety implications of establishing an Alberta Sheriffs Police Service (ASPS) or transitioning policing responsibilities away from the RCMP. No comprehensive feasibility study, detailed costing model, or long-term funding framework has been made available to inform municipal decision-making or public understanding.

At the same time, Alberta's existing policing and public safety systems are under increasing pressure. Challenges related to rural crime, mental health and addictions, and violent repeat offenders require immediate and sustained investment. Rather than diverting significant public funds towards the creation of a new police service, the Government of Alberta should prioritize strengthening and properly resourcing the systems already in place.

Policing reform must be guided by evidence, transparency, and public confidence. Decisions of this magnitude, affecting community safety, municipal budgets, and taxpayer dollars, must be made in partnership with municipalities and with the clear support of Albertans.

We, the undersigned, call on the Government of Alberta to:

- Cease further investment in and advancement of the Alberta Sheriffs Police Service as a replacement for RCMP municipal policing.
- Release a comprehensive, independent, and publicly available feasibility study, including full lifecycle costing, governance structures, and operational impacts of any proposed policing model changes.
- Seek explicit public support before proceeding with any plan to replace or significantly restructure policing in Alberta.
- Strengthen Alberta's existing policing model by:
 - Increasing RCMP officer levels and resources in communities, while ensuring sustainable and predictable funding; and
 - Invest in the Alberta Sheriffs' existing mandate as a complementary public safety service, including targeted enforcement, rural crime initiatives, and court security.
- Strengthen the justice system by addressing bail reform challenges and repeat violent offending; increasing the number of Crown prosecutors and Provincial Court judges; and ensuring timely access to justice.
- Expand integrated public safety approaches, including police and mental health crisis teams, addiction supports, and community-based crime prevention initiatives that address root causes of crime.

COUNCIL MEETING ACTION ITEMS

Action List Item No.	Motion No.	Meeting Date	Description	Percentage Completed	Person Responsible	Date Completed	Notes
2488	2025-319	15-Dec-25	Administration proceed with Fire Agreement Fee Structure negotiations with Villages of Mannville and Innisfree	90%	Mike/CAO		Waiting on Innisfree to return signed agreement
2519	2026-048	19-Mar-26	Administration proceed with Phase 1 Environmental Site Assessment for Minburn Landfill	100%	Davin	22-Jun-26	Complete. Administration will present findings to Council at July 20 meeting.
2528	2026-058	19-Mar-26	Administration proceed with approved 2026 bridge maintenance projects on BF's 71897, 1000, 1485, 6554, and 81828 with projected costs of 1,031,000, County's share being 917,000, with any exceeding costs funded from Bridge Reserves	90%	Norm	15-Jun-26	Completed. Council approved the tender recommendation to Formula Alberta.
2535	2026-068	19-Mar-26	Administration arrange a meeting with the CAOs for the Villages of Mannville and Innisfree, along with elected officials appointed to represent their respective municipalities on the M-M-I FCSS Advisory Board	50%	Office of the CAO		Working with CAO's to get a date for all municipalities. Unable to secure a date with the Village of Innisfree
2539	2026-090	20-Apr-26	Administration proceed with removal of reserve designation from lands within the County now that third reading of Bylaw 1373-26 has been given	100%	Davin	19-May-26	Complete
2545	2026-100	20-Apr-26	Administration proceed with enforcement of the Stop Order in accordance with the MGA, and as discussed at the April 16 COW Meeting closed session	100%	Davin	18-Jun-26	Court upheld the Stop Order providing deadline to remove vehicles by July 21 and awarded the County with costs in the amount of \$2025.
2567	2026-156	15-Jun-26	Administration advise Vegreville Hutterite Colony of Council's approval of the Special Crossing Request to install a culvert within RR 135 as per recommended conditions	100%	Davin	15-Jun-26	Complete. Letter sent
2568	2026-157	15-Jun-26	Administration advise Prairie Pickets of Council's approval for them to use County-owned property in Lavoy for their Market event	100%	Davin	15-Jun-26	Complete. Letter sent
2569	2026-158	15-Jun-26	Process Subdivision File #07-2026	100%	Davin	16-Jun-26	Complete. Letter sent
2570	2026-159	15-Jun-26	Notify Town of Vegreville of Council's approval to contribute \$500 towards the Volunteer Appreciate BBQ	100%	Davin	15-Jun-26	Complete. Letter sent
2571	2026-160	15-Jun-26	Notify InnoFlo Solutions Inc. of Council approval to enter into agreement of the upgrade of the fuel management systems at County shops for \$97,317.03 excluding GST	100%	Norm	16-Jun-26	Completed. Notification sent to InnoFlo
2572	2026-161	15-Jun-26	Administration notify Formula Alberta Ltd. of Council awarding the tender in the amount of \$1,058,938 for work on Bridge Files 1000, 1485, 71897, 81828 and 6554	100%	Norm	16-Jun-26	Completed. Notification sent to Formula Alberta
2573	2026-162	15-Jun-26	Administration advise Capital Region Assessment Services Commission of Council appointing ARB officials	100%	Jay	15-Jun-26	No requirement to advise CRASC, just to appoint
2574	2026-163 2026-164	15-Jun-26	Incorporate the 3-year operating and 5-year capital spending plans as presented	100%	Jay	15-Jun-26	Already uploaded into Financial ERP
2575	2026-165	15-Jun-26	Update Community Recognition Policy CC 3015-02 and add to server and website	100%	Office of the CAO	16-Jun-26	Complete
2576	2026-166	15-Jun-26	Prepare CAO Bylaw 1374-26 for second and third readings for the July County Council meeting		Office of the CAO		
2577	2026-167	15-Jun-26	Administration notify Istrategic that Council awarded the tender in the amount of \$22,000 for the regional management exercise to them	100%	Mike	11-Jun-26	Complete
2578	2026-168	15-Jun-26	Administration submit the nomination as discussed at the June 15, 2026 ASB Meeting to the Northern Alberta Farm Family Award Selection Committee	100%	Norm/Quentin	16-Jun-26	Completed. Notification sent
2579	2026-170	15-Jun-26	Administration send a letter to Innisfree Charter School Society advising of Council's support in their application to form a charter school	100%	Office of the CAO	17-Jun-26	
2580	2026-175	15-Jun-26	Administration provide written correspondence to the applicant advising Council denied their application to remove gravel from the undeveloped County road allowance	100%	Norm	15-Jun-26	Complete

2581	2026-176	15-Jun-26	Administration notify Premier Fire & Flood that Council approved them to proceed with the Administration Building rehabilitation planning project in the amount of \$132,734.70 including GST	100%	Norm	16-Jun-26	Completed. Notification sent to Premier Fire and Flood
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NOTICE OF MOTION

DATE: July 20, 2026

TITLE: RHPAP Conference

SUBMITTED BY: Deputy Reeve Kuzio

Notice of Motion:

That Council add the Rural Health Professions Action Plan (RHPAP) Conference to the list of pre-approved conferences and conventions in the Elected Officials Business Expense Policy CC 3013-03, with consideration of this amendment to occur at the 2026 Organizational Meeting. This motion will be presented for debate and a vote at the August 17, 2026 Council meeting.