



AGENDA

Committee of the Whole

July 20, 2026

9:00 a.m.

-
- 1. CALL TO ORDER**
 - 2. CHANGES TO AGENDA & ADOPTION OF AGENDA**
 - 3. CONFIRMATION OF MINUTES**
 - 4. DELEGATIONS**
 - 5. REPORTS FOR DISCUSSION**
 - 5.1 Asphalt Asset Management Planning
Administration Presenter:
Norm De Wet, Director of Operations
 - 6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**
 - 6.1 Division Reports
 - 6.2 Councillor Request Report
 - 7. CLOSED SESSION**
 - 7.1 Tax Rate Discussion
ATIA Section 29, Advice from officials
 - 8. OPEN SESSION**
 - 9. MOTIONS ARISING OUT OF THE CLOSED SESSION**
 - 10. ADJOURNMENT**



Committee of the Whole Meeting Minutes

June 10, 2026
1:00 p.m.

Members Present:

Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Ray Nedzielski, Division 2
Councillor Allen McCutcheon, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Jerri Ziegler, Division 7

Administration Present:

Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Corporate Services
Davin Gegolick, Director of Planning & Community Services
Mike Fundytus, Director of Protective Services
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 1:00 p.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2026-W049

Moved by: Councillor Ziegler

THAT the Agenda for the June 10, 2026 Committee of the Whole meeting be adopted as amended by moving Item 4.3 to 4.1.

Carried

3. CONFIRMATION OF MINUTES

2026-W050

Moved by: Councillor Nafziger

THAT the May 13, 2026 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

4.1 Society of Local Government Managers

External Presenter:

Ryan Maier, CLGM, Chair and Linda Davies, Executive Director

Awarded Professional Designation of Certified Society of Local Government Manager's to Jason Warawa, Director of Corporate Services

4.2 Vermilion RCMP

External Presenter:

Sgt. Ken Shamblaw, Vermilion RCMP Detachment Commander

4.3 Viking Medical Clinic

External Presenter:

Dr. C. Niemand

5. REPORTS FOR DISCUSSION

5.1 Vegreville Hutterite Colony Special Crossing Request

Administration Presenter:

Davin Gegolick, Director of Planning and Community Services

2026-W051

Moved by: Councillor Nedzielski

THAT the Committee of the Whole direct Administration to prepare an RFD for the June 15, 2026 County Council Meeting to approve the special crossing request with the conditions that the Vegreville Hutterite Colony shall be responsible for all ongoing maintenance of the proposed culvert, the Colony shall obtain all required permits and regulatory approvals, and the Colony shall at its sole expense relocate the culvert should future road construction necessitate such action.

Carried

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

6.1 Divisional Reports

6.2 Councillor Request Report

2026-W052

Moved by: Councillor Ogrodnick

THAT the Divisional Reports and Councillor Request Report be accepted as presented.

Carried

Reeve Konieczny recessed the meeting at 2:07 p.m.

Reeve Konieczny reconvened the meeting at 2:17 p.m.

7. CLOSED SESSION

2026-W053

Moved by: Councillor Ziegler

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Access to Information Act* (ATIA), specifically Section 29, Advice from officials

Carried

- 7.1 Fire Service Discussions
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Mike Fundytus	Strategic Leader of the Organization

8. OPEN SESSION

2026-W054

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole revert to open session at 3:15 p.m.

Carried

9. MOTIONS ARISING OUT OF CLOSED SESSION

10. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 3:15 p.m.

Reeve

Chief Administrative Officer



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Asphalt Asset Management Planning

Date: 20 July 2026

Background

This discussion paper was first presented to Council on March 11, 2026, regarding the asphalt condition assessment completed for 17 paved road segments in the County. It is being brought back to Council as a reminder of the information presented at that time, along with a recommendation for moving forward.

To ensure that the County is planning and prioritizing future paved surface capital projects, administration has been working to determine future capital upgrades or any maintenance that might extend the life of the County's paved capital assets or if paves surfaces could be reclaimed to gravel.

The benefits of long-term capital plans for asphalt paved surfaces are a proactive approach to preventing more expensive and extensive future repairs, saving taxpayer funds in the long run. The capital plan ensures that resources are allocated to the most critical and high-priority roads based on data and analysis. This plan is intended to guide long-term prioritization only; individual capital projects identified through this process will continue to be brought to Council for approval on a case-by-case basis, taking into account budget availability and Council priorities at that time.

Information for the Committee

ROHI Engineering completed an asphalt surface condition assessment of 17 paved road segments in the County of Minburn, using 3D roadway video and the County's Condition Rating Model (1 = very good condition to 5 = unserviceable). The review provided recommended maintenance or rehabilitation options and high-level cost estimates for budgeting and planning. Results show that some roads require only minor maintenance such as crack or chip sealing, while several are in poor condition and will require more extensive rehabilitation or eventual reclamation to gravel.

Recommended treatments range from:

- Do nothing or crack sealing for roads in good condition
- Chip seal or asphalt overlay for roads with moderate deterioration
- Asphalt overlay or reclaiming to gravel for roads in poor condition

Overlays provide the smoothest ride and longest lifespan but are the most expensive; chip sealing offers good value where asphalt remains in fair condition; and reclaiming to gravel is the most cost-effective option overall. Cost estimates assume each

segment is tendered individually and include construction, localized repairs, line painting, and a 15 percent contingency, with engineering at 10 to 15 percent; combining projects into a single tender could reduce costs.

The attached tables provide the condition rating, recommended treatment, and estimated costs for each of the 17 roadway segments. This information is intended to support Council's decision making and long-term budget planning for asphalt road rehabilitation.

Simple Condition Rating Model	
Rank	Description of Condition
1	Very Good Condition Only normal maintenance required
2	Minor Defects Only Minor maintenance required (5%)
3	Maintenance Required to Return to Accepted Level of Service Significant maintenance required (10-20%)
4	Requires Renewal Significant renewal/upgrade required (20-40%)
5	Asset Unserviceable Over 50% of asset requires replacement

Question for Council

Does Council wish to proceed with the engineering and design of Vegreville Road (Division 6) as the highest priority road rehabilitation project, so that a fully scoped project and cost estimate can be brought forward for consideration as part of the 2027 Capital Budget?

Does Council wish to identify any existing paved road segments for consideration to be converted back to gravel as part of the County's long term road network and asset management strategy?

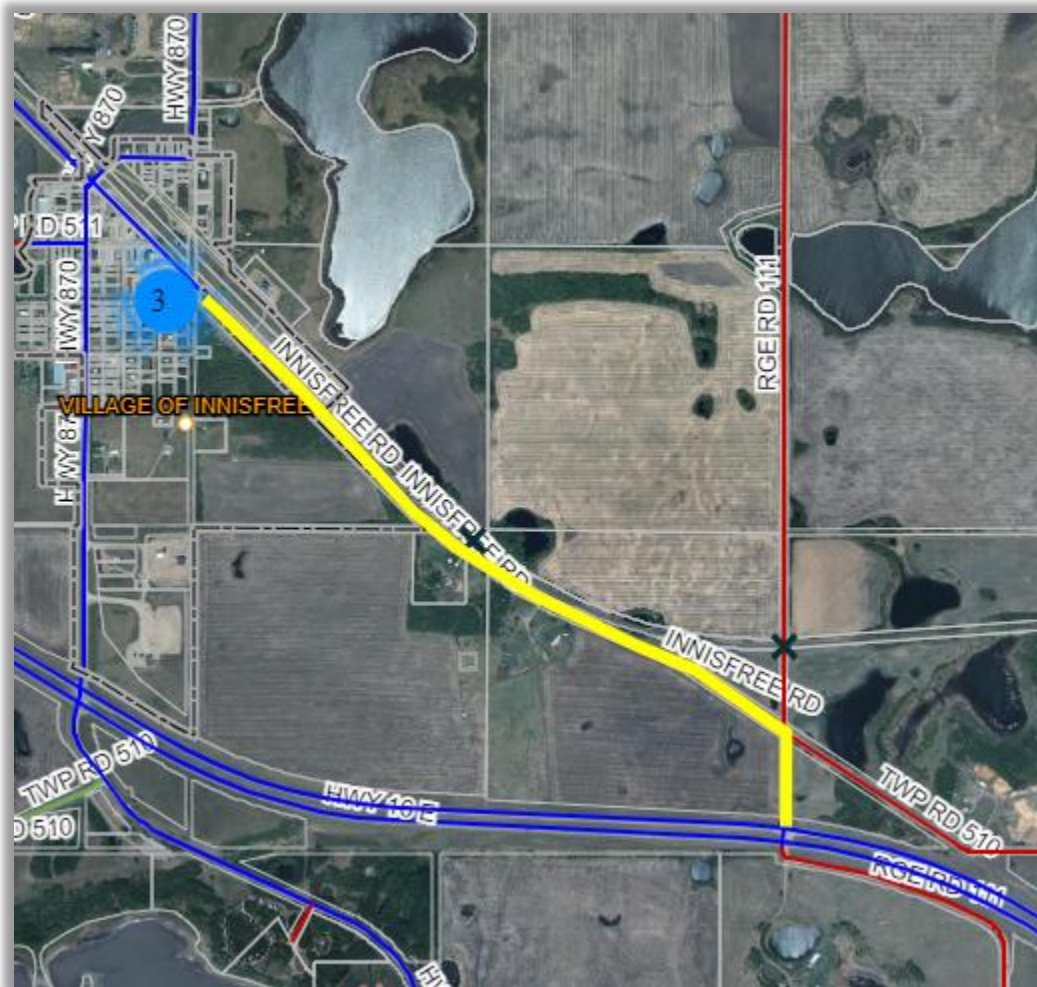
Recommendation

THAT The Committee of the Whole accept this report for information, and that capital projects identified through this asset management planning process will be brought back to Council for approval on a case-by-case basis.

Attachment

- Asphalt Roads Assessment – Roho Engineering LTD

Innisfree Road East – Div. 2 (Condition 2)



- Length: 2.09 km
- Impact: 2 Residents
- Traffic Count: 116 ADT
- Maintenance required: Crack sealing

Twp 524 – Div. 7 (West of Hwy 857) (Condition 2)



- Length: 1.9 km
- Aggregate seal coat in 2024
- Traffic Count: 452 ADT
- Impact: 5 commercial, 2 residential
- Maintenance required: Crack Sealing

Range Road 150. Div. 6 (Condition 2)



- Length: 0.68 km
- Impact: 2 residents
- Traffic Count: 770
- Renewal Estimate:
 - Overlay: \$147,200.00
 - Chip Seal: \$80,500.00
- Maintenance required: Crack Sealing.

Lavoy Road East Div. 5 (Condition 2)



- Length: 0.36 km
- Impact: None
- Traffic Count: 222 ADT (Questionable result)
- Renewal Estimates:
 - Overlay: \$75,000.00
 - Chip Seal: \$49,000.00

Range Road 145. Div. 6 (Condition 3)



- Length: 0.8 Km
- Impact: 1 Resident
- Traffic Count: 845 ADT
- Renewal Estimate:
 - Overlay: \$295,550.00
 - Chip Seal: \$263,350.00

Innisfree Road West (Condition 3)



- Length: 3.29 km
- Impact: 1 Resident
- Traffic Count : 178 ADT
- Renewal Estimates:
 - Overlay: \$1,386,000.00
 - Chip Seal: \$ 716,450.00
- Innisfree road west had a slurry seal surface treatment in 2022.

Innisfree Road (Twp 510 east of Rge. Rd 111) (Condition 3)



- Length: 0.95 km
- Impact: 2 Resident
- Traffic Count : Not Completed due to being a dead-end road with access to one residential property.
- Renewal Estimates:
 - Reclamation: \$72,000.00

Minburn Road East (Condition 3)



- Length: 1.1 km
- Impact: 2 Residents
- Traffic Count: 157 ADT
- Renewal Estimates:
 - Overlay: \$599,150.00
 - Chip Seal: \$491,050.00

Minburn Road (east of Rge. Rd 101) (Condition 3)



- Length: 1.62 km
- Impact: 0 Resident
- Traffic Count : None due to the road not being used.
- Renewal Estimates:
 - Reclaim: \$112,000.00

Mannville Road West (Condition 3)



- Length: 6.13 km
- Impact: 5 Residents
- Traffic Count: 229 ADT
- Renewal Estimates:
 - Overlay: \$2,797,300.00
 - Chip Seal: \$1,888,700.00

Lavoy Road West Div. 5 (Condition 4)



- Length: 0.53 km
- Impact: None
- Traffic Count: 31 ADT
- Renewal Estimate:
 - Overlay: \$488,750.00
 - Reclaim: \$41,000.00

Ranfurly Road Div. 5 (Condition 4)



- Length: 2.98 km
- Impact: 1 Resident
- Traffic Count: 115 ADT
- Renewal Estimates:
 - Overlay: \$1,447,600.00
 - Chip Seal: \$1,043,900.00
 - Reclaim: \$223,000.00

Old Highway 16 Div. 5 (South of Ranfurly to cemetery)
(Condition 4)



- Length: 1.05 km
- Impact: None
- Traffic Count: 29 ADT
- Renewal Estimates:
 - Reclamation cost: \$79,000.00

Twp 512 between Rge. Rd 120 and Rge. Rd 115 (Condition 4)



- Length: 1.43 km
- Impact: None
- Traffic Count: 8 ADT
- Renewal Estimates:
 - Reclamation: \$91,000.00

Minburn Road West (Condition 4)



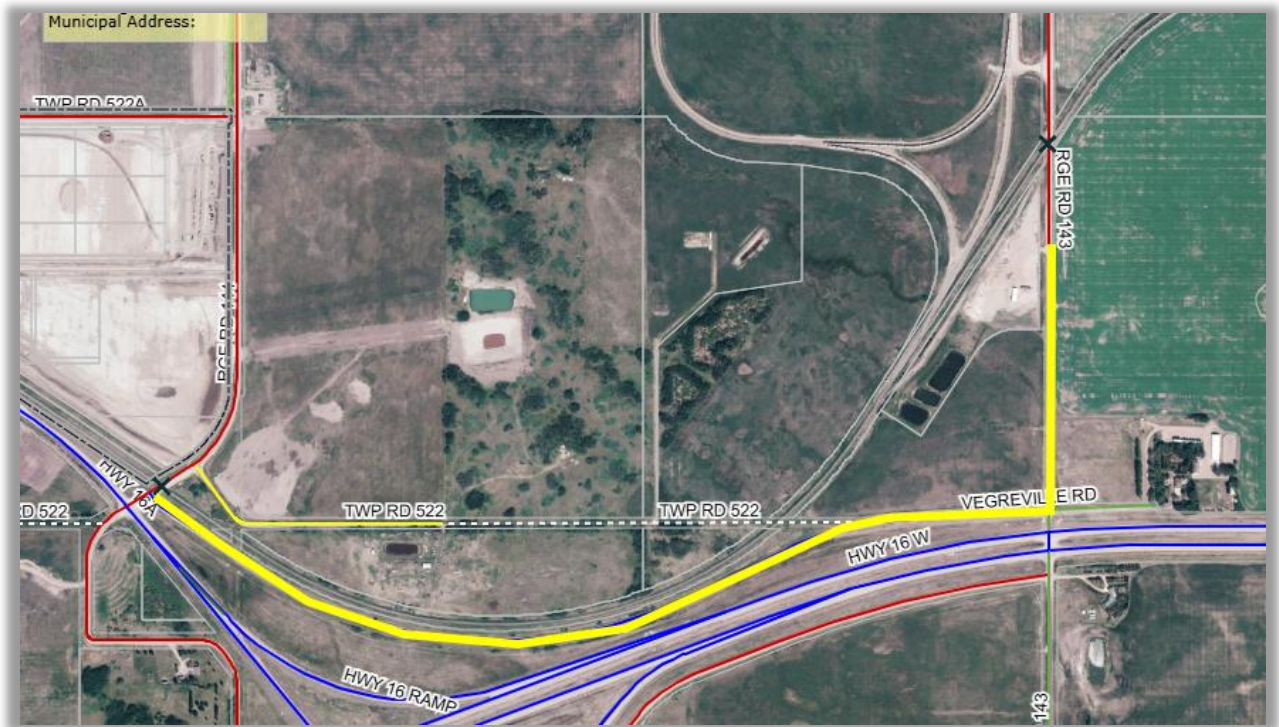
- Length: 3.36 km
- Impact: 1 Resident
- Traffic Count: 94 ADT
- Renewal Estimates:
 - Overlay: \$ 1,601,600.00
 - Chip Seal: \$ 1,205,600.00
 - Reclaim: \$252,000.00

Mannville Road East (Condition 4)



- Length: 2.98 km
- Impact: 1 Resident
- Traffic Count: 223 ADT
- Renewal Estimates:
 - Overlay: \$1,269,400.00
 - Chip Seal: \$853,300.00

Vegreville Road – Div 6 (Condition 4)



- Length: 2.47 km
- Impact: 1 resident, GrainsConnect traffic.
- Traffic Count: 109 ADT
- Significant cracking, and road failure throughout the length of the roadway.
- Renewal Estimates
 - Overlay: \$1,828,200.00
 - Reclaim: \$185,000.00

MEMO

Project No.:	<u>25-095</u>	Date:	<u>June 18, 2026</u>
Project Title:	<u>2025 Asphalt Planning</u>		
Subject:	<u>Asphalt Surface Assessment</u>		
Presented to:	<u>Norm De Wet, Director of Operations, County of Minburn</u>		

ROHI Engineering Ltd. (ROHI) completed an assessment of 17 paved roadways in the County of Minburn (County). The objective of this assessment was to evaluate the surface condition of the roads and recommend a rehabilitation method along with a high-level cost estimate for budgeting purposes.

This assessment was completed using 3D video of the County's roadways. The County's Simple Condition Rating Model was applied to each road along with a maintenance or rehabilitation recommendation.

Simple Condition Rating Model	
Rank	Description of Condition
1	Very Good Condition Only normal maintenance required
2	Minor Defects Only Minor Maintenance Required (5%)
3	Maintenance Required to Return to Accepted Level of Service Significant maintenance required (10-20%)
4	Requires Renewal Significant renewal/upgrades required (20-40%)
5	Asset Unserviceable Over 50% of asset requires replacement

The analysis revealed a diverse range of degradation across the 17 roadways. While most roads exhibited standard transverse and longitudinal cracking, many of the roads were quite deteriorated and showed advanced alligator and block cracking. Several of the assessed roads were also showing organic growth (grass) within the pavement structure, indicating a need for reclamation. Roads with heavier usage and a reclamation recommendation may be candidates for soil cement but a geotechnical investigation would be required. Soil cement

was not a rehabilitation methodology that was considered in this report. ROHI's recommendations were made based on the following visual assessments.

Recommended Maintenance or Rehabilitation	Visual Assessment
Do Nothing or Crack Seal	These roads were recently rehabilitated and may have minor transverse cracking
Chip Seal (and Crack Seal) or 50mm Overlay	These roads had transverse and longitudinal cracking, but it was not extreme and there was no apparent rutting
Chip Seal with Localized Repairs or 80mm Overlay	These roads typically had deeper and more frequent longitudinal and transverse cracking. They also may have exhibited some rutting, but no alligator cracks were present.
Chip Seal with Localized Repairs or 80mm Overlay with Localized Repairs	These roads typically had deeper and more frequent longitudinal and transverse cracking. Rutting and alligator cracking was also present.
80mm Overlay with Localized Repairs or Reclaim to Gravel	These roads had deeper and more frequent longitudinal and transverse cracking. These roads also typically had extensive rutting, alligator cracking and block cracking. They may also have grass growing through the asphalt.
Reclaim to Gravel	These roads typically had extensive rutting, alligator cracking, block cracking and grass growing through the asphalt. They also appeared to be low volume roads with few to no residential approaches.

Overlaying roads in the County will provide the smoothest ride of all the options and the longest lifespan, however this is also typically the most expensive option. Chip sealing will extend the lifespan of the County's roads and provide good value when the existing asphalt is still in relatively good condition. Roads that have rutting and alligator cracking are still possible candidates for a chip seal, but the costs start to become closer to those of an overlay when extensive localized repairs are required to repair the failing areas while still having a shorter lifespan when compared to an overlay. Reclaiming roads to gravel is the most cost effective option but comes with the downside of a rough gravel surface and increased costs in vehicle maintenance for the ratepayer.

The construction cost estimates provided are based on tendering each roadway segment individually. If several projects are combined into one tender, there is an opportunity for considerable cost savings. The cost estimates for each road consider the costs of paving, chip sealing, or reclaiming to a gravel road depending on the recommended rehabilitation methodology. Additionally, each segment would consider crack sealing, localized base repairs, line painting, stop bars, and rumble strips when applicable. A 15% contingency was also added to all construction costs.

Much like the construction cost estimates, the engineering estimates are based on each project being a standalone tender. If multiple road segments are tendered as one project, there will be cost savings. For projects with an estimated construction cost of less than \$800,000, 15% was added to the costs for engineering with a minimum budget of \$10,000. For projects with an estimated construction cost greater than \$800,000, the engineering costs were estimated to be 10% of the construction costs.

Attached is ROHI's assessment and recommended maintenance or rehabilitation method for each of the 17 roadway segments along with their simple condition rating and cost estimates.

If you need any clarification regarding this memo, please call the undersigned at (403) 790-9393.

Sincerely,



Ashton Sandin, P. Eng
Project Manager
ROHI Engineering Ltd.

cc: Glen Sandin, ROHI Engineering Ltd
Graham Hopper, County of Minburn

Road Segment Name	Length (m)	Rank	Recommended Maintenance or Rehabilitation	Construction Cost Estimate	Engineering Cost Estimate	Total Cost Estimate
Innisfree Road East	2,090	2	Do nothing	\$0.00	\$0.00	\$0.00
Township Road 524	1,900	2	Crack Seal	\$6,000.00	\$0.00	\$6,000.00
Range Road 150	680	2	Chip Seal	\$70,000.00	\$10,500.00	\$80,500.00
			50mm Overlay	\$128,000.00	\$19,200.00	\$147,200.00
Lavoy Road East	360	2	Crack Seal and Chip Seal	\$39,000.00	\$10,000.00	\$49,000.00
			50mm Overlay	\$65,000.00	\$10,000.00	\$75,000.00
Range Road 145	800	3	Chip Seal with Localized Repairs	\$257,000.00	\$38,550.00	\$295,550.00
			80mm Overlay	\$229,000.00	\$34,350.00	\$263,350.00
Innisfree Road West	3,290	3	Chip Seal with Localized Repairs	\$623,000.00	\$93,450.00	\$716,450.00
			80mm Overlay with Localized Base Repairs	\$1,260,000.00	\$126,000.00	\$1,386,000.00
Innisfree Road	950	3	Reclaim to Gravel	\$72,000.00	\$0.00	\$72,000.00
Minburn Road East	1,100	3	Chip Seal with Localized Repairs	\$427,000.00	\$64,050.00	\$491,050.00
			80mm Overlay with Localized Base Repairs	\$521,000.00	\$78,150.00	\$599,150.00
Minburn Road	1,620	3	Reclaim to Gravel	\$112,000.00	\$0.00	\$112,000.00
Manville Road West	6,130	3	Chip Seal with Localized Repairs	\$1,717,000.00	\$171,700.00	\$1,888,700.00
			80mm Overlay with Localized Base Repairs	\$2,543,000.00	\$254,300.00	\$2,797,300.00
Lavoy Road West	530	4	Reclaim to Gravel	\$41,000.00	\$0.00	\$41,000.00
			80mm Overlay with Localized Base Repairs	\$425,000.00	\$63,750.00	\$488,750.00
Ranfurly Road	2,980	4	Reclaim to Gravel	\$223,000.00	\$0.00	\$223,000.00
			Chip Seal with Localized Repairs	\$949,000.00	\$94,900.00	\$1,043,900.00
			80mm Overlay with Localized Base Repairs	\$1,316,000.00	\$131,600.00	\$1,447,600.00

County of Minburn Asphalt Roads Assessment



Road Segment Name	Length (m)	Rank	Recommended Maintenance or Rehabilitation	Construction Cost Estimate	Engineering Cost Estimate	Total Cost Estimate
Old Highway 16	1,050	4	Reclaim to Gravel	\$79,000.00	\$0.00	\$79,000.00
Township Road 512	1,430	4	Reclaim to Gravel	\$91,000.00	\$0.00	\$91,000.00
Minburn Road West	3,360	4	Chip Seal with Localized Repairs	\$1,096,000.00	\$109,600.00	\$1,205,600.00
			80mm Overlay with Localized Base Repairs	\$1,456,000.00	\$145,600.00	\$1,601,600.00
Manville Road East	2,980	4	Chip Seal with Localized Repairs	\$742,000.00	\$111,300.00	\$853,300.00
			80mm Overlay with Localized Base Repairs	\$1,154,000.00	\$115,400.00	\$1,269,400.00
Vegreville Road	2,470	4/5	Reclaim to Gravel	\$185,000.00	\$0.00	\$185,000.00
			80mm Overlay with Localized Base Repairs	\$1,662,000.00	\$166,200.00	\$1,828,200.00



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
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Name: _____

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Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____ **Division:** _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____ **To Date:** _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept		Response Date	Status
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Waiting on ALUS for a response to the application process	04-Feb-26	Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	ALUS application submitted, waiting on a response	08-Apr-26	Ongoing
CR25-36	Councillor Ogrodnick	Grains Connect Road	Look into possible solution to Grains Connect Road, Hwy 857 to Hwy 16A, semis unable to make the turn	Office of the CAO	CAO was going to see what concerns were shared with the Town of Vegreville and send same to AT		Ongoing
CR25-40	2025-W0106	Fire Agreements	Administration prepare RFD recommending Council direct Administration proceed with Fire Agreement Fee Structure negotiations with Villages of Mannville and Innisfree	Office of the CAO	Email sent to Village CAOs that we will be contacting them during first quarter of 2026		Ongoing
CR25-48	2025-ASB055	Farm Family Awards	Administration forward Northern Alberta Farm Family Award information to the agricultural societies within the County	Operations	Nomination sent to provincial committee	09-Jul-26	Completed
CR26-18		Asphalt Asset Mgmt Plan	Administration revisit discussion with Council for their direction on long-term approach for managing County's deteriorating asphalt roads	Operations	Council requested to review the discussion in July 2026	08-Apr-26	Ongoing
CR26-20	2026-W034	M-M-I FCSS	Administration arrange a meeting between the CAOs and Council M-M-I FCSS representatives for Innisfree, Mannville and the County to discuss the current makeup of the regional partnership	Office of the CAO	Coordinating a date with Regional CAOs		Ongoing
CR26-22	2026-W039	CAO Bylaw	Administration to make amendments as discussed and bring to the June Council meeting for first reading	Office of the CAO	Being presented at the June Council meeting	25-May-26	Ongoing
CR26-23	Deputy Reeve Kuzio	Summer Tour	Administration to confirm with Council their desire for a Road Tour in late June prior to Strategic Planning Session	Office of the CAO			
CR26-24	Councillor Nedzielski	Rural Address Sign	Administration to contact Innisfree Seed Plant regarding Rural Address Sign replacement and inform about cost, installation procedures	Planning and Community Services	Got in touch with seed plant to purchase replacement sign in accordance with our bylaw. Had Operations place the order for the sign.	03-Jun-26	Complete

CR26-25	Council	Scholarship Committee	Administration to update Council Scholarship Committee Composition at next Organizational Meeting Agenda	Office of the CAO			
CR26-26	2026-W051	Special Crossing Request	Administration prepare an RFD for June Council meeting for Council approval of the Vegreville Hutterite Colony special crossing request for a proposed culvert	Planning and Community Services	RFD prepared and approved at the June 15 meeting	15-Jun-26	Complete
CR26-27	2026-ASB013	Pest Control Policy	Administration prepare an RFD for July Council for Council approval of the new Pest Control Policy	Operations	Being presented at the July Council meeting.	18-Jun-26	Ongoing
CR26-28	2026-ASB014	ASB Resolution Grading Pkg	Administration submit the ASB Board's comments and grading to they ASB Provincial Committee prior to June 30, 2026	Operations	Completed	18-Jun-26	Complete
CR26-29	2026-ASB019	Farm Family Award	Administration prepare an RFD for the June Council meeting recommending the farm family as discussed in closed session be forwarded to the Northern Farm Family Award Selection Committee	Operations	Completed	18-Jun-26	Complete