



**COUNCIL MEETING MINUTES**

**April 20, 2026**

Council Members Present: Reeve Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Ray Nedzielski, Division 2  
Councillor Allen McCutcheon, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Jerri Ziegler, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Jason Warawa, Director of Corporate Services  
Davin Gegolick, Director of Planning and Community Services  
Mike Fundytus, Director of Protective Services  
Audra Kropielnicki, Executive Coordinator

**1. CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:01 a.m.

**2. ADOPTION OF AGENDA**

**2026-084**

**Moved by:** Deputy Reeve Kuzio  
THAT the April 20, 2026 regular Council meeting agenda be adopted as presented.

**Carried**

**3. CONFIRMATION OF MINUTES**

3.1 March 19, 2026 County Council Meeting

**2026-085**

**Moved by:** Councillor Nedzielski  
THAT the March 19, 2026 regular Council meeting minutes be adopted as presented.

**Carried**

3.2 April 16, 2026 Special Meeting

**2026-086**

**Moved by:** Councillor McCutcheon  
THAT the April 16, 2026 Special meeting minutes be adopted as presented.

**Carried**

**4. DELEGATIONS**

**5. PUBLIC HEARING - BYLAW 1373-26**

Reeve Konieczny declared the Public Hearing for Bylaw No. 1373-26 open at 10:02 a.m.

Administration introduced proposed Bylaw No. 1373-26 and provided a brief overview.

There were no written submissions received.

There were no members of the public present.

Reeve Konieczny declared the Public Hearing closed at 10:07 a.m.

**6. COUNCIL PRIORITIES**

**2026-087**

**Moved by:** Councillor Nafziger

THAT the Council Priorities be accepted as information.

**Carried**

**7. REQUESTS FOR DECISION**

- 7.1 Bylaw No. 1373-26 to Remove Municipal Reserve Designation from Lands within the County of Minburn

**2026-088**

**Moved by:** Deputy Reeve Kuzio

THAT County Council gives second reading to Bylaw No. 1373-26, a Bylaw to remove municipal reserve designation from lands within the County of Minburn.

**Carried**

**2026-089**

**Moved by:** Councillor Nafziger

THAT County Council considers giving unanimous consent to going to third reading to Bylaw No. 1373-26, a Bylaw to remove municipal reserve designation from lands within the County of Minburn.

**Carried**

**2026-090**

**Moved by:** Councillor Nedzielski

THAT County Council gives third reading to Bylaw No. 1373-26, a Bylaw to remove municipal reserve designation from lands within the County of Minburn.

**Carried**

- 7.2 Intermunicipal Subdivision and Development Appeal Board Bylaw No. 1377-26

**2026-091**

**Moved by:** Councillor Ogrodnick

THAT County Council gives first reading to Intermunicipal Subdivision and Development Appeal Board Bylaw No. 1377-26.

**Carried**

**2026-092**

**Moved by:** Councillor Ziegler

THAT County Council gives second reading to Intermunicipal Subdivision and Development Appeal Board Bylaw No. 1377-26.

**Carried**

**2026-093**

**Moved by:** Councillor Nedzielski

THAT County Council consider giving unanimous consent to going to third reading to Bylaw No. 1377-26 that establishes an Intermunicipal Subdivision and Development Appeal Board.

**Carried**

**2026-094**

**Moved by:** Councillor McCutcheon

THAT County Council gives third reading to Intermunicipal Subdivision and Development Appeal Board Bylaw No. 1377-26 that

establishes an Intermunicipal Subdivision and Development Appeal Board.

**Carried**

- 7.3 Intermunicipal Subdivision and Development Appeal Board Agreement with Partner Municipalities

**2026-095**

**Moved by:** Councillor Nafziger

THAT County Council approves changes to the Intermunicipal Subdivision and Development Appeal Board Agreement with Partner Municipalities as presented.

**Carried**

- 7.4 Integrity Dig with Road Allowance Special Approval Request

**2026-096**

**Moved by:** Councillor Nafziger

THAT County Council approves Cenovus Energy's request to conduct a pipeline integrity dig within Range Road 90, per the plans submitted.

**Carried**

- 7.5 Subdivision File #05-2026

**2026-097**

**Moved by:** Councillor Nafziger

THAT County Council moves to conditionally approve subdivision file #05-2026 per the recommendations of the report.

**Carried**

- 7.6 Subdivision File #06-2026

**2026-098**

**Moved by:** Councillor Ziegler

THAT County Council moves to conditionally approve subdivision file #06-2026 per the recommendations of the report.

**Carried**

- 7.7 Development Permit Application No. 2026-10

**2026-099**

**Moved by:** Deputy Reeve Kuzio

THAT County Council supports Development Permit #2026-10, subject to the condition that a maximum of five beehives is permitted on the subject lot.

**Carried**

- 7.8 Stop Order Enforcement

**2026-100**

**Moved by:** Councillor Nafziger

THAT County Council directs Administration to proceed with enforcement of the Stop Order in accordance with the Municipal Government Act, as discussed during the Committee of the Whole Closed Session held on April 16, 2026.

**Carried**

- 7.9 New Policy ASB 2011-01, Animal Health Act Response

**2026-101**

**Moved by:** Councillor Ziegler

THAT County Council moves to approve Animal Health Act Response Policy ASB 2011-01.

**Carried**

- 7.10 Bridge Culvert Tender, BF 01195 and BF 01762

**2026-102**

**Moved by:** Deputy Reeve Kuzio

THAT County Council awards the tender for Bridge File 01195 and Bridge File 01762 to Core Energy Services Ltd. for a total project cost of \$660,000 excluding GST, including engineering, geotechnical, contingencies, and fish capture.

**Carried**

- 7.11 Grader Sale, Unit 330 and Unit 333

**2026-103**

**Moved by:** Councillor Ziegler

THAT County Council approves the sale of Unit 330 (2016 John Deere 872GP) and Unit 333 (2018 John Deere 872GP) to Ritchie Bros. for \$155,000 and \$165,000 respectively, and participation in the 85/15 revenue-sharing arrangement on proceeds exceeding \$343,500.

**Carried**

- 7.12 4-H Grant Program Policy ASB 2005-03

**2026-104**

**Moved by:** Councillor Nafziger

THAT County Council moves to approve the amendment to Policy ASB 2005-03 – 4-H Grant Program Policy to remove the application form from the policy.

**Carried**

- 7.13 Borrowing Bylaw 1372-26 - BF 72570- 2nd and 3rd Reading

**2026-105**

**Moved by:** Councillor Ogrodnick

THAT County Council gives second reading to Borrowing Bylaw 1372-26 for the construction of local Bridge File 72570.

**Carried**

**2026-106**

**Moved by:** Councillor McCutcheon

THAT County Council gives third and final reading to Borrowing Bylaw 1372-26 for the construction of local Bridge File 72570.

**Carried**

- 7.14 2026 Final Budget Approval

**2026-107**

**Moved by:** Councillor Ziegler

THAT County Council approves the 2026 operating and capital budgets totalling \$33,321,050 plus a non-cash operating expense of \$2,068,707 for amortization and accretion expenses related to tangible capital assets and associated retirement obligations.

**Carried**

- 7.15 2026 Property Tax Rate Bylaw No. 1375-26

**2026-108**

**Moved by:** Councillor Nafziger

THAT County Council gives first reading to Bylaw No. 1375-26 that authorizes the taxation rates to be levied against assessable property within the County of Minburn for 2026.

**Carried**

**2026-109**

**Moved by:** Deputy Reeve Kuzio

THAT County Council gives second reading to Bylaw No. 1375-26 that authorizes the taxation rates to be levied against assessable property within the County of Minburn for 2026.

**Carried**

**2026-110**

**Moved by:** Councillor Ziegler

THAT County Council consider giving unanimous consent to going to third and final reading to Bylaw No. 1375-26 that authorizes the taxation rates to be levied against assessable property within the County of Minburn for 2026.

**Carried**

**2026-111**

**Moved by:** Councillor Nedzielski

THAT County Council gives third reading to Bylaw No. 1375-26 that authorizes the taxation rates to be levied against assessable property within the County of Minburn for 2026.

**Carried**

7.16 Hamlet of Minburn 2026 Special Tax Rate Bylaw No. 1376-26

**2026-112**

**Moved by:** Councillor Ogradnick

THAT County Council gives first reading to Bylaw No. 1376-26 that authorizes a special tax to be levied against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services in 2026.

**Carried**

**2026-113**

**Moved by:** Councillor McCutcheon

THAT County Council gives second reading to Bylaw No. 1376-26 that authorizes a special tax to be levied against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services in 2026.

**Carried**

**2026-114**

**Moved by:** Councillor Nedzielski

THAT County Council consider giving unanimous consent to go to third and final reading to Bylaw No. 1376-26 that authorizes a special tax to be levied against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services in 2026.

**Carried**

**2026-115**

**Moved by:** Deputy Reeve Kuzio

THAT County Council gives third reading to Bylaw No. 1376-26 that authorizes a special tax to be levied against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services in 2026.

**Carried**

7.17 Cancellation of 2026 Municipal Tax for Seed Plants and Golf Courses

**2026-116**

**Moved by:** Deputy Reeve Kuzio

THAT County Council approves the cancellation of the municipal portion of the 2026 property taxes for the Vegreville Municipal Seed Cleaning Association Ltd., Innisfree Municipal Seed Cleaning Association Ltd., Village of Mannville (Riverview Golf Course), and Vegreville Golf Association.

**Carried**

7.18 Beaver County Intermunicipal Collaboration Framework Agreement

**2026-117**

**Moved by:** Councillor Ogradnick

THAT pursuant to the Municipal Government Act, Section 708.28, County of Minburn determines and agrees that intermunicipal services with Beaver County have been and will continue to be adequately provided by means other than an intermunicipal collaboration framework, and that the County of Minburn opt out of the Intermunicipal Collaboration Framework Agreement dated February 5, 2020.

**Carried**

7.19 County of Two Hills Intermunicipal Collaboration Framework Agreement

**2026-118**

**Moved by:** Councillor Nafziger

THAT County Council approves the County of Minburn opt out of the County of Two Hills and County of Minburn Intermunicipal Collaboration Framework agreement existing between the two municipalities pursuant to Municipal Government Act, Section 708.28(1.1).

**Carried**

**8 REPORTS**

8.1 Reeve

*Reeve Konieczny recessed the meeting at 11:05 a.m.*

*Reeve Konieczny reconvened the meeting at 11:13 a.m.*

- 8.2 Council
- 8.3 CAO
- 8.4 Operations
- 8.5 Planning and Community Services
- 8.6 Protective Services
- 8.7 Corporate Services

**2026-119**

**Moved by:** Councillor Ogradnick

THAT Council accepts the reports as presented.

**Carried**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

- 9.1 Alberta Municipal Affairs re ACP Intermunicipal Collaboration Application
- 9.2 Canadian Food Inspection Agency re Livestock Traceability Regulations
- 9.3 Agriculture and Agri-Food Canada re Closure of Lacombe Research and Development Centre
- 9.4 Town of Vermilion Letter of Support Request for STIP Application
- 9.5 Dormition of St. Mary Ukrainian Orthodox Church at Sich-Kolomea 100th Anniversary

**2026-120**

**Moved by:** Councillor Ogradnick

THAT County Council directs Administration respond to CFIA that current cow/calving regulations are sufficient as is but agree with more stringent regulations on feedlot operations.

**Carried**

**2026-121**

**Moved by:** Councillor Nedzielski  
 THAT Council accept the correspondence as information.

**Carried**

**10 COUNCILLOR REQUESTS** (Information Requests and Notices of Motion)

10.1 Action Item List

**2026-122**

**Moved by:** Councillor Nedzielski  
 THAT Council accept the Action Item List as information.

**Carried**

**11 CLOSED SESSION**

**2026-123**

**Moved by:** Councillor McCutcheon  
 THAT County Council meet in private to discuss matters protected from disclosure under the *Access to Information Act (ATIA)* specifically Section 29, Advice from officials at 12:15 p.m.

**Carried**

11.1 Draft Investment Policy  
*ATIA Section 29, Advice from Officials*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

*Jason Warawa left the meeting at 12:29 p.m.*

**12 OPEN SESSION**

**2026-124**

**Moved by:** Councillor Ziegler  
 THAT County Council move to revert to Open Session at 12:29 p.m.

**Carried**

**13 MOTIONS ARISING OUT OF THE CLOSED SESSION**

13.1 Draft Investment Policy

**2026-125**

**Moved by:** Councillor Ziegler  
 THAT County Council rescind current Investment Policy AD 1004-01.

**Carried**

**2026-126**

**Moved by:** Councillor Nafziger  
 THAT County Council approve new Investment Policy AD 1034-01 as presented.

**Carried**

**14 Adjournment**

Reeve Konieczny declared the meeting adjourned at 12:31 p.m.

\_\_\_\_\_  
 Reeve

\_\_\_\_\_  
 Chief Administrative Officer