



COUNCIL MEETING MINUTES

March 19, 2026

Council Members Present: Reeve Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Ray Nedzielski, Division 2
Councillor Allen McCutcheon, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Jerri Ziegler, Division 7

Council Member Absent: Councillor Joey Nafziger, Division 1

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Corporate Services
Mike Fundytus, Director of Protective Services
Audra Kropielnicki, Executive Coordinator
Elaine Cartier, Administrative Support Assistant

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2026-043

Moved by: Deputy Reeve Kuzio

THAT Council approve Councillor Nafziger's absence from the March 19, 2026 regular Council meeting.

Carried

2. ADOPTION OF AGENDA

2026-044

Moved by: Councillor Ziegler

THAT the March 19, 2026 regular Council meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

3.1 February 17, 2026 County Council Meeting

2026-045

Moved by: Councillor McCutcheon

THAT the February 17, 2026 regular Council meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

4.1 Wilde & Company Chartered Accountants

External Presenter(s)

Renee Senko, Chartered Professional Accountant
Brynn Bilski, CPA Articling Student, BBA

5. COUNCIL PRIORITIES

2026-046

Moved by: Deputy Reeve Kuzio

THAT the Council Priorities be accepted as information.

Carried

6. REQUESTS FOR DECISION

6.1 Bylaw No. 1373-26 First Reading

2026-047

Moved by: Councillor Nedzielski

THAT County Council approve First Reading to Bylaw No. 1373-16, a Bylaw to remove municipal reserve designation from lands within the County of Minburn.

Carried

6.2 Minburn Landfill Environmental Site Assessment

2026-048

Moved by: Deputy Reeve Kuzio

THAT County Council directs Administration to pursue Phase I Environmental Site Assessment for the Minburn Landfill.

Carried

6.3 Subdivision File #01-2026

2026-049

Moved by: Councillor Ziegler

THAT County Council moves to conditionally approve subdivision file #01-2026 per the recommendations of the report.

Carried

6.4 Subdivision File #02-2026

2026-050

Moved by: Deputy Reeve Kuzio

THAT County Council moves to conditionally approve subdivision file #02-2026 per the recommendations of the report.

Carried

Councillor Nedzielski declared a conflict of interest with Agenda Item 6.5, Subdivision File 03-2028, and therefore left the meeting at 10:35 a.m.

6.5 Subdivision File #03-2026

2026-051

Moved by: Deputy Reeve Konieczny

THAT County Council moves to conditionally approve subdivision file #03-2026 per the recommendations of the report.

Carried

Councillor Nedzielski returned to the meeting at 10:38 a.m.

6.6 Subdivision File #04-2026

2026-052

Moved by: Councillor Nedzielski

THAT County Council moves to conditionally approve subdivision file #04-2026 per the recommendations of the report.

Carried

6.7 EATC Local to Global Forum Sponsorship

2026-053

Moved by: Deputy Reeve Kuzio

THAT County Council approve the Silver Sponsorship in the amount of \$2,000 for the Eastern Alberta Trade Corridor 'Local to Global' Forum scheduled for April 8, 9, and 10, 2026.

Carried

6.8 New Policy PDS 7006-01 - Growing Futures Scholarship

2026-054

Moved by: Councillor Ogradnick

THAT County Council moves to approve Policy PDS 7006-01, Growing Futures Scholarship.

Carried

6.9 Mannville Fire Station Yard Upgrades

2026-055

Moved by: Councillor Nedzielski

THAT County Council award the tender to Twin Ridge Construction for a total of \$49,432.02.

Carried

2026-056

Moved by: Councillor Nedzielski

THAT County Council moves to amend Motion 2026-054 that approves Policy PDS 7006-01, Growing Futures Scholarship by amending the policy by removing reference to Innisfree School.

Carried

6.10 Grader Replacement Policy

2026-057

Moved by: Councillor Nedzielski

THAT County Council approve Policy OP 9030-02, Grader Replacement Policy, which updates the previously numbered Policy OP 9030-01-A.

Carried

6.11 Bridge Maintenance 2026

2026-058

Moved by: Councillor McCutcheon

THAT County Council moves to approve that Bridge Files 71897, 1000, 1485, 6554, and 81828 be approved for maintenance as recommended, for a total estimated project cost of \$1,031,000, with the County's share of funding in the amount of approximately \$917,000, and that any costs exceeding the approved 2026 Bridge Maintenance budget be funded from the Bridge Reserves.

Carried

6.12 Draft Investment Policy

2026-059

Moved by: Deputy Reeve Kuzio

THAT County Council postpone the discussion on the draft Investment Policy to the April 19, 2026 County Council meeting.

Carried

Reeve Konieczny recessed the meeting at 11:08 a.m.

Reeve Konieczny reconvened the meeting at 11:19 a.m.

6.13 2025 Audited Financial Statements

2026-060

Moved by: Deputy Reeve Kuzio

THAT County Council approve all reserve transfers contemplated in the 2025 financial statements.

Carried

2026-061

Moved by: Councillor Ziegler

THAT County Council approve the 2025 Audited Financial Statements as presented.

Carried

6.14 July Committee of the Whole Meeting - Date Change

2026-062

Moved by: Councillor Ogradnick

THAT County Council reschedule the July 15, 2026 Committee of the Whole Meeting to July 20, 2026 at 9:00 a.m. prior to the regular County Council Meeting scheduled on July 20, 2026 at 10:00 a.m.

Carried

6.15 Elected Officials Additional Conference and Tour

2026-063

Moved by: Deputy Reeve Kuzio

THAT Council approve two additional Council members to attend the 2026 FCM Convention in Edmonton.

Carried

2026-064

Moved by: Councillor Nedzielski

THAT Council approve three Council members to attend the 2026 ASB Summer Tour in Strathmore.

Carried

6.16 Closure of Lacombe Research and Development Centre

2026-065

Moved by: Councillor Ogradnick

THAT Council direct administration to send a letter to Agriculture and Agri-Food Canada to reverse its decision to close the Lacombe Research and Development Centre.

Carried

2026-066

Moved by: Councillor Ogradnick

THAT Council direct Administration to research available funding opportunities for economic development following the address delivered by the Honourable Eleanor Olszewski, Federal Minister of Emergency Management and Community Resilience and Minister responsible for Prairies Economic Development, at the RMA Spring Convention in Edmonton on March 18, 2026;

AND THAT Council further direct Administration to advise Council of their research findings at the April Council meeting, and whether a letter should be sent to the Federal Minister advocating for funding to ensure the continued operation of the Lacombe Research and Development Centre.

Carried

6.17 County of Vermilion River Intermunicipal Collaboration Framework Agreement

2026-067

Moved by: Councillor Ziegler

THAT County Council direct Administration to proceed with concluding the County of Minburn and County of Vermilion River Intermunicipal Collaboration Framework agreement existing between the two municipalities, pursuant to Municipal Government Act, Section 708.28(1.1).

Carried

6.18 Mannville-Minburn-Innisfree (M-M-I) FCSS Meeting

2026-068

Moved by: Councillor Nedzielski

THAT County Council direct Administration to arrange a meeting with the Chief Administrative Officers of the Villages of Mannville and Innisfree, along with the elected officials appointed to represent their respective municipalities on the M-M-I FCSS Advisory Board.

Carried

6.19 Lampburg Cemetery Funding Request

2026-069

Moved by: Councillor Ziegler

THAT County Council direct Administration to send a letter to Lampburg Cemetery to deny their application under the Community Investment Program.

Carried

7 REPORTS

- 7.1 Reeve
- 7.2 Council
- 7.3 CAO
- 7.4 Operations
- 7.5 Planning and Community Services
- 7.6 Protective Services
- 7.7 Corporate Services

2026-070

Moved by: Councillor Ziegler

THAT Council accepts the reports as presented.

Carried

8. CORRESPONDENCE AND INFORMATION ITEMS

- 8.1 Elk Island Public Schools re Annual Education Results Report
- 8.2 National Police Federation Media Release
- 8.3 BTPS Letter to Minister of Education re Innisfree Delnorte School
- 8.4 County of Vermilion River Invitation to Grand Opening of Administration Building
- 8.5 STARS Thank You
- 8.6 Royal Canadian Legion Invitation, March 27, 2026 Luncheon
- 8.7 Alberta Municipal Affairs Letter to Town of Vegreville re ACP Funding

2026-071

Moved by: Councillor Nedzielski

THAT Council accept the correspondence as information.

Carried

9 COUNCILLOR REQUESTS (Information Requests and Notices of Motion)

- 9.1 Action Item List

2026-072

Moved by: Deputy Reeve Kuzio

THAT Council accept the Action Item List as information.

Carried

Reeve Konieczny recessed the meeting at 12:11 p.m.

Audra Kropielnicki, Elaine Cartier, and Mike Fundytus left the meeting at 12:11 p.m.

Reeve Konieczny reconvened the meeting at 12:16 p.m.

10 CLOSED SESSION

2026-073

Moved by: Councillor McCutcheon

THAT County Council meet in private to discuss matters protected from disclosure under the *Access to Information Act (ATIA)* specifically Section 29, Advice from Officials at 12:16 p.m.

Carried

- 10.1 Leasing of County Owned Agricultural Lands
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

- 10.2 Hydrant Replacement Request for Quotation
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

Jason Warawa and Norm De Wet left the meeting at 12:32 p.m.

11 OPEN SESSION

2026-074

Moved by: Deputy Reeve Kuzio

THAT County Council move to revert to Open Session at 12:53 p.m.

Carried

12 MOTIONS ARISING OUT OF THE CLOSED SESSION

- 12.1 Leasing of County Owned Agricultural Lands

2026-075

Moved by: Councillor McCutcheon

THAT County Council award the lease for Bid Item #1, PT. NW 9-52-14-W4M of the 2026 Leasing of County Owned Agricultural Lands Tender for a three-year term to Dwayne Gawryliuk for a total price of \$3,000.

Carried

2026-076

Moved by: Councillor McCutcheon

THAT County Council award the lease for Bid Item #2, PT. NW/NW 31-53-14-W4M of the 2026 Leasing of County Owned Agricultural Lands Tender for a three-year term to Wayne, Danielle and Luke Flaathan for a total price of \$2,565.

Carried

2026-077

Moved by: Councillor McCutcheon

THAT County Council award the lease for Bid Item #3, NW 27-52-15-W4M of the 2026 Leasing of County Owned Agricultural Lands Tender for a three-year term to Durlowe Farms Inc. for a total price of \$23,331.

Carried

2026-078

Moved by: Councillor McCutcheon

THAT County Council award the lease for Bid Item #4, PT. NE 8-52-14-W4M of the 2026 Leasing of County Owned Agricultural Lands Tender for a three-year term to Dwayne Gawryliuk for a total price of \$4,500.

Carried

12.2 Hydrant Replacement Request for Quotation

2026-079

Moved by: Councillor Nedzielski

THAT County Council rejects all bids received in response to the Request for Quotation for the replacement of eight hydrants in the Hamlet of Lavoy, as all submitted bids exceed the approved 2026 capital budget for the project.

Carried

13 Adjournment

Reeve Konieczny declared the meeting adjourned at 12:54 p.m.

Reeve

Chief Administrative Officer