



**AGRICULTURAL SERVICE BOARD MEETING MINUTES
December 10, 2025**

Members Present: Member Joey Nafziger
Member Ray Nedzielski
Member Roger Konieczny
Member Allen McCutcheon
Member Tara Kuzio
Member Carl Ogradnick
Member Jerri Ziegler

Administration Present: Norm De Wet, Director of Operations
Quentin Bochar, Manager of Agriculture and
Municipal Services
Audra Kropielnicki, Executive Coordinator

1 CALL TO ORDER

Agricultural Service Board Chairperson Member Nafziger called the meeting to order at 1:59 p.m.

2 ADOPTION OF AGENDA

2025-ASB037

Moved by: Member Konieczny
THAT the December 10, 2025 Agricultural Service Board Meeting Agenda be adopted as presented.

Carried

3 CONFIRMATION OF MINUTES

3.1 June 11, 2025 Agricultural Service Board

2025-ASB038

Moved by: Member Kuzio
THAT the June 11, 2025 Agricultural Service Board meeting minutes be adopted as presented.

Carried

4 DELEGATION

5 REPORTS FOR DISCUSSION

5.1 Beaver Control on Private Land Policy - ASB 2001-01-A

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB039

Moved by: Member Ogradnick
THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2001-02.

Carried

5.2 Beaver Harvest Incentive Policy - ASB 2002-01-A

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB040

Moved by: Member Konieczny

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2002-02.

Carried

5.3 Equipment Rental Policy - ASB 2004-01

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB041

Moved by: Member Ziegler

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2004-02.

Carried

5.4 4-H Grant Program - ASB Policy 2005-02

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB042

Moved by: Member Kuzio

Councillor Ogradnick abstained

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2005-03.

Carried

5.5 Soil Conservation Policy - ASB 2006-01-A

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB043

Moved by: Member Konieczny

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2006-02.

Carried

5.6 Right-of-Way Brushing Policy - ASB 2007-01-A

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB044

Moved by: Member McCutcheon

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2007-02.

Carried

5.7 Private Land Weed Control Policy - ASB 2008-01

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB045

Moved by: Member Kuzio

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2008-02.

Carried

5.8 Control of Clubroot Policy - ASB 2009-01-A

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB046

Moved by: Member Nedzielski

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2009-02.

Carried

5.9 Equipment Borrowing Policy - ASB 2010-01

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB047

Moved by: Member Ogrodnick

THAT the Agricultural Service Board recommend to County Council to approve updated draft policy ASB 2010-02.

Carried

5.10 Coyote Harvest Incentive Program

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB048

Moved by: Member Nedzielski

THAT the Agricultural Service Board recommends to County Council that administration apply for funding for a Coyote Harvest Incentive from the APOS Wildlife Management Fund.

Carried

2025-ASB049

Moved by: Member Konieczny

THAT the Agriculture Service Board recommends to County Council that the implementation of the Coyote Harvest Incentive Program be approved.

Carried

5.11 Roadside Mowing Program

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB050

Moved by: Member Konieczny

THAT the Agricultural Services Board endorse a full fifteen-foot cut within the municipal right-of-way and further directs that any crops growing within this area be mowed where the contractor can safely access with equipment, in order to maintain a consistent roadside standard throughout the County.

Carried

5.12 Co-op Agribusiness Grant Program

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB051

Moved by: Member Ziegler

THAT the Agricultural Service Board recommend to County Council to send a letter of support to the Ministry of Agriculture and Irrigation for the creation of the Co-op Agribusiness Grant Program.

Carried

5.13 Heartland Training & Support Hub Request for Support

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB052

Moved by: Member Nedzielski

THAT the Agriculture Service Board recommend to County Council to donate \$3,033 to the Heartland Training & Support Hub Safety Smarts program.

Carried

5.14 Alternative Land Uses Services (ALUS) Update

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB053

Moved by: Member McCutcheon

THAT the Agriculture Service Board accept this report as information.

Carried

6 REPORTS

6.1 Agricultural Fieldman

Administration Presenter:

Quentin Bochar, Manager of Agriculture and Municipal Services

2025-ASB054

Moved by: Member Kuzio

THAT the Agricultural Fieldman report be accepted as presented.

Carried

7 CORRESPONDENCE AND INFORMATION ITEMS

7.1 AAAS Press Release – Northern Alberta Farm Family Awards

2025-ASB055

Moved by: Member Kuzio

THAT information on the Northern Alberta Farm Family Awards program be forwarded to the agricultural societies within the County.

Carried

7.2 Alberta Crop Report Final 2025

7.3 Agriculture Moisture Situation Update

7.4 ARECA re AgKnow Program Update

7.5 Saddle Hills County re On-Farm Slaughter

7.6 Northern Sunrise County re On-Farm Slaughter

7.7 Northern Sunrise County re Farmers Pesticide Certification Program

7.8 MD of Ranchland re Lethbridge Research Facility

2025-ASB056

Moved by: Member McCutcheon

THAT the correspondence and information items be accepted as presented.

Carried

8. Agricultural Service Board Committee Priority Discussion

9. ADJOURNMENT

Chairperson Member Nafziger declared the meeting adjourned at 2:44 p.m.

Chairperson

Chief Administrative Officer