



**INFORMATION REQUIRED FOR A MODULAR / MOBILE / MANUFACTURED HOME PERMIT**  
(to be completed and attached to the building permit application)

A Development Permit is required to allow a modular / mobile / manufactured home to be located on a parcel of land. The development permit is obtained from the municipality.

1.  C.S.A. Z240 Building  
Required for a mobile or manufactured home having a deformation resistant steel frame and may sit on a gravel pad with blocking or on piles.

**Or**

2.  C.S.A. A277 Building  
A modular is a factory built home that is constructed on engineered wood or built up wood beams. Modular homes require a permanent foundation. They are not permitted on a gravel pad and blocking without engineering.
3. C.S.A. number \_\_\_\_\_ (submit as soon as available)  
(typically found on a CSA certification label on the electrical panel, required to prove the unit has passed the Canadian Standards Association requirements. Label may come from other certification bodies other than CSA e.g. QAI, Intertek, etc.)
4. Alberta Municipal Affairs label number \_\_\_\_\_ (submit as soon as possible)  
(found on a silver sticker with blue printing on the electrical panel)
5. Serial number \_\_\_\_\_
6. Name of the manufacturer \_\_\_\_\_
7. Year the unit was manufactured \_\_\_\_\_
8. Foundation type  full basement constructed of concrete or preserved wood  
 4' deep concrete strip footing and frost wall crawlspace  
 4' deep concrete pad and pier system crawlspace  
 engineered designed slab on grade  
 engineered designed pilings for concrete or steel pilings  
 wood blocking or pier foundation

Detailed drawings to be submitted. Foundations requiring engineering are to be accompanied by stamped drawings and arrangements are to be made with the designer for a required verification letter upon completion.

9. Legal address: Lot \_\_\_\_ Block \_\_\_\_ Plan \_\_\_\_\_ Qtr \_\_\_\_ Sec \_\_\_\_ Twp \_\_\_\_ Range \_\_\_\_ W \_\_\_\_
10. Submit a site plan showing site and unit dimensions, distance to property line, distance to other building on the property and show the location of driveways and adjacent roads.
11. Was the home manufactured in Alberta?  
 Yes  No Where was the home made? \_\_\_\_\_
12. Size of building: Length \_\_\_\_\_ x Width \_\_\_\_\_ = \_\_\_\_\_ Total Square Feet
13. Has this home had any renovations or additions since leaving the factory?  
 No  Yes (provide additional information) \_\_\_\_\_
- \_\_\_\_\_