

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JUNE 18, 2018 Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	David Melenka
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:05 a.m.

ACCEPTANCE OF AGENDA Councillor Wagner moved the Agenda for the June 18 and 19, 2018 regular County Council meeting be accepted as presented.
Carried.

COUNTY COUNCIL MEETING MINUTES Councillor Kuzio moved the minutes of the May 22, 2018 regular County Council meeting be adopted as corrected.

Page 52: Motion No. 97-18 should read ...

Councillor Anderson moved Bylaw No. 1270-18 be given first reading.

Councillor Wowdzia moved Bylaw No. 1270-18 be given second reading.

Councillor Wagner moved Council unanimously and in full agreement give Bylaw No. 1270-18 third reading at this meeting.

Deputy Reeve Ogradnick moved Bylaw No. 1270-18 be given third reading.
Carried.

**113-18
375707 ALBERTA
LTD. – VACANT LOT
UTILITY RATE
CHARGE**

Taxation/Assessment Coordinator Dwight Hopper reported on the e-mail received from 375707 Alberta Ltd. dated May 14, 2018 requesting the County of Minburn reduce utility rate charges at the vacant properties located on Lots 15 and 16, Block 1, Plan 6100R and Lot 23, Block 2, Plan 6100R in the Hamlet of Minburn. Time 10:06 to 10:10 a.m.

Councillor Anderson moved the County of Minburn decline the e-mail request dated May 14, 2018 received from 375707 Alberta Ltd. to reduce utility rate charges at the vacant properties located on Lots 15 and 16, Block 1, Plan 6100R and Lot 23, Block 2, Plan 6100R in the Hamlet of Minburn as utilities services are in place for resident use whether households are occupied or unoccupied for a certain period of time.
Carried.

**SHOP FOREMAN/
SUPERVISOR**

Superintendent of Public Works Graham Shell presented the Shop Foreman/Supervisor's report for the period April 24 to May 24, 2018 and reported on monthly activities.

Councillor Wowdzia moved the Shop Foreman/Supervisor's report be accepted as presented.
Carried.

**SUPERINTENDENT
OF PUBLIC WORKS**

Superintendent of Public Works Graham Shell presented the written report for the period May 10 to June 6, 2018 and reported on monthly activities.

- E-mail received from Alberta Environment and Parks dated May 22, 2018 regarding drainage concerns in the NE corner of NE 23-51-16-W4M;
- Drainage concerns at Bridge File (BF) 76940 in WSW 28-51-14-W4M;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- SUPERINTENDENT OF PUBLIC WORKS CONT'D**
- Council consensus was the Infrastructure Committee assess the drainage concerns in the NE corner of NE 23-51-16-W4M and WSW 28-51-14-W4M;
 - Proposed revision and registration of road plan located in SE 26-50-12-W4M;
 - Gravel supply proposals received from Bykowski Sand & Gravel Inc. dated June 11, 2018 and Wowdzia’s Trucking Ltd. dated May 19, 2018.
- Councillor Melenka moved the Superintendent of Public Works report be accepted as presented.
Carried.
- 114-18 REVISE AND REGISTER ROAD PLAN – SE 26-50-12-W4M**
- Councillor Anderson moved the County of Minburn approve to proceed with the revision and registering of road plan located in SE 26-50-12-W4M.
Carried.
- TRANSPORTATION**
- Senior Accountant Kari Janzen presented the Transportation Report for the period January to May 2018. Time 10:30 to 10:40 a.m.
- Councillor Wagner moved the Transportation Report for the period January to May 2018 be accepted as presented.
Carried.
- 115-18 GRAVEL SUPPLY PROPOSALS – BYKOWSKI SAND & GRAVEL INC. AND WOWDZIA’S TRUCKING LTD.**
- Councillor Anderson moved the County of Minburn decline the gravel supply proposals received from Bykowski Sand & Gravel Inc. dated June 11, 2018 and Wowdzia’s Trucking Ltd. dated May 19, 2018 due to budget restraints; and Further, advise Bykowski Sand & Gravel Inc. and Wowdzia’s Trucking Ltd. that their offers may be considered in the future.
Carried.
- PLANNING AND DEVELOPMENT SERVICES**
- Planning and Development Officer Davin Gegolick presented the written report for the period May 16 to June 12, 2018 and reported on monthly activities. Time 10:40 to 11:15 a.m.
- Development permit applications, subdivision inquiries and approvals;
 - Attendance at Public Open House for Land Use Bylaw amendment application to rezone land use district from A – Agricultural to MPF – DC – Marijuana Processing Facility – Direct Control District, Vegreville Royal Canadian Legion, June 4, 2018;
 - Wapasu Development Committee meeting, June 11, 2018;
 - Commencement of construction of Wapasu Conservancy Recreation Park playground, July 2018;
 - E-mail received from Vegreville RCMP Detachment Commander Sergeant Jerry Nutbrown dated May 15, 2018 requesting the County of Minburn participate in the Public Facing Crime Mapping Project;
 - Letter received from Alberta Transportation dated April 3, 2018 requesting the County of Minburn renew the Transportation Routing and Vehicle Information System – Multi-Jurisdiction (TRAVIS-MJ) Memorandum of Agreement;
 - Design and cost proposals received for the construction and installation of new County of Minburn “Welcome” signs. Council consensus was to consider the new signs as an item in the 2019 budget.
- Councillor Wowdzia moved the Planning and Development Services report be accepted as presented.
Carried.
- 116-18 PARTICIPATE IN FACING CRIME MAPPING PROJECT – RCMP INITIATIVE**
- Councillor Wowdzia moved the County of Minburn participate in the Public Facing Crime Mapping Project as requested in the e-mail dated May 15, 2018 received from Royal Canadian Mounted Police (RCMP) Vegreville Detachment Commander Sergeant Jerry Nutbrown.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 117-18
RENEW
MEMORANDUM OF
AGREEMENT –
TRAVIS-MJ** Councillor Melenka moved the County of Minburn renew the Memorandum of Agreement (MOA) with the Province of Alberta for the provision of an electronic oversize commercial vehicle permitting system under the Transportation Routing and Vehicle Information System – Multi Jurisdiction (TRAVIS-MJ) for a period of five years, commencing March 1, 2019.
Carried.
- TENDER OPENING –
COULTER PIT –
CRUSHING,
STOCKPILING AND
RECLAMATION** BAR Engineering Co. Ltd. Director of Municipal Division Rick Collins joined the meeting to open the tenders received for Coulter Pit – Crushing, Stockpiling and Reclamation at SW 8-52-9-W4M. Kari Janzen also joined the meeting. Time 11:15 a.m.

The tender results were reported as follows:

Inspek Crushing Ltd.\$1,704,778.00 plus G.S.T.
- COLLINS/JANZEN** Rick Collins and Kari Janzen left the meeting. Time 11:40 a.m.
- DELEGATION:
REYNOLDS MIRTH
RICHARDS &
FARMER –
LEGAL ISSUES** Allan Farmer and Tamara Korassa of Reynolds Mirth Richards and Farmer (RMRF) LLP joined the meeting, presented and discussed the following and responded to Council’s questions regarding legal issues. Dwight Hopper, Davin Gegolick and Director of Agriculture and Utility Services Darwin Ullery also joined the meeting. Time 11:40 a.m.

 - Review of development agreement with owner of proposed cannabis processing facility and recommendation to include an engineering provision on behalf of the County of Minburn;
 - Importance of searching liens registered against vehicles, equipment and property prior to considering a purchase;
 - Searches through Alberta Personal Registry by individual debtor name, business debtor name, serial number and registration number and certificate of expired or discharged registration number;
 - Solid waste fee agreements.
- 118-18
IN-CAMERA –
LEGAL ISSUES** Councillor Anderson moved the meeting proceed in-camera to discuss a legal issue as per Section 16 of the *Freedom of Information and Protection of Privacy (FOIP) Act*. Allan Farmer and Tamara Korassa of RMRF LLP in attendance. Time 11:55 a.m.
Carried.
- REVERT TO
REGULAR MEETING** Councillor Kuzio moved that Council revert to the regular meeting. Time 12:10 p.m.
Carried.
- DELEGATION:
REYNOLDS MIRTH
RICHARDS &
FARMER –
LEGAL ISSUES
CONT'D** Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation.
- RECESS** Councillor Wagner moved the meeting recess for lunch and reconvene at 1:10 p.m. Time 12:10 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:10 p.m. with all present as in the forenoon with the exception of Allan Farmer, Tamara Korassa and Davin Gegolick.
- DIRECTOR OF
AGRICULTURE AND
UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period May 10 to June 6, 2018 and reported on monthly activities. Time 1:10 to 1:20 p.m.

 - Completion of roadside grass seeding projects;
 - Brushing ongoing at Wapasu Conservancy Recreation Park;
 - Completion of diamondback moth count;
 - Commencement of bertha armyworm moth count;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES CONT'D**
- Recycling of agricultural plastics including twine baling;
 - Beaver dam and floodwater removal;
 - Confirmation of accommodations for the 2018 Provincial Agriculture Service Board (ASB) Summer Tour hosted by Strathcona County, July 10 to 13, 2018.
- Councillor Anderson moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- WATER/UTILITY SERVICES/ ALBERTA CENTRAL EAST (ACE) WATER**
- Darwin Ullery presented the following Water/Utility Services and Alberta Central East (ACE) Water report. Time 1:20 to 1:30 p.m.
- Water leak detections at fire hydrants and curb cock (CC) valves in the Hamlet of Lavoy;
 - Operations of the Lavoy, Ranfurly and Minburn bulk water stations;
 - Regional waterline connection to the proposed cannabis production facility at Pt. SE 16-52-14-W4M.
- Councillor Melenka moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.
Carried.
- DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF**
- Director of Protective Services/Fire Chief Mike Fundytus presented the written report for the period May 15 to June 12, 2018 and reported on monthly activities. Time 1:30 to 1:50 p.m.
- Fire incidents, medical assists and motor vehicle collision responses;
 - Arrival of new rapid attack truck for the Mannville Fire Department, May 29, 2018;
 - Proposed unveiling event of new Mannville rapid attack truck, July 9, 2018;
 - Temporary ownership of Unit No. 904, 2002 Ford rapid attack truck by the Vegreville Fire Department followed by proposed sale;
 - E-mail received from Vegreville Fire Department dated June 13, 2018 requesting the donation of unused firefighter bunker gear and equipment to the Firefighter Aid Ukraine;
 - Posting "Fire Ban" status on front page of County of Minburn website;
 - Revised cost estimates received from WSP Canada Inc. dated June 18, 2018 for BF 1538 and BF 6828 replacement projects.
- Councillor Wagner moved the Director of Protective Services/Fire Chief report be accepted as presented.
Carried.
- UNVEILING EVENT – MANNVILLE RAPID ATTACK FIRE TRUCK**
- Council consensus was the County of Minburn hold an unveiling event at the Mannville Fire Department to acknowledge the purchase of the new rapid attack fire truck and invite local newspapers to report on the event.
- 119-18 TRANSFER UNIT NO. 904 – 2002 RAPID ATTACK TRUCK TO VEGREVILLE FIRE DEPARTMENT/SALE OF EQUIPMENT**
- Deputy Reeve Ogradnick moved the County of Minburn transfer the ownership of Unit No. 904, 2002 Ford F550 rapid attack truck to the Vegreville Fire Department as per the terms and conditions of the Fire and Emergency Services Agreement between the Town of Vegreville and County of Minburn; and
 Further, advertise the sale of Unit No. 84, 2007 tanker one; and
 Further, advertise the sale of Unit No. 904, 2002 Ford F550 rapid attack truck following the purchase of a new rapid attack truck for the Vegreville Fire Department.
Carried.
- 120-18 DONATE UNUSED BUNKER GEAR/EQUIPMENT TO FIREFIGHTER AID UKRAINE**
- Councillor Anderson moved the County of Minburn donate unused firefighter bunker gear and equipment that no longer meets National Fire Protection Association (NFPA) requirements to the Firefighter Aid Ukraine as carried out by the Vegreville Fire Department.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 121-18
REVISED BRIDGE
TENDER ESTIMATE/
CANCEL TENDER** Councillor Wowdzia moved the County of Minburn approve the revised cost estimates received from WSP Canada Inc. for the following Bridge File (BF) replacement projects dated June 18, 2018:
 - BF 1538 located on Township Road 514 east of Range Road 151 in SSE 25-15-15-W4M in Division No. 6;
 - BF 6828 located on Range Road 101 south of Township Road 524 in SE 23-52-10-W4M in Division No. 3; and
 Further, prepare tender documents for the BF replacement projects until a later date.
Carried.
- COLLINS** Rick Collins returned to the meeting Time 1:50 p.m.
- 122-18
COULTER PIT
CRUSHING
STOCKPILING AND
RECLAMATION –
AWARD TENDER TO
INSPEK CRUSHING
LTD.** Councillor Melenka moved the County of Minburn award the tender for the 2018 Coulter Pit – Crushing, Stockpiling and Reclamation Project in SW 8-52-9-W4M to Inspek Crushing Ltd. in the amount of \$1,704,778.00 plus G.S.T. subject to any provisional item revisions concurrent with the recommendations of BAR Engineering and County of Minburn terms, conditions and specifications.
 The 2018 Coulter Pit – Crushing, Stockpiling and Reclamation Project will be funded by 2018 Municipal Sustainability Initiative (MSI) capital funding.
Carried.
- COLLINS** Rick Collins left the meeting. Time 1:55 p.m.
- REGIONAL
RECREATION,
CULTURE AND
MASTER PLAN –
HOUSEHOLD AND
COMMUNITY
SURVEY** The County Manager reported on the Regional Recreation and Culture Master Plan Household and Community Group Survey mailed to Town of Vegreville, Town of Mundare and County of Minburn households and community groups. The survey responses are due on June 30, 2018 and are intended to help guide municipal decisions related to current and future facilities, programs and events.
 The County Manager also reported that a Regional Recreation and Culture Master Plan Steering Committee meeting is scheduled for June 26, 2018 at the Town of Vegreville at 5:30 p.m.
- GEGOLICK/
HOFMANN** Davin Gegolick and Planning Consultant Greg Hofmann joined the meeting to present the Conceptual Scheme prepared by Registered Professional Planner (RPP) David Klippenstein for MMJ Enterprises Ltd. that supports the rationale for their Land Use Bylaw amendment application to redistrict Block A, Plan 832 2366 in SE 20-52-14-W4M for the proposed marijuana production facility. Time 1:56 p.m.
- 123-18
CONCEPTUAL
SCHEME –
APPLICATION TO
REDISTRIC BLOCK
A, PLAN 832 2366** Deputy Reeve Ogradnick moved the County of Minburn approve the Conceptual Scheme prepared by Registered Professional Planner (RPP) David Klippenstein dated April 25, 2018 which supports and provides the rationale for the application to amend Land Use Bylaw No. 1254-16 to redistrict a portion of Block A, Plan 832 2366 lying to the west and north of the Vermilion River and Plan 783 2403 from A – Agricultural to MPF – DC Marijuana Processing Facility – Direct Control District (Block A).
Carried.
- PUBLIC HEARING –
MARIJUANA
PRODUCTION
FACILITY** Pursuant to Section 230 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26, a Public Hearing on proposed Bylaw No. 1268-18 to amend Land Use Bylaw No. 1254-16 to insert the MPF-DC – Marijuana Processing Facility – Direct Control district (Block A), and redistrict that portion of Block A, Plan 832 2366 lying to the west and north of the Vermilion River and Plan 783 2403 from A – Agricultural to MPF – DC – Marijuana Processing Facility – Direct Control district (Block A) was called to order to hear any person, group of persons, or person representing them, claiming to be affected by the proposed Bylaw. Time 2:00 p.m.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JUNE 18, 2018 Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

PUBLIC HEARING PRESENTATION Reeve Konieczny asked if anyone present wished to be heard by Council.

Adjacent landowner of Block A, Plan 832 2366 Wendy Hopper and Realtor Ann Waters presented their comments regarding land value, roadway conditions and air quality in the surrounding area of the proposed MPF – DC district.

MMJ Enterprises Ltd. representative Riley McGee and RRP David Klippenstein presented their comments regarding the chosen location of the proposed marijuana processing facility and its operations.

Contractor Walter Gegolick of Vantage Builders Ltd. presented the construction procedures for the marijuana processing facility.

Reeve Konieczny declared the Public Hearing closed at 2:15 p.m.

Wendy Hoper, Ann Waters, Riley McGee, David Klippenstein and Walter Gegolick left the meeting. Time 2:15 p.m.

**124-18
BYLAW NO. 1268-18
TO AMEND LAND
USE
BYLAW 1254-16 –
SECOND AND THIRD
READINGS** Bylaw No. 1268-18 of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to amend Land Use Bylaw No. 1254-16 to insert the MPF-DC – Marijuana Processing Facility – Direct Control District (Block A), and redistrict that portion of Block A, Plan 832 2366 lying to the west and north of the Vermilion River and Plan 783 2403 from A – Agricultural to MPF – DC – Marijuana Processing Facility – Direct Control district (Block A).

Councillor Kuzio moved Bylaw No. 1268-18 be given second reading.
Carried.

Councillor Wagner moved Bylaw No. 1268-18 be given third reading.
Carried.

**GEGOLICK/
HOFMANN** Davin Gegolick and Greg Hofmann left the meeting. Time 2:19 p.m.

REPORTS Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
 - Rip and relay work completed east of the Village of Mannville on Township Road 504;
 - Dust control concerns on Range Road 82 (Saltaux Road) north of Highway 619 in SW 2-48-8-W4M due to heavy traffic. Traffic counter set up by Superintendent of Public Works.
 - Repair of Range Road 93;
 - Road gravelling.
- Road maintenance ongoing.

Division No. 2

- Update on projects, roads, etc.
 - Oil patching and road gravelling;
 - Request to remove bridge guardrails/bridgerails to allow movement of wide agricultural equipment. Council consensus was to write a letter to the landowner advising of Alberta Transportation’s design and maintenance requirements for bridge guardrail/bridgerails and the need to have them remain for safety and other reasons;
- Road maintenance ongoing.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with Superintendent of Public Works regarding 2018 road construction projects, June 1, 2018;
 - Wapasu Development Committee meeting, June 11, 2018.

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.
- REPORTS CONT'D** Division No. 3
- Update on projects, roads, etc.
 - Development of soft spots on gravel roads following removal of road weight restrictions;
 - Repair of bridge culvert washouts following spring flooding;
 - Removal of beaver dams along road edges;
 - Road maintenance ongoing.
- GAVEL** Reeve Konieczny assumed the gavel.
- REPORTS CONT'D** Division No. 4
- Update on projects, roads, etc.
 - Received two complaints regarding road conditions and railway crossing in front of grain terminal development in Pt. E½ 16-52-14-W4M;
 - Referred concerns regarding Ranfurly Bulk Water Station to Director of Agriculture and Utility Services;
 - Road maintenance ongoing.
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Regional Museum Society annual meeting, June 1, 2018;
 - Tour with Minister of Agriculture and Forestry Oneil Carlier of GrainsConnect Canada grain terminal development and Buhler Ezee-On Inc., June 6, 2018;
 - Attended and assisted with the Ranfurly and District Agricultural Society's Farmers' Day Steak Supper Evening Event, June 8, 2018;
 - Wapasu Development Committee meeting, June 11, 2018;
 - Meeting with Superintendent of Public Works regarding 2018 road construction issues, June 11, 2018.
- Division No. 5
- Update on projects, roads, etc.
 - Removal of abandoned and unused railway crossing in the Hamlet of Lavoy;
 - Request to remove abandoned and unused railway crossing in the Hamlet of Ranfurly;
 - Hamlet of Lavoy infrastructure concerns;
 - Wood pile burning, gravelling and safety risk management at the Ranfurly Transfer Station;
 - Road maintenance ongoing.
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Family and Community Support Services (FCSS) Advisory Board meeting, May 22, 2018;
 - St. Joseph's Hospital Board meeting, May 23, 2018;
 - Federation of Canadian Municipalities (FCM) 2018 Annual Conference, Halifax, Nova Scotia, May 29 to June 5, 2018;
 - Tour with Minister of Agriculture and Forestry Oneil Carlier of GrainsConnect Canada grain terminal development and Buhler Ezee-On Inc., June 6, 2018;
 - Presented greetings on behalf of the County of Minburn at the Ranfurly and District Agricultural Society's Farmers' Day Steak Supper Evening Event, June 8, 2018;
 - Wapasu Development Committee meeting, June 11, 2018;
 - Vegreville FCSS Strategic Planning meeting, June 13, 2018;
 - Meeting regarding proposed visit of an agricultural delegation from the Ukraine to the Vegreville area sponsored by the Canadian Ukrainian Chamber of Commerce, June 14, 2018;
 - Rural Municipalities of Alberta (RMA) Charity and Fundraising Event, Town of Canmore, June 15, 2018.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JUNE 18, 2018

Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'D

Division No. 6

- Update on projects, roads, etc.
 - Development of soft spots on gravel roads;
 - Flooding issues;
 - 2018 road construction project planning;
 - “School Bus” signs required in SE 3-51-15-W4M on Range Road 152;
- Road maintenance ongoing.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Tour with Minister of Agriculture and Forestry Oneil Carlier of GrainsConnect Canada grain terminal development and Buhler Ezee-On Inc., June 6, 2018;
 - Vegreville and District Chamber of Commerce meeting, June 7, 2018;
 - Attended and assisted with the Ranfurly and District Agricultural Society’s Farmers’ Day Steak Supper Evening Event, June 8, 2018;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, June 14, 2018.

Division No. 7

- Update on projects, roads, etc.
 - 2018 road construction plans;
 - Dust control applications;
- Road maintenance ongoing.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Tour with Minister of Agriculture and Forestry Oneil Carlier of GrainsConnect Canada grain terminal development and Buhler Ezee-On Inc., June 6, 2018;
 - Attended and assisted with the Ranfurly and District Agricultural Society’s Farmers’ Day Steak Supper Evening Event, June 8, 2018;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, June 14, 2018;
 - RMA Charity and Fundraising Event, Town of Canmore, June 15, 2018.

Councillor Kuzio moved the reports be accepted as presented.
Carried.

**125-18
 LETTER TO
 LANDOWNER –
 BRIDGE
 GUARDRAILS/
 BRIDGE RAILS**

Councillor Anderson moved the County of Minburn write a letter to the landowner of SW 30-49-11-W4M advising why bridge guardrails/bridgerails are needed and include a copy of Alberta Infrastructure and Transportation’s design and maintenance requirements that municipalities must follow.

Carried.

**126-18
 REQUEST TO
 REMOVE UNUSED
 RAIL CROSSING –
 HAMLET OF
 RANFURLY**

Councillor Kuzio moved the County of Minburn write a letter to Canadian National Railway (CNR) requesting the removal of an abandoned and unused rail crossing located in the Hamlet of Ranfurly.

Carried.

**127-18
 SCHOOL BUS SIGNS
 – SE 3-51-15-W4M
 ON RGE RD 152**

Deputy Reeve Ogradnick moved the County of Minburn install “School Bus” signs in SE 3-51-15-W4M on Range Road 152.

Carried.

GAVEL

Deputy Reeve Ogradnick assumed the gavel.

REEVE’S REPORT

Reeve Konieczny reported and commented on the following:

- May 28, 2018 – Received telephone call from landowner regarding dust control concerns on Range Road 82 (Saltaux Road) north of Highway 619 in SW 2-48-8-W4M due to heavy traffic;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JUNE 18, 2018 Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

- REEVE'S REPORT CONT'D**
- May 31, 2018 – Met with Village of Mannville Mayor Rex Smith and Chief Administrative Officer (CAO) Jody Quickstad to discuss municipal issues;
 - June 8, 2018 – Presented plaque to the Mannville Historical Society commemorating the 100th Birthday of the Alberta Government Telephone (AGT) Building in the Village of Mannville;
 - June 15, 2018 – Attended signing of Memorandum of Understanding (MOU) recognizing World Elder Abuse Awareness Day, Viking Alliance Church;
 - June 15, 2018 – Received card from the Vegreville Wildlife Federation thanking the County of Minburn for their donation of a tool storage box.

Councillor Wagner moved the Reeve's reported be accepted as presented.
Carried.

GAVEL Reeve Konieczny assumed the gavel.

COUNTY MANAGER REPORT County Manager David Marynowich reported and commented on the following:

1. County Recreation Board Applications and Meeting;
2. Emergency Management Services Changes to *Emergency Management Act (EMA)*;
3. District No. 5 Meeting – RMA. Guest Speaker and MLAs;
4. Reynolds Mirth Richards & Farmer Top Grade;
5. Strategic Transportation Infrastructure Program (STIP) Funding.... Approval of Bridge Project;
6. Subdivision and Development Appeal Board (SDAB) Require another Board Member and Training;
7. Municipal Sustainability Initiative (MSI) Capital Funding. Project Summary Report;
8. Hamlets of Lavoy, Minburn, Ranfurly Review of Infrastructure Plans;
10. Alberta Transportation Highway 631;
11. Innisfree Seed Cleaning Plant. Cancellation of Municipal Tax Levy;
12. Vegreville Seed Cleaning Plant Cancellation of Municipal Tax Levy;
13. Alberta Municipal Affairs Village of Innisfree Viability Review – Public Meeting on June 27, 2018 at 7:00 p.m.;

Councillor Wagner moved the County Manager's report be accepted as presented.
Carried.

128-18 COUNTY RECREATION BOARD – MEETING AND APPLICATIONS Councillor Anderson moved the County of Minburn Recreation Board meeting be scheduled for August 17, 2018 at 11:15 a.m. in the Council Chambers and that organizations be requested to submit their applications for funds along with financial statements by July 31, 2018.
Carried.

EMERGENCY MANAGEMENT SERVICES – CHANGES TO EMA The County Manager reported on the letter received from Alberta Municipal Affairs dated June 6, 2018 inviting the County of Minburn to provide their input on the upcoming changes to Alberta's emergency management legislative framework. Bill 8, the *Emergency Management Amendment Act (EMAA)*, was introduced in the Legislature on April 3, 2018. The changes will help Alberta better address the risks posed by the increasing frequency and severity of disasters.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 129-18
RMA DISTRICT NO. 5
MEETING – GUEST
SPEAKER** The County Manager advised that as the hosting municipality of RMA District No. 5 meeting scheduled for September 28, 2018, the County of Minburn is responsible for obtaining a guest speaker to make a presentation on rural municipal issues.
- Councillor Anderson moved the County of Minburn approve Alberta Emergency Management Agency as a guest speaker for the Rural Municipalities of Alberta (RMA) District No. 5 meeting scheduled for September 28, 2018 at the Innisfree Recreation Centre to report on the upcoming changes to Alberta’s emergency management legislative framework.
- Carried.**
- 130-18
RMA DISTRICT NO. 5
MEETING – MLAS** Councillor Kuzio moved the County of Minburn invite the following Members of the Legislative Assembly (MLAs) to the Rural Municipalities of Alberta (RMA) District No. 5 meeting scheduled for September 28, 2018 at the Innisfree Recreation Centre:
- MLA for Fort Saskatchewan-Vegreville Jessica Littlewood
 - MLA for Vermilion-Lloydminster Dr. Richard Starke.
- Carried.**
- RMRF – TOP GRADE** The County Manager reported on his attendance at the office of the County of Minburn’s solicitor RMRF LLP on May 30, 2018 to review contract exhibits regarding the “Notice of Claim” filed by Top Grade Construction Ltd. for work related to BF 76885 and BF 13191 located in the County of Minburn.
- The County Manager advised Council of his signing of the Affidavit on May 30, 2018 in support of an application to dismiss the claim by Top Grade Construction Ltd. or directing the matter to Arbitration in accordance with the dispute mechanism set out in the contract.
- STIP FUNDING –
APPROVAL OF
BRIDGE PROJECT** The County Manager reported on the letter received from Alberta Transportation dated May 31, 2018 advising the bridge replacement project for BF 6827 will be funded under the Strategic Transportation Infrastructure Program (STIP) – Local Road Bridge Program Component.
- Based on the grant application submission, the County of Minburn will receive seventy five per cent of the estimated eligible project costs, or up to \$309,000.00 for the project under this program.
- 131-18
SUBDIVISION AND
DEVELOPMENT
APPEAL BOARD
MEMBER
APPOINTMENT** The County Manager reported that recent changes of the *Municipal Government Act (MGA)* include a requirement for Subdivision and Development Appeal Board (SDAB) members and clerks to undergo mandatory training based on a standard program to be approved by the Minister of Municipal Affairs. SDAB training sessions are currently being offered by the province.
- The County Manager also reported that as per SDAB Bylaw No. 1117-95, five public-at-large members shall be appointed annually by resolution of the Council. The SDAB currently consists of four public-at-large members.
- Councillor Wowdzia moved that David Rattray be appointed as a member of the County of Minburn Subdivision and Development Appeal Board (SDAB).
- Carried.**
- MSI CAPITAL
FUNDING –
PROJECT SUMMARY
REPORT** The County Manager presented a Municipal Sustainability Initiative (MSI) capital grant funding and project summary report for the period 2007 to 2018. To date the province has allocated a total of \$17,251,498.00 to the County of Minburn under the MSI capital program. All funding has been dedicated to capital projects including the gravel road and gravel crush programs for 2018.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- HAMLET OF LAVOY, MINBURN RANFURLY – REVIEW OF INFRASTRUCTURE PLANS** The County Manager reported that Administration and Public Works staff are currently reviewing the history of infrastructure plans for the Hamlet of Lavoy, Hamlet of Ranfurly and Hamlet of Minburn to assess and determine the infrastructure work required in these Hamlets.
- ALBERTA TRANSPORTATION – HIGHWAY 631** The County Manager reported on the letter received from Alberta Transportation dated May 15, 2018 advising that as part of construction of its grain terminal located west of the Town of Vegreville, Viterra applied for a Roadside Development Permit that will accommodate the main access to the terminal onto Highway 631. As part of the permit application, a Traffic Impact Assessment (TIA) was provided which recommended a Type A intersection which does not identify a need for acceleration/deceleration lanes. Alberta Transportation staff will monitor the location once the intersection is operational and will revisit the matter if there are any inconsistencies in actual traffic volumes as compared to the TIS’s projected traffic volumes.
- 132-18 VEGREVILLE SEED CLEANING AND INNISFREE SEED CLEANING PLANTS – CANCELLATION OF 2018 MUNICIPAL TAX LEVY** The County Manager reported on the letters received from the Vegreville Municipal Seed Cleaning Association Ltd. dated June 15, 2018 and Innisfree Municipal Seed Cleaning Association Ltd. dated June 12, 2018 requesting Council consider cancellation of their municipal portion of the 2018 tax levy.
Councillor Anderson moved the County of Minburn cancel the 2018 municipal portion of tax levy for Vegreville Seed Cleaning Association Ltd. and Innisfree Seed Cleaning Association Ltd. as per Section 347(1) of the *Municipal Government Act (MGA)*.
Carried.
- ALBERTA MUNICIPAL AFFAIRS – VILLAGE OF INNISFREE VIABILITY PUBLIC MEETING** The County Manager reported on the letter received from Alberta Municipal Affairs dated June 15, 2018 inviting County of Minburn Council to a public meeting scheduled for June 27, 2018 at 7:00 p.m. at the Innisfree Recreation Centre where Alberta Municipal Affairs will be presenting the Village of Innisfree Viability Plan, respond to questions and explain the final steps of the viability review.
- OGRODNICK/ WAGNER/WOWDZIA** Deputy Reeve Ogrodnick, Councillor Wagner and Councillor Wowdzia left the meeting. Time 3:14 p.m.
- ACCOUNTS PAYABLE** Councillor Kuzio moved the Accounts Payable listing be approved.
Carried.
- OGRODNICK/ WAGNER/WOWDZIA** Deputy Reeve Ogrodnick, Councillor Wagner and Councillor Wowdzia returned to the meeting. Time 3:15 p.m.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
 - Information to Council for the period May 18 to June 13, 2018;
 - Village of Mannville – June 6, 2018 letter requesting recreational funding to assist in making improvements at the Mannville Ball Park;
 - Village of Mannville – May 29, 2018 – letter requesting the County of Minburn cancel the 2018 municipal portion of property taxes for the Riverview Golf Course and RV Park.
- 133-18 VILLAGE OF MANNVILLE BALL PARK FUNDING** Councillor Melenka moved the County of Minburn contribute \$10,000.00 in funding to the Village of Mannville to assist in the 2018 upgrades and improvements of the Mannville Ball Park.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 18, 2018** Minutes of the County Council meeting held on June 18, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

- 134-18
GOLF COURSES –
CANCELLATION OF
2018 MUNICIPAL
TAX LEVY** Councillor Kuzio moved the County of Minburn cancel the municipal portion of the 2018 tax levy as per Section 347(1) of the *Municipal Government Act (MGA)* for the following and allocate funds from the 2018 Recreation Budget to cover the taxes cancelled:
 - Village of Mannville Riverview Golf Course and RV Park in SW 5-51-8-W4M;
 - Vegreville Golf Course in Pt. W½ 29-52-14-W4M.**Carried.**

- BUDGET REPORT** Director of Finance and Administration Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to May 31, 2018. Time 3:30 to 3:42 p.m.

Councillor Wagner moved the Budget Report with revenue and expenditures for the period January 1 to May 31, 2018 be accepted as presented.

Carried.

- NEW BUSINESS** Discussion ensued on the following item:
 - Lavoy Canada Day Celebration, July 1, 2018.

- ADJOURNMENT** Councillor Wagner moved the meeting adjourn to July 16, 2018 at 10:00 a.m. Time 3:45 p.m.
 Carried.

Reeve

County Manager

Recording Secretary