

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- APRIL 16 & 17, 2018** Minutes of the County Council meeting held on April 16 and 17, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- | | |
|---------------------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogradnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | Clifford Wowdzia |
| | Tara Kuzio |
| | David Melenka |
| Superintendent of Public Works: | Graham Shell |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ACCEPTANCE OF AGENDA** Deputy Reeve Ogradnick moved the Agenda for the April 16 and 17, 2018 regular County Council meeting be accepted as presented.
Carried.
- COUNTY COUNCIL MEETING MINUTES** Councillor Kuzio moved the minutes of the March 22, 2018 regular County Council meeting be adopted as presented.
Carried.
- VILLAGE OF INNISFREE – VIABILITY REVIEW** The County Manager reported on the following items discussed at the Village of Innisfree Viability Review Team (VRT) teleconference meeting held on March 27, 2018:
- Submission of draft Village of Innisfree Viability Plan to Alberta Municipal Affairs for their review in April 2018;
 - Mail-out of Village of Innisfree Viability Plan to residents and property owners following its approval by Alberta Municipal Affairs;
 - Scheduling of a community information meeting to provide opportunity for input from residents and property owners.
- SHOP FOREMAN/ SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period February 22 to March 22, 2018 and reported on monthly activities. Municipal Services Clerk Avis Maranchuk also joined the meeting. Time 10:05 a.m.
- General maintenance of equipment;
 - Proposed grant funding through Energy Efficiency Alberta to assist in the purchase and installation of LED lights in the Vegreville Public Works shop.
- Councillor Wagner moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.
- WRITTEN OFFERS – MISCELLANEOUS EQUIPMENT** Ian Uskiw and Avis Maranchuk opened the sealed written offers received for the sale of miscellaneous equipment.
- 61-18 REJECT WRITTEN OFFERS – 5TH WHEEL HOLLAND SUB FRAME MOUNT AND FENDERS** Councillor Wowdzia moved the County of Minburn reject the written offers for the following item as listed on the “Sale of Miscellaneous Equipment” list dated March 22, 2018:
- 5th wheel Holland sub frame mount and fenders.
- Carried.**
- KONIECZNY** Reeve Konieczny left the meeting. Time 10:20 a.m.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.

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- 62-18** Councillor Anderson moved the County of Minburn donate the following item as listed on the “Sale of Miscellaneous Equipment” list dated March 22, 2018 to Vegreville Wildlife Federation:
DONATE - Challenger toolbox.
CHALLENGER **Carried.**
TOOLBOX –
VEGREVILLE
WILDLIFE
FEDERATION
- 63-18** Councillor Wagner moved the County of Minburn sell the miscellaneous equipment as listed on the “Sale of Miscellaneous Equipment” list dated March 22, 2018 to the highest bidders, and at the discretion of the Superintendent of Public Works.
SALE OF **Carried.**
MISCELLANEOUS
EQUIPMENT
- 64-18** Deputy Reeve Ogradnick moved the County of Minburn dispose of miscellaneous items for scrap iron as per the discretion of the Superintendent of Public Works.
DISPOSE OF **Carried.**
MISCELLANEOUS
ITEMS FOR SCRAP
IRON
- KONIECZNY** Reeve Konieczny returned to the meeting. Time 10:35 a.m.
- GAVEL** Reeve Konieczny assumed the gavel.
- USKIW/ MARANCHUK** Ian Uskiw and Avis Maranchuk left the meeting. Time 10:35 a.m.
- SUPERINTENDENT** Superintendent of Public Works Graham Shell presented the written report for the period March 8 to April 4, 2018 and reported on monthly activities.
OF PUBLIC WORKS
 - Cost estimate received from Road Runner Water Hauling Ltd. dated March 19, 2018 for the completion of shoulder pull road work for an approximate cost of \$8,500.00 plus G.S.T. per mile for approximately 3 miles of shoulder pull road work during the 2018 construction season;
 - Commencement of 2018 gravel program;
 - Hauling of Town of Vegreville’s recycling trailer to Edmonton recycling facility and tracking of hauling costs for review at a later date.
 Deputy Reeve Ogradnick moved the Superintendent of Public Works report be accepted as presented.
Carried.
- WAGNER** Councillor Wagner left the meeting. Time 10:58 a.m.
- 65-18** Councillor Melenka moved the County of Minburn accept the written estimate received from Road Runner Water Hauling Ltd. dated March 19, 2018 for the completion of shoulder pull road work for an approximate cost of \$8,500.00 plus G.S.T. per mile for approximately 3 miles of shoulder pull road work during the 2018 construction season.
ROAD RUNNER **Carried.**
WATER HAULING –
SHOULDER PULL
ROAD WORK
- WAGNER** Councillor Wagner returned to the meeting. Time 10:59 a.m.
- RECESS** Councillor Anderson moved the meeting recess in order for the Subdivision Authority to meet. Time 11:00 a.m.
Carried.
- RECONVENE** The meeting reconvened at 11:17 a.m. with all present as previously recorded.
- PLANNING AND** Planning and Development Officer Davin Gegolick presented the written report for the period March 14 to April 9, 2018 and reported on monthly activities. Time 11:17 a.m.
DEVELOPMENT - County of Minburn road restrictions;
SERVICES

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- PLANNING AND DEVELOPMENT SERVICES CONT'D**
- Submission of 2017 Annual Internal Review to the Safety Codes Council;
 - Presentation of County of Minburn Master Recreation Plan completed in 1989 adopted by Bylaw No. 1003-89;
 - Review of proposed Regional Recreation and Culture Master Plan between the Town of Vegreville, Town of Mundare and County of Minburn.

Councillor Wowdzia moved the Planning and Development Services report be accepted as presented.

Carried.

REGIONAL RECREATION, CULTURE AND MASTER PLAN

The County Manager reported on the following items contained in the Regional Recreation and Culture Master Plan Communications and Engagement Overview prepared by project consultants RC Strategies+PERC:

- Opportunities for residents and stakeholder organizations to provide feedback and input into the plan;
- Tasks, timing and action plan associated with communications and engagement related to the project;
- Preparation of Recreation and Culture Master Plan survey that will be sent to County of Minburn, Village of Innisfree, Village of Mannville, Town of Vegreville and Town of Mundare area residents and stakeholders.

DODGE/KERCHER Vicki Dodge of Red Willow Planning and Municipal Clerk Shirley Kercher joined the meeting. Time 11:29 a.m.

PUBLIC HEARING – LAVOY AREA STRUCTURE PLAN

Pursuant to Section 230 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26, a Public Hearing on proposed Bylaw No. 1261-17 to adopt the Hamlet of Lavoy Area Structure Plan (ASP) was called to order to hear any person, group of persons, or person representing them, claiming to be affected by the proposed Bylaw. Time 11:30 a.m.

PUBLIC HEARING REPRESENTATION

Reeve Konieczny asked if anyone present wished to be heard by Council.

Hamlet of Lavoy resident Dale Well presented his comments related to the proposed Hamlet of Lavoy ASP.

Reeve Konieczny declared the Public Hearing closed at 11:48 a.m.

Dale Well left the meeting. Time 11:48 a.m.

66-18 BYLAW NO. 1261-17 – LAVOY AREA STRUCTURE PLAN – SECOND AND THIRD READINGS

Bylaw No. 1261-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, in accordance with Sections 633 and 636 of the *Municipal Government Act (MGA)* Revised Statutes of Alberta 2000 Chapter M-26 was presented to adopt the Hamlet of Lavoy Area Structure Plan (ASP).

Councillor Kuzio moved Bylaw No. 1261-17 to adopt the Hamlet of Lavoy Area Structure Plan (ASP) be given second reading.

Carried.

Councillor Wagner moved Bylaw No. 1261-17 to adopt the Hamlet of Lavoy Area Structure Plan (ASP) be given third reading.

Carried.

RECESS

Deputy Reeve Ogradnick moved the meeting recess for lunch and reconvene at 12:55 p.m. Time 11:55 a.m.

Carried.

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RECONVENE The meeting reconvened at 12:45 p.m. with all present as in the forenoon with the exception of Davin Gegolick, Shirley Kercher and Vicki Dodge.

DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF The County Manager presented the following Director of Protective Services/Fire Chief report:

- Fire incidents, medical assists and motor vehicle collision responses;
- \$10,000.00 contribution from the Village of Mannville to assist in the purchase of the new rapid attack truck for Mannville Fire Department;
- Letter sent to Vercomm Wireless advising of Council’s decision to terminate the Service and Support Level agreement between Vercomm Wireless and the County of Minburn;
- Equipment operators’ attendance at Ground Disturbance Level 2 Course held on March 27, 2018;
- Preparation of three year bridge maintenance plan by WSP Canada Inc.

Councillor Wagner moved the Director of Protective Services/Fire Chief report be accepted as presented.

Carried.

DELEGATION: MUNICIPAL ASSESSMENT SERVICES GROUP Assessor Ray Crews of Municipal Assessment Services Group (MASG) Inc. joined the meeting, presented and discussed the following and responded to Council’s questions. Director of Finance and Administration Susan Babyn, Taxation Supervisor Myrna Swihun and Accounting Clerk Dwight Hopper also joined the meeting.

Time 1:00 p.m.

- Five year assessment growth comparisons;
- 2018 Assessment Growth report;
- Property inspection schedule;
- Provincial 2018 Equalized Assessment report;
- Market changes and current market values;
- Preparation of assessments as per Section 289(1) and 292(1) of the MGA, April 1, 2018;
- Centralized industrial property assessment for designated industrial properties (DIP) and its effect on municipalities;
- 2018 tax rate consideration options;
- Proposed assessment services contracts with MASG Inc.

Reeve Konieczny thanked the delegation for attending the Council meeting and making his presentation. Ray Crews, Susan Babyn and Myrna Swihun left the meeting. Time 2:10 p.m.

67-18 TAX RATE CHANGE CONSIDERATION “OPTION 1” – 2018 ASSESSMENT AND TAXATION BUDGET Councillor Wagner moved the County of Minburn approve Tax Rate Change Consideration “Option 1” as presented dated April 10, 2018 for the 2018 assessment and taxation budget.

Carried.

68-18 ASSESSMENT SERVICES CONTRACTS – MUNICIPAL ASSESSMENT SERVICES GROUP INC. Councillor Anderson moved the County of Minburn approve the following contracts with Municipal Assessment Services Group (MASG) Inc. as per the conditions stipulated in the assessment services contracts:

- Five year term commencing January 1, 2018 and ending December 31, 2022 to carry out the assessment of property within the County of Minburn;
- Three year term commencing January 1, 2018 and ending December 21, 2020 to carry out the assessment of Designated Industrial Property (DIP) within the County of Minburn.

Carried.

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- TRANSPORTATION** Dwight Hopper presented the Transportation Report for the period January 1 to March 31 2018. Time 2:20 to 2:25 p.m.
- Councillor Kuzio moved the Transportation Report for the period January 1 to March 31, 2018 be accepted as presented.
Carried.
- DELEGATION: URBAN SYSTEMS** Keith Fransson and Chris Ulmer of Urban Systems joined the meeting, presented and discussed the following and responded to Council's questions. Director of Agriculture and Utility Services Darwin Ullery and Davin Gegolick also joined the meeting. Time 2:25 p.m.
- Industrial Area Water Supply Plan;
 - Engineering design for the construction of an Alberta Central East (ACE) regional waterline connection to the proposed cannabis production facility site located at Part of SE 6-52-14-W4M;
 - Servicing options and cost comparisons;
 - Legislated authority regulations as they relate to cost recovery;
 - Cost recovery methods including Endeavour to Assist agreement with developer, off-site levy charges, user fees and local improvement charge;
 - Relationship of the proposed development to existing policy and County of Minburn and Town of Vegreville Intermunicipal Development Plan (IDP).
- Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Keith Fransson, Chris Ulmer and Davin Gegolick left the meeting. Time 3:40 p.m.
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period March 8 to April 4, 2018 and reported on monthly activities. Time 3:40 to 3:50 p.m.
- Crop Disease Workshop, Innisfree Recreation Centre, March 28, 2018;
 - Commencement of 2018 Roadside Brushing Program in mid-May;
 - 2018 Northlands Farm Family Award Nomination forms mailed out to County of Minburn Agricultural Societies;
 - Honouring farm families who have continuously owned and actively operated the same land for 100 years or more through Century Farm Awards.
- Councillor Anderson moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER** Darwin Ullery presented the following Water/Utility Services and Alberta Central East (ACE) Water report. Time 3:50 to 4:00 p.m.
- Completion of Hamlet of Minburn infrastructure upgrade project;
 - Construction of ACE regional waterline connection to proposed cannabis production facility at Part of SE 6-52-14-W4M;
 - Sewer line blockage in County of Minburn right-of-way in the Hamlet of Minburn.
- Councillor Wagner moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.
Carried.
- 69-18 MAINTENANCE REPAIR AND UPGRADE OF HAMLET OF MINBURN SEWER LINE – COST SHARE** Councillor Anderson moved the County of Minburn share half the costs of the maintenance repair and upgrade of the sewerline located in the County right-of-way at the Hamlet of Minburn Curling Rink with the Minburn and District Agricultural Society.
Carried.

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RECESS Councillor Anderson moved the meeting recess for the day and reconvene at 10:00 a.m. on April 17, 2018. Time 4:05 p.m.
Carried.

RECONVENE The meeting reconvened at 10:00 a.m. on April 17, 2018.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	David Melenka
Superintendent of Public Works:	Graham Shell
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

GEGOLICK Davin Gegolick joined the meeting. Time 10:00 a.m.

70-18 MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF MINBURN AND TOWN OF VEGREVILLE – CANNABIS PRODUCTION The County Manager presented the proposed Memorandum of Agreement (MOA) between the County of Minburn and Town of Vegreville regarding the proposed cannabis production on Pt. SE 16-52-14-W4M, and Part of Lot A, Plan 832 2366 lying to the west and north of the Vermilion River and Plan 783 2403.

Deputy Reeve Ogradnick moved the County of Minburn approve the Memorandum of Agreement between the County of Minburn and Town of Vegreville regarding the proposed cannabis production on Pt. SE 16-52-14-W4M, and Part of Lot A, Plan 832 2366 lying to the west and north of the Vermilion River and Plan 783 2403; and Further, forward to the Town of Vegreville for their approval.
Carried.

GEGOLICK Davin Gegolick left the meeting. Time 10:25 a.m.

REPORTS Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Two Hills Regional Waste Management Commission (THRWMC) and Joint Landfill/Transfer Station (JLTS) Committee meeting, County of Two Hills, April 9, 2018;
 - Meeting with Superintendent of Public Works regarding 2018 road construction project costs.

Division No. 2

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Village of Innisfree VRT teleconference meeting, March 27, 2018;
 - THRWMC and JLTS Committee meeting, County of Two Hills, April 9, 2018;
 - Vermilion Physician Recruitment Committee.

GAVEL Deputy Reeve Ogradnick assumed the gavel.

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REPORTS CONT'DDivision No. 3

- Update on projects, roads, etc.
 - Replacement of rural address sign for 52111 Range Road 101;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - THRWMC and JLTS Committee meeting, County of Two Hills, April 9, 2018;
 - Vegreville Recreation and Culture Master Plan meeting, Town of Vegreville, April 10, 2018;
 - Reviewed 2018 roadside brushing maps with motorgrader operators.

GAVEL

Reeve Konieczny assumed the gavel.

REPORTS CONT'DDivision No. 4

- Update on projects, roads, etc.
 - Ratepayer compliments regarding road gravelling, snowplowing and road conditions;
 - Ratepayer concerns regarding GrainsConnect terminal development located at Pt. E½ 16-52-14-W4M.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - ACE Water Corporation meeting, Village of Kitscoty, March 29, 2018;
 - Veterans Memorial Highway Association, Town of Castor, April 6, 2018;
 - THRWMC and JLTS Committee meeting, County of Two Hills, April 9, 2018.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - THRWMC and JLTS Committee meeting, County of Two Hills, April 9, 2018;
 - Agriculture Appreciation Breakfast, Vegreville Sunshine Club, April 14, 2018;
 - Ratepayer concerns regarding apartment development on Lots 1 to 4, Block 3, Plan 949Q in the Hamlet of Lavoy;
- Upcoming meetings, workshops, etc.
 - National Volunteer Week, April 15 to 21, 2018;
 - Vegreville Volunteer Appreciation Dinner, Vegreville Social Centre, April 18, 2018;
 - Innisfree Community Volunteer Appreciation Evening, Innisfree Recreation Centre, April 18, 2018;
 - Mannville Community Volunteer Appreciation Evening, April 19, 2018;
 - Ranfurly and District Agricultural Society Farmers' Day Steak Supper Celebration, June 8, 2018.

Division No. 6

- Update on projects, roads, etc.
 - County of Minburn road restrictions;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Community and Regional Economic Support (CARES) grant funding cheque presentation, Council Chambers, March 28, 2018;

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REPORTS CONT'D

- Minburn Foundation meeting, Vegreville Homestead Lodge, March 29, 2018;
- Vegreville and District Chamber of Commerce meeting, April 5, 2018;
- Meeting with Alberta Senator Douglas Black, Vegreville Pomeroy Inn, April 5, 2018;
- Vegreville Recreation and Culture Master Plan meeting, Town of Vegreville, April 10, 2018;
- "Viterra" information meeting, April 12, 2018;
- Agriculture Appreciation Breakfast, Vegreville Sunshine Club, April 14, 2018;
- Meeting with landowners regarding 2018 road construction projects.

Division No. 7

- Update on projects, roads, etc.
 - Dust control projects;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Minburn Foundation meeting, Vegreville Homestead Lodge, March 29, 2018;
 - Vegreville Seed Cleaning Plant meeting, March 29, 2018;
 - Meeting with Vegreville Seed Cleaning Plant Chairperson and Director of Protective Services/Fire Chief, April 5, 2018;
 - Meeting with Alberta Senator Douglas Black, Vegreville Pomeroy Inn, April 5, 2018;
 - Presented 4-H Public Speaking awards sponsored by County of Minburn Agricultural Service Board (ASB), April 8, 2018;
 - THRWMC and JLTS Committee meeting, County of Two Hills, April 9, 2018;
 - "Viterra" information meeting, April 12, 2018;
 - Agriculture Appreciation Breakfast, Vegreville Sunshine Club, April 14, 2018.

Councillor Anderson moved the reports be accepted as presented.

Carried.

GAVEL

Deputy Reeve Ogradnick assumed the gavel.

REEVES REPORT

Reeve Konieczny reported and commented on the following:

- March 27, 2018 – Participated in Village of Innisfree VRT teleconference meeting;
- March 28, 2018 – Attended CARES grant funding cheque presentation with Deputy Reeve Ogradnick and MLA for Fort Saskatchewan-Vegreville Jessica Littlewood, Council Chambers;
- April 5, 2018 – Received e-mail from Canadian National Railway (CNR) inviting municipal leaders to attend their annual Elected Officials' Luncheon on June 2, 2018 at the Federation of Canadian Municipalities (FCM) Annual Conference in Halifax, Nova Scotia;
- April 9, 2018 – Dealt with matters regarding 2018 Gravel Hauling Contract;
- April 10, 2018 – Signed proclamation with the Town of Vegreville Mayor recognizing April 15 to 21, 2018 as National Volunteer Week;
- April 11, 2018 – Attended Buffalo Trail Public School Regional Division meeting, Town of Vermilion;
- April 11, 2018 – Received letter from the Alberta Historical Resources Foundation advising of their acceptance of nominations for the 2018 Heritage Award which honours the contributions of Albertans to promote and preserve Alberta's heritage.

Councillor Wagner moved the Reeve's reported be accepted as presented.

Carried.

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GAVEL Reeve Konieczny assumed the gavel.

**71-18
CARBON TAX LEVY
EXEMPTION FOR
SCHOOL BOARDS** Councillor Anderson moved the County of Minburn write a letter to the Alberta Treasury Board and Finance Ministry urging the Government of Alberta to exempt School Boards from the Alberta Carbon Tax Levy.
Carried.

**COUNTY MANAGER
RETIREMENT** Reeve Konieczny presented a letter received from County Manager David Marynowich dated April 12, 2018 advising of his intent to retire by September 30, 2018, and/or extend if required monthly until December 31, 2018, with a request for consideration for retirement benefits.

**72-18
IN-CAMERA** Councillor Kuzio moved the meeting proceed in-camera to discuss personnel issues. Time 10:55 a.m.
Carried.

**MARYNOWICH/
SHELL/SHUKALAK** County Manager David Marynowich, Superintendent of Public Works Graham Shell and Administrative Executive Trudy Shukalak left the meeting. Time 10:55 a.m.

**REVERT TO
REGULAR MEETING** Councillor Anderson moved that Council revert to the regular meeting. Time 11:10 a.m.
Carried.

**MARYNOWICH/
SHELL/SHUKALAK** The County Manager, Graham Shell and Trudy Shukalak returned to the meeting. Time 11:10 a.m.

**73-18
COUNTY MANAGER
RETIREMENT** Councillor Wagner moved the County of Minburn approve the retirement benefit for County Manager David Marynowich as per Document No. 391979.
Carried.

GAVEL Reeve Konieczny assumed the gavel.

**COUNTY MANAGER
REPORT** County Manager David Marynowich reported and commented on the following:

1. Finance Committee Meeting Reschedule May 18 to May 22, 2018 at 9:00 a.m.;
2. Annual County Safety Recognition Social Mannville Golf Course, June 22, 2018 at 5:30 p.m.;
3. Alberta Occupational Health and Safety (OH&S) Highlight Changes Effective June 1, 2018;
4. Rural Municipalities of Alberta (RMA).. District No. 5 Meeting – September 28, 2018 Catering;
5. Alberta Labour..... STEP Applications;
6. Alberta Municipal Affairs..... Gas Tax Fund;
7. Joint Landfill/Transfer Station (JLTS) Committee April 18, 2018 Meeting at 10:00 a.m.

Councillor Kuzio moved the County Manager's report be accepted as presented.
Carried.

**74-18
FINANCE COMMITTEE
MEETING –
RESCHEDULE** Councillor Anderson moved the May 18, 2018 County of Minburn Finance Committee meeting be rescheduled to May 18, 2018 at 9:00 a.m.
Carried.

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- 75-18
ANNUAL COUNTY
SAFETY
RECOGNITION
SOCIAL** Deputy Reeve Ogradnick moved the Annual County Safety Recognition Social be scheduled for June 22, 2018 at the Mannville Golf Course.
Carried.
- ALBERTA
OCCUPATIONAL
HEALTH & SAFETY –
CHANGES EFFECTIVE
JUNE 1, 2018** The County Manager reported on the Highlights of Changes to the *Alberta Occupational Health and Safety (OHS) Act* which take effect on June 1, 2018.
Director of Protective Services/Fire Chief Mike Fundytus will ensure County of Minburn employees are informed of the changes and continue to comply with all the requirements of the Alberta OHS Act Regulations.
- 76-18
RURAL
MUNICIPALITIES OF
ALBERTA –
DISTRICT 5 MEETING
CATERING** The County Manager reported that catering costs for the RMA District No. 5 meeting scheduled for September 28, 2018 at the Innisfree Recreation Centre have been received from three caterers.
Councillor Anderson moved the County of Minburn hire the services of Nadia Melnyk to cater the Rural Municipalities of Alberta (RMA) District No. 5 meeting scheduled for September 28, 2018 at the Innisfree Recreation Centre.
Carried.
- ALBERTA LABOUR –
STEP APPLICATIONS** The County Manager reported on the letter received from Alberta Labour dated April 14, 2018 advising the County of Minburn’s application to the Summer Temporary Employment Program (STEP) was conditionally approved for five summer student employment positions for a total funding amount of \$20,440.00.
The Alberta government STEP helps students gain important skills and job experience while helping employers hire the staff they need for the summer.
- ALBERTA MUNICIPAL
AFFAIRS – GAS TAX
FUND** The County Manager reported on the letter received from Alberta Municipal Affairs dated April 9, 2018 advising of their approval of the County of Minburn’s Bridge File 519 Culvert Replacement project in the amount of \$264,410.00 under the Gas Tax Fund (GTF) program.
- JOINT LANDFILL
TRANSFER STATION
COMMITTEE
MEETING – APRIL 18,
2018** The County Manager reported that a Joint Landfill Transfer Station (JLTS) Committee meeting is scheduled for April 18, 2018 at 10:00 a.m. in the Village of Mannville.
- 77-18
BYLAW NO. 1263-18 –
TO ESTABLISH CODE
OF CONDUCT FOR
MEMBERS OF
COUNCIL** Bylaw No. 1263-18 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Section 146(1) of the *Municipal Government Act (MGA)* Revised Statutes of Alberta 2000 Chapter M-26 was presented to establish a Code of Conduct governing the conduct of Councillors.
Councillor Melenka moved Bylaw No. 1263-18 be given first reading.
Carried.
Councillor Anderson moved Bylaw No. 1263-18 be given second reading.
Carried.
Councillor Wowdzia moved Council unanimously and in full agreement give Bylaw No. 1263-18 third reading at this meeting.
Unanimously carried.
Councillor Wagner moved Bylaw No. 1263-18 be given third reading.
Carried.

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- 78-18**
POLICY NO. CC 17 –
COUNTY COUNCIL
PUBLIC
PARTICIPATION

Councillor Wagner moved the County of Minburn approve County Council Public Participation Policy No. CC 17, in accordance with Section 216.1 of the *Municipal Government Act (MGA)*, to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public, effective, April 17, 2018.
Carried.

- BABYN/HOPPER**

Susan Babyn and Dwight Hopper joined the meeting. Time 11:45 a.m.

- BUDGET REPORT**

Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to March 31, 2018.

Deputy Reeve Ogradnick moved the Budget Report with revenue and expenditures for the period January 1 to March 31, 2018 be accepted as presented.
Carried.

- 2018 M.D. OF**
MINBURN
FOUNDATION
REQUISITION

Susan Babyn reported on the letter received from the M.D. of Minburn Foundation dated April 6, 2018 advising that the 2018 municipal requisition amount for the Homestead Senior Citizens’ Lodge based on the 2018 Provincial Equalized Assessment Report is \$119,076.00.

- 79-18**
2018 MSI OPERATING
FUNDING
APPLICATION

Councillor Melenka moved the County of Minburn approve the 2018 Municipal Sustainability Initiative (MSI) Operating Funding Program application dated April 3, 2018 as presented subject to Provincial government approval.
Carried.

- TOWN OF**
VEGREVILLE –
LAVOY SERVICING
AGREEMENT

The County Manager reported on the letter received from the Town of Vegreville dated April 6, 2018 regarding the outstanding amounts related to the landfill operation charges of the Hamlet of Lavoy Servicing Agreement between the Town of Vegreville and County of Minburn.

Council consensus was to refer discussion to a later date.

- 80-18**
RECREATION TAX
RATE
LEVY/RECREATION
BOARD FUNDING
ALLOCATIONS

Councillor Melenka moved the County of Minburn approve the 2018 Recreation Tax Rate Levy/Recreation Board funding allocations as presented dated April 12, 2018.
Carried.

- 81-18**
COUNTY OF
MINBURN LIBRARIES
– 2018 FUNDING

Councillor Kuzio moved the County of Minburn allocate \$35.10 per capita to the Vegreville Centennial Library, Innisfree Library and Mannville Centennial Library in the 2018 Budget.
Carried.

- WAGNER/WOWDZIA**

Councillor Wagner and Councillor Wowdzia left the meeting. Time 12:20 p.m.

- ACCOUNTS PAYABLE**

Councillor Anderson moved the Accounts Payable listing be approved.
Carried.

- WAGNER/WOWDZIA**

Councillor Wagner and Councillor Wowdzia returned to the meeting. Time 12:21 p.m.

- 82-18**
HIRING OF NEW
CHIEF
ADMINISTRATIVE
OFFICER

Councillor Wagner moved the County of Minburn Manager/Chief Administrative Officer (CAO) position be advertised as per the plan presented.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

APRIL 16 & 17, 2018 Minutes of the County Council meeting held on April 16 and 17, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

NEW BUSINESS Discussion ensued on the following item:
- Proposed amendment of dust control applications.

**83-18
AMEND DUST
CONTROL POLICES
PW 10 AND PW 12** Councillor Anderson moved the County of Minburn amend Public Works Policy No. PW 10, Dust Control with Oil and Public Works Policy No. PW 12, Dust Control with Calcium on Roads in Front of Farmyard Sites by changing the application acceptance date from April 30 to May 18.
Carried.

ADJOURNMENT Councillor Wagner moved the meeting adjourn to May 22, 2018 at 10:00 a.m. Time 12:35 p.m.
Carried.

Reeve

County Manager

Recording Secretary