

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 22, 2018** Minutes of the County Council meeting held on March 22, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
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| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogradnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | Clifford Wowdzia |
| | Tara Kuzio |
| | David Melenka |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ACCEPTANCE OF AGENDA** Deputy Reeve Ogradnick moved the Agenda for the March 22 and 23, 2018 regular County Council meeting be accepted as presented.
Carried.
- COUNTY COUNCIL MEETING MINUTES** Councillor Melenka moved the minutes of the February 20 and 21, 2018 regular County Council meeting be adopted as presented.
Carried.
- VILLAGE OF INNISFREE – VIABILITY REVIEW** The County Manager reported on the following items discussed at the Village of Innisfree Viability Review Team (VRT) meeting held on March 2, 2018 at the Innisfree Seniors Centre:
- Development of Village of Innisfree Viability Plan;
 - Village of Innisfree VRT Teleconference meeting scheduled for March 27, 2018;
 - Scheduling of a community meeting for information sharing and resident input following completion of the Village of Innisfree Viability Plan.
- SHOP FOREMAN/SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period January 25 to February 21, 2018 and reported on monthly activities. Time 10:10 to 10:20 a.m.
- General maintenance of equipment;
 - Proposed sale of miscellaneous items and equipment;
 - Preparation of donated pull-type grader for display at County Shop.
- Councillor Anderson moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.
- 40-18 SALE OF INVENTORY ITEMS** Deputy Reeve Ogradnick moved the County of Minburn accept sealed written offers for the sale of miscellaneous items and equipment with an acceptance deadline of April 13, 2018 at 4:00 p.m. The sealed written offers will be opened at the April 16, 2018 County Council meeting.
Carried.
- SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period February 8 to March 7, 2018 and reported on monthly activities at the Finance Committee meeting on March 16, 2018. Road Construction Foreman Gerald Zacharuk also joined the meeting.
- Review of 2018 road construction projects;
 - 2018 spring gravelling;
 - Proposed use of Unit 219, 2007 Freightliner tri-drive winch truck for Town of Vegreville recycle haul;
 - Amended engineering services proposal received from BAR Engineering dated March 15, 2018 for the 2018 Gravel Crushing Program to crush approximately 31,250 tonnes of 1½” crushed gravel and 156,250 tonnes of ¾” crushed gravel at the Coulter Pit located at SW 8-52-9-W4M.

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| SUPERINTENDENT OF PUBLIC WORKS CONT'D | Councillor Wowdzia moved the Superintendent of Public Works report be accepted as presented. Carried. |
| PLANNING AND DEVELOPMENT SERVICES | Administrative Executive Trudy Shukalak presented the Planning and Development Officer's written report for the period February 13 to March 13, 2018. <ul style="list-style-type: none"> - Development permit applications, subdivision inquiries and approvals; - Time extension request received for Subdivision Application File No. 02-2017 located in NE 10-51-10-W4M; - Amended site plan prepared by WSP Canada Inc. dated March 14, 2018 for proposed waste transfer station at NE 9-52-14-W4M; - Proposed Bylaw No. 1265-18, County of Minburn/Town of Vegreville Intermunicipal Development Plan (IDP) Terms of Reference. <p>Councillor Kuzio moved the Planning and Development Services report be accepted as presented. Carried.</p> |
| 41-18 SUBDIVISION APPLICATION NO. 02-2017 – EXTENSION | Councillor Wagner moved the County of Minburn extend the registration due date of Subdivision Application File No. 02-2017 regarding NE 10-51-10-W4M to February 21, 2019. Carried. |
| 42-18 BYLAW NO. 1265-18 – COUNTY/TOWN OF VEGREVILLE IDP TERMS OF REFERENCE | Bylaw No. 1265-18 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Section 631 of the <i>Municipal Government Act (MGA)</i> Revised Statutes of Alberta 2000 Chapter M-26 was presented to adopt the County of Minburn and Town of Vegreville Intermunicipal Development Plan (IDP) Terms of Reference. Councillor Anderson moved Bylaw No. 1265-18 be given first reading. Carried. Councillor Kuzio moved Bylaw No. 1265-18 be given second reading. Carried. Deputy Reeve Ogradnick moved Council unanimously and in full agreement give Bylaw No. 1265-18 third reading at this meeting. Unanimously carried. Councillor Wagner moved Bylaw No. 1265-18 be given third reading. Carried. |
| TRANSPORTATION | Kari Janzen presented the Transportation Report for the period January to February 2018. Time 10:35 to 10:40 a.m. Councillor Wagner moved the Transportation Report for the period January to February 2018 be accepted as presented. Carried. |
| DIRECTOR OF PROTECTIVE SERVICES/ FIRE CHIEF | Director of Protective Services/Fire Chief Mike Fundytus presented the written report for the period February 13 to March 12, 2018 and reported on monthly activities. Time 10:42 to 11:10 a.m. <ul style="list-style-type: none"> - Fire incidents, medical assists and motor vehicle collision responses; - Wildlife vehicle collisions; - Attempts to contact Vercomm Wireless owner unsuccessful; - 2018/2019 Fire Guardian appointments; - "Offer to Purchase" Unit No. 904, 2002 Ford rapid attack truck received from Islay Fire Department dated March 1, 2018. Council consensus was to defer discussion on the sale of Unit No. 904 until arrival of the new rapid attack truck for the Mannville Fire Department; |

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- DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF CONT'D**
- E-mail received from ATCO Gas and Electric Distribution dated February 14, 2018 confirming ATCO's approval of grant funding in the amount of \$2,500.00 to assist in the purchase of the new Mannville Fire Department rapid attack truck;
 - Public Works Health and Safety meeting, March 1, 2018;
 - Commencement of 2018 bridge inspections by WSP Canada Inc.
- Councillor Melenka moved the Director of Protective Services/Fire Chief report be accepted as presented.
Carried.
- 43-18 TRACK WILDLIFE COLLISIONS**
- Councillor Anderson moved the County of Minburn track wildlife vehicle collisions and include in the Director of Protective Services/Fire Chief's monthly report to Council.
Carried.
- 44-18 FIRE GUARDIAN APPOINTMENTS**
- Councillor Wagner moved the County of Minburn appoint the following personnel as Fire Guardians effective April 1, 2018 to March 31, 2019 as per Section 4(2) of the *Alberta and Prairie Protection Act*.
- Mike Fundytus
 - Shirley Kercher
 - Myrna Swihun
 - Dwight Hopper
 - Brad Laursen.
- Carried.**
- 45-18 TERMINATE SERVICE AND SUPPORT LEVEL AGREEMENT WITH VERCOM WIRELESS**
- Deputy Reeve Ogrodnick moved the County of Minburn terminate the Service and Support Level Agreement between Vercomm Wireless and the County of Minburn as per the terms and conditions of the agreement.
Carried.
- REPORTS**
- Reports were presented by Councillors representing various Boards/Committees/Divisions.
- Division No. 1
- Update on projects, roads, etc.
 - Monitoring culverts during spring run-off to assist in flood prevention;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with Road Construction Foreman to review 2018 road construction projects;
 - Rural Municipalities of Alberta (RMA) 2018 Spring Convention, Edmonton Shaw Conference Centre, March 19, 20 and 21, 2018.
- Division No. 2
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - RMA 2018 Spring Convention, Edmonton Shaw Conference Centre, March 19, 20 and 21, 2018;
 - RMA District Chair meeting, Edmonton Shaw Conference Centre, March 19, 2018;
 - RMA Resolutions Committee meeting, Edmonton Shaw Conference Centre, March 20, 2018;
 - Entertainment at RMA Fall Convention dinner banquets.
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.

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REPORTS CONT'DDivision No. 3

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Mannville-Innisfree Family and Community Support Services (FCSS) meeting, March 5, 2018;
 - Meeting with Superintendent of Public Works and Road Construction Foreman to review 2018 road construction projects, March 14, 2018;
 - RMA 2018 Spring Convention, Edmonton Shaw Conference Centre, March 19, 20 and 21, 2018.

GAVEL

Reeve Konieczny assumed the gavel.

REPORTS CONT'DDivision No. 4

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, February 22, 2018;
 - Infrastructure Committee meeting, February 26, 2018;
 - Alberta Central East (ACE) Water Corporation meeting, Village of Kitscoty, February 26, 2018;
 - Meeting with Superintendent of Public Works to review 2018 road construction projects, February 26, 2018;
 - Lavoy Area Structure Plan (ASP) Open House, Lavoy Community Hall, March 7, 2018;
 - Cheque presentation to Vegreville Food Bank for the proceeds collected at the Town of Vegreville Family Day Breakfast, Town of Vegreville Council Chambers, March 16, 2018;
 - RMA 2018 Spring Convention, Edmonton Shaw Conference Centre, March 19, 20 and 21, 2018;
 - Received telephone call from ratepayer regarding concerns related to the GrainsConnect terminal development located at Pt. E½ 16-52-14-W4M, March 21, 2018.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Discussed ratepayer concerns regarding snow removal in the Hamlet of Lavoy with Superintendent of Public Works;
 - Vegreville FCSS Advisory Board meeting, February 27, 2018;
 - Vegreville Community Networking meeting, Vegreville Community Health Centre, February 28, 2018;
 - Lavoy ASP Open House, Lavoy Community Hall, March 7, 2018;
 - St. Joseph's General Hospital Vegreville Radiothon meeting, March 8, 2018;
 - Northern Lights Library System (NLLS) meeting, Town of Elk Point, March 10, 2018;
 - Wisdom and Opportunities for Women (WOW) presentation by Rural Alberta Business Centre, Town of Vegreville, March 13, 2018;
 - Lavoy Waterwell Workshop, Lavoy Community Hall, March 15, 2018;
 - Cheque presentation to Vegreville Food Bank for the proceeds collected at the Town of Vegreville Family Day Breakfast, Town of Vegreville Council Chambers, March 16, 2018;
 - RMA 2018 Spring Convention, Edmonton Shaw Conference Centre, March 19, 20 and 21, 2018;
 - Proposed declaration of the second Friday of June every year to be recognized as Farmers' Day.

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REPORTS CONT'D

Division No. 6

- Update on projects, roads, etc.
 - Landowner expense allowance regarding road construction easement;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Recreation and Culture Master Plan meeting, Vegreville FCSS Committee Room, February 28, 2018;
 - Vegreville and District Chamber of Commerce meeting, March 1, 2018;
 - Participated in tour of Vegreville Regional Museum and presented greetings on behalf of the County of Minburn at reception for the Ukrainian delegation visiting the area, Vegreville Pomeroy Inn, March 2, 2018;
 - Vegreville and District Chamber of Commerce meeting, March 9, 2018;
 - Vegreville Library Board meeting, March 15, 2018;
 - Cheque presentation to Vegreville Food Bank for the proceeds collected at the Town of Vegreville Family Day Breakfast, Town of Vegreville Council Chambers, March 16, 2018;
 - RMA 2018 Spring Convention, March 19, 20 and 21, 2018;
 - Meeting with landowners regarding 2018 road construction projects.

Division No. 7

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, February 22, 2018;
 - Lavoy ASP Open House, Lavoy Community Hall, March 7, 2018;
 - Vegreville Economic Development Board meeting, March 13, 2018;
 - RMA 2018 Spring Convention, March 19, 20 and 21, 2018;
- Upcoming meetings, workshops, etc.
 - Agricultural Appreciation Breakfast, Vegreville Sunshine Club, April 14, 2018.

Councillor Wagner moved the reports be accepted as presented.

Carried.

**46-18
LETTER TO RURAL
MUNICIPALITIES OF
ALBERTA – FALL
CONVENTION
ENTERTAINMENT**

Councillor Anderson moved the County of Minburn send a letter to the Rural Municipalities of Alberta (RMA) recommending to have approximately one half hour of comedy entertainment and light background music for the duration of the evening at the Fall Convention dinner banquets to allow delegates to socialize.

Carried.

**DELEGATION:
WSP CANADA INC.**

WSP Canada Inc. Team Lead for Bridges Darren Passmore joined the meeting, discussed the following and responded to Council's questions. Mike Fundytus also joined the meeting. Time 11:40 to 12:10 p.m.

- Proposed tendering of BF 519 replacement project located on Range Road 154 south of Township Road 520 in Division No. 6;
- Environmental requirements under the Alberta Environmental Protection Plan (EPP) for the planning and construction of water and transportation projects;
- Status of Strategic Transportation Infrastructure Program (STIP) 2018 grant applications;
- Recommended alternatives for bridge rehabilitation work and estimated cost comparisons;
- Proposed tendering of timber sub-structure bridge projects;
- Engineering liability insurance.

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**DELEGATION:
WSP CANADA INC.
CONT'D** Reeve Konieczny thanked the delegation for attending the meeting and making his presentation. Darren Passmore and Mike Fundytus left the meeting. Time 12:10 p.m.

**47-18
TENDERING OF
BF 519** Deputy Reeve Ogradnick moved that WSP Canada Inc. prepare the following Bridge File (BF) replacement project for invitational tendering with a deadline acceptance date of May 22, 2018 at 10:30 a.m.
- BF 519 located on Range Road 154 south of Township Road 520 in WSW 33-51-15-W4M in Division No. 6.

The BF 519 replacement project is to be funded by the Strategic Transportation Infrastructure Program (STIP), Gas Tax Fund (GTF) and capital reserves.
Carried.

RECESS Councillor Melenka moved the meeting recess for lunch and reconvene at 1:15 p.m.
Carried.

RECONVENE The meeting reconvened at 12:45 p.m. with all present as in the forenoon.

GAVEL Deputy Reeve Ogradnick assumed the gavel.

REEVES REPORT Reeve Konieczny reported and commented on the following:
- February 26, 2018 – Meeting with ATCO Electric to sign Hamlet of Minburn Franchise Agreement, Council Chambers, February 26, 2018;
- March 2, 2018 – Village of Innisfree VRT meeting, Innisfree Seniors Centre;
- March 19, 2018 – Mayors’/Reeves’ meeting, RMA 2018 Spring Convention, Edmonton Shaw Conference Centre;
- March 19, 2018 – Genesis Reciprocal Annual General meeting, RMA 2018 Spring Convention, Edmonton Shaw Conference Centre;

Councillor Wagner moved the Reeve’s reported be accepted as presented.
Carried.

GAVEL Reeve Konieczny assumed the gavel.

COUNTY MANAGER REPORT County Manager David Marynowich reported and commented on the following:

- 1. RMRF Arbitration for Claim;
- 2. Town of Vegreville..... Recreation and Culture Master Plan Meeting;
- 3. Rural Municipalities of Alberta (RMA).. District No. 5 Catering;
- 4. Canadian National Railway (CNR) Railway Crossing Costs;
- 5. CNR Railway Crossing at Range Road 82;
- 6. Sequoia Resources Corp. Letter of Offer;
- 7. Municipal Sustainability Initiative (MSI) 2018 Allocations;
- 8. MLA Jessica Littlewood CARES Program – March 28, 2018 Cheque Presentation.

Councillor Wagner moved the County Manager’s report be accepted as presented.
Carried.

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- 48-18
RMRF –
ARBITRATION FOR
CLAIM** The County Manager reported on the e-mail received from Reynolds Mirth Richards and Farmer (RMRF) LLP dated March 5, 2018 advising that Top Grade Construction Ltd.'s legal Counsel has offered to consent to proceeding by way of arbitration in the Action commenced by them.
- RMRF is requesting the County of Minburn forward their instructions with respect to proceeding to arbitration, either by consent or by application to enforce the mandatory arbitration clause.
- Councillor Kuzio moved the County of Minburn advise Reynolds Mirth Richards and Farmer (RMRF) LLP to proceed to arbitration in their discretion, either by consent or by application to enforce the mandatory arbitration clause in the Action commenced by Top Grade Construction Ltd.
- Carried.**
- TOWN OF
VEGREVILLE –
RECREATION AND
CULTURE MASTER
PLAN MEETING** The County Manager reported on the e-mail received from the Town of Vegreville dated March 9, 2018 advising that a Vegreville Recreation and Culture Master Plan meeting is scheduled for April 10, 2018 in the Town of Vegreville Committee Room at 6:30 p.m.
- RURAL
MUNICIPALITIES OF
ALBERTA –
DISTRICT 5 MEETING
CATERING** The County Manager reported that catering costs for the RMA District No. 5 meeting scheduled for September 28, 2018 at the Innisfree Recreation Centre have been received from two caterers.
- Council consensus was to obtain one additional catering quotation for the RMA District No. 5 meeting.
- CNR – RAILWAY
CROSSING COSTS** The County Manager reported on the e-mail received from Canadian National Railway (CNR) dated March 16, 2018 advising of their monthly maintenance costs for the two railway crossings with flashing red lights located in the Hamlet of Lavoy and Hamlet of Ranfurly. The County of Minburn is invoiced a monthly charge of \$248.00 for each crossing by CNR which represents the corresponding cost for the regular maintenance of the crossing warning system to ensure all is in order.
- 49-18
CNR – RAILWAY
CROSSING AT RGE
RD 82** The County Manager reported on the e-mail received from CNR dated March 19, 2018 advising that upon their review the railway crossing on Range Road 82 north of Township Road 504 has shown limited traffic use evidenced by the snow build up and is requesting the possibility of the crossing being closed.
- Councillor Wagner moved the County of Minburn advise Canadian National Railway (CNR) that the railway crossing on Range Road 82 north of Township Road 504 remain open and maintained as required as it is utilized by several grain producers in the area.
- Carried.**
- 50-18
SEQUOIA
RESOURCES CORP. –
LETTER OF OFFER** The County Manager reported on the letter received from Sequoia Resources Corp. (SRC) dated March 16, 2018 advising of their offer to the County of Minburn and other municipal districts and similar entities to acquire SRC's oil and gas interests within their municipal boundaries.
- Deputy Reeve Ogrodnick moved not to accept the offer from Sequoia Resources Corp. because the County of Minburn is not in a position to purchase Sequoia Resources Corp.'s oil and gas interests located within their municipal boundaries as offered in their letter dated March 16, 2018.
- Carried.**

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MSI – 2018 ALLOCATIONS The County Manager reported on the e-mail received from Alberta Municipal Affairs dated March 19, 2018 advising of the 2018 preliminary Municipal Sustainability Initiative (MSI) allocations which are available on their webpage.

The County of Minburn's estimated MSI allocations for 2018 are as follows:

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| Initial MSI Capital Component for 2018 | \$1,371,368 |
| Basic Municipal Transportation Grant (BMTG) Component | 543,980 |
| MSI Capital (Additional for 2018) | 1,164,565 |
| Sub-total | 3,079,913 |
| Operating Funding | <u>175,167</u> |
| Total | \$3,255,080 |

MLA JESSICA LITTLEWOOD – CARES PROGRAM – CHEQUE PRESENTATION The County Manager reported that Member of the Legislative Assembly (MLA) Jessica Littlewood is scheduled to present a cheque to the County of Minburn on March 28, 2018 at 1:00 p.m. in Council Chambers for the funding approved under the Community and Regional Economic Support (CARES) Program.

DELEGATION: ATCO ELECTRIC ATCO Electric Lloydminster District Manager Dave Evans and Area Supervisor Perry Floen joined the meeting, presented and discussed the following and responded to Council's questions. Accounting Clerk Dwight Hopper and Kari Janzen also joined the meeting. Time 1:35 p.m.

- Installation of Light Emitting Diode (LED) lights by ATCO Electric since 2011;
- LED lighting reduces energy consumption, standardizes level and quality of lighting, provides instant lighting, is safe and ecologically friendly;
- Reduction of carbon footprint in the community;
- LED roadway lighting options;
- Alberta Utilities Commission (AUC) approved multiplier for converting High Pressure Sodium (HPS) to LED;
- Streetlight assessment report for the County of Minburn;
- Streetlight LED conversion option;
- Cost analysis to determine the incremental distribution capital costs and maintenance cost savings.

Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Dave Evans and Perry Floen left the meeting. Time 2:25 p.m.

DELEGATION: VEGREVILLE AND DISTRICT CHILD DEVELOPMENT COALITION Vegreville and District Child Development Coalition (VDCDC) Coordinator Charlene Melenka and Vice-Chair Nadine Crane joined the meeting, presented and discussed the following and responded to Council's questions. Time 2:27 p.m.

- VDCDC aims to strengthen the community's ability to make positive child development a reality for every child;
- Funding provided by Provincial grant;
- Core membership of VDCDC consists of Parent Link Centre, Vegreville FCSS, Vegreville Day Home, Alberta Health Services, Community for Lasting Success, local schools;
- Engaging families, community members and organizations on behalf of young children (prenatal to six years);
- Alberta Early Development Instrument (EDI) Program gauges how populations of young children are developing and was completed by kindergarten teachers in the 2015/2016 school year;
- Kindergarten children tested for language and cognitive development, social competence, physical health and wellbeing, emotional maturity, communication skills and general knowledge.

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- DELEGATION: VEGREVILLE AND DISTRICT CHILD DEVELOPMENT COALITION CONT'D** Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Charlene Melenka and Nadine Crane left the meeting. Time 3:00 p.m.
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Director of Agriculture and Utility Services presented the written report for the period February 8 to March 7, 2018 and reported on monthly activities. Time 3:01 to 3:30 p.m.
- 2018 Provincial Agriculture Service Board (ASB) Summer Tour hosted by Strathcona County, July 10 to 13, 2018;
 - Crop Disease Workshop, Innisfree Recreation Centre, March 28, 2018;
 - Letter received from the Town of Vegreville Economic Advisory and Tourism Board (VEATB) requesting the County of Minburn's support through sponsorship of food or location for their Agriculture Appreciation Breakfast scheduled for April 14, 2018.
- Councillor Anderson moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- 51-18 FARMERS DAY** Councillor Kuzio moved that Council declare and recognize the second Friday of June every year be recognized as Farmers' Day in the County of Minburn.
Carried.
- 52-18 AGRICULTURAL SOCIETIES/LAVOY ACTION SOCIETY – FARMERS' DAY** Councillor Wagner moved that letters be written to each Agricultural Society in the County of Minburn and the Lavoy Action Society advising that Council passed a Declaration that the second Friday of June every year will be recognized as Farmers' Day in the County of Minburn; and Further, advise that upon request the County of Minburn will consider supporting in part, each organization with any functions or events they would to host on Farmers' Day.
Carried.
- 53-18 FINANCIAL CONTRIBUTION – TOWN OF VEGREVILLE AGRICULTURE APPRECIATION BREAKFAST** Councillor Melenka moved the County of Minburn contribute \$500.00 to the Town of Vegreville to assist them in their Agriculture Appreciation Breakfast hosted by the Vegreville Economic Advisory and Tourism Board (VEATB) scheduled for April 14, 2018.
Motion Defeated.
- 54-18 FINANCIAL CONTRIBUTION – TOWN OF VEGREVILLE AGRICULTURE APPRECIATION BREAKFAST** Deputy Reeve Ogradnick moved the County of Minburn contribute \$300.00 to the Town of Vegreville to assist them in their Agriculture Appreciation Breakfast hosted by the Vegreville Economic Advisory and Tourism Board (VEATB) scheduled for April 14, 2018.
Carried.
- WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER** Darwin Ullery presented the following Water/Utility Services and Alberta Central East (ACE) Water report. Time 3:30 to 3:50 p.m.
- Preparation of engineering design for the construction of an ACE regional waterline connection to the proposed marijuana production facility site located at Part of SE 6-52-14-W4M;
 - Funding options for the construction of the regional waterline connection to Part of SE 6-52-12-W4M;
 - Proposed scheduling of Urban Systems to attend a Council meeting to discuss regional waterline connections location and funding options.
 - ACE Water Corporation Annual Shareholders meeting, Vermilion Regional Centre, April 26, 2018.

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- WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER CONT'D** Councillor Melenka moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.
Carried.
- BUDGET REPORT** Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to February 28, 2018. Time 3:50 to 3:55 p.m.
- Councillor Wagner moved the Budget Report with revenue and expenditures for the period January 1 to February 28, 2018 be accepted as presented.
Carried.
- OGRODNICK** Deputy Reeve Ogradnick left the meeting. Time 3:56 p.m.
- ACCOUNTS PAYABLE** Councillor Kuzio moved the Accounts Payable listing be approved.
Carried.
- OGRODNICK** Deputy Reeve Ogradnick returned to the meeting. 3:57 p.m.
- 2017 FINANCIAL STATEMENTS** County Auditors Debra Febrouski and Renée Senko of Wilde and Company Chartered Accountants joined the meeting to discuss the 2017 Audited Financial Statement. Susan Babyn, Kari Janzen and Dwight Hopper also joined the meeting. Time 3:57 p.m.
- 55-18 IN-CAMERA** Deputy Reeve Ogradnick moved the meeting proceed in-camera to discuss the 2017 Financial Statements. Time 3:58 p.m.
Carried.
- Councillor Kuzio moved that Council revert to the regular meeting. Time 4:24 p.m.
Carried.
- 56-18 APPROVAL OF 2017 FINANCIAL STATEMENT** Councillor Wagner moved the Audited Financial Statement for the year ended December 31, 2017 be approved.
Carried.
- Reeve Konieczny thanked Wilde and Company Chartered Accountants for attending the Council meeting and providing information in regards to the 2017 Audited Financial Statement. Debra Febrouski, Renée Senko, Kari Janzen and Dwight Hopper left the meeting. Time 4:25 p.m.
- 57-18 WILDE AND COMPANY – 2018 SERVICES** Deputy Reeve Ogradnick moved the County of Minburn retain the services of Wilde and Company Chartered Accountants to conduct the 2018 annual audit and prepare the 2018 consolidated financial statement.
Carried.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period February 15 to March 13, 2018;
 - Amec Foster Wheeler – February 15, 2018 Groundwater Monitoring reports for the Mannville, Ranfurly and Lavoy Landfills for 2017;
 - Mannville Historical Society – January 29, 2018 letter advising of their 100th anniversary celebration of the AGT building in the Village of Mannville and requesting the County of Minburn declare and recognize June 8, 2018 as Farmers’ Day;
 - Alberta Municipal Affairs – March 2, 2018 letter confirming receipt of the County of Minburn’s 2015-2016 Statement of Funding and Expenditures (SFE) for the former Village of Minburn municipal restructuring project funded under the Alberta Community Partnership Program (ACP) in the amount of \$950,000;

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- CORRESPONDENCE CONT'D**
- Victoria Clark – March 5, 2018 letter requesting to purchase the road allowance located adjacent and north of her property at NE 15-51-12-W4M in the Hamlet of Ranfurly;
 - Government of Alberta – February 20, 2018 e-mail advising that on April 13, 2017 the Government of Canada introduced legislation to legalize, regulate and restrict access to cannabis. This legislation is expected to come into effect by the summer of 2018. The e-mail also contains information that highlights some of the main areas where municipalities will play an important role in the regulation and enforcement of legal cannabis in their communities;
 - District of Sicamous – E-mail containing the resolution they submitted at the 2018 Union of BC Municipalities (UBCM) Convention to increase awareness and education on the threat of Quagga and Zebra mussels into BC lakes;
 - Bar Engineering – March 15, 2018 Engineering Services Proposal for the 2018 Coulter Pit Gravel Crushing Program to crush 31,250 tonnes of 1½" gravel and 156,250 tonnes of ¾" gravel.
- 58-18 LANDFILL GROUNDWATER MONITORING WORK – OBTAIN COST ESTIMATES** Councillor Anderson moved the County of Minburn obtain cost estimates for the groundwater monitoring work recommended by Amec Foster Wheeler in their 2017 Groundwater Monitoring Report dated February 15, 2018 for the Mannville, Ranfurly and Lavoy Landfills.
Carried.
- MANNVILLE HISTORICAL SOCIETY – FARMERS’ DAY** The County Manager advised that Administration will send a letter to Mannville Historical Society advising them of Council’s decision to declare and recognize the second Friday of June every year as Farmers’ Day in the County of Minburn.
- 59-18 DENY REQUEST TO PURCHASE ROAD ALLOWANCE – HAMLET OF RANFURLY** Councillor Melenka moved the County of Minburn deny the request to purchase the road allowance north of Part of NE 15-51-12-W4M on Part of Block 3, Plan 3459 in the Hamlet of Ranfurly dated March 5, 2018 for the reasons listed in their general directive to not allow closure of undeveloped road allowances.
Carried.
- 60-18 2018 GRAVEL CRUSH PROGRAM – BAR ENGINEERING** Councillor Anderson moved the County of Minburn approve the amended engineering services proposal received from BAR Engineering dated March 15, 2018 for the 2018 Gravel Crushing Program to crush approximately 31,250 tonnes of 1½" gravel and 156,250 tonnes of ¾" gravel from the Coulter Pit located at SW 8-52-9-W4M as per County specifications, terms and conditions.
Carried.
- NEW BUSINESS** Discussion ensued on the following item:
- 2018 RMA Fall Convention accommodations.
- 2018 RMA FALL CONVENTION ACCOMMODATIONS** Council discussed the option of obtaining other accommodations for the 2018 RMA Fall Convention that may be offered at a more economical rate than the Edmonton Westin.

Council consensus was to secure accommodations at the Edmonton Westin for the 2018 RMA Fall Convention.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

MARCH 22, 2018 Minutes of the County Council meeting held on March 22, 2018 at the County of Minburn No. 27 office, Vegreville, Alberta.

ADJOURNMENT Councillor Anderson moved the meeting adjourn to April 16, 2018. Time 5:05 p.m.
Carried.

Reeve

County Manager

Recording Secretary