

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

DECEMBER 18, 2017 Minutes of the County Council meeting held on December 18, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogrodnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	David Melenka
Superintendent of Public Works:	Graham Shell
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:00 a.m.

ACCEPTANCE OF AGENDA Councillor Wagner moved the Agenda for the December 18 and 19, 2017 regular County Council meeting be accepted as presented.
Carried.

COUNTY COUNCIL MEETING MINUTES Councillor Kuzio moved the minutes of the November 20 and 22, 2017 regular County Council meeting be adopted as presented.
Carried.

SEQUOIA RESOURCES CORP. – OUTSTANDING TAXES The County Manager reported on the letter received from Sequoia Resources Corp. dated November 14, 2017 to Reynolds Mirth Richards & Farmer (RMRF) LLP advising they have read and understand the terms of the 2017 property tax and assessment notice and the penalty applied for outstanding taxes.

Further, Sequoia Resources Corp. advised it is their intent to pay the taxes in accordance with their working capital management plan, but are not able to provide a specific date as to when they will be in a position to provide payment.

The County Manager reported on tax arrears and penalties are due and owing from Sequoia Resources Corp. and others to the County of Minburn.

JOINT TOWN OF VEGREVILLE/ COUNTY MEETING The County Manager reported on the e-mail received from the Town of Vegreville dated December 7, 2017 confirming February 16, 2018 as the Joint Town of Vegreville and County of Minburn meeting date. The Town of Vegreville has agreed to host the meeting and will determine a venue at a later date.

Agenda items for discussion will be presented at the January 2018 Council meeting.

2018 GRAVEL HAULING AGREEMENT Reeve Konieczny requested discussion on the 2018 proposed gravel hauling agreement.

The County Manager advised this item is scheduled for discussion later in the meeting.

SHOP FOREMAN/ SUPERVISOR Superintendent of Public Works presented the Shop Foreman/Supervisor’s written report for the period October 25 to November 23, 2017 and reported on monthly activities.

- General maintenance of equipment;
- Completion of yard and shop clean-up and other miscellaneous work items;
- Unit No. 229, 2013 sand/plow truck.

Councillor Anderson moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.

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- DECEMBER 18, 2017** Minutes of the County Council meeting held on December 18, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- JANZEN/MATTERS** Senior Accountant Kari Janzen and Road Construction Foreman Ron Matters joined the meeting. Time 11:00 a.m.
- SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period November 10 to December 6, 2017 and reported on monthly activities.
- E-mail received from RJV Gas Field Services dated December 15, 2017 requesting permission to haul overweight loads on Range Road 145 and Township Road 524 commencing in January 2018 and ending in March 2018. Council consensus was to allow RJV Gas Field Services to haul overweight loads as per their request providing they enter into a road use agreement with the County and apply for the necessary road permits through RoadData Services;
 - Proposed amendment to dust control policies PW 10, Dust Control with Oil and PW 12, Dust Control with Calcium on Roads in Front of Farmyard Sites;
 - Water trucks used in road construction projects to assist in dust suppression;
 - Submission of 2018 road construction projects;
 - Review of 2018 Gravel Hauling Agreement;
 - Gravel quantity measurements.
- Councillor Melenka moved the Superintendent of Public Works report be accepted as presented.
Carried.
- 186-17
AMEND DUST CONTROL POLICES PW 10 AND PW 12** Councillor Melenka moved the County of Minburn amend Public Works Policy No. PW 10, Dust Control with Oil and Public Works Policy No. PW 12, Dust Control with Calcium on Roads in Front of Farmyard Sites by changing the application acceptance date from May 31 to April 30.
Carried.
- 187-17
AGGREGATE QUANTITY MEASUREMENT/ 2018 GRAVEL HAULING RFPS** Councillor Wowdzia moved the County of Minburn document all aggregate quantity measurements in tonnage versus cubic yards effective January 1, 2018; and
 Further, amend the deadline submission date for the 2018 Gravel Hauling Request for Proposals (RFPs) from January 12, 2018 to February 16, 2018.
Carried.
- MATTERS** Ron Matters left the meeting. Time 11:30 a.m.
- DELEGATION: RMRF – LEGAL ISSUES** Allan Farmer and Tamara Korassa of Reynolds Mirth Richards and Farmer (RMRF), LLP joined the meeting, presented and discussed the following and responded to Council’s questions regarding legal issues. Director of Agriculture and Utility Services Darwin Ullery, Director of Protective Services/Fire Chief Mike Fundytus, Planning and Development Officer Davin Gegolick, Director of Finance and Administration Susan Babyn and Taxation Supervisor Myrna Swihun also joined the meeting. Time 11:30 a.m.
- Oil and gas tax arrears and collection options to municipalities;
 - Seizing assets, securing a claim in the case of bankruptcy or receivership and placing a special lien as per Section 348 of the *Municipal Government Act (MGA)*;
 - Hamlet of Lavoy and Rural Residential Utilities Bylaw and provision to amend or vary any fees, rates, charges, levies or billing procedures by resolution;
 - Top Grade Construction Ltd. lawsuit entering into examinations discovery stage in which the County Manager is scheduled to be questioned by the Plaintiff’s solicitors on January 22 to 26, 2018;
 - New workplace laws as part of Bill 17, the *Fair and Family-friendly Workplaces Act* effective January 1, 2018;
 - Changes to the *Employment Standards Code* and the *Labour Relations Code*.

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- DELEGATION: RMRF – LEGAL ISSUES CONT'D** Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation.
- RECESS** Councillor Kuzio moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 12:00 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:00 p.m. with all present as in the forenoon with the exception of Allan Farmer, Tamara Korassa, Mike Fundytus, Davin Gegolick, Susan Babyn, Myrna Swihun and Kari Janzen.
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Director of Agriculture and Utility Services presented the following Agriculture Services report. Time 1:00 to 1:05 p.m.
- 2018 Provincial Agricultural Service Board (ASB) Conference, City of Grande Prairie, January 16 to 19, 2018.

Deputy Reeve Ogradnick moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER** Darwin Ullery presented the following Water/Utility Services and Alberta Central East (ACE) Water report. Time 1:05 to 1:13 p.m.
- Finalization of Hamlet of Lavoy and Rural Residential Utilities Bylaw.

Councillor Melenka moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.
Carried.
- 188-17 BYLAW NO. 1262-17 HAMLET OF LAVOY/RURAL UTILITIES** Bylaw No. 1262-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 as amended was presented to provide for waterworks, sanitary sewer, and garbage systems including the fixing of rates, charges and conditions for the supply of potable water, sanitary sewer and garbage service to the Hamlet of Lavoy, and to provide for a waterworks system including the fixing of rates and charges for the supply of potable water to rural residential users in the County of Minburn as water service becomes available.

Councillor Kuzio moved Bylaw No. 1262-17 be given first reading.
Carried.

Councillor Wagner moved Bylaw No. 1262-17 be given second reading.
Carried.

Councillor Kuzio moved Council unanimously and in full agreement give Bylaw No. 1262-17 third reading at this meeting.
Unanimously carried.

Councillor Anderson moved Bylaw No. 1262-17 be given third reading.
Carried.
- PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period November 14 to December 12, 2017 and reported on monthly activities. Time 1:13 to 1:25 p.m.
- Creation of new recreational lots at Wapasu Recreation Conservancy Park not permitted in accordance with the Wapasu Recreation Conservancy Park Area Structure Plan (ASP);
- Council consensus was to not initiate an amendment to the Wapasu Recreation Conservancy Park ASP to allow for further development of the Park;

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- PLANNING AND DEVELOPMENT SERVICES CONT'D** - GrainsConnect and Viterra grain terminal development update.
Councillor Kuzio moved the Planning and Development Services report be accepted as presented.
Carried.
- TRANSPORTATION** Senior Accountant Kari Janzen presented the Transportation Report for the period January 1 to November 30, 2017. Time 1:25 to 1:30 p.m.

Councillor Wagner moved the Transportation Report for the period January 1 to November 30, 2017 be accepted as presented.
Carried.
- DELEGATION: VERMILION RCMP – SGT. JANE BOEHR** Vermilion RCMP Sergeant and Detachment Commander Jane Boehr joined the meeting, presented and discussed the following and responded to Council’s questions. Time 1:30 p.m.
 - Vermilion RCMP detachment staffing update;
 - Crime Data report for the period June to November 2017;
 - Slight increase in calls for service in 2017;
 - Rural Crime Town Hall meeting, Mannville Recreation Centre, October 25, 2017;
 - Youth School Liaison Program;
 - Ongoing RCMP and community engagement initiatives;
 - Increase in rural police patrols;
 - Crime reduction initiatives through probation order and curfew monitoring;
 - Challenges regarding the proposed legalization of cannabis through Federal legislation;
 - Completion of Vermilion RCMP Detachment survey form to help identify policing priorities in the County of Minburn.
Reeve Konieczny thanked the delegation for attending the Council meeting and making her presentation. Sergeant Jane Boehr left the meeting. Time 1:50 p.m.
- DIRECTOR OF PROTECTIVE SERVICES/ FIRE CHIEF** Director of Protective Services/Fire Chief Mike Fundytus presented the written report for the period November 14 to December 12, 2017 and reported on monthly activities. Time 1:50 to 2:00 p.m.
 - Fire incidents, medical assists and motor vehicle collision responses;
 - Firefighting costs incurred on November 26 and 28, 2017 at W½ of SW 5-51-12-W4M;
 - Grant received from Alliance Pipeline Ltd. in the amount of \$5,000.00 for equipment upgrades on the new rapid attack truck for the Mannville Fire Department;
 - Safety meeting and Fire Extinguisher course held on December 13, 2017 in Council Chambers for Public Works and Agriculture Services staff;
 - Incorporating strategy to deal with carcass disposal in the County of Minburn’s Emergency Preparedness Plan;
 - Tendering of Bridge File (BF) 519 project located on Range Road 154 south of Township Road 520 following environmental assessment by WSP Canada Inc.
Councillor Wagner moved the Director of Protective Services/Fire Chief report be accepted as presented.
Carried.
- 189-17 FIRE FIGHTING COSTS – W½ SW 5-51-12-W4M** Councillor Melenka moved the County of Minburn invoice the landowner of the W½ of SW 5-51-12-W4M for all firefighting costs incurred on November 26 and 28, 2017 in accordance with Fire Fighting Cost Recovery Bylaw No. 1087-93 and Bylaw No. 1171-04, Section 6, Recovery of Firefighting Costs.
Carried.

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**DELEGATION:
CANADIAN
PRESSURE TESTING
TECHNOLOGIES**

Kevin Cole of Canadian Pressure Testing Technologies (CPTT) joined the meeting, presented and discussed the following and responded to Council's questions. Davin Gegolick also joined the meeting. Time 2:00 p.m.

- Summary of CPTT's operations;
- Traffic monitoring south of Township Road 524 on Range Road 153 to determine number of CPTT's loads versus agricultural and commercial users;
- Proposal of alternate transportation routes for business use;
- Compliance of road restrictions;
- Speed restrictions on designated routes;
- Dust control with calcium on County road allowance and road grading as per Road Use Agreement;
- Request to develop new Road Use Agreement with proposed alternate routes for CPTT's business transportation.

Reeve Konieczny thanked the delegation for attending the Council meeting and making his presentation. Kevin Cole and Davin Gegolick left the meeting. Time 2:30 p.m.

**190-17
BYLAW NO. 1259-17
– AGREEMENT WITH
ATCO ELECTRIC
LTD.**

Bylaw No. 1259-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 as amended to enter into an agreement with ATCO Electric Ltd. granting them the right to provide electric distribution service within the County of Minburn No. 27.

Councillor Wagner moved Bylaw No. 1259-17 be given second reading.
Carried.

Councillor Anderson moved Bylaw No. 1259-17 be given third reading.
Carried.

REPORTS

Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
 - General Form "A" Budget;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Personnel Committee meeting, November 30, 2017;
 - Regional Transfer Station Authority (RTSA) Annual meeting and Joint Landfill/Transfer Station (JLTS) Committee meeting, Village of Mannville, December 5, 2017;
 - Alberta HUB meeting, December 14, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017.

Division No. 2

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - East Central 911 (EC911) Call Answer Society meeting, Town of Wainwright, November 29, 2017;
 - RTSA Annual meeting and JLTS Committee meeting, Village of Mannville, December 5, 2017;
 - Innisfree Seed Cleaning Plant meeting, December 6, 2017;
 - Fire Committee meeting, Council Chambers, December 15, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017.

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GAVEL Deputy Reeve Ogradnick assumed the gavel.

REPORTS CONT'D Division No. 3

- Update on projects, roads, etc.
- Road maintenance ongoing; using
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting regarding 2018 proposed gravel hauling agreement, November 28, 2017;
 - Meeting with Superintendent of Public Works regarding 2018 road construction projects, November 30, 2017;
 - RTSA Annual meeting and JLTS Committee meeting, Village of Mannville, December 5, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017.

GAVEL Reeve Konieczny assumed the gavel.

REPORTS CONT'D Division No. 4

- Update on projects, roads, etc.
 - "School Bus" signs required on Range Road 120 south of Township Road 524;
 - Removal of "Stop" and "Yield" signs on Township Road 532 and installation of "Yield Ahead" sign at intersection of Township Road 532 and Range Road 134;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - ACE Water Corporation meeting, Village of Kitscoty, November 30, 2017;
 - Vegreville Seed Cleaning Plant meeting, December 4, 2017;
 - Meeting with Superintendent of Public Works regarding tree removal on County right-of-way and road issues, December 5, 2017;
 - Meeting with Superintendent of Public Works and motorgrader operators regarding road construction and signage, December 13, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Region Physician and Health Professionals Attraction and Retention (VRPHPAR) Committee meeting, November 30, 2017;
 - Personnel Committee meeting, November 30, 2017;
 - Northern Lights Library System (NLLS) meeting, Town of Elk Point, December 9, 2017;
 - Vegreville Family and Community Support Services (FCSS) Board meeting and staff Christmas Social, December 12, 2017;
 - Fire Committee meeting, December 15, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017.

Division No. 6

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Several meetings with Superintendent of Public Works regarding 2018 road construction projects;

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- REPORTS CONT'D**
- Vegreville and District Chamber of Commerce meeting, December 7, 2017;
 - Vegreville Homestead Lodge Christmas Social, December 10, 2017;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, December 14, 2017;
 - Vegreville and District Chamber of Commerce meeting, December 15, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017;

Division No. 7

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Economic Development Board orientation, November 27, 2017;
 - Personnel Committee meeting, November 30, 2017;
 - Vegreville Seed Cleaning Plant meeting, December 4, 2017;
 - Vegreville Homestead Lodge Christmas Social, December 10, 2017;
 - Regional Assessment Review Board (RARB) meeting, Council Chambers, December 12, 2017;
 - Vegreville Economic Development Board meeting, December 12, 2017;
 - Alliance Pipeline Ltd. cheque presentation, Council Chambers, December 13, 2017;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, December 14, 2017;
 - Fire Committee meeting, December 15, 2017;
 - County Christmas Social, Vegreville Social Centre, December 15, 2017.

Councillor Wagner moved the reports be accepted as presented.
Carried.

191-17
INSTALL SCHOOL
BUS SIGNS – RGE
RD 120 AND TWP RD
524

Councillor Wowdzia moved the County of Minburn install “School Bus” signs on Range Road 120 south of Township Road 524.
Carried.

192-17
REMOVE STOP AND
YIELD/INSTALL
YIELD AHEAD SIGNS
– TWP RD 532 AND
RGE RD 134

Councillor Wowdzia moved the County of Minburn remove the “Stop” sign and “Yield” sign and install “Yield Ahead” sign at the intersection of Township Road 532 and Range Road 134.
Carried.

GAVEL Deputy Reeve Ogrodnick assumed the gavel.

REEVE’S REPORT Reeve Konieczny reported and commented on the following:

- November 28, 2017 – Received Certificate of Appreciation from the Vegreville Minor Soccer Association thanking the County of Minburn for their generous financial support of the soccer park project;
- November 30, 2017 – Personnel Committee meeting;
- December 6, 2017 – Meeting with County Manager and County of Minburn Auditors Wilde & Company, Council Chambers;
- December 13, 2017 – Alliance Pipeline Ltd. cheque presentation, Council Chambers;
- December 6, 2017 – Received letter from the Alberta Order of Excellence asking for nominations for 2018 for a citizen who has made significant contributions to the lives of other Albertans and deserves to be honoured under the Alberta Order of Excellence;
- December 15, 2017 – Fire Committee meeting;

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REEVE'S REPORT CONT'D - December 18, 2017 – Received card from the Mannville and District Agricultural Society thanking the County of Minburn for their continued support in 2017.

Councillor Melenka moved the Reeve’s report be accepted as presented.
Carried.

COUNTY MANAGER REPORT County Manager David Marynowich reported and commented on the following:

1. AAMDC District 5 Meeting January 11, 2018;
2. 2017 Tax Sale..... December 14, 2017 at 2:00 p.m. - Update;
3. Mannville Transfer Station. Committee Meeting December 5, 2017 Information;
4. January 2018 Finance Committee Meeting..... Reschedule to January 12, 2018;
5. Beaver County Meeting..... February 7, 2018 at 3:00 p.m.
6. Vegreville & District Chamber of Commerce Meeting..... January 15, 2018 at 12 noon – Vegreville Library;
7. Alberta Municipal Affairs Village of Innisfree Viability Review;
8. Policy CC 6..... Parking – Pay Actual Costs;
9. Personnel Committee Recommendations.

Deputy Reeve Ogradnick moved the County Manager’s report be accepted as presented.
Carried.

AAMDC DISTRICT NO. 5 MEETING – JANUARY 11, 2018 The County Manager reported the Association of Municipal Districts and Counties (AAMDC) District No. 5 Organizational and Regular meeting hosted by Lamont County is scheduled for January 11, 2018 at Moscow Hall.

2017 TAX SALE – DECEMBER 14, 2017 The County Manager reported on the public auction held on December 14, 2017 at 2:00 p.m. in the County of Minburn Administration office for the following parcels of land under the provisions of Section 418 of the MGA:

<u>Lot</u>	<u>Block</u>	<u>Plan</u>
	Part of Block 3	Plan 3459 Q
Lot 10	Block 9	Plan 802 0966
Lot 11	Block 9	Plan 802 0966
Lot 9	Block 4	Plan 6100 R
Lot 3	Block 3	Plan 942 1332

One person was in attendance at the public auction. No parcels of land were sold.

As per Section 424(1) of the MGA the municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land, may become the owner of the parcel after the public auction if the parcel is not sold at the public auction.

JOINT LANDFILL/ TRANSFER STATION COMMITTEE MEETING The County Manager reported on the following items discussed at the RTSA Annual meeting and JLTS Committee meeting held on December 5, 2017 in the Village of Mannville:

- Population adjustments will be made following receipt of 2016 Census data by Statistics Canada;
- Approval to allocate five “three” cubic yard waste disposal bins to the Village of Mannville from the East Regional Waste Transfer Station;
- Waste disposal at Wapasu Conservancy Recreation Park;
- Mannville Landfill reclamation and topsoil cover material;

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- JOINT LANDFILL/
TRANSFER STATION
COMMITTEE
MEETING CONT'D** - Council consensus was to install “For Wapasu Park Use Only” sign near the waste disposal bins at Wapasu Conservancy Recreation Park.
- JANUARY 2018
FINANCE
COMMITTEE
MEETING** Council Consensus was that the January 15, 2018 Finance Committee meeting not be rescheduled.
- BEAVER COUNTY
MEETING –
FEBRUARY 7, 2018** The County Manager reported on the e-mail received from Beaver County dated December 7, 2017 confirming the Joint Beaver County and County of Minburn meeting will be scheduled for February 7, 2018 at 3:00 p.m., and advised that agenda items for discussion be presented at the January 2018 County Council meeting.
- VEGREVILLE &
DISTRICT CHAMBER
OF COMMERCE** The County Manager reported on the e-mail received from the Vegreville and District Chamber of Commerce dated December 13, 2017 confirming a round-table luncheon meeting with the County of Minburn has been scheduled for January 15, 2018 at the Vegreville Centennial Library meeting room at 12:00 p.m.
- ALBERTA
MUNICIPAL AFFAIRS
VIABILITY REVIEW** The County Manager reported on the letter received from Alberta Municipal Affairs dated December 4, 2017 requesting the County of Minburn confirm the names of the elected and administrative representatives who will be participating on the Village of Innisfree Viability Review team.
- Council consensus was that County Council appointments and administrative representatives remain status quo as follows:
- Elected Representative – Reeve Konieczny
 - Alternate Elected Representative – Councillor Anderson
 - Administrative Representative – County Manager David Marynowich
 - Alternate Administrative Representative – Director of Finance and Administration Susan Babyn.
- 193-17
POLICY CC6 –
PARKING** Deputy Reeve Ogradnick moved the County of Minburn amend County Council Policy CC 6, Rates of Remuneration – Councillor and Others as follows:
- ...delete “\$15 per day” for Parking under Item 7 – Subsistence/Travel/Expense Warrant Expenses and replace with “actual cost”.
- Carried.**
- 194-17
IN-CAMERA –
PERSONNEL ISSUES** Councillor Melenka moved the meeting proceed in-camera to discuss personnel issues. Time 3:25 p.m.
- Carried.**
- SHELL/SHUKALAK** Graham Shell and Administrative Executive Trudy Shukalak left the meeting. Time 3:25 p.m.
- REVERT TO
REGULAR MEETING** Councillor Anderson moved that Council revert to the regular meeting.
- Carried.**
- SHELL/SHUKALAK** Graham Shell and Trudy Shukalak returned to the meeting. Time 3:45 p.m.
- 195-17
PERSONNEL
COMMITTEE – 2018
SALARY/BENEFIT
ADJUSTMENTS** Councillor Wagner moved the County of Minburn approve the Personnel Committee recommendations for salaries/benefit adjustments as per Form SAL-2018 and HRLY-2018 effective January 1, 2018; and Further, that all policies be adjusted accordingly.
- Carried.**

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- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
 - Information to Council for the period November 15 to December 12, 2017;
 - Alberta Municipal Affairs – Program Guidelines for the Provincial Education Requisition Credit for uncollectable education property taxes on oil and gas properties.
- BABYN/JANZEN** Susan Babyn and Kari Janzen joined the meeting. Time 3:50 p.m.
- BUDGET REPORT** Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to November 30, 2017.

 Councillor Kuzio moved the Budget Report with revenue and expenditures for the period January 1 to November 30, 2017 be accepted as presented.
Carried.
- TOWN OF VEGREVILLE 2018 SOLID WASTE AGREEMENT PROPOSAL** The County Manager reported on the letter received from the Town of Vegreville dated December 6, 2017 requesting the County of Minburn confirm their intentions regarding the new Town of Vegreville and County of Minburn Solid Waste Agreement by December 20, 2017.

 The budget amount requested from the County of Minburn for the 2018 Solid Waste Agreement is \$164,584.31 for the usage of the Vegreville Landfill and participation in the Town of Vegreville’s Recycling Program by County residents residing in all the areas west of Highway 36 running from the north to south boundary lines with the exception of the Hamlet of Lavoy.
- 196-17 2018 SOLID WASTE AGREEMENT – TOWN OF VEGREVILLE** Councillor Wagner moved the County of Minburn enter into an agreement with the Town of Vegreville for Landfill Operation and Recycling Services for County of Minburn residents residing in all the areas west of Highway 36 running from the north to the south boundary lines with the exception of the Hamlet of Lavoy for 2018 for the amount of \$164,548.31.
Motion defeated.

 Council consensus was to defer for further information regarding the 2018 Solid Waste Agreement to the January 2018 Council meeting.
- HAMLET OF MINBURN – UPGRADING OF INFRASTRUCTURE** Kari Janzen provided an Upgrading Infrastructure Report for the Hamlet of Minburn dated December 13, 2017 containing grant funding received to-date under the Alberta Community Partnership (ACP) Program – Viability Review Support component, project descriptions and costs.

 The Hamlet of Minburn infrastructure upgrade project is complete, and a final report will be prepared following receipt of outstanding invoices in early 2018.
- ACCOUNTS PAYABLE** Councillor Wowdzia moved the Accounts Payable listing be approved.
Carried.
- 197-17 2018 PRELIMINARY BUDGET** Council and Administration reviewed the 2018 Preliminary Budget.

 Councillor Anderson moved the 2018 Preliminary Budget estimates be approved in the amount of \$21,647,222 including the General Form “A” in the amount of \$6,490,980 and Public Works Capital Plan Expenditures in the amount of \$1,261,914 (including internal financing payments of \$214,514), and Reserve Transfers as per Section 242 of the *Municipal Government Act (MGA)*.
Carried.

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**198-17
BYLAW NO. 1260-17
MUNICIPAL INTERIM
BORROWING** Bylaw No. 1260-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to provide for the interim borrowing of up to \$4,500,000.00 from the Alberta Treasury Branch, Vegreville, Alberta.

Councillor Melenka moved Bylaw No. 1260-17 be given first reading.
Carried.

Councillor Wagner moved Bylaw No. 1260-17 be given second reading.
Carried.

Councillor Anderson moved Council unanimously and in full agreement give Bylaw No. 1260-17 third reading at this meeting.
Unanimously Carried.

Deputy Reeve Ogradnick moved Bylaw No. 1260-17 be given third reading.
Carried.

NEW BUSINESS Discussion ensued on the following item:
- Continued funding support for Agriculture Service Boards and Agriculture Societies from the Province of Alberta.

**199-17
LETTER TO
PROVINCE –
CONTINUED
FUNDING TO ASB's
AND
AGRICULTURAL
SOCIETIES** Councillor Anderson moved the County of Minburn write a letter to the Alberta Minister of Agriculture and Forestry requesting the Province provide continued financial funding support for Agriculture Service Boards and Agricultural Societies.
Carried.

ADJOURNMENT Councillor Kuzio moved the meeting adjourn to January 15, 2018 at 10:00 a.m. Time 4:35 p.m.
Carried.

Reeve

County Manager

Recording Secretary