

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

<b>SEPTEMBER 19 &amp; 26, 2016</b>	Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.																				
<b>PRESENT</b>	Present at the meeting were:  <table border="0" style="margin-left: 20px;"> <tr> <td style="padding-right: 20px;">Reeve:</td> <td>Roger Konieczny</td> </tr> <tr> <td>Deputy Reeve:</td> <td>Carl Ogrodnick</td> </tr> <tr> <td>Councillors:</td> <td>Richard Wagner</td> </tr> <tr> <td></td> <td>Eric Anderson</td> </tr> <tr> <td></td> <td>David Rattray</td> </tr> <tr> <td></td> <td>Tara Kuzio</td> </tr> <tr> <td></td> <td>David Melenka</td> </tr> <tr> <td>Superintendent of Public Works:</td> <td>Graham Shell</td> </tr> <tr> <td>County Manager:</td> <td>David Marynowich</td> </tr> <tr> <td>Recording Secretary:</td> <td>Trudy Shukalak</td> </tr> </table>	Reeve:	Roger Konieczny	Deputy Reeve:	Carl Ogrodnick	Councillors:	Richard Wagner		Eric Anderson		David Rattray		Tara Kuzio		David Melenka	Superintendent of Public Works:	Graham Shell	County Manager:	David Marynowich	Recording Secretary:	Trudy Shukalak
Reeve:	Roger Konieczny																				
Deputy Reeve:	Carl Ogrodnick																				
Councillors:	Richard Wagner																				
	Eric Anderson																				
	David Rattray																				
	Tara Kuzio																				
	David Melenka																				
Superintendent of Public Works:	Graham Shell																				
County Manager:	David Marynowich																				
Recording Secretary:	Trudy Shukalak																				
<b>CALL TO ORDER</b>	Reeve Konieczny called the meeting to order at 10:10 a.m.																				
<b>ACCEPTANCE OF AGENDA</b>	Councillor Anderson moved the Agenda for the September 19 and 26, 2016 regular County Council meeting be accepted as presented. <b>Carried.</b>																				
<b>COUNTY COUNCIL MEETING MINUTES</b>	Councillor Wagner moved the minutes of the August 15, 2016 regular County Council meeting be adopted as presented. <b>Carried.</b>																				
<b>COUNTY COUNCIL SPECIAL MEETING MINUTES</b>	Councillor Wagner moved the minutes of the September 2, 2016 special County Council meeting be adopted as presented. <b>Carried.</b>																				
<b>ASSESSMENT APPEALS – DEADLINE FOR APPEALS</b>	The County Manager reported the Regional Assessment Review Board (RARB) comprised of the County of Minburn, Village of Mannville and Village of Innisfree has received no complaints from ratepayers regarding their property assessment notice for 2016 in accordance with Section 460 of the <i>Municipal Government Act (MGA)</i> therefore no assessment appeal hearings are required to be held.																				
<b>CANADIAN COYOTE ENERGY LTD. – TAX ARREARS SEIZURE</b>	The County Manager reported that KBD Picker Services has commenced dismantling, loading and hauling the seized equipment from Canadian Coyote Energy Ltd.'s wellsites to the Vegreville County Public Works shop yard. To ensure crops are not damaged the contractor will complete the dismantling, loading and hauling of the seized equipment following the completion of harvest.  A public auction date for the sale of the seized equipment will be scheduled at the next County Council meeting.																				
<b>SHOP FOREMAN/ SUPERVISOR REPORT</b>	Superintendent of Public Works Graham Shell presented the Shop Foreman/Supervisor's written report for the period July 25 to August 24, 2016 and reported on monthly activities.  Councillor Rattray moved the Shop Foreman/Supervisor's report be accepted as presented. <b>Carried.</b>																				
<b>SUPERINTENDENT OF PUBLIC WORKS</b>	Superintendent of Public Works Graham Shell presented the written report for the period August 8 to September 8, 2016 and reported on monthly activities. <ul style="list-style-type: none"> <li>- Quotations received from various contractors to haul 15,000 cubic yards of ¾" gravel from the Bykowski Pit located at SW 16-53-10-W4M to the Innisfree Gravel Stockpile located at Pt. NW 10-51-11-W4M;</li> <li>- Proposed purchase of 2017 International distributor truck;</li> <li>- Purchase of four inch minus gravel from 778037 Alberta Ltd.;</li> <li>- Completion of Ranfurly Landfill reclamation work;</li> <li>- Road and improvement projects in Division No. 3.</li> </ul>																				

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**SUPERINTENDENT OF PUBLIC WORKS CONT'D** Councillor Wagner moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**

**142-16 2016 GRAVEL REQUIREMENTS – GRAVEL HAUL AGREEMENT WITH OBVIOUS ENTERPRISES INC.** Councillor Wagner moved the County of Minburn enter into an agreement with Obvious Enterprises Inc. to haul 15,000 cubic yards of ¾” gravel from the Bykowski Pit located at SW 16-53-10-W4M to the Innisfree Gravel Stockpile located at Pt. NW 10-51-11-W4M for a cost of \$6.30 per cubic yard plus G.S.T. in the fall of 2016.  
**Carried.**

**143-16 DIVISIONAL FORM “A” BUDGET** Councillor Melenka moved the County of Minburn approve additional funding in the amount of \$35,000.00 be added to Division No. 3, 2016 Road and Improvement Projects Divisional Form “A” budget; and Further, that the Transportation budget be adjusted accordingly.  
**Carried.**

**144-16 PURCHASE OF 2016 CAPITAL ITEM – DISTRIBUTOR TRUCK** Deputy Reeve Ogrodnick moved the County of Minburn purchase a 2017 International distributor truck for an approximate amount of \$306,731.52 plus G.S.T. as per the 2016 Public Works Capital Plan.  
**Carried.**

**HAMLET OF MINBURN – BAR ENGINEERING** BAR Engineering Manager of the Municipal Department Rick Collins joined the meeting to present the Request for Quotation (RFQ) and Tender results for the Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement and Sanitary Sewage Lift Station projects. Also discussed was the groundwater monitoring required at the Hamlet of Minburn Wastewater System Site in accordance with the Alberta Code of Practice for Wastewater Systems using a Wastewater Lagoon.

Director of Agriculture and Utility Services Darwin Ullery, Director of Finance and Administration Susan Babyn, Senior Accountant Kari Janzen and Accounting Clerk Dwight Hopper also joined the meeting. Time 10:30 a.m.

The following RFQs were received for the Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement project:

Pidherney’s Inc.....	\$ 548,874.00 plus G.S.T.
GS Holdings Company Ltd.....	\$1,226,045.00 plus G.S.T.
In-Line Contracting Partnership.....	\$1,865,640.00 plus G.S.T.

**145-16 AWARD RFQ – HAMLET OF MINBURN SANITARY SEWER REHABILITATION AND REPLACEMENT PROGRAM AND ROAD WORK** Deputy Reeve Ogrodnick moved the County of Minburn award the Request for Quotation (RFQ) for the Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement project to Pidherney’s Inc. in the amount of \$548,874.00 plus G.S.T. with a Security Guaranteed Bond in the amount of \$4,939.00; and Further, award the associated road work to Pidherney’s Inc. in the amount of \$148,560.25 plus G.S.T. all concurrent with the recommendations of BAR Engineering and terms and specifications of the County of Minburn.

The Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement project is to be funded by the Alberta Community Partnership (ACP) Program – Viability Review Support (VRS), Infrastructure Servicing Stream component and Hamlet of Minburn reserve funds.  
**Carried.**

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**146-16 AWARD TENDER – HAMLET OF MINBURN SANITARY SEWAGE LIFT STATION** The following Tender was received for the Hamlet of Minburn Sanitary Sewage Lift Station project:

Nova Mechanical Systems Ltd..... \$ 262,949.00 plus G.S.T.

Councillor Rattray moved the County of Minburn award the tender for the Hamlet of Minburn Sanitary Sewage Lift Station project to Nova Mechanical Systems Ltd. in the amount of \$262,949.00 plus G.S.T. and the required Security Guaranteed Bond concurrent with the recommendations of BAR Engineering and terms and specifications of the County of Minburn.

The Hamlet of Minburn Sanitary Sewage Lift Station project is to be funded by the Alberta Community Partnership (ACP) Program – Viability Review Support (VRS), Infrastructure Servicing Stream component and Hamlet of Minburn reserve funds.

**Carried.**

**147-16 HAMLET OF MINBURN – WASTEWATER SYSTEM GROUNDWATER MONITORING, WELL INSTALLATION AND REPAIRS** Councillor Wagner moved the County of Minburn approve Amec Foster Wheeler Environment & Infrastructure to complete the Hamlet of Minburn wastewater system groundwater monitoring, well installation and repairs in the amount of \$26,828.00 plus G.S.T.

The Hamlet of Minburn wastewater system groundwater monitoring, well installation and repairs are to be funded by the Alberta Community Partnership (ACP) Program – Viability Review Support (VRS), Infrastructure Servicing Stream component and Hamlet of Minburn reserve funds.

**Carried.**

**COLLINS** Rick Collins left the meeting. Time 11:07 a.m.

**TRANSPORTATION** Kari Janzen presented the Transportation Report for the period January to August 2016.

Councillor Melenka moved the Transportation Report for the period January to August 2016 be accepted as presented.

**Carried.**

**BUDGET REPORT** Susan Babyn reviewed the Budget Report with revenue and expenditures to August 31, 2016.

Councillor Anderson moved the Budget Report with revenue and expenditures to August 31, 2016 be accepted as presented.

**Carried.**

**ACCOUNTS PAYABLE** Councillor Wagner moved the Accounts Payable listing be approved.

**Carried.**

**BABYN, JANZEN, HOPPER** Susan Babyn, Kari Janzen and Dwight Hopper left the meeting. Time 11:15 a.m.

**WSP CANADA INC. – RFQS FOR BRIDGE REPAIRS AND OTHER WORK FOR BF 773 AND BF 1818** WSP Canada Inc. Darren Passmore, Team Lead for Bridges, joined the meeting to present the RFQ results for the Bridge Repairs and Other Work for Bridge File (BF) 773 located on Township Road 540 west of Range Road 142 in Division No. 4 and BF 1818 located on Township Road 484 west of Highway 881 in Division No. 1. Director of Protective Services/Fire Chief Ross Warren also joined the meeting. Time 11:15 to 11:20 a.m.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**WSP CANADA INC. – RFQS FOR BRIDGE REPAIRS AND OTHER WORK FOR BF 773 AND BF 1818** The following RFQs were received for the Bridge Repairs and Other Work for BF 773 and BF 1818:

<b>CONT'D</b>	Formula Alberta Ltd.....	\$115,500.00 plus G.S.T.
	Bridgemen Services Ltd.....	\$117,800.00 plus G.S.T.
	Carmacks Enterprises Ltd. ....	\$166,144.00 plus G.S.T.
	S&K Structures Ltd. ....	\$252,500.00 plus G.S.T.
	ARDY Rigging Ltd. ....	\$302,937.00 plus G.S.T.

**148-16 AWARD RFQ – BRIDGE REPAIRS AND OTHER WORK FOR BF 773 AND BF 1818** Councillor Anderson moved the County of Minburn award the Request for Quotation (RFQ) for the Bridge Repairs and Other Work for Bridge File (BF) 773 located on Township Road 540 west of Range Road 142 in Division No. 4 and Bridge File (BF) 1818 located on Township Road 484 west of Highway 881 in Division No. 1 to Formula Alberta Ltd. for the following costs, concurrent with the recommendation of WSP Canada Inc. and terms and specifications of the County of Minburn.

BF 773	\$ 84,500 plus G.S.T.
BF 1818	\$ 31,000 plus G.S.T.
<b>Total</b>	<b>\$ 115,000 plus G.S.T.</b>

The Bridge Repairs and Other Work of Bridge File (BF) 773 and Bridge File (BF) 1818 are to be funded by the Gas Tax Fund (GTF), general revenue and capital reserves.

**Carried.**

**RECESS** Councillor Kuzio moved the meeting recess in order for the Subdivision Authority to meet. Time 11:20 a.m.

**Carried.**

**RECONVENE** The meeting reconvened at 11:40 a.m. with all present as previously recorded.

**PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period August 8 to September 12, 2016 and reported on monthly activities. Time 11:40 to 11:55 a.m.

- Development permit applications, subdivision inquiries and approvals;
- Meeting with Alberta HUB, Council Chambers, August 17, 2016;
- Preparation of proposed amendments to Land Use Bylaw No. 1218-12 as amended by Bylaw No. 1221-13.

Deputy Reeve Ogradnick moved the Planning and Development Services report be accepted as presented.

**Carried.**

**149-16 AGREEMENT WITH COUNTY OF VERMILION RIVER – AGRICULTURAL SERVICES BOARD GRANT** Director of Agriculture and Utility Services Darwin Ullery reported the Memorandum of Agreement between the County of Minburn and County of Vermilion River to participate in the joint delivery of the environmental component of the Agricultural Services Board (ASB) grant expires on September 30, 2016.

Councillor Anderson moved the County of Minburn enter into an Agreement with the County of Vermilion River for the period October 1, 2016 to September 30, 2019 to participate in the joint delivery of the Environmental Component of the Agricultural Services Board (ASB) Grant administered by Alberta Agriculture Food and Forestry.

**Carried.**

**ULLERY** Darwin Ullery left the meeting. Time 12:05 p.m.

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

- SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF** Director of Protective Services/Fire Chief Ross Warren presented the written report for the period August 11 to September 13, 2016 and reported on monthly activities. Time 12:05 to 12:15 p.m.
- Fire incidents, medical assists and motor vehicle collision responses;
  - False alarm responses;
  - Vegreville Fire Department Appreciation Barbecue, September 25, 2016.
- Councillor Kuzio moved the Director of Protective Services/Fire Chief report be accepted as presented.  
**Carried.**
- COUNTY MANAGER** County Manager David Marynowich reported and commented on the following:
1. Hamlet of Minburn .....Alleged Sidewalk Claim;
  2. AAMDC 2016 Fall Convention .....Registration;
  3. Oil and Gas Industry .....Provincial Assessment Proposal and Tax Breaks;
  4. Joint Town/County Meeting .....November 21, 2016 at 5:30 p.m. – County Hosts;
  5. Electricity Rates.....Predicted Increase in 2017;
  6. AAMDC .....Regulation Questionnaires.
- Councillor Anderson moved the County Manager’s report be accepted as presented.  
**Carried.**
- 150-16 HAMLET OF MINBURN – ALLEGED SIDEWALK CLAIM** The County Manager reported on the letter received from a Hamlet of Minburn resident dated August 23, 2016 regarding an alleged sidewalk claim.
- Councillor Wagner moved the County of Minburn deny any liability for the alleged sidewalk claim received from a Hamlet of Minburn resident dated August 23, 2016.  
**Carried.**
- AAMDC 2016 FALL CONVENTION – REGISTRATION** The County Manager reported on the Agenda and Partner’s Program for the Alberta Association of Municipal Districts and Counties (AAMDC) 2016 Fall Convention scheduled for November 14 to 17, 2016 at the Edmonton Shaw Conference Centre. Deadline for registration is October 14, 2016.
- OIL AND GAS INDUSTRY – PROVINCIAL ASSESSMENT PROPOSAL AND TAX BREAKS** The County Manager reported on the changes in property tax assessment for the oil and gas industry proposed by the Province of Alberta which was discussed at the Alberta Rural Municipal Administrators’ Association (ARMAA) Conference held in the City of Grande Prairie from September 6 to 9, 2016.
- Rural municipalities have reported that assessed values of oil and gas assets in their Counties have already declined in 2016 which provides tax relief to the industry but a decrease in tax revenue for municipalities.
- JOINT TOWN/COUNTY MEETING – NOVEMBER 21, 2016** The County Manager reported the County of Minburn will be hosting the joint Town of Vegreville and County of Minburn meeting scheduled for November 21, 2016 commencing at 5:30 p.m. A location and facility has not been confirmed.
- ELECTRICITY RATES – PREDICTED INCREASE IN 2017** The County Manager presented information regarding the predicted increase of electricity rates in 2017 and its economic impact on rural municipalities. Though Alberta’s Climate Leadership Plan will result in reductions in emissions, the cost of boosting renewable energy usage will mean significantly higher electricity prices.

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

<p><b>SEPTEMBER 19 &amp; 26, 2016</b></p>	<p>Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.</p>
<p><b>ELECTRICITY RATES – PREDICTED INCREASE IN 2017 CONT'D</b></p>	<p>AAMDC continues to advocate the Government of Alberta on the impacts these changes will have on rural Alberta.</p>
<p><b>AAMDC – REGULATION QUESTIONNAIRES</b></p>	<p>The County Manager reported on the completion of the following <i>Municipal Government Act (MGA) Review Discussion Guides</i> by Administration staff as requested by AAMDC in their e-mail dated September 8, 2016. The Discussion Guides are those associated with Bill 20 (<i>Municipal Government Amendment Act 2015</i>) along with the regulations associated with Bill 21 (the <i>Modernized Municipal Government Act</i>) which will be proclaimed prior to the October 2017 municipal elections.</p>
	<p><u>Public Participation Regulation</u> The Bill will add a new Section to the <i>MGA</i> which will require councils to establish a public participation policy for the municipality.</p>
	<p><u>Meetings Regulation</u> The amendments contained in the Bill will provide additional direction and clarification around the use of closed, or in-camera meetings and provides the Minister with the authority to make regulations defining “meeting”.</p>
	<p><u>Municipal Corporate Planning</u> The Bill will require municipalities to adopt a written three year financial plan and five year capital plan which must be updated annually.</p>
	<p><u>Municipally Controlled Corporations</u> The Bill proposes that municipalities will no longer have to apply to the Minister for approval to establish or obtain control of a for-profit corporation, a Municipally Controlled Corporation (MCC). Municipalities would now be authorized to establish a new MCC provided that certain steps and requirements are followed by each municipality.</p>
	<p><u>Financial Planning Regulation</u> The Bill will require municipalities to adopt a written three year financial plan and five year capital plan which must be updated annually.</p>
	<p>Copies of the <i>MGA</i> Review Discussion Guides are available to Council for their information.</p>
<p><b>151-16 2016 MSI CAPITAL FUNDING APPLICATION – GRAVEL SUPPLY RESERVE PROGRAM</b></p>	<p>Councillor Kuzio moved the County of Minburn approve the 2016 Municipal Sustainability Initiative (MSI) Capital Gravel Supply Reserve Program application dated August 17, 2016 as presented, subject to Provincial government approval. <b>Carried.</b></p>
<p><b>152-16 LEASE RENEWAL – NW 12-52-15-W4M</b></p>	<p>Deputy Reeve Ogradnick moved the County of Minburn renew the Road Allowance Lease for the west boundary of NW 12-52-15-W4M with David Stashko for a three year term commencing January 1, 2017 at a rental rate of \$10.00 per year. <b>Carried.</b></p>
<p><b>153-16 LEASE RENEWAL – NE &amp; NW 31-53-14-W4M</b></p>	<p>Councillor Melenka moved the County of Minburn renew the Crop and Grazing Lease for NE and NW 31-53-14-W4M with Susan Weiss for a three year term commencing January 1, 2017 at a rental rate of \$68.00 per year plus taxes. <b>Carried.</b></p>

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**CORRESPONDENCE** The following items of correspondence were reviewed by Council:

- Information to Council for the period August 12 to September 14, 2016;
- Ogilvie LLP – August 25, 2016 advising that Alberta Local Authorities Reciprocal Insurance Exchange (ALARIE) has settled the last of the claims issued by it and has surplus assets of approximately \$13,500,000 which will be fairly distributed among several hundred school boards, municipalities and other local authorities which at one time were insured by it.
- ATCO Gas – August 26, 2016 letters advising that pursuant to Clause 4 (a) of their franchise agreements, the County of Minburn has the ability to change the ATCO Gas and Pipelines Ltd. franchise fee percentage in 2017 for the Hamlet of Lavoy and the Hamlet of Minburn. The current franchise fee collected from customers in the Hamlets based on the percentage of ATCO Gas and Pipelines Ltd.’s Delivery Tariffs is 16.61 percent.

**154-16**  
**ATCO GAS AND PIPELINES LTD. – FRANCHISE AGREEMENT – HAMLETS OF LAVOY AND MINBURN**

Deputy Reeve Ogradnick moved the Delivery Tariff Percentage for the Hamlet of Lavoy and Hamlet of Minburn ATCO Gas and Pipelines Ltd. Franchise Agreements remain at 16.61 percent in 2017, pursuant to Clause 4(a) of the franchise agreements.  
**Carried.**

**RECESS** Councillor Anderson moved the meeting recess for the day and reconvene at 9:00 a.m. on September 26, 2016. Time 12:30 p.m.  
**Carried.**

**RECONVENE** The meeting reconvened at 9:00 a.m. on September 26, 2016.

**PRESENT** Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	David Rattray
	Tara Kuzio
	David Melenka
Superintendent of Public Works:	Graham Shell
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

**REPORTS** Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
  - Repair of gravel and pavement intersection on Salteaux Road (Range Road 82);
  - Completing road work on Township Road 484;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Meeting with Reeve Konieczny, County Manager and Development and Planning Officer in the Hamlet of Minburn regarding sidewalk concerns, August 30, 2016;
  - Meeting with Superintendent of Public Works to review sidewalk rehabilitation in the Hamlet of Minburn, August 31, 2016;
  - Special County Council meeting, September 2, 2016.

**COUNTY OF MINBURN NO. 27****COUNTY COUNCIL**

**SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**REPORTS CONT'D** Division No. 2

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Infrastructure Committee meeting, Salteaux Road (Range Road 82), August 15, 2016;
  - Mannville & District Agricultural Society Annual Parade, August 20, 2016;
  - Special County Council meeting, September 2, 2016;
  - AAMDC District No, 5 meeting, Hamlet of Round Hill, Camrose County, September 23, 2016;
  - Innisfree Seed Cleaning Plant.

**GAVEL** Deputy Reeve Ogradnick assumed the gavel.

**REPORTS CONT'D** Division No. 3

- Update on projects, roads, etc.
  - Soft spots on roads;
  - Completion of road construction projects;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Mannville & District Agricultural Society Annual Parade, August 20, 2016;
  - Special County Council meeting, September 2, 2016;
  - Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) meeting, September 12, 2016;
  - Meeting with Road Construction Foreman, September 12, 2016;
  - AAMDC District No. 5 meeting, Hamlet of Round Hill, Camrose County, September 23, 2016.

**GAVEL** Reeve Konieczny assumed the gavel.

**REPORTS CONT'D** Division No. 4

- Update on projects, roads, etc.
  - Soft spots on roads;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Meeting with Superintendent of Public Works on Township Road 540 and Range Road 142 and 143 to assess road damages, August 16, 2016;
  - Mannville & District Agricultural Society Annual Parade, August 20, 2016;
  - Alberta Central East (ACE) Water Corporation meeting, Village of Kitscoty, August 26, 2016;
  - Special County Council meeting, September 2, 2016;
  - Meeting with Superintendent of Public Works and Road Construction Foreman regarding clean-up, fencing, crop and pasture damage and manhole adjustments along ACE Water Corporation regional waterline, September 7, 2016;
  - Responded to ratepayer concerns regarding falling trees and fence damage on Range Road 124, September 8, 2016;
  - AAMDC District No. 5 meeting, Hamlet of Round Hill, Camrose County, September 23, 2016.

Division No. 5

- Update on projects, roads, etc.
  - Completion of 2016 road gravelling;
  - Commencement of 2016 road construction projects;



COUNTY OF MINBURN NO. 27COUNTY COUNCIL

**SEPTEMBER 19 & 26,  
2016**

Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**REPORTS CONT'D**

- Installation of barricade on undeveloped right-of-way at NE 5-52-13-W4M by landowner;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Alberta HUB meeting, Council Chambers, August 17, 2016;
  - Mannville & District Agricultural Society Annual Parade, August 20, 2016;
  - Special County Council meeting, September 2, 2016;
  - Vegreville FCSS meeting, September 6, 2016;
  - Northern Lights Library System (NLLS) meeting, Town of Elk Point, September 17, 2016;
  - Vegreville Region Physician and Health Professionals Attraction and Retention (VRPHPAR) Committee meeting, September 22, 2016;
  - AAMDC District No. 5 meeting, Hamlet of Round Hill, Camrose County, September 23, 2016.

Division No. 6

- Update on projects, roads, etc.
  - Completion of road oiling projects;
  - Road patching;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Vegreville & District Chamber of Commerce – vEGGfest meeting, August 23, 2016;
  - Assisted with event activities at vEGGfest, August 26 and 27, 2016;
  - Special County Council meeting, September 2, 2016;
  - Vegreville & District Chamber of Commerce meeting, September 6, 2016;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, September 8, 2016;
  - Presented greetings on behalf of the County of Minburn at the 90<sup>th</sup> Anniversary of the Royal Canadian Legion, Vegreville Branch, September 17, 2016;
  - AAMDC District No. 5 meeting, Hamlet of Round Hill, Camrose County, September 23, 2016.

Division No. 7

- Update on projects, roads, etc.
  - Completion of oiling project;
  - Fatality at intersection of Highway 857 and 631;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Alberta HUB meeting, Council Chambers, August 17, 2016;
  - Mannville & District Agricultural Society Annual Parade, August 20, 2016;
  - Special County Council meeting, September 2, 2016;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, September 8, 2016;
  - AAMDC District No. 5 meeting, Hamlet of Round Hill, Camrose County, September 23, 2016.

Councillor Anderson moved the reports be accepted as presented.

**Carried.**

**COUNTY OF MINBURN NO. 27****COUNTY COUNCIL**

- SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- 155-16  
RESCIND MOTION  
NO. 189-15 –  
INSTALL  
BARRICADE IN  
NE 5-52-13-W4M** Councillor Kuzio moved that Motion No. 189-15, to install a barricade to prevent traffic accessing the undeveloped right-of-way west of Range Road 134 entering NE 5-52-13-W4M be rescinded.  
**Carried.**
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.
- REEVE'S REPORT** Reeve Konieczny reported and commented on the following:
- September 23, 2016 – Received telephone call from Hamlet of Minburn resident regarding sidewalks;
  - September 24, 2016 – Meeting with County Manager, Councillor Wagner, Planning and Development Officer and Hamlet of Minburn resident regarding sidewalk concerns in the Hamlet of Minburn;
  - Received inquiries from Alberta HUB regarding development of agricultural industry in the County of Minburn.
- Councillor Melenka moved the Reeve's report be accepted as presented.  
**Carried.**
- GAVEL** Reeve Konieczny assumed the gavel.
- DIRECTOR OF  
AGRICULTURE &  
UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period August 11 to September 8, 2016 and reported on monthly activities. Time 9:30 to 9:40 a.m.
- 2016 Northeast Regional Agricultural Service Board (ASB) Conference, Hamlet of Plamondon, November 1, 2016;
  - 2017 ASB Summer Tour, Co-hosted by Mountain View County and Red Deer County, July 11 to 14, 2017;
  - Clubroot of canola survey;
  - Baling of twine at Mannville Landfill.
- Councillor Melenka moved the Director of Agriculture and Utility Services report be accepted as presented.  
**Carried.**
- WATER/UTILITY  
SERVICES/  
ALBERTA CENTRAL  
EAST (ACE) WATER** Director of Agriculture and Utility Services Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Time 9:40 to 9:50 a.m.
- Hamlet of Lavoy water loss;
  - Approval of funding from the Government of Canada's Clean Water and Wastewater Fund and Government of Alberta's Water for Life Program for Phase 4 and 5 of the ACE Water Corporation regional water system.
- Deputy Reeve Ogrodnick moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.  
**Carried.**
- NEW BUSINESS** Discussion ensued on the following items:
- RFQs for auctioneer services for the Public Auction of the sale of Canadian Coyote Energy Ltd.'s assets;
  - Alberta Transportation meeting at the AAMDC 2016 Fall Convention;
  - Minister of Alberta Municipal Affairs meeting at the AAMDC 2016 Fall Convention;
  - Innisfree Fire Department's request for support.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- 156-16  
RFQS –  
AUCTIONEERS FOR  
PUBLIC AUCTION** Councillor Kuzio moved the County of Minburn accept Request for Quotations (RFQs) from the following auctioneers for the Public Auction of the sale of Canadian Coyote Energy Ltd.'s assets seized on July 25, 2016 to recover tax arrears:
- Ken's Auction;
  - Dale's Auction Service;
  - Stewart's Auctions.
- Carried.**
- 157-16  
ALBERTA  
TRANSPORTATION  
MEETING – AAMDC  
2016 FALL  
CONVENTION** Councillor Anderson moved the County of Minburn meet with Alberta Transportation during the 2016 Alberta Association of Municipal Districts and Counties (AAMDC) Fall Convention to discuss the department's various financial assistance programs as well as other transportation related items.
- Carried.**
- 158-16  
ALBERTA  
MUNICIPAL  
AFFAIRS MEETING –  
AAMDC 2016 FALL  
CONVENTION** The County Manager reported on the e-mail received from the Minister of Alberta Municipal Affairs, Honourable Danielle Larivee dated September 22, 2016 inviting the County of Minburn to meet with her at the 2016 AAMDC Fall Convention, and requesting the submission of three priority items for discussion.
- Councillor Rattray moved the County of Minburn meet with Alberta Municipal Affairs during the 2016 Alberta Association of Municipal Districts and Counties (AAMDC) Fall Convention to discuss municipal priorities and opportunities.
- Carried.**
- 159-16  
INNISFREE FIRE  
DEPARTMENT –  
SPONSOR  
PANCAKE  
BREAKFAST** The County Manager reported on the e-mail received from the Innisfree Fire Department dated September 23, 2016 requesting support from the County of Minburn to assist in their pancake breakfast scheduled for October 15, 2016 during Fire Prevention Week.
- Councillor Melenka moved the County of Minburn sponsor the meat purchase for Innisfree Fire Department's pancake breakfast scheduled for October 15, 2016 during Fire Prevention Week for an amount of up to \$350.00.
- Carried.**
- DELEGATION MMJ  
ENTERPRISES LTD.** Larry Bortles and Riley McGee of MMJ Enterprises Ltd. joined the meeting, presented and discussed the following and responded to Council's questions. Darwin Ullery, Davin Gegolick, Taxation Supervisor Myrna Swihun, Administrative Assistant Brianna Burke, Planning Consultant Vicki Dodge, Town of Vegreville Planning and Development Coordinator Kerina Sorochan and Land Use and Compliance Clerk Mandy also joined the meeting. Time 10:00 a.m.
- Proposed development of a medical marijuana grow and processing facility in the County of Minburn;
  - Development to be completed in four phases which will result in the construction of a 84,000 square foot facility;
  - Anticipated to employ up to 100 employees following the four phase project completion;
  - Health Canada's Office of Controlled Substances is the authority responsible for licensing and compliance monitoring under the *Controlled Drugs and Substances Act (CSSA)* and *Marijuana for Medical Purposes Regulation (MMPR)*;
  - Application to grow and process medical marijuana in Alberta accepted by Health Canada in December 2015;
  - Compliance with *MMPR* which include general security measures, and security measures of the perimeter of the site and areas within the site where cannabis is present;
  - Proposed development only linked to medical market;
  - Currently assessing availability of water and sewer services.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**SEPTEMBER 19 & 26, 2016** Minutes of the County Council meeting held on September 19 and 26, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**DELEGATION MMJ ENTERPRISES LTD.** Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Larry Bortles and Riley McGee left the meeting. Darwin Ullery, Davin Gegolick, Myrna Swihun, Brianna Burke, Vicki Dodge, Kerina Sorochan and Mandy Franke also left the meeting. Time 10:35 a.m.

**160-16 LETTER OF SUPPORT – MMJ ENTERPRISES LTD.** Councillor Anderson moved the County of Minburn provide a letter to MMJ Enterprises Ltd. supporting medical marijuana grow and processing facility projects which meet accepted Federal standards. **Carried.**

**ADJOURNMENT** Councillor Anderson moved the meeting adjourn to October 17, 2016. Time 10:37 a.m. **Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Recording Secretary