

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

NOVEMBER 21 & 22, 2016	Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.																				
PRESENT	Present at the meeting were: <table border="0" style="margin-left: 40px;"> <tr> <td style="vertical-align: top;">Reeve:</td> <td>Roger Konieczny</td> </tr> <tr> <td style="vertical-align: top;">Deputy Reeve:</td> <td>Carl Ogrodnick</td> </tr> <tr> <td style="vertical-align: top;">Councillors:</td> <td>Richard Wagner</td> </tr> <tr> <td></td> <td>Eric Anderson</td> </tr> <tr> <td></td> <td>David Rattray</td> </tr> <tr> <td></td> <td>Tara Kuzio</td> </tr> <tr> <td></td> <td>David Melenka</td> </tr> <tr> <td style="vertical-align: top;">Superintendent of Public Works:</td> <td>Graham Shell</td> </tr> <tr> <td style="vertical-align: top;">Director of Finance and Administration:</td> <td>Susan Babyn</td> </tr> <tr> <td style="vertical-align: top;">Recording Secretary:</td> <td>Trudy Shukalak</td> </tr> </table>	Reeve:	Roger Konieczny	Deputy Reeve:	Carl Ogrodnick	Councillors:	Richard Wagner		Eric Anderson		David Rattray		Tara Kuzio		David Melenka	Superintendent of Public Works:	Graham Shell	Director of Finance and Administration:	Susan Babyn	Recording Secretary:	Trudy Shukalak
Reeve:	Roger Konieczny																				
Deputy Reeve:	Carl Ogrodnick																				
Councillors:	Richard Wagner																				
	Eric Anderson																				
	David Rattray																				
	Tara Kuzio																				
	David Melenka																				
Superintendent of Public Works:	Graham Shell																				
Director of Finance and Administration:	Susan Babyn																				
Recording Secretary:	Trudy Shukalak																				
ABSENT	County Manager David Marynowich was absent from the meeting for November 21, 2016 but was present for November 22, 2016.																				
CALL TO ORDER	Reeve Konieczny called the meeting to order at 10:00 a.m.																				
ACCEPTANCE OF AGENDA	Deputy Reeve Ogrodnick moved the Agenda for the November 21 and 22, 2016 regular County Council meeting be accepted as presented. Carried.																				
MUNICIPAL ORGANIZATIONAL MEETING MINUTES	Councillor Melenka moved the minutes of the October 17, 2016 County Organizational meeting be adopted as presented. Carried.																				
COUNTY COUNCIL MEETING MINUTES	Councillor Rattray moved the minutes of the October 17, 2016 regular County Council meeting be adopted as presented. Carried.																				
AAMDC 2016 FALL CONVENTION – MEETING WITH ALBERTA MUNICIPAL AFFAIRS	<p>Director of Finance and Administration reported on the e-mail received from Alberta Municipal Affairs dated October 28, 2016 thanking the County of Minburn for their request to meet with the Honourable Minister Danielle Larivee at the 2016 Alberta Association of Municipal District and Counties (AAMDC) Fall Convention. The e-mail advises that unfortunately convention activities and scheduling does not allow the Honourable Minister to meet with the County of Minburn at the event.</p> <p>The County Manager has responded by submitting an e-mail to Alberta Municipal Affairs dated October 31, 2016 requesting the Honourable Minister address the County of Minburn’s top three agenda items in writing as follows:</p> <ul style="list-style-type: none"> - Splitting the Non-Residential Property Classes – Section 297(2) of the <i>Municipal Government Act (MGA)</i>; - Centralized Industrial Assessment – Section 284 of the <i>MGA</i>; - Intermunicipal Development Plans (IDPs) – Sections 631 and 709 of the <i>MGA</i>. 																				
SHOP FOREMAN / SUPERVISOR REPORT	<p>Shop Foreman/Supervisor Ian Uskiw presented the written report for the period September 26 to October 24, 2016 and reported on monthly activities. Time 10:05 to 10:10 a.m.</p> <ul style="list-style-type: none"> - General maintenance of equipment; - Preparation of winter road maintenance equipment; - Repair of Unit 322, 2013 CAT motorgrader. <p>Councillor Kuzio moved the Shop Foreman/Supervisor’s report be accepted as presented. Carried.</p>																				

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

NOVEMBER 21 & 22, 2016 Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

SUPERINTENDENT OF PUBLIC WORKS Superintendent of Public Works Graham Shell presented the written report for the period October 7 to November 4, 2016 and reported on monthly activities.

- Proposed extension of gravel storage contract with Donis Holdings Ltd.;
- Supply of gravel for emergent road repair on Township Road 510 near Highway 36;
- Council consensus was the Infrastructure Committee meet prior to commencing high cost road repair funded from Divisional Form "A" budgets;
- Approximately one mile of road damage on Township Road 520 east of Highway 36 by Denkar Aggregates Inc.
- Council consensus was that road repair costs of Township Road 520 east of Highway 36 located in Division No. 5 for the approximate amount of \$1,600.00 be funded from the Form "A" budget;
- Public Works personnel and winter road maintenance schedule;
- Request for Proposals (RFPs) for the 2017 gravel haul;

Presentation concluded later in the meeting.

180-16 GRAVEL STOCKPILE STORAGE EXTENSION – ARMITAGE/ KINSELLA Councillor Anderson moved the County of Minburn approve to extend the contract deadline for storage of crushed gravel located at the Armitage – Kinsella Gravel Stockpile Site at NW 1-47-11-W4M in Beaver County with Donis Holdings Ltd. from December 31, 2021 to December 31, 2023 as per County of Minburn terms and conditions dated October 31, 2016.

The County of Minburn shall pay Donis Holdings Ltd. a cost of \$600.00 per year for the storage of crushed gravel commencing 2017 and ending 2023.
Carried.

JANZEN Senior Accountant Kari Janzen joined the meeting. Time 10:30 a.m.

REQUEST FOR PROPOSALS (RFPS) – 2017 GRAVEL HAULING The following 2017 Gravel Haul proposals were received and opened:

Obvious Enterprises Inc.....	\$ 487,212.00 plus G.S.T.
Road Runner Water Hauling Ltd.....	\$ 470,800.00 plus G.S.T.
Wowdzia’s Trucking Ltd.....	\$ 487,080.00 plus G.S.T.
G & R Sand & Gravel Ltd.....	\$ 550,880.00 plus G.S.T.

TRANSPORTATION Kari Janzen presented the Transportation Report for the period January to October 2016. Time 10:40 to 11:00 a.m.

Councillor Rattray moved the Transportation Report for the period January to October 2016 be accepted as presented.
Carried.

SHELL/JANZEN Graham Shell and Kari Janzen left the meeting. Time 11:00 a.m.

GEGOLICK, KERCHER, DODGE Planning and Development Officer Davin Gegolick, Municipal Clerk Shirley Kercher and Planning Consultant Vicki Dodge joined the meeting. Time 11:01 a.m.

RECESS Councillor Anderson moved the meeting recess in order for the Subdivision Authority Board to meet. Time 11:02 a.m.
Carried.

RECONVENE The meeting reconvened at 11:12 a.m. with all present as previously recorded.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- NOVEMBER 21 & 22, 2016** Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- 181-16**
BYLAW NO. 1253-16
MUNICIPAL
DEVELOPMENT
PLAN – FIRST
READING Bylaw No. 1253-16 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for the purpose of amending County of Minburn No. 27 Municipal Development Plan Bylaw No. 1199-09.
- Deputy Reeve Ogradnick moved that Bylaw No. 1253-16 to amend Municipal Development Plan No. 1199-09 be given first reading.
Carried.
- 182-16**
BYLAW NO. 1254-16
LAND USE BYLAW –
FIRST READING Bylaw No. 1254-16 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for the purposed of regulating and controlling the use and development of land and buildings within the County of Minburn.
- Councillor Rattray moved that Land Use Bylaw No. 1254-16 be given first reading.
Carried.
- 183-16**
IN-CAMERA –
DEVELOPMENT
ISSUES Councillor Anderson moved the meeting proceed in-camera to discuss development issues. Time 11:40 a.m.
Carried.
- REVERT TO**
REGULAR MEETING Councillor Anderson moved that Council revert to the regular meeting. Time 12:00 p.m.
Carried.
- RECESS** Councillor Melenka moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 12:00 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:20 p.m. with all present as in the forenoon with the exception of Davin Gegalick, Shirley Kercher and Vicki Dodge.
- SHELL/JANZEN** Graham Shell and Kari Janzen returned to the meeting. Time 1:20 p.m.
- WAGNER** Councillor Wagner left the meeting. Time 1:20 p.m.
- 184-16**
2017 GRAVEL HAUL
REQUIREMENTS –
OBVIOUS
ENTERPRISES INC. Deputy Reeve Ogradnick moved the County of Minburn enter into an agreement with Obvious Enterprises Inc. to haul gravel to various locations throughout the County during the 2017 construction season for the rates submitted in their gravel haul proposal dated November 18, 2016 and as per County specifications, terms and conditions with the option to renew in 2018.
Carried.
- WAGNER** Councillor Wagner returned to the meeting. Time 1:35 p.m.
- JANZEN** Kari Janzen left the meeting. Time 1:35 p.m.
- DIRECTOR OF**
PROTECTIVE
SERVICES/FIRE
CHIEF Director of Protective Services/Fire Chief Ross Warren presented the written report for the period October 12 to November 10, 2016 and reported on monthly activities. Time 1:35 to 2:15 p.m.
- Fire incidents, medical assists and motor vehicle collision responses;
 - Response to false alarm call at SE 15-51-11-W4M, September 3, 2016;
 - Review of 2016 unpaid fire fighting and false alarm charges;
 - Expiry of Fire and Emergency Services Agreement with the Town of Vegreville, December 31, 2016;
 - Completion of bridge repairs and other work at Bridge File (BF) 773 located on Township Road 540 west of Range Road 142 in Division No. 4 and BF 1818 located on Township Road 484 west of Highway 881 in Division No. 1 by Formula Alberta Ltd.;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**NOVEMBER 21 & 22,
2016**

Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**DIRECTOR OF
PROTECTIVE
SERVICES/FIRE
CHIEF CONT'D**

- Proposed submission of priority bridge file projects under the 2017 Strategic Transportation Infrastructure Program (STIP) Local Road Bridge component.

Deputy Reeve Ogradnick moved the Director of Protective Services/Fire Chief report be accepted as presented.

Carried.

**185-16
FALSE ALARM
COSTS –
SE 15-51-11-W4M**

Councillor Anderson moved the landowner of SE 15-51-11-W4M be invoiced \$81.00 for the false alarm costs incurred on the said land on September 3, 2016 in accordance with Fire Fighting Costs Recovery Bylaw No. 1087-93.

Carried.

**186-16
SALE OF UNIT NO.
905 – 1990 GMC
PUMPER TRUCK**

The following written offers for the purchase of Unit No. 905, 1990 GMC pumper truck were received and opened:

- Randy's Bobcat Service..... \$14,000.00 plus G.S.T.
- Arlis Holyk..... \$ 6,025.00 plus G.S.T.
- Elgar Grinde. \$ 4,330.00 plus G.S.T.
- Leonard Chrapko..... \$ 3,285.00 plus G.S.T.
- Ken Giebelhaus \$ 2,887.50 plus G.S.T.
- Martin Gordon..... \$ 1,801.00 plus G.S.T.

Councillor Kuzio moved the County of Minburn sell Unit No. 905, 1990 GMC pumper truck, as is, where is, to Randy's Bobcat Service for the price of \$14,000.00 plus G.S.T.

Carried.

**DELEGATION:
VEGREVILLE
CENTENNIAL
LIBRARY BOARD**

Vegreville Centennial Library (VCL) Manager Donna Williams and Chairman of the VCL Board Darren Pasay joined the meeting, presented and discussed the following and responded to Council's questions.

Time 2:20 p.m.

- VCL Funding and Service Information Report for 2016;
- 2015 and 2016 library cardholder residency;
- Library governance and library trustee responsibilities;
- Facility and on-site services;
- Availability of internet computers, wireless internet access and e-resource training;
- Addition of seven new programs in 2016;
- Continued partnership with Community Association for Lasting Success (CALs), Parent Link, Family and Community Support Services (FCSS), M.O.D.E.L. Project, VegMin Learning Network, elementary schools and Vegreville Daycare;
- 2017 proposed expenses and funding requests from municipal partners.

Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Donna Williams and Darren Pasay left the meeting. Time 2:30 p.m.

**DELEGATION:
VISION CREDIT
UNION**

Vision Credit Union Branch Manager Mitchel Bachelet, Agriculture/Commercial Loans Specialists Daniel Szott and Steve Davies joined the meeting, presented and discussed the following and responded to Council's questions. Time 2:30 p.m.

- Full service financial co-operative;
- One hundred percent owned by their members;
- 16 branch locations in Alberta with over 23,000 members;
- Offers financial stability, accountability and adaptability to rural Albertans and entrepreneurs;
- Profit sharing in common shares, deposits and borrowing;
- Proposal for banking services and applicable charges.

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

- NOVEMBER 21 & 22, 2016** Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- DELEGATION:
VISION CREDIT
UNION CONT'D** Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Mitchel Bachelet, Daniel Szott and Steve Davies left the meeting. Time 2:40 p.m.
- PLANNING AND
DEVELOPMENT
SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period October 11 to November 14, 2016 and reported on monthly activities. Time 2:40 to 2:55 p.m.
- Development permit applications, subdivision inquiries and approvals;
 - "Order" pronounced and filed in the Court of Queen's Bench of Alberta on October 26, 2016 ordering the landowner of Lot A, Plan 792 2958 in the Hamlet of Ranfurly to remove from the land all piles of manure and horses by November 30, 2016;
 - Unsightly properties in the Hamlet of Minburn and Hamlet of Lavoy;
 - Proposed development of medical marijuana grow facility in the County of Minburn.
- Councillor Anderson moved the Planning and Development Services report be accepted as presented.
Carried.
- REPORTS** Reports were presented by Councillors representing various Boards/Committees/Divisions.
- Division No. 1
- Update on projects, roads, etc.
 - Road damage on Township Road 490;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2016 Northeast Regional Agricultural Service Board (ASB) Conference, Hamlet of Plamondon, November 1, 2016;
 - Alberta Central East (ACE) Water Corporation – Zone 1 Minburn & District Annual General meeting, Village of Innisfree, November 9, 2016;
 - Tri-Municipal meeting, Village of Innisfree, November 9, 2016;
 - Alberta Association of Municipal Districts and Counties (AAMDC) 2016 Fall Convention, Edmonton Shaw Conference Centre, November 14 to 17, 2016;
 - Meeting with Alberta Transportation, AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 16, 2016;
 - Meeting with Member of the Legislative Assembly (MLA) for Fort Saskatchewan-Vegreville Jessica Littlewood and MLA for Vermilion-Lloydminster Dr. Richard Starke, Council Chambers, November 18, 2016.
- Division No. 2
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - AAMDC Resolution Committee conference call meeting, October 21, 2016;
 - Innisfree Seed Cleaning Plant meeting, October 26, 2016;
 - 2016 Northeast Regional ASB Conference, Hamlet of Plamondon, November 1, 2016;
 - ACE Water Corporation – Zone 1 Minburn & District Annual General meeting, Village of Innisfree, November 9, 2016;
 - Tri-Municipal meeting, Village of Innisfree, November 9, 2016;
 - AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 14 to 17, 2016;
 - Meeting with Alberta Transportation, AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 16, 2016;

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

- NOVEMBER 21 & 22, 2016** Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- REPORTS CONT'D**
- Meeting with MLA for Fort Saskatchewan-Vegreville Jessica Littlewood and MLA for Vermilion-Lloydminster Dr. Richard Starke, Council Chambers, November 18, 2016.
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.
- REPORTS CONT'D** Division No. 3
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Innisfree Seed Cleaning Plant meeting, October 26, 2016;
 - 2016 Northeast Regional ASB Conference, Hamlet of Plamondon, November 1, 2016;
 - Town of Vegreville/County of Minburn Intermunicipal Development Plan (IDP) meeting, Vegreville Centennial Library, November 3, 2016;
 - Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) meeting, Village of Mannville, November 7, 2016;
 - ACE Water Corporation – Zone 1 Minburn & District Annual General meeting, Village of Innisfree, November 9, 2016;
 - Tri-Municipal meeting, Village of Innisfree, November 9, 2016;
 - AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 14 to 17, 2016;
 - Meeting with Alberta Transportation, AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 16, 2016;
 - Meeting MLA for Fort Saskatchewan-Vegreville Jessica Littlewood and MLA for Vermilion-Lloydminster Dr. Richard Starke, Council Chambers, November 18, 2016.
- GAVEL** Reeve Konieczny assumed the gavel.
- REPORTS CONT'D** Division No. 4
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Presented Community Progress Scholarship Fund award at the Vegreville Composite School Awards Night, October 21, 2016;
 - Meeting with Superintendent of Public Works regarding 2016 Divisional Form "A" budget and 2017 road construction agreements, October 24, 2016;
 - Meeting with Superintendent of Public Works regarding road damage on Range Road 130 and Township Road 520, October 27, 2016;
 - Vegreville Regional Museum Society meeting, October 27, 2016;
 - ACE Water Corporation Board meeting, Village of Kitscoty, October 28, 2016;
 - 2016 Northeast Regional ASB Conference, Hamlet of Plamondon, November 1, 2016;
 - Vegreville Seed Cleaning Plant meeting, November 2, 2016;
 - Town of Vegreville/County of Minburn IDP meeting, Vegreville Centennial Library, November 3, 2016;
 - MDP and Land Use Bylaw Public Open House, Council Chambers, November 7, 2016;
 - Meeting at Ranfurly Transfer Station regarding regular ground maintenance, November 9, 2016;
 - ACE Water Corporation – Zone 1 Minburn & District Annual General meeting, Village of Innisfree, November 9, 2016;
 - Tri-Municipal meeting, Village of Innisfree, November 9, 2016;
 - Laid wreath on behalf of the County of Minburn at Vegreville Remembrance Day Ceremony, Vegreville Social Centre, November 11, 2016;
 - AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 14 to 17, 2016;

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL****NOVEMBER 21 & 22,
2016**

Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

REPORTS CONT'D

- Meeting with Alberta Transportation, AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 16, 2016;
- Meeting with MLA for Fort Saskatchewan-Vegreville Jessica Littlewood and MLA for Vermilion-Lloydminster Dr. Richard Starke, Council Chambers, November 18, 2016.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Library Board meeting, October 19, 2016;
 - Alberta North Digital Futures Symposium, Town of Lac La Biche, October 20, 2016;
 - 2016 Northeast Regional ASB Conference, Hamlet of Plamondon, November 1, 2016;
 - Vegreville FCSS Advisory Board meeting, November 1, 2016;
 - Vegreville Library Board budget meeting, November 1, 2016;
 - Northern Lights Library System (NLLS) meeting, Town of Elk Point, November 5, 2016;
 - Municipal Development Plan (MDP) and Land Use Bylaw Public Open House, Council Chambers, November 7, 2016;
 - Vegreville Region Physician and Health Professional Attraction and Retention (VRPHPAR) Committee tour with potential new doctor, November 8, 2016;
 - ACE Water Corporation – Zone 1 Minburn & District Annual General meeting, Village of Innisfree, November 9, 2016;
 - Tri-Municipal meeting, Village of Innisfree, November 9, 2016;
 - AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 14 to 17, 2016;
 - Meeting with Alberta Transportation, AAMDC 2016 Fall Convention, Edmonton Shaw Conference Centre, November 16, 2016;
 - Meeting MLA for Fort Saskatchewan-Vegreville Jessica Littlewood and MLA for Vermilion-Lloydminster Dr. Richard Starke, Council Chambers, November 18, 2016.

Division No. 6

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Presented greetings on behalf of the County of Minburn at the Vegreville and Area Annual Awards Gala, Vegreville Social Centre, October 20, 2016;
 - 2016 Northeast Regional ASB Conference, Hamlet of Plamondon, November 1, 2016;
 - Presented greetings on behalf of the County of Minburn at the Royal Canadian Legion Veterans' Appreciation Luncheon, Vegreville Legion Hall, November 4, 2016;
 - Presented greetings on behalf of the County of Minburn at the Vegreville Lions Club Multiple District C-1 Convention, Vegreville Social Centre, November 5, 2016;
 - MDP and Land Use Bylaw Public Open House, Council Chambers, November 7, 2016.

Division No. 7

- Update on projects, roads, etc.
 - "School Bus" signs required on Range Road 145 in Pt. SE 7-53-14-W4M;

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL****NOVEMBER 21 & 22,
2016**

Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

REPORTS CONT'D

- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2016 Northeast Regional ASB Conference, Hamlet of Plamondon, November 1, 2016;
 - Vegreville Seed Cleaning Plant meeting, November 2, 2016;
 - MDP and Land Use Bylaw Public Open House, Council Chambers, November 7, 2016;
 - ACE Water Corporation – Zone 1 Minburn & District Annual General meeting, Village of Innisfree, November 9, 2016;
 - Tri-Municipal meeting, Village of Innisfree, November 9, 2016;
 - Meeting with MLA for Fort Saskatchewan-Vegreville Jessica Littlewood and MLA for Vermilion-Lloydminster Dr. Richard Starke, Council Chambers, November 18, 2016.

Councillor Wagner moved the reports be accepted as presented.

Carried.

**187-16
INSTALL "SCHOOL
BUS" SIGNS – TWP
RD 531 AND RGE RD
145**

Councillor Melenka moved the County of Minburn install "School Bus" signs at 53110 Range Road 145 in SE 7-53-14-W4M.

Carried.

**DELEGATION:
VICTIM SERVICES**

Vegreville Victim Services Crisis Manager Jenny Cooper and Victim Services Help-line Manager joined the meeting, presented and discussed the following and responded to Council's questions. Time 3:05 p.m.

- Victim Services Unit (VSU) established in 1998 in partnership with the Vegreville RCMP and provides immediate support to victims of crime and tragedy throughout the Vegreville and surrounding rural areas;
- Operated by the Crisis Association of Vegreville, VSU assists individuals with crisis intervention and support, court orientation and preparation, victim impact statements, financial benefit programs, requests for restitution, the criminal justice system and referrals to other community agencies;
- Offers community-based victim services programs to assist victims of a specific crime such as family violence or sexual assault;
- Works closely with local schools, hospitals, senior housing and FCSS;
- Financially supported by the Province of Alberta.

Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Jenny Cooper and the Victim Services Help-line Manager left the meeting. Time 3:35 p.m.

**DIRECTOR OF
AGRICULTURE &
UTILITY SERVICES**

Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period October 7 to November 8, 2016 and reported on monthly activities. Time 3:35 to 4:00 p.m.

- Detection of bovine tuberculosis in southern Alberta cattle herd;
- Proposed reduction of agricultural services budget for 2017 budget;
- Beaver control program ongoing;
- 2017 Provincial ASB Conference, Edmonton Westin, January 24 to 27, 2017.

Councillor Anderson moved the Director of Agriculture and Utility Services report be accepted as presented.

Carried.

**WATER/UTILITY
SERVICES/
ALBERTA CENTRAL
EAST (ACE) WATER**

Director of Agriculture and Utility Services Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Time 4:00 to 4:25 p.m.

- Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement project in progress;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

NOVEMBER 21 & 22, 2016 Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

WATER/UTILITY SERVICES/ ALBERTA CENTRAL EAST (ACE) WATER CONT'D

- Proposed "Change Order" in the amount of \$43,118.35 plus G.S.T. received from BAR Engineering dated November 17, 2016 to add the installation of a storm drainage sceptor system to the Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement project work schedule;
- Reading of rural residential water metres by Minco Gas Co-op Ltd.;
- Completion of Hamlet of Minburn Sanitary Sewer Rehabilitation Sewer Lining project by Insituform Technologies Limited.

Councillor Melenka moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.
Carried.

188-16 HAMLET OF MINBURN SANITARY SEWER REHABILITATION AND REPLACEMENT PROJECT – CHANGE ORDER

Councillor Rattray moved the County of Minburn approve the "Change Order" in the amount of \$43,118.35 plus G.S.T. received from BAR Engineering dated November 17, 2016 for the Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement Project awarded to Pidherney's Inc. concurrent with the recommendations of BAR Engineering and terms and specifications of the County of Minburn.

The Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement Project is to be funded by the Alberta Community Partnership (ACP) Program – Viability Review Support (VRS), Infrastructure Servicing Stream component and Hamlet of Minburn reserve funds.
Carried.

GAVEL Deputy Reeve Ogrodnick assumed the gavel.

REEVE'S REPORT Reeve Konieczny reported and commented on the following:

- October 19, 2016 – Received card from the Innisfree Fire Department thanking the County of Minburn for their support of the pancake breakfast held on October 15, 2016 during Fire Prevention Week and also for the modernized fire services equipment and training received;
- October 24, 2016 – Received telephone call from ratepayer regarding 2016 property tax payment deadline;
- October 24, 2016 – Received card from Member of Parliament (MP) for Lakeland Shannon Stubbs thanking the County of Minburn for meeting with her in Council Chambers on October 13, 2016 to discuss municipal priorities and concerns;
- Plaque required for the Vegreville Elks Lodge 90th Anniversary Celebration at the Vegreville Elks Hall on December 1, 2016.

Councillor Rattray moved the Reeve's report be accepted as presented.
Carried.

GAVEL Reeve Konieczny assumed the gavel.

CORRESPONDENCE The following items of correspondence were reviewed by Council:

- Information to Council for the period October 12 to November 10, 2016;
- Genesis – November 2, 2016 letter advising that effective November 1, 2016 Jubilee Reciprocal Insurance Exchange was successfully merged with Genesis Reciprocal Insurance Exchange which will continue to offer the same comprehensive insurance coverage;
- Amec Foster Wheeler Environment & Infrastructure – November 9, 2016 letter outlining their position regarding the events associated with BF 13191 project located in WSW 35-47-8-W4M;
- Alberta Municipal Affairs – E-mail dated October 31, 2016 thanking the County of Minburn for meeting with their grant advisors in Council Chambers on October 28, 2016 to discuss the County's Alberta Community Partnership (ACP) program applications and other grant experiences and achievements;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

NOVEMBER 21 & 22, 2016 Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

CORRESPONDENCE CONT'D - ACP Intermunicipal Collaboration (IC) – Proposed Council resolution for the County of Minburn to participate as the managing partner with the Village of Innisfree for the development of an Intermunicipal Development Plan (IDP) under the IC component of the 2016/2017 ACP program.

189-16 ALBERTA COMMUNITY PARTNERSHIP (ACP) PROGRAM – IDP WITH VILLAGE OF INNISFREE Councillor Melenka moved the County of Minburn participate as the managing partner in an application for grant funding under the Alberta Community Partnership (ACP) Program Intermunicipal Collaboration (IC) Component for the development of an Intermunicipal Development Plan (IDP) between the County of Minburn and Village of Innisfree; and Further, the County of Minburn as the applicant agrees to enter into a Conditional Grant Agreement with Alberta Municipal Affairs governing the purpose and use of the grant funds.
Carried.

ACCOUNTS PAYALBE Councillor Anderson moved the Accounts Payable listing be approved.
Carried.

RECESS Councillor Kuzio moved the meeting recess for the day and reconvene at 10:00 a.m. on November 22, 2016. Time 4:45 p.m.
Carried.

RECONVENVE The meeting reconvened at 10:00 a.m. on November 22, 2016.

PRESENT Present at the meeting were:

- | | |
|---------------------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogrodnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | David Rattray |
| | Tara Kuzio |
| | David Melenka |
| Superintendent of Public Works: | Graham Shell |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |

BABYN/JANZEN Susan Babyn and Kari Janzen joined the meeting. Time 10:00 a.m.

COUNTY MANAGER County Manager David Marynowich reported and commented on the following:

1. Long Service Awards December 16, 2016;
2. Sequoia Resources Corp.....Business Revitalization Incentive;
3. Canadian Coyote Energy Ltd.....Tax Arrears Seizure;
4. Case Processing CentreMinisters Letters regarding Proposed Closure;
5. Alberta Central East (ACE) Water and Tri-Municipal Meeting.....November 9, 2016 – Meeting Items;
6. Alberta Municipal Affairs.....2016 MSI Capital and Operating Projects Accepted;
7. Alberta TransportationNovember 16, 2016 Meeting.

Councillor Rattray moved the County Manager’s report be accepted as presented.
Carried.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- NOVEMBER 21 & 22, 2016** Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- LONG SERVICE AWARDS – DECEMBER 16, 2016** The County Manager reported on the employees who will be receiving long service awards in 2016 for their years of dedicated service to the County of Minburn as per Administration Policy No. AD 7 and County Council Policy No. CC 11, Long Service Awards. The long service awards will be presented to employees at the County of Minburn Christmas Social on December 16, 2016.
- 190-16 SEQUOIA RESOURCES CORP. – BUSINESS REVITALIZATION INCENTIVE** The County Manager reported on the letter received from Sequoia Resources Corp. dated November 2, 2016 requesting the County of Minburn consider their proposal to pay the 2016 outstanding industrial tax balance of \$672,121.77 by November 15, 2016.
- Councillor Kuzio moved the County of Minburn provide Sequoia Resources Corp. a business revitalization incentive in the amount of \$80,654.61 for the 2016 tax year in accordance with Section 347 of the *Municipal Government Act (MGA)* for their plan to revitalize the company's assets and to operate and grow the company.
Carried.
- CANADIAN COYOTE ENERGY LTD. – TAX ARREARS SEIZURE** The County Manager reported on the letter received from Alberta Energy Regulator dated November 7, 2016 advising of their Closure/Abandonment Order issued in relation to Canadian Coyote Energy Ltd.'s wellsites located in the County of Minburn.
- The County of Minburn's solicitor provided a written request to Alberta Energy Regulator dated November 16, 2016 for them to attend the November 21 and 22, 2016 Council meeting to discuss the seizure of Canadian Coyote Energy Ltd.'s equipment. A written reply dated November 18, 2016 was received declining the offer.
- The County of Minburn has requested Alberta Municipal Affairs to support their seizure of Canadian Coyote Energy Ltd.'s equipment for unpaid tax arrears as per Sections 437 to 452 of the *MGA*. No response has been received to-date.
- 191-16 CASE PROCESSING CENTRE – MINISTERS LETTERS REGARDING PROPOSED CLOSURE** The County Manager reported on the announcement by the Federal Government on October 27, 2016 that Vegreville Case Processing Centre will be eventually closing and the department will relocate to the City of Edmonton by the end of 2018.
- Councillor Kuzio moved the County of Minburn send a letter to Member of Parliament (MP) Shannon Stubbs requesting her advocacy to the Honourable Minister of Immigration John McCallum and the Honourable Minister of Public Service and Procurement Judy Foote on behalf of Council to keep the Case Processing Centre in the Town of Vegreville.
Carried.
- ACE WATER CORPORATION ZONE 1 MINBURN AND DISTRICT ANNUAL MEETING/TRI-MUNICIPAL MEETING** The County Manager reported the following regarding the ACE Water Corporation – Zone 1 Minburn and District Annual General meeting held on November 9, 2016 at the Innisfree Seniors Drop-in Centre:
- Councillor Rattray was elected as a Director of the ACE Water Corporation – Zone 1 Minburn and District for a three year term which will end November 2019.
- The County Manager also reported on the following items discussed at the Tri-Municipal meeting with the County of Minburn, Village of Innisfree and Village of Mannville held on November 9, 2016 at the Innisfree Seniors Drop-in Centre:
- Reducing expenditures in 2017 municipal budgets;
 - ACP program guidelines for 2016/2017, eligible projects and grant funding available;
 - Economic development projects;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

NOVEMBER 21 & 22, 2016

Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

ACE WATER CORPORATION ZONE 1 MINBURN AND DISTRICT ANNUAL MEETING/ TRI-MUNICIPAL MEETING CONT'D

- Contracts for use of County of Minburn equipment, manpower and gravel supply;
- County of Minburn funding for joint services.

ALBERTA MUNICIPAL AFFAIRS – 2016 MSI CAPITAL AND OPERATING PROJECTS ACCEPTED

The County Manager reported on the letters received from Alberta Municipal Affairs dated October 26, 2016 accepting the following eligible projects submitted by the County of Minburn under the 2016 Municipal Sustainability Initiative (MSI) Capital and Operating programs:

<u>Program</u>	<u>Project</u>	<u>Amount</u>
Capital	Gravel Supply Reserve Program	\$ 1,929,723
Operating	Non-profit Organizations and Regional Service Contracts	\$ 199,777

ALBERTA TRANSPORTATION – NOVEMBER 16, 2016 MEETING

The County Manager reported on the following items discussed at the meeting held with Alberta Transportation at the 2016 AAMDC Fall Convention at the Shaw Conference Centre on November 18, 2016:

- Reinstatement of the Strategic Transportation Infrastructure Program (STIP) in 2017 by the Province of Alberta;
- Overlay project on Highway 857 south of the Town of Vegreville to be included in Alberta Transportation’s 2019 infrastructure plan;
- Return to active weed control management on Provincial highways;
- Installation of flashing lights and four way stop at intersection of Highway 857 and 631.

BUDGET REPORT

Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to October 31, 2016.

Councillor Melenka moved the Budget Report with revenue and expenditures for the period January 1 to October 31, 2016 be accepted as presented.
Carried.

2017 PRELIMINARY BUDGET

The County Manager and Director of Finance and Administration presented the following 2017 budget items for discussion:

- 2016 tax collection;
- Fire departments – 2017 funding;
- Libraries – 2017 funding;
- FCSS – 2017 funding;
- 2017 Public Works Capital Plan;
- 2017 Form “A”;
- 2017 gravel requirements;
- Recreation Board grant funding – 2017.

2016 TAX COLLECTION

The County Manager reported the percentage of taxes collected to October 31, 2016 was 92.6 compared to 97.67 collected to October 31, 2015.

Percentage of taxes collected to-date is 97.78.

192-16 FIRE DEPARTMENT FUNDING – 2017 PROPOSED PRELIMINARY BUDGET

Councillor Wagner moved the County of Minburn approve the allocation of 2017 operating funds to the Vegreville Fire Department, Innisfree Fire Department and Mannville Fire Department as presented in the proposed 2017 Preliminary Budget Report dated November 10, 2016.

Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

NOVEMBER 21 & 22, 2016 Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

193-16 LIBRARY FUNDING – 2017 PROPOSED PRELIMINARY BUDGET Councillor Kuzio moved the County of Minburn’s 2017 proposed Preliminary Budget library funding allocations for the Vegreville, Innisfree and Mannville libraries remains the same as in 2016.
Carried.

194-16 FCSS FUNDING 2017 – PROPOSED PRELIMINARY BUDGET Deputy Reeve Ogradnick moved the County of Minburn’s 2017 proposed Preliminary Budget funding allocations for Provincial and Municipal Family and Community Support Services (FCSS) programs remains the same as in 2016.
Carried.

195-16 RECREATION BOARD GRANT FUNDING – 2017 PROPOSED PRELIMINARY BUDGET Councillor Anderson moved the County of Minburn’s 2017 proposed Preliminary Budget funding allocations for Recreation Board grants remains the same as in 2016 providing the 2017 property tax assessment and taxation remains the same as in 2016.
Carried.

196-16 FORM A DIVISIONAL FUNDING – 2017 PRELIMINARY BUDGET Councillor Melenka moved the County of Minburn’s Divisional Form "A" budget allocations for Road and Improvement Projects be reduced by \$100,000.00 in each Division in the 2017 proposed Preliminary Budget.
Carried.

197-16 2017 PROPOSED PUBLIC WORKS CAPITAL PLAN Councillor Anderson moved the County of Minburn approve the 2017 proposed Public Works Capital Plan in the amount of \$1,108,688.00.

RECORDED VOTE Deputy Reeve Ogradnick requested a recorded vote.

For..... Reeve Konieczny
Councillor Anderson
Councillor Wagner
Councillor Rattray

Against..... Deputy Reeve Ogradnick
Councillor Melenka
Councillor Kuzio

Carried.

SUPERINTENDENT OF PUBLIC WORKS CONT'D - Gravel supply and haul proposals received from Keith Austin Construction dated November 2, 2016, Bykowski Sand & Gravel Ltd. dated September 27 and November 8, 2016 and Road Runner Water Hauling dated November 18, 2016.

Councillor Rattray moved the Superintendent of Public Works report be accepted as presented.
Carried.

198-16 GRAVEL REQUIREMENTS – 2017 PRELIMINARY BUDGET Councillor Kuzio moved the County of Minburn consider to approve the gravel supply and haul proposal received from Keith Austin Construction dated November 2, 2016 for the proposed 2017 Preliminary Budget.
Carried.

NEW BUSINESS Discussion ensued on the following item:
- Reeve Konieczny reported on the County of Minburn and Town of Vegreville joint meeting held at the Vegreville Legion on November 21, 2016, hosted by the County of Minburn;
- Fire and Emergency Services Fire Agreement between the County of Minburn and Town of Vegreville.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**NOVEMBER 21 & 22,
2016**

Minutes of the County Council meeting held on November 21 and 22, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

**199-16
FIRE AND
EMERGENCY
SERVICES
AGREEMENT –
COUNTY OF
MINBURN / TOWN
OF VEGREVILLE**

Councillor Melenka moved to send a letter to the Town of Vegreville advising that due to the recent downturn in the economy, the County of Minburn is proposing a one and one half (1.5) percent annual increase in stand-ready fees for the period 2017 to 2021 to be included in the Fire and Emergency Services Agreement between the County of Minburn and Town of Vegreville which expires on December 31, 2016.

Carried.

ADJOURNMENT

Councillor Melenka moved the meeting adjourn to December 19, 2016 at 10:00 a.m. Time 12:50 p.m.

Carried.

Reeve

County Manager

Recording Secretary