

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 23, 2017** Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- | | |
|---------------------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogradnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | David Rattray |
| | Tara Kuzio |
| | David Melenka |
| Superintendent of Public Works: | Graham Shell |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 9:00 a.m.
- ACCEPTANCE OF AGENDA** Councillor Rattray moved the Agenda for the March 23, 2017 regular County Council meeting be accepted as presented.
Carried.
- COUNTY COUNCIL MEETING MINUTES** Councillor Melenka moved the minutes of the February 21, 2017 regular County Council meeting be adopted as amended.
Carried.
- 31-17 IN-CAMERA** Deputy Reeve Ogradnick moved the meeting proceed in-camera. Time 9:05 a.m.
Carried.
- Councillor Rattray moved that Council revert to the regular meeting. Time 9:10 a.m.
Carried.
- BEAVER COUNTY – JOINT MEETING DATE** The County Manager reported on the e-mail received from Beaver County dated February 27, 2017 advising the scheduled County of Minburn and County of Beaver joint meeting date of March 17, 2017 is not suitable and is requesting the meeting be rescheduled for another date.
- Council consensus was that the County of Minburn and Beaver County joint meeting be scheduled following the 2017 municipal election.
- SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period February 6 to March 8, 2017 and reported on monthly activities.
- Oil and calcium dust control costs for 2017;
 - Proposed purchase of truck mount water tank for Unit No. 214;
 - Private approaches to County roads;
 - Council consensus was that Public Works Policy PW 34, Private Approaches to County Roads remain status quo;
 - Sale of Unit No. 506, 1997 Ford asphalt distributor truck as per the 2017 Capital Plan;
 - 2017 proposed gravel maps.
- Councillor Anderson moved the Superintendent of Public Works report be accepted as presented.
Carried.
- 32-17 DUST CONTROL POLICIES – PW 10 AND PW 12** Deputy Reeve Ogradnick moved the County of Minburn’s Public Works dust control policies be amended as follows effective March 23, 2017:
- PW 10 – Dust Control with Oil on Road in Front of Farmyard Sites
- Increase from \$7.00 per foot to \$8.00 per foot plus G.S.T.
- PW 12 – Dust Control with Calcium on Road in Front of Farmyard Sites
- Increase from \$1.00 per foot to \$1.25 per foot plus G.S.T.
- Carried.**

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

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- 33-17
PURCHASE TRUCK
MOUNT WATER
TANK** Councillor Wagner moved the County of Minburn purchase a truck mount sixteen cube water tank in the amount of \$30,195.00 plus G.S.T. in 2017.
Carried.
- 34-17
2017 GRAVEL MAPS** Deputy Reeve Ogrodnick moved the County of Minburn approve the 2017 gravel maps dated March 23, 2017 as presented.
Carried.
- SHOP FOREMAN/
SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period January 25 to February 21, 2017 and reported on monthly activities. Time 10:00 to 10:05 a.m.
- General maintenance of equipment;
 - Removal of old water tank from Unit No. 214, 1997 Ford tandem truck;
 - Preparation of equipment for 2017 road construction;
 - Steaming and clearing of culverts.
- Councillor Kuzio moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.
- 35-17
MYCIP** The County Manager presented the County of Minburn’s updated Multi-Year Capital Infrastructure Plan (MYCIP) required as per infrastructure funding agreements with the Federal and Provincial governments.
- The MYCIP is a comprehensive strategic plan that contains information on local service roads, bridges, the existing road system and road standards, and addresses the long-term needs of its constituents by identifying capital infrastructure projects and requirements and funding options.
- Councillor Wagner moved to approve the amended County of Minburn Multi-Year Capital Infrastructure Plan (MYCIP) as presented in accordance with Council infrastructure priority requirements and as per infrastructure funding agreements with the Provincial and Federal Governments.
Carried.
- PLANNING AND
DEVELOPMENT
SERVICES** The County Manager presented the following Planning and Development Services report.
- County of Minburn road restrictions;
 - Proposed grain terminal development in the County of Minburn;
 - Grizzly Bear Creek Wind Power Project development.
- Councillor Rattray moved the Planning and Development Services report be accepted as presented.
Carried.
- DIRECTOR OF
PROTECTIVE
SERVICES/
FIRE CHIEF** Director of Protective Services/Fire Chief presented the written report for the period February 14 to March 14, 2017 and reported on monthly activities. Time 10:30 to 11:20 a.m.
- Fire incidents, medical assists and motor vehicle collision responses;
 - Appointment of Fire Guardians for 2017/2018;
 - Purchase of land right-of-way for culvert replacements of Bridge File (BF) 487 and BF 76353;
 - Controlled burn on railway line in the Hamlet of Minburn;
 - Railway safety and transportation of dangerous goods.
- Councillor Anderson moved the Director of Protective Services/Fire Chief report be accepted as presented.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 23, 2017** Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 36-17
FIRE GUARDIAN
APPOINTMENTS** Councillor Anderson moved the County of Minburn appoint the following personnel as Fire Guardians effective April 1, 2017 to March 31, 2018 as per Section 4(2) of the *Alberta and Prairie Protection Act*.
 - Ross Warren
 - Shirley Kercher
 - Myrna Swihun
 - Brianna Burke
 - Dwight Hopper
 - Brad Laurenson.
Carried.
- DELEGATION:
VERMILION &
DISTRICT HOUSING** Vermilion & District Housing Foundation (VDHF), Living Well Capital Campaign Fundraising Consultant Rhonda Newman, Campaign Chair Brenda Lee and Campaign Volunteer Doug Elliot joined the meeting, presented the following and responded to Council's questions.
 Time 11:22 a.m.
 - Vermilion Valley Lodge operated by VDHF provides affordable housing to seniors from the Town of Vermilion, County of Vermilion River communities and the Hamlet of Derwent and Village of Mannville areas;
 - Vermilion Valley Lodge serves an average of ten County of Minburn residents each year;
 - Number of seniors in Alberta is expected to double from the current 515,000 to 1,000,000 in less than twenty years;
 - VDHF plans to modernize the current outdated Vermilion Valley Lodge through funding from the Federal and Provincial governments, debentures and fundraising;
 - Design has been finalized with the total estimated building cost of 14.15 million;
 - VDHF requesting financial support from the County of Minburn to assist them with their Vermilion Valley Lodge modernization and expansion project.
- Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Rhonda Newman, Brenda Lee and Doug Elliot left the meeting. Time 12:02 p.m.
- RECESS** Councillor Melenka moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 12:02 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:20 p.m. with all present as in the forenoon.
- 37-17
IN-CAMERA** Councillor Rattray moved the meeting proceed in-camera. Time 1:26 p.m.
Carried.
- Councillor Anderson moved that Council revert to the regular to the regular meeting. Time 2:00 p.m.
Carried.
- 2017 ASSESSMENT
AND TAXATION
RATE REVIEW** Assessor Ray Crews of Municipal Assessment Services Group (MASG) joined the meeting, presented and discussed the following and responded to Council's questions. Director of Finance and Administration Susan Babyn, Taxation Supervisor Myrna Swihun, Senior Accountant Kari Janzen, Accounting Clerk Dwight Hopper and Administrative Assistant Brianna Burke also joined the meeting. Time 2:00 p.m.
 - Five year assessment growth comparisons;
 - 2017 Assessment Growth Report;
 - Property inspection schedule;
 - Provincial 2017 Equalized Assessment Report;
 - Market changes and current market values;
 - Tax rate change consideration options.
- Reeve Konieczny thanked Ray Crews for attending the Council meeting and making his presentation.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

MARCH 23, 2017

Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**DELEGATION:
ALBERTA
MUNICIPAL AFFAIRS
- LINEAR
PROPERTY
ASSESSMENT**

Alberta Municipal Affairs Linear Property Assessment Utilities Advisor Brenda Therrien and Well and Pipe Advisor Michael Minard joined the meeting, presented the following and responded to Council's questions. Time 2:30 p.m.

- Organizational structure of Alberta Municipal Affairs Linear Property Assessment;
- Linear property assessment unit responsibilities include preparation of linear property assessment roll, submission of linear property assessment notices, responding to linear property assessment inquiries, complaints and appeals;
- Responsibilities are identified in the *Modernized Municipal Government Act (MMGA)*, Parts 9, 10 and 12;
- Provincial linear property types include cable television, telecommunications, electric power systems, electric power generation, wells and pipelines;
- County of Minburn's linear property assessment decreased by \$40,251,550 for a total of \$288,239,420 in the 2017 tax year;
- Assessment decrease is due to change in construction costs, depreciation of equipment and reduction of inventory;
- Alberta Energy Regulators (AER) provides monthly attribute and ownership information to Alberta Municipal Affairs;
- Linear Property Assessment unit uses Geographical Information System (GIS) to determine residing municipalities of linear property;
- Well drilling activity reports provided to municipalities to support Well Drilling Equipment Tax Regulation;
- Pipeline assessment calculations;
- Centralization of Designated Industrial Property (DIP).

Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Brenda Therrien and Michael Minard left the meeting. Susan Babyn, Myrna Swihun, Kari Janzen, Brianna Burke, Dwight Hopper and Ray Crews also left the meeting. Time 3:15 p.m.

**DIRECTOR OF
AGRICULTURE AND
UTILITY SERVICES**

Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period February 27 to March 8, 2017 and reported on monthly activities. Time 3:15 to 3:30 p.m.

- 2017 Provincial Agricultural Service Board (ASB) Summer Tour hosted by Mountain View County and Red Deer County in the Town of Olds, July 11 to 14, 2017;
- 2017 roadside brushing maps;
- Detection of elevated levels of fusarium head blight (FHB) in seed from cereal crop classes;
- Supply of two percent liquid strychnine;
- Aerial pesticide spraying.

Councillor Wagner moved the Director of Agriculture and Utility Services report be accepted as presented.

Carried.

**WATER/UTILITY
SERVICES/ALBERTA
CENTRAL EAST
(ACE) WATER**

Director of Agriculture and Utility Services Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Time 3:30 to 3:45 p.m.

- Completion of sanitary sewer underground pipework in the Hamlet of Minburn by Pidherney's Inc.;
- Renewal of Utilities Bylaw No. 1238-14, Water Rates and Charges;
- Scheduling of Water Rates Review Workshop for Administrative staff.

Councillor Wagner moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.

Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 23, 2017** Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 2016 FINANCIAL STATEMENTS** County Auditors Debra Febrouski and Renée Senko of Wilde and Company Chartered Accountants joined the meeting to discuss the 2016 Audited Financial Statement. Susan Babyn, Kari Janzen and Dwight Hopper also joined the meeting. Time 3:45 p.m.
- 38-17 IN-CAMERA** Deputy Reeve Ogradnick moved the meeting proceed in-camera to discuss the 2016 Financial Statements. Time 3:46 p.m.
Carried.
- Councillor Wagner moved that Council revert to the regular meeting. Time 4:15 p.m.
Carried.
- 39-17 RESERVE TRANSFERS** Councillor Rattray moved the County of Minburn approve the following transfers to reserves:
 - \$3,840,000 to Capital Reserves – Future Expenditures;
 - \$60,000 to Lavoy Water Reserves – Lavoy Water Infrastructure Upgrades;
 - \$200,000 to Bridge Reserves – Bridge Projects.
Carried.
- 40-17 APPROVAL OF 2016 FINANCIAL STATEMENT** Deputy Reeve Ogradnick moved the Audited Financial Statement for the year ended December 31, 2016 be approved.
Carried.
- 41-17 WILDE AND COMPANY – 2017 SERVICES** Councillor Melenka moved the County of Minburn retain the services of Wilde and Company Chartered Accountants to conduct the 2017 annual audit and prepare the 2017 consolidated financial statement.
Carried.
- Reeve Konieczny thanked Wilde and Company Chartered Accountants for attending the Council meeting and providing information in regards to the 2016 Audited Financial Statement. Debra Febrouski, Renée Senko and Dwight Hopper left the meeting. Time 4:20 p.m.
- TRANSPORTATION** Kari Janzen presented the Transportation Report for the period January 1 to February 28, 2017. Time 4:20 to 4:25 p.m.
- Councillor Rattray moved the Transportation Report for the period January 1 to February 28, 2017 be accepted as presented.
Carried.
- BUDGET REPORT** Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to February 28, 2017. Time 4:25 to 4:30 p.m.
- Councillor Wagner moved the Budget Report with revenue and expenditures for the period January 1 to February 28, 2017 be accepted as presented.
Carried.
- 42-17 TRANSPORTATION SERVICES – 2017 FUNDING** The County Manager reported on the letter received from Vegreville Transportation Services Society (VTSS) dated March 16, 2017 requesting the County of Minburn help fund VTSS again in 2017 to assist in meeting the demands of maintaining their services to the area and encourage sustained transportation availability to constituents.
- Councillor Rattray moved the County of Minburn provide funding to Vegreville Transportation Services Society (VTSS) and Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) in the amount of \$5,000.00 each in 2017 to enhance their existing transportation programs including transportation services to County residents residing within their boundaries.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 23, 2017** Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- OGRODNICK** Deputy Reeve Ogrodnick left the meeting. Time 4:32 p.m.
- ACCOUNTS PAYABLE** Councillor Kuzio moved the Accounts Payable listing be approved.
Carried.
- OGRODNICK** Deputy Reeve Ogrodnick returned to the meeting. Time 4:33 p.m.
- REPORTS** Reports were presented by Councillors representing various Boards/Committees/Divisions.
- Division No. 1
- Update on projects, roads, etc.
 - Roadside brushing projects;
 - Graveling on Township Road 484;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Alberta Association of Municipal Districts and Counties (AAMDC) 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017;
 - Elected Official training.
- Division No. 2
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - AAMDC Board Governance Review Committee meeting, February 24, 2017;
 - AAMDC Board Governance Review Committee meeting, March 2, 2017;
 - Vermilion Physician Recruitment (VPR) Committee meeting, March 9, 2017;
 - AAMDC 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017.
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.
- REPORTS CONT'D** Division No. 3
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vermilion River Watershed Management Workshop, Town of Vegreville, March 10, 2017;
 - AAMDC 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017.
- GAVEL** Reeve Konieczny assumed the gavel.
- REPORTS CONT'D** Division No. 4
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - ACE Water Corporation Board meeting, Village of Kitscoty, February 23, 2017;
 - Meeting with Superintendent of Public Works regarding drainage issues on Range Road 135, February 27, 2017;
 - Vegreville Regional Airport Committee meeting, February 28, 2017;
 - Veterans Memorial Highway Association meeting, Village of Vilna, March 10, 2017;

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

MARCH 23, 2017 Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'D - AAMDC 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017.

Division No. 5

- Update on projects, roads, etc.
 - Culvert steaming;
 - "Yield" sign required on Township Road 520 and Range Road 135;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Alberta HUB meeting, Town of Vermilion, February 23, 2017;
 - Vegreville Library Board fundraising meeting, February 24, 2017;
 - Vegreville and District FCSS Advisory Board Committee meeting, March 7, 2017;
 - Vegreville Library Board meeting, March 15, 2017;
 - AAMDC 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017;
- Upcoming meetings, workshops, etc.
 - Alberta HUB meeting, Town of St. Paul, March 29, 2017;
 - Vegreville Community Networking meeting, Vegreville Community Health Centre, May 31, 2017.

Division No. 6

- Update on projects, roads, etc.
 - Spring gravelling;
 - Culvert steaming;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - St. Joseph's Hospital Board meeting, February 22, 2017;
 - Vegreville & District Chamber of Commerce meeting, March 2, 2017;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, March 9, 2017;
 - Vegreville & District Chamber of Commerce meeting, March 20, 2017;
 - Meeting with Federation of Canadian Municipalities (FCM) President, March 20, 2017;
 - AAMDC 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017;
- Upcoming meetings, workshops, etc.
 - Vegreville & District Chamber of Commerce General meeting, Vegreville Legion, April 26, 2017.

Division No. 7

- Update on projects, roads, etc.
 - Roadside brushing;
 - Culvert steaming;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Economic Development Board Bylaw Review Committee meeting, March 6, 2017;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, March 9, 2017;
 - Agricultural Service Board (ASB) Provincial Committee meeting, Edmonton Shaw Conference Centre, March 20, 2017;
 - AAMDC 2017 Spring Convention, Edmonton Shaw Conference Centre, March 20, 21 and 22, 2017.

Councillor Melenka moved the reports be accepted as presented.

Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

MARCH 23, 2017 Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

ELECTED OFFICIAL TRAINING – MMGA The County Manager reported that currently the *Municipal Government Act (MGA)* does not require municipalities to offer training and orientation sessions to newly elected officials following a municipal election. Upon proclamation of the *Modernized Municipal Government Act (MMGA)* municipalities will be required to offer orientation training to each councillor within ninety (90) days after the councillor has been elected as per Section 201.1(1) of the *MMGA*. Topics that must be addressed include the role of municipalities in Alberta, municipal organization and functions, key municipal plans, policies and projects, roles and responsibilities of council and councillors, roles and responsibilities of the chief administrative officer and staff, budgeting and financial administration, public participation and other topics prescribed by the regulations.

43-17 INSTALL YIELD SIGN Councillor Kuzio moved the County of Minburn install a “Yield” sign on Township 520 and Township Road 135.
Carried.

GAVEL Deputy Reeve Ogrodnick assumed the gavel.

REEVE’S REPORT Reeve Konieczny reported and commented on the following:

- February 28, 2017 – Attended Village of Innisfree Viability Review Team (VRT) meeting, Innisfree Seniors Hall;
- February 28, 2017 – Received telephone call from Vermilion & District Housing Foundation regarding proposed presentation to County of Minburn;
- March 9, 2017 – Letter received from Alberta Culture and Tourism inviting communities to submit their bids to host the 2019 Alberta Senior Masters Games, formerly the Alberta 55 Plus Games;
- March 10, 2017 – Notice received from Vegreville & District FCSS advising of their Drop-in Breakfast being held on April 29, 2017 at the Vegreville Sunshine Club to celebrate National Volunteer Week;
- March 16, 2017 – Attended Village of Innisfree Viability Review Public meeting, Innisfree Recreation Centre;
- March 19, 2017 – Received telephone call from FCM President regarding scheduling of meeting with the County of Minburn;
- March 20, 2017 – Attended supper meeting with FCM representatives, County Manager and County Council, AAMDC 2017 Spring Convention;
- March 20, 2017 – Attended Mayors and Reeves Liaison Committee meeting, Edmonton Shaw Conference Centre;
- March 20, 2017 – Attended Genesis Reciprocal Annual meeting, Edmonton Shaw Conference Centre.

Councillor Melenka moved the Reeve’s report be accepted as presented.
Carried.

GAVEL Reeve Konieczny assumed the gavel.

COUNTY MANAGER REPORT County Manager David Marynowich reported and commented on the following:

1. Insurance Matters Update (1) Bridge File 1818 Reimbursement;
(2) Guardrail Damage Claim
(3) Fire Call Out
(4) Errors and Omissions
2. Village of Innisfree Master Plan..... (1) Information on Infrastructure
..... (2) Workshop – April 11, 2017 at 10:00 a.m.
3. Maternity Leave Administration Person;
4. Municipality Sustainability Initiative (MSI) Funding 2017 Budget;
5. Alberta Municipal Affairs Intermunicipal Development Project;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

MARCH 23, 2017 Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

- COUNTY MANAGER REPORT**
- 6. Alberta Municipal Affairs Intermunicipal Collaboration Program;
 - 7. Safety/Risk/Infrastructure Management Tour Set Date:

Councillor Melenka moved the County Manager’s report be accepted as presented.
Carried.

INSURANCE MATTERS UPDATE The County Manager presented an update on the following third-party insurance claims submitted by the County of Minburn. Full reimbursement costs are anticipated for all of the claims.

- Damage and repair of BF 1818 located on Township Road 484 west of Highway 881;
- Damage and repair of guardrail located on Township Road 524 and Range Road 441;
- Firefighting costs incurred on S½ SW 10-54-14-W4M.

The County Manager also reported on the e-mail received from Jubilee Insurance dated March 15, 2017 advising that since 2009 claims due to administrative errors and omissions account for over thirty five percent of total amount payout under their liability program. Municipalities must understand the legal requirements when submitting an insurance claim and consult legal counsel when necessary.

The County Manager advised the County of Minburn continues to practice due diligence in risk management that reduces both property and liability exposures.

VILLAGE OF INNISFREE MASTER PLAN The County Manager reported on his attendance at the Village of Innisfree Viability Review Team (VRT) meeting held on February 28, 2017 and Village of Innisfree Viability Review Public meeting on March 16, 2017 in the Village of Innisfree. A Village of Innisfree Infrastructure Master Plan which has been completed by Amec Foster Wheeler Environment and Infrastructure that describes quantifies and assesses the Village’s current infrastructure networks has been submitted to all Councillors for their review.

A Village of Innisfree Viability Review Workshop with Council, Administration and Alberta Municipal Affairs has been scheduled for April 11, 2017 at 10:00 a.m. in Council Chambers.

MATERNITY LEAVE – ADMINISTRATION STAFF The County Manager reported that Administrative Assistant Brianna Burke will be taking a “maternity leave” commencing in late June 2017 for a period of one year. Applications are being accepted for an Administrative Support full time maternity leave position.

MSI – 2017 BUDGET The County Manager reported on the following Municipal Sustainability Initiative (MSI) 2017 allocations announced by the Province of Alberta in their 2017 Budget.

MSI Capital		
<u>Capital Component</u>	<u>Basic Municipal Transportation Grant</u>	<u>Total</u>
\$1,371,368	\$543,980	\$1,915,348
MSI Operating		\$175,167

The MSI is sustainable funding that helps manage growth pressures and supports the long-term infrastructure needs and priorities of municipalities.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

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- ALBERTA MUNICIPAL AFFAIRS – IDP** The County Manager reported on the letter received from Alberta Municipal Affairs dated March 14, 2017 advising the County of Minburn as the managing partner has been approved for a grant of \$38,500.00 under the Intermunicipal Collaboration (IC) component of the Alberta Community Partnership (ACP) program for the Intermunicipal Development Plan (IDP) project with the Village of Innisfree.
- The County Manager advised the IDP project with the Village of Innisfree will be deferred until after the 2017 Municipal Election and Village of Innisfree Viability Review.
- ALBERTA MUNICIPAL AFFAIRS – INTERMUNICIPAL COLLABORATION PROGRAM** The County Manager reported on the letter received from Alberta Municipal Affairs dated March 14, 2017 advising the Town of Vegreville has been approved for a grant of \$200,000.00 under the IC component of the ACP program to support their Regional Recreation and Culture Master Plan project.
- The County of Minburn agreed to participate with the Town of Vegreville in the application for grant funding under the ACP program – IC component for the development of a Regional Recreation and Culture Master Plan with the Town of Vegreville acting as the managing partner.
- SAFETY/RISK/INFRASTRUCTURE MANAGEMENT TOUR – SET DATE** Council consensus was to defer discussion on scheduling a date for the Safety/Risk/Infrastructure Management Tour until the next Council meeting.
- SALARY SURVEY** The County Manager reported on the Salary Survey dated March 20, 2017 which includes 2017 Cost-of-Living Adjustment (COLA) data and salary increment increases obtained from surrounding and similar size municipalities.
- 44-17 IN-CAMERA – PERSONNEL ISSUES** Councillor Wagner moved the meeting proceed in-camera to discuss personnel issues. Time 5:17 p.m.
Carried.
- SHELL/SHUKALAK** Graham Shell and Administrative Executive Trudy Shukalak left the meeting. Time 5:17 p.m.
- REVERT TO REGULAR MEETING** Councillor Kuzio moved that Council revert to the regular meeting. Time 5:30 p.m.
- SHELL/SHUKALAK** Graham Shell and Trudy Shukalak returned to the meeting. Time 5:35 p.m.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period February 16 to March 15, 2017;
 - Two Hills Regional Waste Management Commission (THRWMC) – March 16, 2017 letter advising that they are willing to collect the waste from the Hamlet of Lavoy as per the current contract rates in the County of Minburn Regional Transfer Station Authority Agreement;
 - Vermilion & District Housing Foundation – March 14, 2017 letter requesting the County of Minburn support the Vermilion Valley Lodge modernization project with a donation of \$1,000.00 per resident per year for a five year time commitment totaling \$50,000.00.
- THRWMC – HAMLET OF LAVOY WASTE** Council consensus was to defer discussion on the THRWMC and Hamlet of Lavoy waste collection until the next Council meeting.
- VERMILION & DISTRICT HOUSING FOUNDATION** Council consensus was to write a letter to Vermilion & District Housing Foundation advising their request for funding for the Vermilion Valley Lodge extensive modernization project is recognized, and further that Council is reviewing the County of Minburn’s future requirements for senior lodging, and until they know what the future plans hold here, they are not making any commitments anywhere else.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 23, 2017** Minutes of the County Council meeting held on March 23, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- NEW BUSINESS** Discussion ensued on the following item:
- An invoice received from FCM dated January 3, 2017 in the amount of \$636.89 plus G.S.T. for the County of Minburn's FCM membership fees for 2017-2018. This amount includes a base fee of \$145.00 plus \$14.54 per capita.
- FCM MEMBERSHIP 2017-2018** Council consensus was to defer discussion on 2017-2017 FCM membership until the next Council meeting.
- ADJOURNMENT** Councillor Wagner moved the meeting adjourn to April 18, 2017 at 10:00 a.m. Time 6:00 p.m.
Carried.

Reeve

County Manager

Recording Secretary