

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- MARCH 21, 22 & 29 2016** Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- | | |
|---------------------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogradnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | David Rattray |
| | Tara Kuzio |
| | David Melenka |
| Superintendent of Public Works: | Graham Shell |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ACCEPTANCE OF AGENDA** Councillor Rattray moved the Agenda for the March 21, 22 and 29, 2016 regular County Council meeting be accepted as presented.
Carried.
- COUNTY COUNCIL MEETING MINUTES** Councillor Wagner moved the minutes of the February 16 and 23, 2016 Council meeting be adopted as presented.
Carried.
- SHOP FOREMAN/SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period January 25 to February 22, 2016 and reported on monthly activities. Time 10:05 to 10:30 a.m.
- General maintenance of equipment;
 - Repair of Unit No. 506, 1997 Ford asphalt distributor truck and tank;
 - Proposed purchase of new asphalt distributor truck and tank;
 - Preparation of road construction equipment.
- Deputy Reeve Ogradnick moved the Shop Foreman/Supervisor's report be accepted as presented.
Carried.
- PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period February 9 to March 11, 2016 and reported on monthly activities. Time 10:30 to 10:44 a.m.
- Development permit application/subdivision inquiries and approvals;
 - "Stop Order" for unauthorized development on Block A, Plan 792 2958 in the Hamlet of Ranfurly;
 - Completion of internal Safety Code Audit, February 11, 2016;
 - Renewal of Geographic Information System (GIS) Contract with Accurate Assessment Group (AAG) Ltd.;
 - Implementation of Road Restrictions ordered by the Vehicle Weight Committee on March 12, 2016;
 - E-mail received from The Inspections Group Inc. dated February 11, 2016 advising of their amendments to the Verification of Compliance (VOC) policy.
- Councillor Wagner moved the Planning and Development Services report be accepted as presented.
Carried.
- RECESS** Councillor Anderson moved the meeting recess in order for the Subdivision Authority Board to meet. Time 10:44 a.m.
Carried.
- RECONVENE** The meeting reconvened at 11:15 a.m. with all present as previously recorded.

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- MARCH 21, 22 & 29 2016** Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 2016 ASSESSMENT AND TAXATION RATE REVIEW** Assessor Ray Crews of Municipal Assessment Services Group (MASG) joined the meeting, presented and discussed the following and responded to Council's questions. Director of Finance and Administration Susan Babyn, Taxation Supervisor Myrna Swihun, Senior Accountant Kari Janzen, Accounting Clerk Dwight Hopper and Office Clerk Brianna Waters also joined the meeting. Time 11:15 a.m.
- Five year assessment growth comparisons;
 - Assessment growth report;
 - Property inspection schedule;
 - Provincial Equalized Assessment Report for 2016;
 - Market changes and current market values;
 - Farm property assessment and farm productivity rating system;
 - Rural Assessment Property (RAP) exemption
 - *Municipal Government Act (MGA)* review;
 - Tax rate change consideration options.
- Reeve Konieczny thanked the delegation for attending the Council meeting and making his presentation. Ray Crews, Susan Babyn, Myrna Swihun, Kari Janzen, Dwight Hopper and Brianna Water left the meeting. Time 12:30 p.m.
- RECESS** Deputy Reeve Ogradnick moved the meeting recess for lunch and reconvene at 1:30 p.m. Time 12:30 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:30 p.m. with all present as in the forenoon.
- DELEGATION: STARS – GLENDA FARNDEN** Shock Trauma Air Rescue Services (STARS) Foundation Senior Municipal Relations Liaison Glenda Farnden joined the meeting, presented and discussed the following and responded to Council's questions. Time 1:30 p.m.
- STARS is a non-profit organization that provides safe, rapid, highly specialized emergency medical transport for the critically ill and injured;
 - Maintains six bases throughout Alberta, Saskatchewan and Manitoba which includes Calgary, Edmonton, Grande Prairie, Saskatoon, Regina and Winnipeg;
 - Flew 3,000 missions in 2014 with an average of eight missions per day;
 - New video medical equipment and universal blood now on board STARS air ambulance to enhance patient care;
 - Provided critical care education and simulation training to 847 medical personnel in 51 Alberta communities in 2014;
 - STARS Alberta revenues are received from fundraising, lottery, calendar sales and various levels of government;
 - County of Minburn and neighbouring municipalities six year mission breakdown of on-scene and inter-facility calls;
 - Requesting County of Minburn continue their annual pledge of support and consider a \$2.00 per capita commitment for 2016.
- Reeve Konieczny thanked the delegation for attending the Council meeting and making her presentation. Glenda Farnden left the meeting. Time 2:00 p.m.
- DELEGATION: ROAD RUNNER WATER HAULING LTD. – DWAYNE FOWLER** Dwayne Fowler of Road Runner Water Hauling Ltd. joined the meeting, presented and discussed the following and responded to Council's questions. Time 2:00 p.m.
- Offer to sell approximately 20,000 cubic yards of crushed gravel located in the south east end of the County of Minburn for a price of \$16.00 per cubic yard;
 - Shoulder pull work quotation;
 - Clean-up of road construction project sites;
 - Ranfurly Landfill topsoil replacement work.
- Reeve Konieczny thanked the delegation for attending the meeting and making his presentation. Dwayne Fowler left the meeting. Time 2:30 p.m.

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- DELEGATION:
AMEC FOSTER
WHEELER –
GORDON HOLMAN
AND GLEN KAYNE** Amec Foster Wheeler Environment & Infrastructure Project Manager Gordon Holman and Northern Alberta Infrastructure Manager Glen Kayne joined the meeting, presented and discussed the following and responded to Council's questions regarding the Supply and Installation of Bridge Culvert, Bridge File (BF) 13191 located in WNW 35-47-8-W4M. Director of Protective Services/Fire Chief Ross Warren, Susan Babyn, Kari Janzen and Dwight Hopper also joined the meeting. Time 2:30 p.m.
- DELEGATION:
RMRF – DAINA
YOUNG** Daina Young of Reynolds Mirth Richards and Farmer (RMRF), LLP joined the meeting, presented and discussed the following and responded to Council's questions regarding the "Notice of Claim" received from DLA Piper (Canada) LLP dated February 25, 2016 on behalf of Top Grade Construction Ltd. Time 2:30 p.m.
- 34-16
IN-CAMERA** Councillor Anderson moved the meeting proceed in-camera to discuss legal issues. Time 2:30 p.m.
Carried.
- Councillor Anderson moved that Council revert to the regular meeting. Time 3:40 p.m.
Carried.
- Reeve Konieczny thanked the delegations for attending the Council meeting and making their presentations. Gordon Holman, Glen Kayne and Daina Young left the meeting. Ross Warren, Susan Babyn, Kari Janzen and Dwight Hopper also left the meeting. Time 3:40 p.m.
- DELEGATION:
DEBORAH DAVIES** Deborah Davies and Sandra Saran, residents of Block A, Plan 792 2958 in the Hamlet of Ranfurly, joined the meeting, presented and discussed the following and responded to Council's questions. Davin Gegolick also joined the meeting. Time 3:40 p.m.
- Manufactured dwelling located on Block A, Plan 792 2258 and its current use;
 - Acknowledgement of receipt of development permit application forms from the County of Minburn;
 - Delegation advised by Development Officer that land use and development must occur in accordance with the applicable provisions provided in the County of Minburn Land Use Bylaw;
 - Required to remove horse manure compost located on Block A, Plan 792 2958 and submit development permit application form to County of Minburn.
- Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Deborah Davies, Sandra Saran and Davin Gegolick left the meeting. Time left 4:20 p.m.
- OGRODNICK** Deputy Reeve Ogrodnick left the meeting. Time 4:20 p.m.
- ACCOUNTS
PAYABLE** Councillor Wagner moved the Accounts Payable listing be approved.
Carried.
- OGRODNICK** Deputy Reeve Ogrodnick returned to the meeting. Time 4:21 p.m.
- RECESS** Councillor Wagner moved the meeting recess for the day and reconvene at 10:00 a.m. on March 22, 2016. Time 4:21 p.m.
Carried.
- RECONVENVE** The meeting reconvened at 10:00 a.m. on March 22, 2016.

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PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	David Rattray
	Tara Kuzio
	David Melenka
Superintendent of Public Works:	Graham Shell
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER

Director of Agriculture and Utility Services Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Urban Systems Ltd. Project Manager Keith Fransson and Project Engineer Jared Halter also joined the meeting as well as Myrna Swihun, Dwight Hopper and Brianna Waters. Time 10:00 to 11:20 a.m.

- Review of Hamlet of Lavoy water leak detection report prepared by Urban Systems and water leak detection options;
- Collaboration of outgoing reservoir flow metre;
- Installation of high-flow water alarm;
- Use of in-line video throughout water lines to identify location of water leaks;
- Recommendation to relocate pressure sustaining valve and replace outgoing reservoir flow metre;
- Technological delay of rural residential water metre reading by Minco Gas Co-op Ltd.;
- Hamlet of Minburn infrastructure upgrading grant approval.

Councillor Anderson moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.

Carried.

**35-16
HAMLET OF LAVOY
WATER LEAK
DETECTION
PROCESS – URBAN
SYSTEMS LTD.**

Councillor Rattray moved the County of Minburn relocate the Pressure Sustaining Valve and replace the Outgoing Reservoir Flow Metre in the Hamlet of Lavoy as recommended by Urban Systems Ltd. to begin the water loss detection process for an approximate cost of up to \$10,000.00.

Carried.

**URBAN SYSTEMS/
SWIHUN/HOPPER/
WATERS**

Keith Fransson, Jared Halter, Myrna Swihun, Dwight Hopper and Brianna Waters left the meeting. Time 11:15 a.m.

**36-16
HAMLET OF
MINBURN
INFRASTRUCTURE
UPGRADES – COST
ESTIMATES BY BAR
ENGINEERING**

Councillor Anderson moved the County of Minburn contract the services of BAR Engineering Ltd. to prepare a cost estimate for the Hamlet of Minburn infrastructure upgrade work as described in their Infrastructure Assessment Audit Report dated August 2015 and present at the next regular meeting.

Carried.

**BRIDGE FILE 13740
RFQS – TWP RD 534
WEST OF RGE RD
141 – DIVISION NO. 7**

WSP Canada Inc. Project Manager Tyler Bezooyen joined the meeting to present Request for Quotation (RFQ) results for the Bridge Repairs and Other Work of Bridge File (BF) 13740 located on Township Road 534 west of Range Road 141 in Division No. 7. Director of Protective Services/Fire Chief Ross Warren also joined the meeting. Time 11:20 a.m.

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- BRIDGE FILE 13740
RFQS – TWP RD 534
WEST OF RGE RD
141 – DIVISION NO. 7
CONT'D** The following RFQ results were received:
- | | |
|-------------------------------|---------------------------|
| Formula Alberta Ltd..... | \$ 98,700.00 plus G.S.T. |
| Bridgemen Services Ltd..... | \$ 114,810.00 plus G.S.T. |
| 1690082 Alberta Ltd..... | \$ 115,255.00 plus G.S.T. |
| Carmacks Enterprises Ltd..... | \$ 136,200.00 plus G.S.T. |
| S&K Structures Ltd..... | \$ 137,565.16 plus G.S.T. |
| Ardy Rigging Ltd..... | \$ 241,583.00 plus G.S.T. |
- 37-16
AWARD RFQ TO
FORMULA ALBERTA
LTD. – BF 13740 ON
TWP RD 534 WEST
OF RGE RD 141 IN
DIVISION NO. 7** Councillor Anderson moved the County of Minburn award the Request for Quotation (RFQ) for the Bridge Repairs and Other Work of Bridge File (BF) 13740 located on Township Road 534 west of Range Road 141 in Division No. 7 to Formula Alberta Ltd. in the amount of \$98,700.00 plus G.S.T. concurrent with the recommendation of WSP Canada Inc. and County of Minburn terms and conditions; and
Further, Bridge File (BF) 13740 project is to be funded by the Gas Tax Fund (GTF), general revenue and capital reserves.
Carried.
- 38-16
BF 487 AND BF
76353 COST
ESTIMATES BY WSP
CANADA INC. –
GRANT READY
APPLICATIONS** Deputy Reeve Ogradnick moved the County of Minburn approve the cost estimates prepared by WSP Canada Inc. for the bridge culvert installation and other work of the following Bridge Files (BFs):
- BF 487 located in SW 2-52-15-W4M on Township Road 520 in Division No. 6 in the amount of \$428,000.00;
 - BF 76353 located in SW 15-52-9-W4M on Township Road 522 in Division No. 3 in the amount of \$315,000.00; and
- Further, approve Bridge File (BF) 487 and Bridge File (BF) 76353 projects and cost estimates as grant ready applications.
Carried.
- WSP CANADA
INC./WARREN** Tyler Bezooyen and Ross Warren left the meeting. Time 11:45 a.m.
- DIRECTOR OF
AGRICULTURE AND
UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the following Agricultural Services report. Time 11:45 a.m. to 12:00 p.m.
- 2016 Roadside Brushing Contract.
- Deputy Reeve Ogradnick moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- 39-16
2016 ROADSIDE
BRUSHING
CONTRACT** Councillor Rattray moved the County of Minburn award Doug Crozier the 2016 Roadside Brushing Contract for an approximate cost of \$54,400.00 plus G.S.T. as per County terms and conditions.
Carried.
- RECESS** Deputy Reeve Ogradnick moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 12:00 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:15 p.m. with all present as in the forenoon with the exception of Director of Agriculture and Utility Services Darwin Ullery.
- SUPERINTENDENT
OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period February 4 to March 9, 2016 and reported on monthly activities.
- 2016 proposed gravel maps;
 - 2016 dust control with oil and calcium costs;
 - Commencement of 2016 road construction projects;
 - Road Use Agreement with Perpetual Energy Inc.;
 - Safety at gravel stockpile and other workplace sites.

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- SUPERINTENDENT OF PUBLIC WORKS CONT'D** Councillor Kuzio moved the Superintendent of Public Works report be accepted as presented.
Carried.
- 40-16 2016 GRAVEL MAPS** Councillor Rattray moved the County of Minburn approve the 2016 Gravel Maps as presented.
Carried.
- 41-16 POLICY PW 10 – DUST CONTROL WITH OIL** Councillor Melenka moved that County of Minburn Public Works Policy No. PW 10, Dust Control with Oil in Front of Farmyard Sites remain the same as approved on February 17, 2015.
Motion defeated.
- 42-16 AMEND PUBLIC WORKS POLICY PW 10 - DUST CONTROL WITH OIL** Councillor Rattray moved the County of Minburn amend Public Works Policy No. PW 10, Dust Control with Oil in Front of Farmyard Sites increase by \$1.00 per foot effective March 22, 2016:
Carried.
- 43-16 BYLAW NO. 1250-16 TO AMEND BYLAW NO. 1231-14 COMMERCIAL VEHICLE FEES** A Bylaw of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to amend the Commercial Vehicle Fee Bylaw No. 1231-14, being a Bylaw for the purpose of restricting commercial, vehicle loads and setting fees for over dimension commercial vehicle permits.
- Councillor Anderson moved Bylaw No. 1250-16 be given first reading.
Carried.
- Councillor Rattray moved Bylaw No. 1250-16 be given second reading.
Carried.
- Councillor Kuzio moved Council unanimously and in full agreement to give Bylaw No. 1250-16 third reading at this meeting.
Carried.
- Councillor Melenka moved Bylaw No 1250-16 be given third reading.
Carried.
- DIRECTOR OF PROTECTIVE SERVICES/ FIRE CHIEF** Director of Protective Services/Fire Chief presented the written report for the period February 10 to March 15, 2016 and reported on monthly activities. Time 2:10 to 2:25 p.m.
- Fire incidents, medical assists and motor vehicle collision responses;
 - Grass fire along Canadian National Railway (CNR) tracks along Highway 16 and Range Road 144 caused by CNR work crew, March 12, 2016;
 - Council consensus is to write a letter to CNR requesting the County of Minburn Fire Chief be notified when track repairs are active which may cause grinding, welding or other hot works;
 - Appointment of Fire Guardians for 2016/2017;
 - Recovery of stolen equipment items from the Innisfree Fire Hall by Lloydminster RCMP;
 - First Aid training, Vegreville Agricultural Society meeting room, March 29 and 30, 2016;
 - Picker Truck training, April 5, 6 and 7, 2016;
 - Transportation of Dangerous Goods (TDG) training, Vegreville Agricultural Society meeting room, April 21, 2016;
 - 2016 bridge inspections.
- Councillor Wagner moved the Director of Protective Services/Fire Chief report be accepted as presented.
Carried.

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- 44-16
FIRE GUARDIAN
APPOINTMENTS** Councillor Anderson moved the County of Minburn appoint the following personnel as Fire Guardians effective April 1, 2016 to March 31, 2017 as per Section 4(2) of the *Alberta Forest and Prairie Protection Act*:
 - Ross Warren
 - Shirley Kercher
 - Myrna Swihun
 - Brianna Waters
 - Brad Laurensen.
Carried.
- 45-16
2016 BRIDGE
INSPECTIONS - WSP
CANADA INC.** Councillor Melenka moved the County of Minburn contract the services of WSP Canada Inc. to complete the 2016 bridge inspections for a cost of \$350.00 plus G.S.T. per site.
Carried.
- TRANSPORTATION** Senior Accountant Kari Janzen presented the Transportation Report for the period January to February 2016. Time 2:25 to 2:50 p.m.
- Councillor Melenka moved the Transportation Report for the period January to February 2016 be accepted as presented.
Carried.
- 46-16
FORM "A" - OIL
ROAD PATCHING** Councillor Anderson moved to revise the financial reporting of the County of Minburn's Road and Improvement Costs, Form "A", to include oil road patching in the amount of \$150,000.00.
Carried.
- REPORTS** Reports were presented by Councillors representing various Boards/Committees/Divisions.
- Division No. 1
- Update on projects, roads, etc.
 - Proposed sale of Unit No. 64, gravel retriever;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Joint Landfill/Transfer Station (JLTS) Committee meeting, Village of Mannville, February 24, 2016;
 - Travelled to Village of Youngstown to look at asphalt distributor truck for proposed purchase, March 2, 2016;
 - Alberta Utilities Commission (AUC) Hearing for Grizzly Bear Creek Wind Power Plant development application, Mannville Recreation Centre, March 7, 2016;
 - Alberta Association of Municipal Districts & Counties (AAMDC) 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016.
- Division No. 2
- Update on projects, roads, etc.
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - AAMDC Resolutions Committee conference call, February 22, 2016;
 - JLTS Committee meeting, Village of Mannville, February 24, 2016;
 - Supper and Information meeting with Member of the Legislative Assembly (MLA) for Vermilion-Lloydminster, Dr. Richard Starke, Innisfree Recreation Centre, February 24, 2016;
 - AAMDC 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016;
 - Innisfree Seed Cleaning Plant meeting.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.

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MARCH 21, 22 & 29 2016 Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'DDivision No. 3

- Update on projects, roads, etc.
 - Thawing of culverts;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - JLTS Committee meeting, Village of Mannville, February 24, 2016;
 - Mannville Library Board Strategic Planning meeting, March 1, 2016;
 - Mannville-Innisfree Family and Community Support Services (FCSS) meeting, Village of Mannville, March 7, 2016;
 - Checked roads for damage caused by grain hauling, March 10, 2016;
 - AAMDC 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016.

GAVEL

Reeve Konieczny assumed the gavel.

REPORTS CONT'DDivision No. 4

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with Ranfurly Landfill operator regarding issuing of fire permit, February 20, 2016;
 - Supper and Information meeting with MLA for Vermilion-Lloydminster, Dr. Richard Starke, Innisfree Recreation Centre, February 24, 2016;
 - Vegreville Seed Cleaning Plant meeting, February 25, 2016;
 - Meeting with Superintendent of Public Works, Road Construction Foreman, Amec Foster Wheeler Environment & Infrastructure, Ducks Unlimited and Alberta Wildlife Conservation regarding construction project on Range Road 114, March 1, 2016;
 - Travelled to Village of Youngstown to look at asphalt distributor truck for proposed purchase, March 2, 2016;
 - AAMDC 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Library Board meeting, February 17, 2016;
 - Vegreville Region Physician and Health Professionals Attraction and Retention (VRPHPAR) Committee meeting, February 25, 2016;
 - Northern Lights Library System (NLLS) Board meeting, Town of Elk Point, February 27, 2016;
 - Vegreville and District FCSS meeting, March 1, 2016;
 - Meeting with Superintendent of Public Works and Road Construction Foreman regarding road construction project on Township Road 514, March 9, 2016;
 - AAMDC 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016;
 - Vegreville Library Board meeting, March 16, 2016;
 - VRPHPAR meeting, March 17, 2016;
- Upcoming meetings, workshops, etc.
 - Vegreville and District FCSS Volunteer Appreciation Breakfast, Vegreville Sunshine Club, April 16, 2016.

Division No. 6

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:

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**MARCH 21, 22 & 29
2016**

Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'D

- Vegreville & District Chamber of Commerce (vEGGfest Committee) meeting, February 17, 2016;
- St. Joseph's Hospital Foundation meeting, February 17, 2016;
- St. Joseph's Hospital Community Board meeting, February 17, 2016;
- Vegreville & District Chamber of Commerce meeting, March 1, 2016;
- Minburn Foundation meeting, Vegreville Homestead Lodge, March 10, 2016;
- AAMDC 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016;
- Vegreville & District Chamber of Commerce (vEGGfest Committee) meeting, March 16, 2016;
- Presented greetings on behalf of the County of Minburn at the 2016 Atom "B" Hockey Provincial Championships at the Vegreville Arena, March 18, 2016;
- Upcoming meetings, workshops, etc.
 - Vegreville & District Chamber of Commerce General Membership meeting, Vegreville Golf Course, April 20, 2016.

Division No. 7

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, February 25, 2016;
 - Road tour with motorgrader operator to assess roadside brushing in Division No. 7, February 26, 2016;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, March 10, 2016;
 - AAMDC 2016 Spring Convention, Edmonton Shaw Conference Centre, March 14, 15 and 16, 2016;
 - Meeting with Superintendent of Public Works regarding new road construction project, March 18, 2016.

Councillor Rattray moved the reports be accepted as presented.

Carried.

**47-16
SALE OF UNIT NO.
64 – GRAVEL
RETRIEVER**

Councillor Wagner moved the County of Minburn sell Unit No. 64, gravel retriever, as is, where is, for the price of \$1,000.00 plus G.S.T. to Road Runner Water Hauling Ltd.

Carried.

GAVEL

Deputy Reeve Ogrodnick assumed the gavel.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- February 24, 2016 – Attended Supper and Information meeting with MLA for Vermilion-Lloydminster, Dr. Richard Starke, Innisfree Recreation Centre;
- March 14, 2016 – Attended Annual General Meeting (AGM) for Jubilee and Genesis Reciprocal Insurance Exchange, Edmonton Shaw Conference Centre;
- March 22, 2016 – Card received from Mannville Centennial Library thanking the County of Minburn for their continued financial support;
- Upcoming meetings, workshops, etc.
 - Braes Community Fall Fundraiser, April 9, 2016;
 - Mannville-Innisfree FCSS Volunteer Appreciation Evening, Mannville Recreation Centre, April 14, 2016.

Councillor Rattray moved the Reeve's report be accepted as presented.

Carried.

GAVEL

Reeve Konieczny assumed the gavel.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

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COUNTY MANAGER REPORT County Manager David Marynowich reported and commented on the following:

1. County of Two Hills Proposal to Purchase Gravel Update;
2. County Administration Building Basement Renovation;
3. Innisfree Fire Hall Insurance Claim for Theft – Loss of Equipment;
4. Joint Landfill/Transfer Station February 24, 2016 Meeting Update;
5. Beaver County Proposed Joint Council Meeting;
6. Friesens Miles to Minburn History Book;
7. East Regional Waste Transfer Station Break-in.

Deputy Reeve Ogradnick moved the County Manager’s report be accepted as presented.
Carried.

COUNTY OF TWO HILLS - PROPOSAL TO PURCHASE GRAVEL UPDATE The County Manager reported on the e-mail received from the County of Two Hills dated March 11, 2016 advising their Council will be discussing the County of Minburn’s letter dated January 21, 2016 regarding the offer to purchase gravel at their Budget meeting on March 21, 2016.

COUNTY ADMINISTRATION BUILDING - BASEMENT RENOVATION The County Manager provided a summary of the work completed to-date and scope of work impending for the basement renovation in the County Administration building. Vantage Builders Ltd. and Vegreville Plumbing and Heating Ltd. have been contracted to replace the aged and corroded sewer line and repair underground leaks. Duration of the project has been extended and costs may be significant due to the historic nature of the building.

48-16 INNISFREE FIRE HALL – INSURANCE CLAIM FOR THEFT - LOSS OF EQUIPMENT The County Manager reported on the theft of several fire equipment items from the Innisfree Fire Hall discovered on February 5, 2016. Lloydminster RCMP have recovered two of the stolen items which have been returned to the Innisfree Fire Hall.

Councillor Melenka moved the County of Minburn defer discussion regarding an Insurance Claim for the theft/loss of equipment from the Innisfree Fire Hall until the next regular meeting.
Carried.

JOINT LANDFILL TRANSFER STATION - FEBRUARY 24, 2016 MEETING UPDATE The County Manager reported on the following items discussed at the Joint Landfill Transfer Station (JLTS) Committee meeting held in the Village of Mannville on February 24, 2016:

- Mannville Landfill groundwater well replacement and repair;
- Two Hills Regional Waste Management Commission (THRWMC) and tonnage shortfalls;
- Topsoil sources for the Mannville Landfill reclamation.

BEAVER COUNTY – PROPOSED JOINT COUNCIL MEETING The County Manager reported on the e-mail received from Beaver County dated March 18, 2016 inviting County of Minburn Council to attend a Joint Council meeting to discuss matters of mutual interest.

Council consensus was to schedule a Joint Council meeting with Beaver County following the Finance Committee meeting on April 15, 2016.

49-16 FRIESENS CORPORATION – MILES TO MINBURN HISTORY BOOK The County Manager reported on the letter received from Friesens Corporation dated March 2, 2016 offering to update and reprint the community history book entitled “Miles to Minburn” published in 1980 by Friesens Corporation, History Book Division.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- MARCH 21, 22 & 29 2016** Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 49-16
FRIESENS
CORPORATION –
MILES TO MINBURN
HISTORY BOOK
CONT'D** Councillor Wagner moved the County of Minburn forward the letter received from Friesens Corporation dated March 2, 2016 regarding updating and reprinting the community history book entitled “Miles to Minburn” published in 1980 by Friesens Corporation, History Book Division to the Minburn and District Agricultural Society.
Carried.
- EAST REGIONAL
WASTE TRANSFER
STATION – BREAK-
IN** The County Manager reported on the break-in that occurred at the East Regional Waste Transfer Station (ERWTS) on February 24, 2016. There were no items stolen from the ERWTS but one office building window was discovered broken which has now been repaired.
- QAUDRUS
INVESTMENT
SERVICES LTD.** Investment Representative/Chartered Life Underwriter Dale Doyle and Financial Security Advisor/Investment Advisor Romana Latenko of Quadrus Investment Services Ltd. joined the meeting, presented information and responded to Council’s questions regarding Registered Retirement Savings Plans (RRSP). Susan Babyn also joined the meeting. Time 3:20 to 3:30 p.m.
- 50-16
BRIDGE FILE 13191 -
APPLICATION TO
MUNICIPAL AFFAIRS
FOR DISASTER
RECOVERY
ASSISTANCE
FUNDING** The County Manager presented the proposed application for Provincial Disaster Recovery Assistance Funding to assist in the completion of the culvert replacement project of BF 13191 located in WSW 35-47-8-W4M on Range Road 82 south of the Village of Mannville near the border with the M.D. of Wainwright.

Councillor Kuzio moved the County of Minburn submit an application to Alberta Municipal Affairs for Provincial Disaster Recovery Assistance Funding to assist in the completion of the culvert replacement project of Bridge File (BF) 13191 located in WSW 35-47-8-W4M on Range Road 82 south of the Village of Mannville near the border with the M.D. of Wainwright; and
Further, arrange a meeting with the Minister of Municipal Affairs to discuss the application.
Carried.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period February 12 to March 11, 2016;
 - Darcy Sen – March 1, 2016 letter requesting the County of Minburn cancel the unused portion of Road Plan 1298 ET located in NE ¼ 3-52-11-W4M in accordance with Section 24 of the *Municipal Government Act (MGA)* and County of Minburn Policy PW 38, Closure of Regular Road Allowance Plan and/or Road Diversion;
 - Rural Physician Action Plan (RPAP) – February 16, 2016 letter advising that Alberta Health will be conducting a review of RPAP’s programs and services and recommendations on the fate of RPAP will be provided to the Deputy Minister by March 31, 2016 as RPAP’s current grant funding ends on March 31, 2016.
- 51-16
ROAD PLAN
CANCELLATION –
PLAN 1298 ET** Councillor Anderson moved the County of Minburn approve the cancellation of unused Road Plan 1298 ET located in NE ¼ 3-52-11-W4M in accordance with Section 24 of the *Municipal Government Act (MGA)*, and
Further, that the road allowance no longer required be reverted back to the quarter section in which the road diversion is located as per County of Minburn Policy PW 38, Closure of Regular Road Allowance and/or Road Diversion. Liability and reclamation will be the responsibility of the landowner.
Carried.
- NEW BUSINESS** Discussion ensued on the following item:
- County Safety/Risk/Infrastructure Management Tour.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- MARCH 21, 22 & 29 2016** Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 52-16 SAFETY/RISK/INFRASTRUCTURE MANAGEMENT TOUR** Councillor Anderson moved the County of Minburn schedule a County Safety/Risk/Infrastructure Management Tour on April 20, 2016.
Carried.
- BUDGET REPORT** Director of Finance and Administration Susan Babyn reviewed the Budget Report with revenue and expenditures to February 29, 2016. Time 3:50 to 4:00 p.m.
- Deputy Reeve Ogrodnick moved the Budget Report with revenue and expenditures to February 29, 2016 be accepted as presented.
Carried.
- 53-16 STARS – 2016 FUNDING** Councillor Anderson moved the County of Minburn provide funding to Alberta Shock Trauma Air Rescue Services (STARS) Foundation in 2016 in the amount of \$1.00 per capita (3,383 x \$1.00) for a total amount of \$3,383.00.
Motion Defeated.
- 54-16 STARS – 2016 FUNDING** Councillor Kuzio moved the County of Minburn provide funding to Alberta Shock Trauma Air Rescue Services (STARS) Foundation in 2016 in the amount of \$2.00 per capita (3,383 x \$2.00) for a total amount of \$6,766.00.
Carried.
- RECESS** Councillor Rattray moved the meeting recess for the day and reconvene at 10:00 a.m. on March 29, 2016. Time 4:10 p.m.
Carried.
- RECONVENVE** The meeting reconvened at 10:00 a.m. on March 29, 2016.
- PRESENT** Present at the meeting were:
- | | |
|----------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogrodnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | David Rattray |
| | David Melenka |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- ABSENT** Councillor Kuzio was absent from the meeting.
- 2015 FINANCIAL STATEMENTS** County Auditors Debra Febrouski and Renée Senko of Wilde & Company Chartered Accountants joined the meeting to discuss the 2015 Audited Financial Statement. Susan Babyn and Kari Janzen also joined the meeting. Time 10:00 a.m.
- 55-16 IN-CAMERA** Deputy Reeve Ogrodnick moved the meeting proceed in-camera to discuss the 2015 Financial Statements. Time 10:00 a.m.
Carried.
- Councillor Melenka moved that Council revert to the regular meeting. Time 10:20 a.m.
Carried.
- 56-16 RESERVE TRANSFERS** Councillor Rattray moved the County of Minburn approve the following transfers from unrestricted surplus as reflected in the County of Minburn's 2015 Audited Financial Statement:
- \$800,000 to Capital Reserves – Future Expenditures
 - \$15,000 to Mannville Fire Reserves.
- Carried.**

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

MARCH 21, 22 & 29 2016 Minutes of the County Council meeting held on March 21, 22 and 29, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.

57-16 APPROVAL OF 2015 FINANCIAL STATEMENT Councillor Wagner moved the Audited Financial Statement for the year ended December 31, 2015 be approved.
Carried.

Reeve Konieczny thanked Wilde & Company for attending the Council meeting and providing information in regards to the 2015 Audited Financial Statement. Debra Febrouski, Renée Senko, Susan Babyn and Kari Janzen left the meeting. Time 10:22 a.m.

NEW BUSINESS Discussion ensued on the following items:
 - Village of Innisfree – E-mail dated March 24, 2016 requesting the County of Minburn participate in an application for grant funding for the Village of Innisfree Infrastructure Audit under the Municipal Restructuring (MR) component of the Alberta Community Partnership (ACP) Program. The Village of Innisfree is currently undergoing a viability review and requires an infrastructure audit as per Alberta Municipal Affairs.
 - Public Works Policies PW 10, Dust Control with Oil and PW 12, Dust Control with Calcium;
 - DLA Piper (Canada) LLP – “Notice of Claim” received regarding BF 76885 and BF 13191 dated February 25, 2016.

58-16 ACP GRANT APPLICATION WITH THE VILLAGE OF INNISFREE – INFRASTRUCTURE AUDIT Councillor Anderson the County of Minburn participate in an application for grant funding for the Village of Innisfree Infrastructure Audit under the Municipal Restructuring (MR) component of the Alberta Community Partnership (ACP) Program; and
 Further, the County of Minburn as a participant and as the Village of Innisfree as the managing partner agree to abide by the terms of the Conditional Grant Agreement administered by Alberta Municipal Affairs governing the purpose and use of the grant funds.
Carried.

59-16 LETTER TO DLA PIPER (CANADA) LLP – TOP GRADE NOTICE OF CLAIM Councillor Wagner moved the County of Minburn send a letter to DLA Piper (Canada) LLP in response to their “Notice of Claim” regarding Bridge File (BF) 76885 and Bridge File (BF) 13191 dated February 25, 2016 acknowledging the claims and dispute resolution process and agreeing to their request to enter into negotiations for the settlement of the dispute.
Carried.

60-16 AMEND PUBLIC WORKS POLICY PW 10 - DUST CONTROL WITH OIL AND PW 12 - DUST CONTROL WITH CALCIUM Councillor Wagner moved the County of Minburn amend Public Works Policy No. PW 10, Dust Control with Oil and Public Works Policy No. PW 12, Dust Control with Calcium on Roads in Front of Farmyard Sites by changing item (g) as follows, effective March 29, 2016:
 “...Dust Control applications accepted from April 18 to May 18.
Carried.

ADJOURNMENT Councillor Anderson moved the meeting adjourn to April 18, 2016 at 10:00 a.m. Time 11:10 a.m.
Carried.

Reeve

County Manager

Recording Secretary