

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JULY 18, 2016** Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- | | |
|---------------------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogrodnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | David Rattray |
| | Tara Kuzio |
| | David Melenka |
| Superintendent of Public Works: | Graham Shell |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ACCEPTANCE OF AGENDA** Councillor Kuzio moved the Agenda for the July 18 and 19, 2016 regular County Council meeting be accepted as presented.
Carried.
- COUNTY COUNCIL MEETING MINUTES** Councillor Wagner moved the minutes of the June 20, 2016 regular County Council meeting be adopted as presented.
Carried.
- RANFURLY LANDFILL – PROPOSED RECLAMATION PROJECT UPDATE** The County Manager presented an update on the proposed Ranfurly Landfill Reclamation Project. A site inspection was completed on June 29, 2016 with Alberta Environment and Parks, Associated Engineering and the Superintendent of Public Works in attendance. Alberta Environment and Parks Contamination Hydrologist advised in an e-mail dated July 14, 2016 that he had no objections to the proposed plan to finalize the closure of the existing landfill cell with the addition of the topsoil material.
- The County of Minburn is required to remove the debris located along the existing pond and forward the 2015 Ranfurly Landfill Groundwater Monitoring report to Alberta Environment and Parks.
- SHOP FOREMAN/SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period May 25 to June 24, 2016 and reported on monthly activities. Time 10:05 to 10:15 a.m.
- General maintenance of equipment;
 - Repair of Unit No. 522, 2011 CAT tractor/scrapper;
 - Monitoring of road construction sites for theft protection.
- Councillor Rattray moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.
- SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period June 13 to July 6, 2016 and reported on monthly activities.
- Written estimate received from Road Runner Water Hauling Ltd. dated May 24, 2016 for shoulder pull road work projects in 2016;
 - E-mail received from Kuntz Brothers Farms Ltd. dated July 14, 2016 offering to extend the gravel stockpile storage agreement regarding SW 31-48-10-W4M;
 - “Yield” sign required in the Hamlet of Minburn going north on 52 Street at the T-intersection on Highway 16A;
 - Equipment services and other contracts;
 - Written offer received from Lamont Sand and Gravel dated July 9, 2016 for the supply and delivery of crushed gravel;
 - Council consensus was to advise Lamont Sand and Gravel that gravel offers will be reviewed at the end of 2016;
 - ATCO Electric’s proposed route map for the Grizzly Bear Transmission Line Project.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

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- SUPERINTENDENT OF PUBLIC WORKS CONT'D** Deputy Reeve Ogradnick moved the Superintendent of Public Works report be accepted as presented.
Carried.
- 106-16 SHOULDER PULL ROAD WORK PROJECTS IN 2016 – ROAD RUNNER WATER HAULING LTD.** Councillor Anderson moved the County of Minburn accept the written estimate received from Road Runner Water Hauling Ltd. dated May 24, 2016 for the completion of shoulder pull road work projects during the 2016 construction season for an approximate cost of \$213,350.00 plus G.S.T.
Carried.
- 107-16 KUNTZ BROTHERS FARMS LTD. GRAVEL PURCHASE/ STORAGE AGREEMENT** Deputy Reeve Ogradnick moved the County of Minburn accept the offer received from Kuntz Brothers Farms Ltd. dated July 14, 2016 to extend the current gravel storage agreement regarding SW 31-48-10-W4M to October 15, 2017; and Further, the County of Minburn agrees to pay Kuntz Brothers Farms Ltd. the five percent holdback as per the terms and conditions of the gravel purchase and storage agreement dated April 2, 2014 prior to February 28, 2017.
Carried.
- 108-16 INSTALL YIELD SIGN – HAMLET OF MINBURN** Councillor Wagner moved the County of Minburn install a “Yield” sign in the Hamlet of Minburn going north on 52 Street at the Highway 16A T-intersection.
Carried.
- WAGNER** Councillor Wagner left the meeting. Time 10:30 a.m.
- 109-16 SUPPLY WATER TO EAST REGIONAL WASTE TRANSFER STATION – AGREEMENT** Councillor Anderson moved the County of Minburn enter into an agreement with Betty Wagner to supply and haul potable water to the East Regional Transfer Station for a flat fee of \$150.00 per load as per County specifications, terms and conditions effective July 18, 2016; and Further, the County of Minburn may renew the agreement annually.
Carried.
- WAGNER** Councillor Wagner returned to the meeting. Time 10:34 a.m.
- 110-16 EQUIPMENT SERVICES CONTRACT - KELKIMKOR** Councillor Rattray moved the County of Minburn award Kelkimkor the Equipment Services Contract as per County specifications, terms and conditions for the period of August 1, 2016 to December 31, 2017; and Further, the County of Minburn may renew this contract for the 2018 season.
Carried.
- 111-16 ATCO ELECTRIC PROPOSED ROUTE MAP – GRIZZLY BEAR TRANSMISSION PROJECT** Councillor Wagner moved the County of Minburn defer the decision to approve ATCO Electric’s proposed route map for the Grizzly Bear Transmission Line Project dated June 25, 2016 until further discussion by the Infrastructure Committee and ATCO Electric.
Carried.
- RECESS** Councillor Anderson moved the meeting recess in order for the Subdivision Authority to meet. Time 11:06 a.m.
Carried.
- RECONVENE** The meeting reconvened at 11:17 a.m. with all present as previously recorded.
- PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period June 14 to July 12, 2016 and reported on monthly activities. Time 11:17 to 11:30 a.m.
 - Development permit applications, subdivision inquiries and approvals;
 - Implementation of Wapasu Recreation Park walking trails into the County’s Geographical Information System (GIS);

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JULY 18, 2016

Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

PLANNING AND DEVELOPMENT SERVICES CONT'D

- Emergency tree trimming at Wapasu Recreation Park by ATCO Electric, July 9, 2016;
- Development permit application received from Wowdzia's Trucking Ltd. to continue to use the existing gravel stockpile site at Lot 1, Block 9, Plan 062 1770 in Pt. NE 8-52-14-W4M;
- Conditional approval of Grizzly Bear Creek Wind Power Project by Alberta Utilities Commission (AUC);
- Wapasu Committee meeting, June 16, 2016;
- Town of Vegreville proposed Area Structure Plan (ASP) Open House, June 20, 2016.

Councillor Kuzio moved the Planning and Development Services report be accepted as presented.

Carried.

112-16 DEVELOPMENT PERMIT APPLICATION NO. 2016-40 GRAVEL STOCKPILE SITE

Councillor Melenka moved the County of Minburn approve Development Permit Application No. 2016-40 for the continuation of a gravel stockpile site located on the north-western portion of Lot 1, Block 9, Plan 062 1770 for a period of one year, effective July 18, 2016 and expiring on July 18, 2017 as per County conditions and subject to Alberta Transportation approval.

Carried.

DIRECTOR OF PROTECTIVE SERVICES/ FIRE CHIEF

Director of Protective Services/Fire Chief Ross Warren presented the written report for the period June 15 to July 13, 2016 and reported on monthly activities. Time 11:30 to 12:05 p.m.

- Fire incidents, medical assists and motor vehicle collision responses;
- ATCO Electric power pole fire, July 9, 2016;
- Launching of Alberta First Responders Radio Communication System (AFRRCS), July 1, 2016;
- Proposed amendment of labour and equipment rates in the County of Minburn's Mutual Aid Fire Agreement with Lamont County;
- Ongoing bridge maintenance of BF 239 located on Range Road 150 north of Township Road 520 in Division No. 6 and BF 80911 located on Range Road 140 north of Township Road 524 in Division No. 4;
- Revised scope of work and cost estimates received from WSP Canada Inc. for the culvert replacements of BF 487 located on Township Road 520 in Division No. 6 and BF 76353 located on Township Road 522 in Division No. 3.

Councillor Anderson moved the Director of Protective Services/Fire Chief report be accepted as presented.

Carried.

113-16 FIRE FIGHTING COSTS – ATCO ELECTRIC – NE 35-50-11-W4M

Deputy Reeve Ogradnick moved the County of Minburn invoice ATCO Electric for all firefighting costs incurred at the power pole fire in NE 35-50-11-W4M on July 2, 2016 in accordance with Bylaw No. 1087-93, "Fire Fighting Costs Recovery Bylaw".

Carried.

114-16 LABOUR AND EQUIPMENT RATES - MUTUAL AID FIRE AGREEMENT WITH LAMONT COUNTY

Councillor Rattray moved the County of Minburn maintain the current labour and equipment rates in the Mutual Aid Fire Agreement with Lamont County.

Carried.

115-16 BF 487 AND BF 76353 REVISED COST ESTIMATES BY WSP CANADA INC.

Councillor Melenka moved the County of Minburn approve the following revised work scopes and cost estimates prepared by WSP Canada Inc. for the bridge culvert installation and other work of the following Bridge Files (BFs):

- BF 487 located in SW 2-52-15-W4M on Township Road 520 in Division No. 6 in the amount of \$457,000.00 plus G.S.T.;

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- JULY 18, 2016** Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- 115-16
BF 487 AND BF
76353 REVISED
COST ESTIMATES
BY WSP CANADA
INC. CONT'D** - BF 76353 located in SW 15-52-9-W4M on Township Road 522 in Division No. 3 in the amount of \$718,000.00 plus G.S.T.; and Further, approve Bridge File (BF) 487 and Bridge File (BF) 76353 projects and revised cost estimates as grant ready applications.
Carried.
- 116-16
PRELIMINARY
DESIGN AND
PURCHASE OF
ADDITIONAL RIGHT-
OF-WAY – BF 487
AND BF 76353** Councillor Rattray moved the County of Minburn approve to proceed with the preliminary design phase including the purchase of additional right-of-way required for the bridge culvert installation and other work of the following Bridge Files (BFs):
- BF 487 located in SW 2-52-15-W4M on Township Road 520 in Division No. 6;
- BF 76353 located in SW 15-52-9-W4M on Township Road 522 in Division No. 3; and
Further, approve that preliminary design costs be funded from reserve funding.
Carried.
- BURKE/HOPPER/
JANZEN** Administrative Assistant Brianna Burke, Accounting Clerk Dwight Hopper and Senior Accountant Kari Janzen joined the meeting. Time 12:00 p.m.
- MUNICIPAL
ADMINISTRATION
DIPLOMA
RECOGNITION** The County Manager, Reeve and Council congratulated Brianna Burke and Dwight Hopper for their outstanding achievements in obtaining their certificates in Local Authority Administration from the University of Alberta Faculty of Extension.
- RECESS** Deputy Reeve Ogradnick moved the meeting recess for lunch and reconvene at 1:10 p.m. Time 12:10 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:20 p.m. with all present as previously recorded with the exception of Brianna Burke and Dwight Hopper.
- BUDGET REPORT** Senior Accountant Kari Janzen reviewed the Budget Report with revenue and expenditures to June 30, 2016. Time 1:20 to 1:25 p.m.

Councillor Melenka moved the Budget Report with revenue and expenditures to June 30, 2016 be accepted as presented.
Carried.
- TRANSPORTATION** Kari Janzen presented the Transportation Report for the period January to June 2016. Time 1:25 to 1:30 p.m.

Councillor Anderson moved the Transportation Report for the period January to June 2016 be accepted as presented.
Carried.
- COUNTY ASSET
MANAGEMENT AND
MUNICIPAL
INFRASTRUCTURE
PLAN – URBAN
SYSTEMS** Urban Systems Community Infrastructure Consultants Golnaz Azimi and Christina Hopkins joined the meeting, presented and discussed the following and responded to Council's questions regarding municipal infrastructure asset management. Kari Janzen, Davin Gegolick and Dwight Hopper also joined the meeting. Time 1:30 p.m.
- Process of making decisions about the use and care of infrastructure to deliver services in a way that considers current and future needs, manages risks and opportunities and makes the best use of resources;
- Identifying capital infrastructure projects and their costs to address current municipal and future service objectives;
- Planning for the rehabilitation and replacement of municipal infrastructure;
- Actions to make communities more sustainable and resilient;
- Prioritizing projects and resources;
- Demonstrating accountability to the community;
- Understanding the trade-offs between available resources and desired services;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JULY 18, 2016	Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
COUNTY ASSET MANAGEMENT AND MUNICIPAL INFRASTRUCTURE PLAN – URBAN SYSTEMS CONT'D	<ul style="list-style-type: none"> - Key components of asset management; - Operational and maintenance costs for current and future assets; - Revenue sources for funding future capital and operations costs; - Development of a GIS database and obtaining detailed assessment and life cycle costs of each infrastructure item; - Software and asset management. <p>Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Golnaz Azimi, Christina Hopkins, Kari Janzen, Davin Gegolick and Dwight Hopper left the meeting. Time 2:30 p.m.</p>
COUNTY ASSET MANAGEMENT AND MUNICIPAL INFRASTRUCTURE PLAN	Discussion ensued on the importance of asset management and the existing asset management plan in place in the County of Minburn. Council consensus was to not accept Urban Systems' asset management and municipal infrastructure plan proposal at this time.
REPORTS	<p>Reports were presented by Councillors representing various Boards/Committees/Divisions.</p> <p><u>Division No. 1</u></p> <ul style="list-style-type: none"> - Update on projects, roads, etc. <ul style="list-style-type: none"> - Intersection of gravel and pavement on Salteaux Road (Range Road 82) in N½ 34-47-8-W4M; - Repacking of Minburn Road (Range Road 102 south of Township Road 494); - Road work on Township Road 484; - Road maintenance ongoing. <p><u>Division No. 2</u></p> <ul style="list-style-type: none"> - Update on projects, roads, etc. <ul style="list-style-type: none"> - 2016 road construction projects ongoing; - Road maintenance ongoing; - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees: <ul style="list-style-type: none"> - Innisfree Seed Cleaning Plant meeting, June 23, 2016; - Lavoy Canada Day Parade, July 1, 2016; - Innisfree Seed Cleaning Plant Annual Barbecue, July 12, 2016 -
GAVEL	Deputy Reeve Ogrodnick assumed the gavel.
REPORTS CONT'D	<p><u>Division No. 3</u></p> <ul style="list-style-type: none"> - Update on projects, roads, etc. <ul style="list-style-type: none"> - Delay of road gravelling due to wet weather conditions; - Road maintenance ongoing; - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees: <ul style="list-style-type: none"> - Vermilion River Watershed Alliance (VRWA) Inaugural Annual General meeting, Town of Vegreville, June 22, 2016; - Innisfree Seed Cleaning Plant meeting, June 22, 2016; - Meeting with ratepayer regarding an approach, June 28, 2016; - Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) meeting, Village of Mannville, July 4, 2016; - Innisfree Seed Cleaning Plant Annual Barbecue, July 12, 2016; - 50th Wedding Anniversary plaque for William and Dianne Calder.
GAVEL	Reeve Konieczny assumed the gavel.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

JULY 18, 2016

Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

REPORTS CONT'D

Division No. 4

- Update on projects, roads, etc.
 - Soft spots on roads due to wet weather conditions;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with Superintendent of Public Works, Road Construction Foreman, Town of Vegreville Utilities Manager and Alberta Central East (ACE) Water Corporation Technical Assistant regarding manhole covers on Township Road 524, June 22, 2016;
 - Vegreville Canada Day Celebration, July 1, 2016;
 - Lavoy Canada Day Parade, July 1, 2016;
 - Meeting at Ranfurly Landfill, July 10, 2016;
 - Meeting with Superintendent of Public Works regarding road construction project costs, July 14, 2016.

Division No. 5

- Update on projects, roads, etc.
 - Commencement of road gravelling;
 - Pumping of dugout in the Hamlet of Lavoy;
 - Removal of solid waste from E½ 5-52-13-W4M;
 - Directional township and range road signs required in the Hamlet of Lavoy;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Library Board meeting, June 22, 2016;
 - Lavoy Canada Day Parade, July 1, 2016.

Division No. 6

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Wilde and Company Chartered Accountants and Olson Law, Barrister & Solicitor, Grand Opening, June 23, 2016;
 - Vegreville & District Chamber of Commerce – vEGGfest meeting, June 29, 2016;
 - Presented greetings on behalf of the County of Minburn at the Vegreville Canada Day Breakfast and ceremonies at Vegreville Kinsmen Park, July 1, 2016;
 - Lavoy Canada Day Parade, July 1, 2016;
 - Vegreville & District Chamber of Commerce meeting, July 5, 2016;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, July 7, 2016.

Division No. 7

- Update on projects, roads, etc.
 - Commencement of roadside mowing;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, June 30, 2016;
 - Agricultural Service Board (ASB) Resolution Summary meeting, Town of Two Hills, July 11, 2016.

Councillor Rattray moved the reports be accepted as presented.

Carried.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

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- 117-16
COMPLETION OF
ROAD
REHABILITATION
WORK IN 2016 –
DIVISION NO. 1** Councillor Melenka moved the County of Minburn approve the completion of road rehabilitation work in Division No. 1 in 2016 by Road Runner Water Hauling Ltd. for an approximate cost of \$80,000.00 plus G.S.T. as provided in the cost estimate dated May 24, 2016 subject to Road Runner Water Hauling Ltd. providing a written agreement to be paid for the work in 2017.
Carried.
- 118-16
TWP AND RGE
ROAD SIGNS –
HAMLET OF LAVOY** Councillor Kuzio moved the County of Minburn install the following directional Township and Range Road signs in the Hamlet of Lavoy:
- Arrow to Range Road 134 going west;
- Arrow to Township Road 520 going east.
Carried.
- DIRECTOR OF
AGRICULTURE &
UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period June 13 to July 8, 2016 and reported on monthly activities. Time 3:05 to 3:15 p.m.
- Written request received from Larry Saik dated July 14, 2016 to cut and bale approximately 14 acres of hay at Wapasu Recreation Park for a cost of \$400.00;
- Commencement of 2016 Roadside Mowing Program;
- Overland flooding caused by beaver dams and excessive rainfall;
- Decreased count of diamondback moths and bertha armyworms in 2016;
- Repair of Unit No. 230, 2012 Kubota tractor;
- Weed control management along Provincial highways.
Deputy Reeve Ogradnick moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- 119-16
CUT AND BALE HAY
– WAPASU
RECREATION PARK** Councillor Rattray moved the County of Minburn deny the written request received from Larry Saik dated July 14, 2016 to cut and bale approximately fourteen acres of hay at Wapasu Recreation Park for a cost of \$400.00.
Carried.
- 120-16
LETTER TO
ALBERTA
TRANSPORTATION
– REDUCED
MOWING AND
NOXIOUS WEEDS
ON PROVINCIAL
HIGHWAYS** Councillor Anderson moved the County of Minburn write a letter to Alberta Transportation and Alberta Agriculture and Forestry to advise of their concerns regarding the Province's decision to eliminate funding for scheduled area herbicide application and full right-of-way mowing along provincial highways.
Carried.
- WATER/UTILITY
SERVICES/
ALBERTA CENTRAL
EAST (ACE) WATER** Director of Agriculture and Utility Services Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Time 3:15 to 3:50 p.m.
- Completion of groundwater monitoring at the Hamlet of Minburn lagoon by Amec Foster Wheeler Environment & Infrastructure;
- Replacement of damaged groundwater monitoring wells required at the Hamlet of Minburn lagoon;
- Hamlet of Minburn sanitary sewer line inspection by IVIS Inc., July 15, 2016;
- Design of Hamlet of Minburn sewer lift station by BAR Engineering;
- Closing of Request for Quotations (RFQs) for Hamlet of Minburn sewer line relining work, July 21, 2016;
- RFQs for roof upgrades on Hamlet of Lavoy pumphouse.
Councillor Wagner moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.
Carried.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

JULY 18, 2016

Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- June 29, 2016 – Received letter from TransCanada providing an update on the developments of the Heartline Pipeline Project;
- June 29, 2016 – Met with Superintendent of Public Works and ratepayer regarding adjacent subdivision and noise disturbance concerns;
- July 1, 2016 – Presented greetings on behalf of the County of Minburn at the 43rd Annual Ukrainian Pysanka Festival;
- July 1, 2016 – Participated in Village of Mannville Canada Day breakfast and events and presented greetings on behalf of the County of Minburn;
- July 2, 2016 – Received letter from Sarah Melenka thanking the County of Minburn for their contribution of County pins which she presented in Winnipeg, Manitoba at “A Day in the Life of a Canadian National Volleyball Player”;
- July 7, 2016 – Received a “Certificate of Appreciation” from the Royal Canadian Legion thanking the County of Minburn for supporting the Royal Canadian Legion Alberta-NWT Command’s Military Service Recognition Book;
- Upcoming meetings, workshops, etc.
 - Alberta Health Services (AHS) Community meeting, St. Joseph’s General Hospital, September 29, 2016.

Councillor Wagner moved the Reeve’s report be accepted as presented.
Carried.

GAVEL

Reeve Konieczny assumed the gavel.

COUNTY MANAGER

County Manager David Marynowich reported and commented on the following:

1. MLA’s Jessica Littlewood and Dr. Richard Starke Invite for Discussion at Council Meeting and Lunch;
2. Policy AD 6 and AD 14 Cost for Services;
3. Finance Meeting Reschedule from September 16 to September 19 at 9:00 a.m.;
4. Town of Vegreville Equipment and Manpower Rates;
5. Alberta Municipal Affairs County Recreation Funding Plan and MSI Operating Distribution of Funds.

Councillor Anderson moved the County Manager’s report be accepted as presented.
Carried.

MLA’S JESSICA LITTLEWOOD AND DR. RICHARD STARKE – INVITE FOR DISCUSSION AT COUNCIL MEETING AND LUNCH

The County Manager presented information regarding the proposed invitation of Members of the Legislative Assembly (MLAs) Jessica Littlewood and Dr. Richard Starke to an upcoming Council meeting with lunch to follow.

Council consensus was for the County Manager to invite Jessica Littlewood, MLA for Fort Saskatchewan-Vegreville and Dr. Richard Starke, MLA for Vermilion-Lloydminster to an upcoming Council meeting with lunch to follow.

BURKE

Brianna Burke joined the meeting. Time 4:00 p.m.

121-16 POLICY NO. AD 6 AND POLICY NO. AD 6 – AMENDMENTS

The County Manager and Brianna Burke reviewed the current Policy No. AD 6, County Map Charges and Policy No. AD 14, Public Access to General Information and Administration Fees.

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

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- 121-16
POLICY NO. AD 6
AND POLICY
NO. AD 6 –
AMENDMENTS
CONT'D** Councillor Wagner moved the County of Minburn amend the following County Policies effective July 18, 2016:
- Policy No. AD 6, County Map Charges by changing the rate of each County map sold across the counter from \$10.00 per map plus G.S.T. to \$15.00 per map plus G.S.T. and charge of each single County map purchased and mailed be \$5.00 plus G.S.T. for postage and handling plus additional costs for mailing of multiple maps;
 - Policy No. AD 14, Public Access to General Information and Administration Fees by changing the fee for Assessment and Field Sheets from \$5.00 per parcel to \$10.00 per parcel.
- Carried.**
- BURKE** Brianna Burke left the meeting. Time 4:05 p.m.
- 122-16
SEPTEMBER 2016
FINANCE MEETING
– CHANGE DATE** Councillor Anderson moved the September 16, 2016 Finance Committee meeting be rescheduled to September 19, 2016 at 9:00 a.m.
- Carried.**
- TOWN OF
VEREVILLE –
EQUIPMENT AND
MANPOWER RATES** The County Manager reported on the letter received from the Town of Vegreville dated July 8, 2016 regarding the County of Minburn's concerns to the increase in rates as set out in the Town of Vegreville's Labour, Equipment and Vehicle Rental Rates Bylaw.
- As a result of the Town of Vegreville's Core Services Review completed by Russel Farmer and Associates Consulting Ltd. on May 9, 2016, wages for the Utilities Operators were increased. Consequently the labour rates set out in Schedule "A" of the Labour, Equipment and Vehicle Rental Rates Bylaw No. 04-2013 were adjusted accordingly.
- Further, the Town of Vegreville bases their equipment rates on the Alberta Road-Builders and Heavy Construction Association (ARHCA) Rental Rates Guide.
- ALBERTA
MUNICIPAL
AFFAIRS – COUNTY
RECREATION
FUNDING PLAN AND
MSI OPERATING
DISTRIBUTION OF
FUNDS** The County Manager provided information forwarded to Alberta Municipal Affairs consultants on how the County of Minburn distributes recreation budget funding and Municipal Sustainability Initiative (MSI) Operating funding to organizations within the County. This information will be used to assist other municipalities in their administration budgeting process.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period June 17 to July 13, 2016;
 - Alberta Municipal Affairs – June 24, 2016 letter thanking the County of Minburn for the Disaster Recovery Program (DRP) application related to the collapse of BF 13191 and request for a meeting with the Minister of Municipal Affairs to discuss the application. The bridge collapse is not eligible for financial assistance under the Alberta Disaster Assistance Guidelines (DAG) and the Minister of Municipal Affairs is unable to accept the request for a meeting;
 - Alberta Municipal Affairs – May 11, 2016 letter advising the Government of Alberta has recently developed an approach to asset management as required under the terms of the Canada-Alberta Gas Tax Fund Agreement and is available on the Municipal Affairs asset management web page at www.municipalaffairs.alberta.ca/asset-management. The appropriate asset management processes are to be used by municipalities to ensure that the resulting plan adequately reflects local infrastructure pressures and needs.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JULY 18, 2016** Minutes of the County Council meeting held on July 18, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- NEW BUSINESS** Discussion ensued on the following item:
- Proposed charge for construction or widening of private approaches to County roads.
- PRIVATE APPROACHES TO COUNTY ROADS** Council consensus was that no charge be implemented at the current time for the construction or widening of private approaches to County roads.
- ADJOURNMENT** Councillor Wagner moved the meeting adjourn to August 2016 at 10:00 a.m. Time 4:15 p.m.
Carried.

Reeve

County Manager

Recording Secretary