

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**DECEMBER 19, 2016** Minutes of the County Council meeting held on December 19, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.

**PRESENT** Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	David Rattray
	Tara Kuzio
	David Melenka
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

**CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.

**ACCEPTANCE OF AGENDA** Councillor Kuzio moved the Agenda for the December 19 and 20, 2016 regular County Council meeting be accepted as presented.  
**Carried.**

**COUNTY COUNCIL MEETING MINUTES** Councillor Rattray moved the minutes of the November 21 and 22, 2016 Council meeting be adopted as presented.  
**Carried.**

**CANADIAN COYOTE ENERGY LTD. – TAX ARREARS SEIZURE** The County Manager reported on the correspondence e-mailed to Alberta Municipal Affairs dated November 24, 2016 requesting the Minister have Alberta Energy Regulators (AEG) work with the County of Minburn and Alberta Municipal Affairs regarding the Canadian Coyote Energy Ltd. tax arrears equipment seizure.

No response has been received to date.

**SHOP FOREMAN/SUPERVISOR** Superintendent of Public Works Graham Shell presented the Shop Foreman/Supervisor’s written report for the period October 25 to November 23, 2016 and reported on monthly activities.

- General maintenance of equipment;
- Preparation of winter road maintenance equipment;
- Repair of Unit No. 320 and Unit No. 321, 2012 Volvo motorgraders.

Councillor Rattray moved the Shop Foreman/Supervisor’s report be accepted as presented.  
**Carried.**

**SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period November 7 to December 7, 2016 and reported on monthly activities.

- Cost comparison for proposed capital purchase of equipment in 2017.

Presentation concluded later in the meeting.

**GEGOLICK/DODGE** Planning and Development Officer Davin Gegolick and Planning Consultant Vicki Dodge joined the meeting. Time 10:30 a.m.

**PUBLIC HEARING – BYLAW NO. 1253-16 TO AMEND MDP BYLAW NO. 1199-09 AND BYLAW NO. 1254-16 – LAND USE BYLAW** Pursuant to Section 230 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26, a Public Hearing on proposed Bylaw No. 1253-16 to amend Municipal Development Plan (MDP) Bylaw No. 1199-09 and Bylaw No. 1254-16 Land Use Bylaw was called to order to hear any person, group of person, or person representing them, claiming to be affected by the proposed Bylaws. Time 10:30 a.m.

Reeve Konieczny asked if anyone present wished to be heard by Council.

No person, group of persons, or person representing them wished to be heard.

The Public Hearing closed at 10:35 a.m.

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- 200-16**  
**BYLAW NO. 1253-16**  
**MUNICIPAL**  
**DEVELOPMENT**  
**PLAN – SECOND**  
**AND THIRD**  
**READINGS**
- Bylaw No. 1253-16 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *MGA*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for the purpose of amending County of Minburn No. 27 Municipal Development Plan Bylaw No. 1199-09.
- Deputy Reeve Ogradnick moved Bylaw No. 1253-16 to amend Bylaw No. 1199-09 be given second reading.  
**Carried.**
- Councillor Anderson moved Bylaw No. 1253-16 to amend Bylaw No. 1199-09 be given third reading.  
**Carried.**
- 201-16**  
**BYLAW NO. 1254-16**  
**LAND USE BYLAW –**  
**SECOND AND THIRD**  
**READINGS**
- Bylaw No. 1254-16 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *MGA*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for the purpose of regulating and controlling the use and development of land and buildings within the County of Minburn.
- Councillor Kuzio moved Bylaw No. 1254-16 be given second reading.  
**Carried.**
- Councillor Wagner moved Bylaw No. 1254-16 be given third reading.  
**Carried.**
- GEGOLICK/DODGE** Davin Gegolick and Vicki Dodge left the meeting. Time 10:40 a.m.
- JANZEN** Senior Accountant Kari Janzen joined the meeting. Time 10:40 a.m.
- SUPERINTENDENT**  
**OF PUBLIC WORKS**  
**CONT'D**
- Grader beat summary report for operators dated December 15, 2016;
  - Gravel supply offers received from Bykowski Sand & Gravel Inc. dated December 5, 2016 and Road Runner Water Hauling Ltd. dated November 18, 2016;
  - Letter received from the Town of Vegreville dated December 1, 2016 requesting the County of Minburn contract to complete cold mix rehabilitation work projects in 2017;
  - Public Works personnel work schedule for winter road maintenance.
- Councillor Melenka moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**
- 202-16**  
**PURCHASE OF 2017**  
**CAPITAL**  
**EQUIPMENT**
- Councillor Anderson moved the County of Minburn approve the purchase of the following capital equipment as per the 2017 proposed capital plan:
- Two 2017 CAT 160M motorgraders.
- Carried.**
- 203-16**  
**2017 GRAVEL**  
**REQUIREMENTS –**  
**BYKOWSKI SAND &**  
**GRAVEL INC.**
- Councillor Rattray moved the County of Minburn enter into an agreement with Bykowski Sand & Gravel Inc. for the purchase of up to 3,000 cubic yards of gravel screenings in 2017 from the pit located at NE 34-52-10-W4M at a cost of \$3.00 per cubic yard plus G.S.T. as per County specifications, terms and conditions; and
- Further, allocate funds for the purchase of the gravel from the 2017 Municipal Sustainability Initiative (MSI) Capital Program.  
**Carried.**
- 204-16**  
**2017 GRAVEL**  
**REQUIREMENTS –**  
**ROAD RUNNER**  
**WATER HAULING**  
**LTD.**
- Councillor Melenka moved the County of Minburn enter into an agreement with Road Runner Water Hauling Ltd. for the purchase and delivery of gravel for the 2017 year requirements as follows as per County specifications, terms and conditions:
- Approximately 3,000 cubic yards of 1½” crushed gravel at a cost of \$23.00 per cubic yard delivered to construction sites throughout Division No. 1, 2 and 3; and

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- DECEMBER 19, 2016** Minutes of the County Council meeting held on December 19, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 204-16** Further, allocate funds for the purchase of the gravel from the 2017  
**2017 GRAVEL** Municipal Sustainability Initiative (MSI) Capital Program.  
**REQUIREMENTS –** **Carried.**  
**ROAD RUNNER**  
**WATER HAULING**  
**LTD. CONT'D**
- 205-16** Deputy Reeve Ogrodnick moved the County of Minburn approve to contract  
**TOWN OF** with the Town of Vegreville to complete the cold-mix rehabilitation work for  
**VEGREVILLE –** 49 Avenue and Township Road 523A as outlined in their letter dated  
**COLD-MIX** December 1, 2016. Equipment rates will be charged according to the  
**REHABILITATION** Alberta Transportation, Alberta Roadbuilders and Heavy Construction  
**WORK IN 2017** Association Rental Rates Guide.  
**Carried.**
- TRANSPORTATION** Kari Janzen presented the Transportation Report for the period January to  
 November 30, 2016. Time 11:15 to 11:25 a.m.
- Councillor Wagner moved the Transportation Report for the period January  
 to November 30, 2016 be accepted as presented.  
**Carried.**
- DELEGATION:** Allan Farmer and Tess Layton of Reynolds Mirth Richards and Farmer  
**REYNOLDS MIRTH** (RMRF), LLP joined the meeting, presented and discussed the following  
**RICHARDS &** and responded to Council’s questions regarding legal issues. Davin  
**FARMER –** Gegolick also joined the meeting. Time 11:30 a.m. to 12:00 p.m.  
**LEGAL ISSUES**
- Review of *Municipal Government Act (MGA)* proposed amendments and regulations;
  - Creation and combining of approximately 45 *MGA* regulations which are proposed to be available to Albertans for review in early 2017 and proclaimed prior to 2017 municipal elections;
  - Proclamation of all changes prior to 2017 municipal election;
  - Requirement of three year operating plans by municipalities;
  - Addition of Public Participation and Code of Conduct regulations;
  - Proposed requirements of establishing Intermunicipal Collaboration Frameworks (ICFs) and Intermunicipal Development Plans (IDPs);
  - Taxes due to a municipality take priority over the claims of every person except the Crown, Section 348(c) of the *MGA*;
  - Alberta Energy Regulator (AER) defined as a “provincial agency” and included under the “Crown” as they are incorporated under the *Responsible Energy Development Act (REDA)*;
  - Notice of claims to municipalities not required by AER under the *Oil and Gas Conservation Act (OGCA)*;
  - Establishment of Provincial Ministry working group between Alberta Municipal Affairs and AEG;
  - Legislation changes required to ensure municipalities receive notice of claims as an interested person and provide them with effective enforcement and seizure options under the *MGA* in relation to linear property.
- Reeve Konieczny thanked Allan Farmer and Tess Layton for attending the Council meeting and making their presentation.
- RECESS** Councillor Anderson moved the meeting recess for lunch and reconvene at 1:05 p.m. Time 12:05 p.m.  
**Carried.**
- RECONVENE** The meeting reconvened at 1:00 p.m. with all present as in the forenoon with the exception of Allan Farmer and Tess Layton.
- PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period November 15 to December 12, 2016 and reported on monthly activities. Time 1:00 to 1:20 p.m.
- Development permit applications, subdivision inquiries and approvals;

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- PLANNING AND DEVELOPMENT SERVICES CONT'D**
- Letter written to MMJ Enterprises Ltd. dated December 7, 2016 requesting written confirmation of their plan to proceed with the development of the proposed medical marijuana grow facility in the County of Minburn and identification of the land of the proposed development;
  - Enforcement of "Order" filed in the Court of Queen's Bench of Alberta on October 26, 2016 ordering the landowner of Lot A, Plan 792 2958 in the Hamlet of Ranfurly to remove from the land all piles of manure and horses by November 30, 2016, December 1, 2016;
  - Planning and development fee schedule comparison report dated December 9, 2016.

Councillor Anderson moved the Planning and Development Services report be accepted as presented.

**Carried.**

**206-16 PLANNING AND DEVELOPMENT FEE SCHEDULE – STATUS QUO**

Deputy Reeve Ogradnick moved the County of Minburn maintain the planning and development fees as presented in the Fee Schedule Report dated December 9, 2016 status quo.

**Carried.**

**DELEGATION: VEGREVILLE RCMP – SGT. JERRY NUTBROWN**

Vegreville Royal Canadian Mountain Police (RCMP) Detachment Commander Sergeant Jerry Nutbrown joined the meeting, presented and discussed the following and responded to Council's questions. Director of Protective Services/Fire Chief Ross Warren also joined the meeting. Time 1:20 p.m.

- County of Minburn Crime Statistics report for the period January 2013 to November 2016 for the Vegreville and Vermilion RCMP detachments;
- Proposal to change School Zone hours in the Town of Vegreville from 8:00 a.m. to 4:30 p.m.;
- Positive feedback received from school teachers, administration, students and parents regarding the School Resource Officer (SRO) program;
- Increase of rural patrols;
- Decrease in crime rate when career thieves in custody;
- Person offenses down slightly and property offenses and impaired charges up;
- Deployment of Vegreville RCMP detachment members to the Fort McMurray wild fire in May 2016;
- Proposed legalization of marijuana use and its effect on law enforcement;
- Reporting suspicious activities to law enforcement;
- Community priority issues;
- Gratitude expressed by the County of Minburn for the Vegreville RCMP's assistance in the recent enforcement of an "Order" in the Hamlet of Ranfurly and their presentation at local parades and events held throughout the year.

Reeve Konieczny thanked the delegation for attending the Council meeting and making his presentation. Sergeant Nutbrown left the meeting. Time 1:40 p.m.

**DIRECTOR OF PROTECTIVE SERVICES/ FIRE CHIEF**

Director of Protective Services/Fire Chief presented the written report for the period November 15 to December 7, 2016 and reported on monthly activities. Davin Gegoick and Municipal Clerk Shirley Kercher also joined the meeting. Time 1:40 to 2:25 p.m.

- Fire incidents, medical assists and motor vehicle collision responses;
- Review of 2016 unpaid fire fighting and false alarm charges;
- Registration of Vegreville, Innisfree and Mannville Fire Departments with Alberta Health Services (AHS) Medical First Responder (MFR) Program;
- Letter received from the Town of Vegreville dated December 5, 2016 advising of their agreement to the County of Minburn's proposal of a one and one half percent annual increase in stand-ready fees for the period 2017 to 2021;

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**DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF CONT'D**

- Enbridge Energy Community Partnership grant approved for the purchase of a thermal imaging camera;
- Proposed submission of priority bridge file projects under the 2017 Strategic Transportation Infrastructure Program (STIP) Local Road Bridge component.

Councillor Wagner moved the Director of Protective Services/Fire Chief report be accepted as presented.

**Carried.**

**TRANSPORT CANADA AND CNR – RAIL CROSSINGS**

The County Manager reported on the new Grade Crossing Regulations enacted under the *Railway Safety Act (RSA)* which now designates responsibility of rail crossing safety to railway companies and local road authorities.

Ross Warren, Davin Gegolick and Shirley Kercher presented collected data on the thirty nine rail crossings located within the municipal boundaries of the County of Minburn as required by Transport Canada. The data has been input into the County of Minburn’s Geographical Information Systems (GIS) and will be used to improve rail safety to all existing rail crossings.

**2017-16 STRATEGIC TRANSPORTATION INFRASTRUCTURE PROGRAM – PRIORITY BRIDGE PROJECTS**

Deputy Reeve Ogrodnick moved the County of Minburn submit an application for grant funding under the Strategic Transportation Infrastructure Program (STIP) Local Road Bridge (LRB) component for the 2017-2018 year for the following priority bridge projects:

<u>Bridge File</u>	<u>Location</u>	<u>Division No.</u>	<u>Approximate Cost</u>
BF 487	SW 2-52-15-W4M	6	\$428,000
BF 76353	SW 15-52-9-W4M	3	\$718,000
BF 6828	SE 23-52-10-W4M	3	\$500,000
BF 1818	SSE 27-48-9-W4M	1	\$400,000

**Carried.**

**DELEGATION: VERMILION RCMP – SGT. JANE BOEHR**

Vermilion RCMP Sergeant and Detachment Commander Jane Boehr and Constable Jake Olynyk joined the meeting, presented and discussed the following and responded to Council’s questions. Time 2:25 p.m.

- Vermilion RCMP detachment staffing update;
- Crime Occurrence Statistical report for the period June to November 2016;
- Completion of Annual Performance Plan Initiatives Survey;
- Increased RCMP officer interaction with school students to build positive relationships and promote awareness on policing issues;
- Community engagement ongoing;
- Monitoring of habitual and chronic offenders;
- Road safety, sobriety checkpoints and distracted driving;
- Rise of fentanyl use in rural Alberta;
- Proposed legalization of marijuana use and its effect on law enforcement.

Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Sergeant Jane Boehr and Constable Jake Olynyk left the meeting. Time 2:45 p.m.

**GEGOLICK/ULLERY**

Davin Gegolick and Director of Agriculture and Utility Services Darwin Ullery joined the meeting. Time 2:45 p.m.

**REPORTS**

Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:

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**REPORTS CONT'D**

- County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
- County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
- Infrastructure Committee meeting regarding gravel supply located at pit south of the Village of Mannville at NE 34-52-10-W4M, November 25, 2016;
- Regional Transfer Station Authority (RTSA) Annual meeting and Joint Landfill/Transfer Station (JLTS) Committee meeting, Village of Mannville, December 1, 2016;
- Minburn and District Agricultural Society Christmas Supper;
- County of Minburn Christmas Social, Vegreville Social Centre, December 16, 2016.

**Division No. 2**

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
  - County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
  - RTSA Annual meeting and JLTS Committee meeting, Village of Mannville, December 1, 2016;
  - East Central 911 (EC911) Call Answer Society Annual General Meeting (AGM), Town of Wainwright, December 12, 2016;
  - County of Minburn Christmas Social, Vegreville Social Centre, December 16, 2016.

**GAVEL**

Deputy Reeve Ogrodnick assumed the gavel.

**REPORTS CONT'D****Division No. 3**

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
  - County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
  - RTSA Annual meeting and JLTS Committee meeting, Village of Mannville, December 1, 2016;
  - Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) Christmas Volunteer Luncheon, December 1, 2016;
  - Innisfree Seed Cleaning Plant AGM, December 7, 2016;
  - County of Minburn Christmas Social, Vegreville Social Centre, December 16, 2016.

**GAVEL**

Reeve Konieczny assumed the gavel.

**REPORTS CONT'D****Division No. 4**

- Update on projects, roads, etc.
  - Roads in excellent condition;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
  - County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
  - Vegreville Seed Cleaning Plant AGM, November 21, 2016;

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**REPORTS CONT'D**

- Meeting with Superintendent of Public Works regarding approach and roadside brushing on Range Road 124 north of Highway 631, November 25, 2016;
- Infrastructure Committee meeting regarding gravel supply at pit located south of the Village of Mannville at NE 34-52-10-W4M, November 25, 2016;
- Veterans Memorial Highway Association Central Zone and Board of Directors meeting, Town of Hanna, December 2, 2016;
- Alberta Central East (ACE) Water Corporation meeting, Town of Vermilion, December 7, 2016;
- Vegreville Seed Cleaning Plant inspection, December 14, 2016;
- Responded to ratepayer's call regarding snow blocking road on Range Road 125, December 12, 2016;
- County of Minburn Christmas Social, Vegreville Social Centre, December 16, 2016.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
  - County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
  - 2016 FCSS Association of Alberta Power of Prevention Conference, Edmonton Fantasyland Hotel, November 24 and 25, 2016;
  - Vegreville and District FCSS Advisory Board and staff Christmas Party, December 6, 2016;
  - County of Minburn Christmas Social, Vegreville Social Centre, December 16, 2016.

Division No. 6

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
  - County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
  - St. Joseph's Hospital Board meeting, November 30, 2016;
  - Vegreville & District Chamber of Commerce meeting, December 6, 2016;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, December 8, 2016;
  - Assisted in Vegreville Homestead Lodge Christmas Social set-up and clean-up, December 9 and 12, 2016;
  - Vegreville Homestead Lodge Christmas Social, December 11, 2016;
  - County of Minburn Christmas Social, Vegreville Social Centre, December 16, 2016;
  - Community Forum to Stop Closure of Vegreville Case Processing Centre (CPC), Vegreville Social Centre, December 18, 2016.

Division No. 7

- Update on projects, roads, etc.
  - Alberta Transportation proceeding with installation of four new oversized "Stop" signs with solar red flashing lights at intersection of Highway 857 and 631;
- Road maintenance ongoing;

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- REPORTS CONT'D**
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
    - County of Minburn/Vegreville & District Chamber of Commerce Luncheon meeting, Vegreville Centennial Library, November 21, 2016;
    - County of Minburn/Town of Vegreville Joint meeting, Vegreville Legion Hall, November 21, 2016;
    - Vegreville Seed Cleaning Plant AGM, November 21, 2016;
    - Vegreville Economic Development Board meeting, November 23, 2016;
    - Minburn Foundation meeting, Vegreville Homestead Lodge, December 8, 2016;
    - Vegreville Homestead Lodge Christmas Social, December 11, 2016.

Councillor Anderson moved the reports be accepted as presented.  
**Carried.**

**DELEGATION:  
SANDRA SARAN** Sandra Saran, Deborah Davies and Skye Davies, residents of Lot A, Plan 792 2958 in the Hamlet of Ranfurly, joined the meeting, presented and discussed the following and responded to Council's questions. Time 3:20 p.m.

- "Order" filed in the Court of Queen's Bench of Alberta on October 26, 2016 ordering landowner of Lot A, Plan 792 2958 in the Hamlet of Ranfurly to remove from the land all piles of manure and horses by November 30, 2016;
- Horses removed by residents on December 1, 2016;
- County of Minburn removed manure piles on December 1, 2016;
- Costs to care for horses at another location;
- Requesting County of Minburn allow eight horses to be returned to the land in the Hamlet of Ranfurly.

Reeve Konieczny thanked the delegation for attending the Council meeting and making their presentation. Sandra Saran, Deborah Davies, Skye Davies and Davin Gegolick left the meeting. Time 3:40 p.m.

**208-16  
DECLINE REQUEST  
TO KEEP HORSES –  
LOT 1, PLAN 792  
2958 IN HAMLET OF  
RANFURLY** Councillor Kuzio moved the County of Minburn decline Sandra Saran's request to keep eight horses on the property located at Lot A, Plan 792 2958 in the Hamlet of Ranfurly in compliance with Part 3 – General Development Provisions, Section 3.18.3.0, Prohibited or Restricted Goods or Animals of County of Minburn Land Use Bylaw No. 1254-16.  
**Carried.**

**GEGOLICK** Davin Gegolick left the meeting. Time 3:45 p.m.

**DIRECTOR OF  
AGRICULTURE AND  
UTILITY SERVICES** Darwin Ullery presented the written report for the period November 14 to December 13, 2016 and reported on monthly activities. Time 3:45 to 3:55 p.m.

- Attendance at In-Service Agricultural Service Board (ASB) Training, Edmonton Fantasyland Hotel, December 5 to 9, 2016;
- 2017 Provincial ASB Conference, Edmonton Westin, January 24 to 27, 2016;
- Council consensus was to not implement the Coyote/Timber Wolf Bounty Program in 2017;
- Employment interviews with the County of Vermilion River for environmental agricultural services position, December 16, 2016;
- Declaration of agricultural disasters by Alberta rural municipalities.

Councillor Rattray moved the Director of Agricultural and Utility Services report be accepted as presented.  
**Carried.**



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**WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER**

Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Time 3:55 to 4:10 p.m.

- Updated ACE regional waterline information provided in the Public Communication Brochure dated November 2016;
- Information identifies municipalities involved in the regional waterline project, description and cost summary of each phase, funding resources and operations and management;
- Hamlet of Minburn Sanitary Sewer Rehabilitation and Replacement project will stop for the Christmas holidays and recommence in early January 2017 with an estimated completion date of February 2017.

Councillor Melenka moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.  
**Carried.**

**GAVEL**

Deputy Reeve Ogrodnick assumed the gavel.

**REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- December 1, 2016 – Presented greetings and plaque on behalf of the County of Minburn at the Vegreville Elks Lodge 90<sup>th</sup> Anniversary Celebration;
- December 5, 2016 – Meeting with County Manager and County of Minburn Auditors Wilde & Company;
- December 16, 2016 – Received invitation to attend the Vegreville Legion 90 Years Celebration at the Vegreville Social Centre on January 21, 2017.
- December 17, 2016 – Delivered 50<sup>th</sup> Wedding Anniversary plaque to William and Dianne Calder.

Councillor Rattray moved the Reeve's report be accepted as presented.  
**Carried.**

**GAVEL**

Reeve Konieczny assumed the gavel.

**COUNTY MANAGER REPORT**

County Manager David Marynowich reported and commented on the following:

1. AAMDC District No. 5 Meeting .....January 13, 2017 – Hosted by Flagstaff County at Killam Community Centre;
2. 2016 Tax Sale Held  
December 15, 2016 at 2:00 p.m. ....No attendance at Sale - Parcel of Land is Unsold;
3. Minburn & District Agricultural Society .....Offer to Purchase Property Located in the Hamlet of Minburn;
4. 2017 Municipal Election.....Returning Officer;
5. Oil and Gas Taxes.....Demand Letters for Outstanding Taxes;
6. Mannville Transfer Station .....Committee Meeting, December 1, 2016;
7. Northern Lights Library System .....2017 Requisition;
8. Alberta Transportation .....Highway 857 and Highway 631 Stop Signs;
9. Alberta Municipal Affairs .....New MGA Items;
10. Alberta Municipal Affairs .....Linear Assessment Pilot Project;

Councillor Anderson moved the County Manager's report be accepted as presented.  
**Carried.**

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**AAMDC DISTRICT NO. 5 MEETING – JANUARY 13, 2017** The County Manager reported the Association of Municipal Districts & Counties (AAMDC) District No. 5 Organizational and Regular meeting hosted by Flagstaff County is scheduled for January 13, 2017 at Killam Community Centre.

**2016 TAX SALE – DECEMBER 15, 2016** The County Manager reported on the public auction held on December 15, 2016 at 2:00 p.m. in the County of Minburn Administration office for the following parcels of land under the provisions of Section 418 of the MGA:

Lot 6	Block 3	Plan 6100R
Lot 7	Block 3	Plan 6100R
Lot 1	Block 7	Plan 832 1511
	Block 7	Plan 5450CL
Lot 2	Block 7	Plan 832 1511
Part of Lot 2	Block 9	Plan 5450CL
Lot 2	Block 4	Plan 6100R

There was no attendance at the public auction, therefore the parcels of land remain unsold.

As per Section 424(1) of the MGA the municipality at whose request a tax recovery notification was endorsed on the certificate of title for a parcel of land, may become the owner of the parcel after the public auction if the parcel is not sold at the public auction.

**ANDERSON** Councillor Anderson left the meeting. Time 4:15 p.m.

**209-16 2016 TAX SALE – ACQUISITION OF LAND** Councillor Wagner moved the County of Minburn proceed to acquire title of the following tax recovery property pursuant to Sections 424 and 425 of the *Municipal Government Act (MGA)*, Recovery of Taxes Related to Land:  
 - Lot 2, Block 4, Plan 6100 R in the Hamlet of Minburn.  
**Carried.**

**MINBURN & DISTRICT AGRICULTURAL SOCIETY – OFFER TO PURCHASE PROPERTY IN HAMLET OF MINBURN** The County Manager reported on the letter received from the Minburn and District Agricultural Society dated December 19, 2016 offering to purchase Lot 2, Block 4, Plan 6100R in the Hamlet of Minburn for a cost of \$3000.00.

**210-16 ACCEPT OFFER TO PURCHASE LOT 2, BLOCK 4, PLAN 6100R – HAMLET OF MINBURN** Councillor Kuzio moved the County of Minburn accept the “Offer to Purchase” Lot 2, Block 4, Plan 6100R in the Hamlet of Minburn from the Minburn and District Agricultural Society dated December 19, 2016 in the amount of \$3,000.00.  
**Carried.**

**ANDERSON** Councillor Anderson returned to the meeting. Time 4:18 p.m.

**2017 ELECTION – RETURNING OFFICER** The County Manager reported that a Returning Officer is required for the 2017 Municipal, School and other Elections that will be held on October 16, 2017.

Consensus of Council was to ask the previous Returning Officer if she would be interested in the position.

**OIL AND GAS TAXES – DEMAND LETTERS FOR OUTSTANDING TAXES** The County Manager reported on the demand letters dated December 12, 2016 mailed to oil and gas companies in the County of Minburn for outstanding linear property taxes in 2016.

As of this date the approximate total outstanding amount of 2016 unpaid linear property taxes is \$96,611.79.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- DECEMBER 19, 2016** Minutes of the County Council meeting held on December 19, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- JOINT LANDFILL/  
TRANSFER STATION  
COMMITTEE  
MEETING –  
DECEMBER 1, 2016** The County Manager reported on the following items discussed at the RTSA Annual meeting and JLTS Committee meeting held on December 1, 2016 in the Village of Mannville:
- County of Minburn Councillor Richard Wagner elected as Chairperson and Village of Innisfree Councillor Richard Dobler elected as Vice-Chairperson for the RTSA;
  - No amendments to the membership representation terms of the RTSA agreement;
  - Fall protection will be installed at the East Regional Transfer Station (ERWTS) to comply with Occupational Health and Safety Code (OH&S) regulations;
  - Options to increase waste tonnage collection by the Two Hills Regional Waste Management Commission (THRWMC).
- 211-16  
NORTHERN LIGHTS  
LIBRARY SYSTEM –  
2017 REQUISITION** The County Manager reported on the e-mail received from Northern Lights Library System (NLLS) dated December 13, 2016 advising that the NLLS's proposed 2017 per capita levy for the Board of Record Municipalities will remain the same as in 2016.
- Councillor Kuzio moved the County of Minburn approve to support the Northern Lights Library System's (NLLS's) proposed 2017 per capita levy for the Board of Record Municipalities to remain the same as in 2016 as outlined in their e-mail dated December 13, 2016.
- Carried.**
- ALBERTA  
TRANSPORTATION –  
HWY 857 AND HWY  
631 – STOP SIGNS** The County Manager reported on the e-mail received from Alberta Transportation dated December 12, 2016 advising that a four-way stop conversion is scheduled to be installed at the intersection of Highway 857 and Highway 631 on December 19, 2016, weather permitting.
- The work will include the following:
- Four new oversize "Stop" signs with solar red flashing lights on top of all signs;
  - "Stop Ahead" starburst signs, rumble strips and stop bar pavement markings for the new stop directions on Highway 857.
- ALBERTA  
MUNICIPAL AFFAIRS  
– NEW MGA ITEMS** The County Manager reported on the letter received from the Honourable Minister of Alberta Municipal Affairs dated November 28, 2016 thanking the County of Minburn for their e-mail dated September 29, 2016 outlining key items of concern for the municipality.
- The Honourable Minister regrets being unable to meet with the County of Minburn at the 2016 AAMDC Fall Convention but appreciates the opportunity to respond to the following items in writing:
- Proposed splitting of non-residential property classes in the Modernized *Municipal Government Act (MMGA)*;
  - Centralized industrialized assessment and designated industrial properties;
  - Mandatory Intermunicipal Development Plans (IDPs) for all municipalities with a common boundary.
- ALBERTA  
MUNICIPAL AFFAIRS  
– PILOT PROJECT** The County Manager reported on the letter received from Alberta Municipal Affairs dated December 4, 2016 regarding their offer of a pilot project to support municipalities in the 2017 budget development. Alberta Municipal Affairs is providing municipalities the estimated annual change to their linear property assessment prior to December 31, 2016. Their target date for mailing the official 2017 linear property assessment is January 30, 2017.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period November 14 to December 13, 2016;
  - Minister of Immigration, Refugees and Citizenship – December 5, 2016 letter concerning the relocation of the workload from the Case Processing Centre (CPC) in the Town of Vegreville to the City of Edmonton;

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

- DECEMBER 19, 2016** Minutes of the County Council meeting held on December 19, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- CORRESPONDENCE CONT'D** - Town of Vegreville – December 5, 2016 letter requesting the County of Minburn participate in the application for grant funding under the Alberta Community Partnership (ACP) program – Intermunicipal Collaboration (IC) component for the development of a Regional Recreation and Culture Master Plan.
- 212-16 ACP GRANT APPLICATION WITH TOWN OF VEGREVILLE – REGIONAL RECREATION & CULTURE MASTER PLAN** Councillor Melenka moved the County of Minburn participate with the Town of Vegreville in an application for grant funding under the Alberta Community Partnership (ACP) Program – Intermunicipal Collaboration (IC) Component for the development of a Regional Recreation and Culture Master Plan with the Town of Vegreville acting as the managing partner; and  
Further, the County of Minburn as the participant agrees to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.  
**Carried.**
- MELENKA** Councillor Melenka left the meeting. Time 4:34 p.m.
- ACCOUNTS PAYABLE** Councillor Wagner moved the Accounts Payable listing be approved.  
**Carried.**
- MELENKA** Councillor Melenka returned to the meeting. Time 4:35 p.m.
- BUDGET REPORT** Director of Finance and Administration Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to November 30, 2016. Karin Janzen also joined the meeting. Time 4:35 p.m.  
  
Councillor Wagner moved the Budget Report with revenue and expenditures for the period January 1 to November 30, 2016 be accepted as presented.  
**Carried.**
- 213-16 2017 PRELIMINARY BUDGET** Council and Administration reviewed the 2017 Preliminary Budget.  
  
Councillor Rattray moved the 2017 Preliminary Budget estimates be approved in the amount of \$22,440,371 including the General Form “A” in the amount of \$5,722,980 and Public Works Capital Plan Expenditures in the amount of \$1,108,688 (including internal financing payments of \$157,938), and Reserve Transfers as per Section 242 of the *Municipal Government Act (MGA)*.  
**Carried.**
- 214-16 BYLAW NO. 1255-16 MUNICIPAL INTERIM BORROWING** Bylaw No. 1255-16 of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to provide for the interim borrowing of up to \$4,500,000.00 from the Alberta Treasury Branch, Vegreville, Alberta.  
  
Councillor Melenka moved Bylaw No. 1255-16 be given first reading.  
**Carried.**  
  
Deputy Reeve Ogradnick moved Bylaw No. 1255-16 be given second reading.  
**Carried.**  
  
Councillor Kuzio moved Council unanimously and in full agreement give Bylaw No. 1255-16 third reading at this meeting.  
**Unanimously Carried.**  
  
Councillor Anderson moved Bylaw No. 1255-16 be given third reading.  
**Carried.**

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**DECEMBER 19, 2016** Minutes of the County Council meeting held on December 19, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.

**NEW BUSINESS** Discussion ensued on the following items:  
- E-mail received from East Central 911 (EC911) Call Answer Society dated December 14, 2016 advising that their 2017 dispatch service membership rate has increased from \$3.43 per capita to \$6.40 per capita.

**215-16  
EC911 CALL  
ANSWER SOCIETY –  
2017 DISPATCH  
SERVICE RATE** Councillor Anderson moved the County of Minburn approve the 2017 dispatch membership service rate in the amount of \$6.40 per capita proposed by East Central 911 (EC911) Call Answer Society as outlined in their e-mail dated December 14, 2016.

East Central 911 (EC911) Call Answer Society currently serves the east Fire District portion of the County of Minburn.

Population of 1,509 x \$6.40 per capita = \$9,658.00  
**Carried.**

**ADJOURNMENT** Councillor Anderson moved the meeting adjourn to January 16, 2016 at 10:00 a.m. Time 5:00 p.m.  
**Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Recording Secretary