



County of Minburn No. 27

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Phone: 780 632 2082
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www.minburncounty.ab.ca

The Inspections Group Inc.

12010 - 111 Avenue NW
EDMONTON AB T5G 0E6
Phone: 780 454 5048 Toll Free: 1 866 554 5048
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www.inspectionsgroup.com

BUILDING PERMIT APPLICATION FORM

Tax Roll Number: \_\_\_\_\_

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type: [ ] Homeowner [ ] Contractor

Cost of Installation (Labour & Material) \$ \_\_\_\_\_

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. Section 25(1) of the Permit Regulation states: "A permit expires if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days." An extension can be considered when applied for in writing prior to permit expiry date.
\*\*2 Sets of plans / specifications & payment must accompany this application\*\*

Owner Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_
City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Owner's Signature / Declaration (Single Family Residential Only)

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Company Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_
City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor/Architect/Engineer Name

Signature

Project Location in the County of Minburn No. 27:

Street Address: \_\_\_\_\_
Legal Subdivision: Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ West of: \_\_\_\_\_
Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_
Directions: \_\_\_\_\_

Table with 4 columns: BUILDING TYPE, TYPE OF WORK, BUILDING USE, BUILDING AREA IN SQ. FT. Each column contains a list of options with checkboxes and input fields for details like stories, area, and deck.

Description of Work: \_\_\_\_\_
\*Manufactured Home - transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.
\*Modular Home - assembled at site in sections; sections have no chassis, running gear nor its own wheels.

Payment Type: [ ] Cash [ ] Cheque [ ] C/C Agreement [ ] Interac
Permit Fee: \$ \_\_\_\_\_
+ SCC Levy\*: \$ \_\_\_\_\_
Total Cost: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_

TIGI OFFICE USE ONLY
Issuing Officer's Name: \_\_\_\_\_
Issuing Officer's Signature: \_\_\_\_\_
Designation Number: \_\_\_\_\_
Permit Issue Date: DD / MMM / YYYY

\*\$4.50 or 4% of the permit fee maximum \$560.00

REMIT PAYMENT & APPLICATION TO THE INSPECTIONS GROUP INC.

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING TWO WORKING DAYS NOTICE & PROVIDE SAFE ACCESS.

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.



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## BUILDING PERMIT FEE SCHEDULE

### RESIDENTIAL/DWELLING UNITS/FARM

New Construction - Building Permit Levy (main level)	\$0.50 per sq. ft. + SCC levy
- Upper/Lower Floors	\$0.39 per sq. ft. + SCC levy
Additions/renovations/basement development	\$0.30 per sq. ft. + SCC levy
	\$100.00 (minimum fee) + SCC levy

### ACCESSORY BUILDINGS

Garages, decks, storage sheds (attached or detached) (flat rate) (under 624 sq. ft.)	\$110.00 + SCC levy
Shops, garages, decks, storage buildings (over 624 sq. ft.)	\$0.30 per sq. ft. + SCC levy
Uncovered Decks	\$100.00 + SCC levy
Relocation of Home (basement or foundation area)	\$0.37 per sq. ft. + SCC levy (Minimum \$125.00)
Placement of home (set up only)	\$325.00 (minimum fee) + SCC levy
Fireplaces (flat rate)	\$104.00 + SCC levy
Demolitions Residential (flat rate)	\$104.00 + SCC levy
Geothermal Heating	\$250.00 + SCC levy

### COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$6.00 per \$1,000 construction value + SCC levy
Over \$1,000,000.00 construction value	\$6,000.00 + (\$5.25 per \$1,000 construction value portions over \$1,000,000.00) + SCC levy
(Minimum Fee)	\$350.00 + SCC levy
Demolitions Commercial (flat rate)	\$156.00 + SCC levy

### MANUFACTURED AND MODULAR HOME

<b>Modular</b> Home (RTM's, etc)	\$340.00 + SCC levy
Basement Development	\$0.37 sq. ft. + SCC levy (min \$150.00)
<b>Manufactured</b> Homes Set-up	\$175.00 + SCC levy
Basement Development (if on foundation)	\$0.37 sq. ft. + SCC levy (min \$150.00)

**NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!**

**A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.**

**When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.**

**Re-inspections performed in addition to those required by the County QMP will be charged to the permit applicant at the rate of \$150.00 per inspection plus GST.**

**(Effective: May 1, 2014)**