

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- AUGUST 15, 2016** Minutes of the County Council meeting held on August 15, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- | | |
|---------------------------------|------------------|
| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogrodnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | David Rattray |
| | Tara Kuzio |
| | David Melenka |
| Superintendent of Public Works: | Graham Shell |
| County Manager: | David Marynowich |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ACCEPTANCE OF AGENDA** Councillor Rattray moved the Agenda for the August 15 and 16, 2016 regular County Council meeting be accepted as presented.
Carried.
- COUNTY COUNCIL MEETING MINUTES** Councillor Melenka moved the minutes of the July 18, 2016 regular County Council meeting be adopted as presented.
Carried.
- RANFURLY LANDFILL – RECLAMATION UPDATE** The County Manager provided the following update on the Ranfurly Landfill Reclamation and Closure Plan as reported in an e-mail received from Associated Engineering dated August 14, 2016;
- Subsoil and topsoil have been placed over the top of the landfill;
 - Debris has been removed from the surface of the topsoil pile;
 - Additional debris on the topsoil berm along the pond needs to be collected;
 - Landfill area and topsoil berm requires grass seeding;
 - Silt fencing to be installed around the landfill cell.
- SHOP FOREMAN/ SUPERVISOR REPORT** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period June 25 to July 22, 2016 and reported on monthly activities. Time 10:10 to 10:30 a.m.
- General maintenance of equipment;
 - Proposed purchase of asphalt distributor truck;
 - Service and maintenance of Unit No. 234, 2004 International fuel truck;
 - Tank replacement on Unit No. 214, 1997 Ford tandem water truck.
- Councillor Rattray moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.
- SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period July 7 to August 4, 2016 and reported on monthly activities.
- Proposed purchase of one hundred tonnes of 4” minus gravel from 778037 Alberta Ltd. at a price of \$20.00 per tonne;
 - Letter received from the Town of Vegreville dated August 11, 2016 requesting the County of Minburn consider completing the cold-mix project along Township Road 523A from 50 Street to Range Road 144 (North Parkway Drainage Project) in 2017 if unable to complete in 2016;
 - Additional forty cubic yard waste disposal bin required at the Ranfurly Waste Transfer Station;
 - Site inspection meeting on Range Road 82 (Salteaux Road) with Amec Foster Wheeler Environment & Infrastructure and Road Construction Foreman, July 20, 2016;
 - Meeting with Planning and Development Officer Davin Gegolick and E.ON Climate & Renewables Canada Ltd. regarding Grizzly Bear Creek Wind Power Project, August 3, 2016;
 - Proposed meeting with ATCO Electric to discuss electrical transmission line route for the Grizzly Bear Creek Wind Power Project;

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- AUGUST 15, 2016** Minutes of the County Council meeting held on August 15, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- SUPERINTENDENT OF PUBLIC WORKS CONT'D** - Meeting with Associated Engineering at Ranfurly Landfill regarding completed and outstanding reclamation items, August 11, 2016.
- Councillor Anderson moved the Superintendent of Public Works report be accepted as presented.
Carried.
- 123-16 GRAVEL REQUIREMENTS – 778037 ALBERTA LTD.** Councillor Anderson moved the County of Minburn enter into an agreement with 778037 Alberta Ltd. for the purchase of one hundred tonnes (eighty cubic yards) of four inch minus gravel from the Kinsella Gravel Pit located at NW 11-47-11-W4M at a price of \$20.00 per tonne (\$25.00 per cubic yard) plus G.S.T. as per County specifications, terms and conditions, and Further, allocate funds for the purchase of the gravel from general revenue and reserve.
Carried.
- 124-16 PURCHASE ADDITIONAL WASTE DISPOSAL BIN FOR RANFURLY WASTE TRANSFER STATION** Councillor Kuzio moved the County of Minburn purchase a forty cubic yard waste disposal bin for the Ranfurly Waste Transfer Station from Environmental Metal Works Ltd. for an approximate cost of \$7,990.00 plus G.S.T.; and Further, allocate funds for the purchase of the waste disposal bin from the Municipal Sustainability Initiative (MSI) Capital Program.
Carried.
- RECESS** Deputy Reeve Ogradnick moved the meeting recess in order for the Subdivision Authority to meet. Time 11:10 a.m.
Carried.
- RECONVENE** The meeting reconvened at 11:20 a.m. with all present as previously recorded.
- ROAD CONSTRUCTION FOREMAN** Road Construction Foreman Ron Matters joined the meeting, presented and discussed the following and responded to Council's questions regarding road construction standards and procedures. Time 11:20 to 11:30 a.m.
- Current gradeline leaving pavement surface on Range Road 82 (Salteaux Road) and its effect on traffic;
 - Recomaction of existing road top to achieve a uniform crown across the road surface and installing appropriate signage;
 - Consensus of Council was to schedule an Infrastructure Committee meeting at the Range Road 82 (Salteaux Road) site with Amec Foster Wheeler Environment & Infrastructure to assess the road condition and determine a suitable course of action;
 - 2016 road construction projects ongoing with minor delays due to wet weather conditions;
 - Proximity of gravel stockpiles from road construction projects.
- TRANSPORTATION** Senior Accountant Kari Janzen presented the Transportation Report for the period January to July 2016. Time 11:30 to 11:50 a.m.
- Councillor Melenka moved the Transportation Report for the period January to July 2016 be accepted as presented.
Carried.
- RECESS** Councillor Anderson moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 11:50 a.m.
Carried.
- RECONVENE** The meeting reconvened at 1:05 p.m. with all present as in the forenoon.

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PLANNING AND DEVELOPMENT SERVICES

Planning and Development Officer Davin Gegolick presented the written report for the period July 12 to August 5, 2016 and reported on monthly activities. Time 1:05 to 1:40 p.m.

- Development permit applications, subdivision inquiries and approvals;
- Completion of brochure for Wapasu Conservancy Recreation Park which includes map of new and improved walking trails;
- Meeting with E.ON Climate & Renewables regarding Grizzly Bear Creek Wind Power Project, August 3, 2016;
- Tentative completion date of wind power project, December 2018;
- Proposed amendments to the Land Use Bylaw (LUB) and Municipal Development Plan (MDP);
- Service road in new subdivision located in NW 8-52-14-W4M adjacent to the southern municipal boundary of the Town of Vegreville on Highway 857;
- Removal of unauthorized development on Block A, Plan 792 2958 in the Hamlet of Ranfurly;
- Unightly premises in the Hamlet of Lavoy and Hamlet of Minburn.

Deputy Reeve Ogrodnick moved the Planning and Development Services report be accepted as presented.

Carried.

**125-16
UNSIGHTLY PREMISES – HAMLETS OF MINBURN AND LAVOY**

Councillor Anderson moved the County of Minburn respond to unsightly premise concerns and complaints in the Hamlet of Minburn and Hamlet of Lavoy by writing letters to the landowners requesting clean-up of their properties.

Carried.

DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF

Director of Protective Services/Fire Chief Ross Warren presented the written report for the period July 14 to August 10, 2016 and reported on monthly activities. Time 1:40 to 2:10 p.m.

- Fire incidents, medical assists and motor vehicle collision responses;
- Response to false fire alarm calls at Block 2, Plan 782 1813 in S½ 29-52-14-W4M, June 28 and July 18, 2016;
- Response to false fire alarm call at SE 13-51-15-W4M, July 19, 2016;
- Issuing of fire permits to September 30, 2016;
- Review of current labour and equipment rates in County of Minburn Mutual Aid Fire Agreements;
- Relocation of power lines by ATCO Electric at Bridge File (BF) 773 located on Township Road 540 west of Range Road 142 in Division No. 4;
- Inspection of BF 78883 located west of the Vegreville Landfill on Township Road 523A in Division No. 6 by WSP Engineering, August 10, 2016;
- RCMP investigation of fuel theft from Unit No. 234, 2004 International fuel truck.

Councillor Rattray moved the Director of Protective Services/Fire Chief report be accepted as presented.

Carried.

**126-16
FIRE FIGHTING COSTS – SE 13-51-15-W4M**

Councillor Anderson moved the County of Minburn invoice the landowner of SE 13-51-15-W4M a \$500.00 call-out fee for the false alarm costs incurred on July 19, 2016, pursuant to Bylaw No. 1087-93, "Fire Fighting Costs Recovery Bylaw".

Carried.

REPORTS

Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
 - Completion of shoulder pull work on Minburn Road (Range Road 102);

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- REPORTS CONT'D**
- Oil patching required east of the Village of Mannville;
 - Unsightly premise concerns in the Hamlet of Minburn;
 - Positive comments received from Hamlet of Minburn residents regarding 2016 property tax and assessment notices;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with Superintendent of Public Works at Bykowski Gravel Pit, July 26, 2016;
 - Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
 - Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
 - Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
 - Recreation Board meeting, August 12, 2016.

Division No. 2

- Update on projects, roads, etc.
 - Completion of 2016 road construction projects;
 - Increase of electricity rates in 2017 and its effect on non-profit organizations;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
 - Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
 - Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
 - Recreation Board meeting, August 12, 2016.

GAVEL Deputy Reeve Ogradnick assumed the gavel.

- REPORTS CONT'D**
- Division No. 3**
- Update on projects, roads, etc.
 - Completion of 2016 road gravelling;
 - Completion of roadside mowing;
 - "Yield" sign required on Township Road 524 and Range Road 81;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with ratepayer regarding approach, July 21, 2016;
 - Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
 - Meeting with Road Construction Foreman regarding road construction project, August 4, 2016;
 - Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
 - Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
 - Recreation Board meeting, August 12, 2016.

GAVEL Reeve Konieczny assumed the gavel.

- REPORTS CONT'D**
- Division No. 4**
- Update on projects, roads, etc.
 - Completion of 2016 road gravelling;
 - Completion of roadside mowing;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, July 21, 2016;

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REPORTS CONT'D

- Checked fence on shoulder of Range Road 113 south of Highway 631 as discussed with Superintendent of Public Works, July 26, 2016;
- Alberta Central East (ACE) Water Corporation conference call meeting, July 29, 2016;
- Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
- Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
- Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
- Recreation Board meeting, August 12, 2016.

Division No. 5

- Update on projects, roads, etc.
 - Completion of roadside mowing;
 - Road gravelling ongoing;
 - Request for paint recycling container at the Ranfurly Waste Transfer Station;
 - Electronic recycling event;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting with ratepayer regarding approach, August 3, 2016;
 - Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
 - Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
 - Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
 - Meeting with Superintendent of Public Works, Associated Engineering and Road Runner Water Hauling Ltd. regarding the Ranfurly Landfill Reclamation and Closure Plan, August 11, 2016;
 - Recreation Board meeting, August 12, 2016.

Division No. 6

- Update on projects, roads, etc.
 - Road gravelling;
 - Difficulty in road oiling projects due to rain;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville & District Chamber of Commerce – vEGGfest meeting, July 18, 2016;
 - Vegreville & District Chamber of Commerce meeting, August 2, 2016;
 - Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
 - Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
 - Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, August 11, 2016;
 - Recreation Board meeting, August 12, 2016.

Division No. 7

- Update on projects, roads, etc.
 - Road oiling project;
 - Recycling of agricultural plastic material at Environmental Waste Solutions (EWS);
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, July 21, 2016;

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- REPORTS CONT'D**
- Vegreville & District Agricultural Society Annual Parade, August 4, 2016;
 - Ranfurly & District Agricultural Society Annual Parade, August 7, 2016;
 - Vegreville Economic Development Board meeting, August 9, 2016;
 - Innisfree & District Agricultural Society Annual Parade, August 10, 2016;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, August 11, 2016;
 - Recreation Board meeting, August 12, 2016;

Deputy Reeve Ogrodnick moved the reports be accepted as presented.
Carried.

127-16
YIELD SIGN –
TWP RD 524 AND
RGE RD 81
Councillor Kuzio moved the County of Minburn install a “Yield” sign on Township Road 524 and Range Road 81.
Carried.

NACKONECHNY
Supervisor of Agricultural Services Roger Nakonechny joined the meeting. Time 2:30 p.m.

HAMLET OF
MINBURN –
REQUEST FOR
QUOTATIONS
(RFQS) FOR
SANITARY SEWER
RELINING
Bar Engineering Municipal Department Manager Rick Collins joined the meeting to present Request for Quotation (RFQ) results for the Sanitary Sewer Rehabilitation – Sanitary Sewer Lining Project in the Hamlet of Minburn. Time 2:30 p.m.

The following RFQ results were received:

Insituform Technologies Limited....	\$ 35,444.00 plus G.S.T.
IVIS Inc.....	\$ 46,757.00 plus G.S.T.
Advanced Trenchless Inc..	\$ 57,988.80 plus G.S.T.

128-16
HAMLET OF
MINBURN
SANITARY SEWER
REHABILITATION
SEWER LINING
PROJECT –
INSITUFORM
TECHNOLOGIES
LIMITED
Councillor Rattray moved the County of Minburn award the Request for Quotation (RFQ) for the Sanitary Sewer Rehabilitation – Sanitary Sewer Lining Project in the Hamlet of Minburn to Insituform Technologies Limited in the amount of \$35,444.00 plus G.S.T. and a Security Guaranteed Bond in the amount of \$500.00, concurrent with the recommendation of BAR Engineering; and
Further, the project is to be funded by the Alberta Community Partnership (ACP) Program, Viability Review Support (VRS), Infrastructure Servicing Stream component.
Carried.

129-16
HAMLET OF
MINBURN –
UNDERGROUND
SEWER WORK
CONTRACTOR
SHORTLIST
Rick Collins also presented preliminary design plans for the Hamlet of Minburn’s proposed underground sewer project and a contractor shortlist for completion of the work. The proposed closing date for RFQs for the underground sewer work is September 19, 2016.

Final design plans for the construction of the sanitary lift station are currently being prepared and tenders for the work will be tentatively presented at the September 2016 Council meeting.

Councillor Anderson moved the County of Minburn approve BAR Engineering’s recommendation to accept Request for Quotations (RFQs) for the Hamlet of Minburn Underground Sewer Work Project from the following contractors:

- Pidherney’s Inc.
- GS Holdings Company Ltd.
- In-Line Contracting Partnership.

Carried.

COLLINS
Rick Collins left the meeting. Time 2:45 p.m.

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SUPERVISOR OF AGRICULTURAL SERVICES Roger Nakonechny presented the following Agricultural Services report. Time 2:45 to 3:05 p.m.
- 2016 Roadside Brushing and Mowing Programs nearing completion;
- Roadside weed spraying in progress;
- Completion of roadside grass seeding for 2015 road construction projects;
- Grasshopper and fusarium surveys;
- Beaver dam management.
- Testing for clubroot disease of canola.

Councillor Wagner moved the Agricultural Services report be accepted as presented.

Carried.

GAVEL Deputy Reeve Ogrodnick assumed the gavel.

REEVE'S REPORT Reeve Konieczny reported and commented on the following:
- August 4, 2016 – Meeting at St. Joseph's General Hospital.

Councillor Anderson moved the Reeve's report be accepted as presented.

Carried.

GAVEL Reeve Konieczny assumed the gavel.

COUNTY MANAGER County Manager David Marynowich reported and commented on the following:

1. Christmas Holidays.....December 23, 26 and 27, 2016;
2. Mannville Landfill.....Storage Shed;
3. Assessment Appeals.....Update;
4. 2016 Tax Sale.....Set Date – December 15, 2016 at 2:00 p.m.;
5. 2016 MSI Operating.....Re-allocation of Funds;
6. Minister of Infrastructure.....Application for Financial Assistance for Bridge Disaster;
7. AAMDC District 5.....September 23, 2016 Meeting;
8. Organizational Meeting.....Set Date;
9. History Book.....Update;
10. Top Grade Construction Ltd.Statement of Claim;
11. Summer Temporary Employment Program.....Applications;
12. Recreation Board Funding.....Allocations.

Councillor Kuzio moved the County Manager's report be accepted as presented.

Carried.

130-16 CHRISTMAS HOLIDAYS – DECEMBER 23, 26 AND 27, 2016 Councillor Melenka moved the County of Minburn approve December 23, 26 and 27, 2016 as Christmas holidays for employees.
Carried.

MANNVILLE LANDFILL – STORAGE SHED The County Manager reported on the e-mail received from the Village of Mannville dated August 8, 2016 advising that the ten by twelve foot wooden storage shed located at the Mannville Landfill was not sold to the highest bidder as approved by the Joint Landfill Transfer Station (JLTS) Committee at their meeting on June 11, 2013.

The JLTS Committee will discuss the proposed sale of the wooden storage shed at the next meeting.

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- AUGUST 15, 2016** Minutes of the County Council meeting held on August 15, 2016 at the County of Minburn No. 27 Office, Vegreville, Alberta.
- ASSESSMENT
APPEALS – UPDATE** The County Manager provided an update on property assessment appeals for the member municipalities of the Regional Assessment Review Board (RARB) County of Minburn, Village of Mannville and Village of Innisfree.
- The property assessment appeal deadline for the County of Minburn was July 26, 2016 and Village of Mannville, July 31, 2016. No appeals were received for these municipalities.
- The property assessment appeal deadline for the Village of Innisfree is August 30, 2016.
- 131-16
2016 TAX SALE –
SET DATE –
DECEMBER 15, 2016
AT 2:00 P.M.** Councillor Anderson moved the County of Minburn 2016 Property Tax Sale as per Section 418 of the *Municipal Government Act (MGA)* be scheduled for December 15, 2016 at 2:00 p.m. in the County of Minburn office with reserve bids being closest to the market value of the property as determined by Administration as per Section 419 of the *Municipal Government Act (MGA)*.
Carried.
- 132-16
2016 MSI
OPERATING –
RE-ALLOCATION OF
FUNDS** The County Manager presented a proposed revised 2016 Municipal Sustainability Initiative (MSI) Operating Funding Program application re-allocating project funding.
- Deputy Reeve Ogradnick moved the County of Minburn approve the revised 2016 Municipal Sustainability Initiative (MSI) Operating Funding Program application dated August 11, 2016 as presented subject to Provincial government approval.
Carried.
- 133-16
LETTER TO
MINISTER OF
INFRASTRUCTURE
AND
TRANSPORTATION
– BF 13191
DISASTER** The County Manager reported on the letter received from the Honourable Minister of Alberta Municipal Affairs Danielle Larivee dated June 24, 2016 denying the County of Minburn's application for assistance to address the disaster of BF 13191.
- Councillor Wagner moved the County write a letter to the Honourable Minister of Alberta Infrastructure and Transportation Brian Mason requesting how much assistance Alberta Infrastructure and Transportation would provide the County of Minburn to address the disaster of Bridge File (BF) 13191; and
Further, offer to schedule a meeting with the Honourable Minister if required.
Carried.
- AAMDC DISTRICT 5
– SEPTEMBER 23,
2016 MEETING** The County Manager reported an Alberta Association of Municipal Districts and Counties (AAMDC) District No. 5 meeting hosted by Camrose County is scheduled for September 23, 2016 in the Hamlet of Round Hill. Continental breakfast commences at 9:30 a.m. followed by the meeting at 10:00 a.m. and lunch at 12:30 p.m.
- 134-16
2016
ORGANIZATIONAL
MEETING** Councillor Wagner moved the County of Minburn hold an Organizational meeting pursuant to Section 192 (1) of the *Municipal Government Act (MGA)* on October 17, 2016 at 9:30 a.m. in the Council Chambers.
Carried.
- HISTORY BOOK –
UPDATE** The County Manager presented an updated publication of the County of Minburn No. 27 History Book first printed in 1999 dedicated to preserve and honour the history of all Councillors and Secretary Treasurers/County Managers from 1903 to present and School Trustees/School Superintendents from 1965 to 1994. The publication reflects the history of the formulation of the County of Minburn No. 27 including the different councils from 1903 to 2016.

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- HISTORY BOOK – UPDATE CONT'D** Copies of the History Book will be distributed to municipalities, libraries and schools in the County of Minburn and various organizations and also be available for sale to the public.
- TOP GRADE CONSTRUCTION LTD. – STATEMENT OF CLAIM** The County Manager reported on an e-mail received from County of Minburn solicitor Reynolds Mirth Richards & Farmer (RMRF) LLP advising of the “Statement of Claim” served to them on August 11, 2016 from DLA Piper (Canada) LLP on behalf of Top Grade Construction Ltd. regarding the contract for the Supply and Installation of Bridge Culvert BF 13191.
- Council understands that a “Statement of Defence” will be filed within 20 days.
- STEP PROGRAM – APPLICATIONS** The County Manager reported on the letter received from the Summer Temporary Employment Program (STEP) dated August 10, 2016 advising that the County of Minburn has been approved for five temporary student employment positions under STEP. The County of Minburn was also approved for five temporary student employment positions under the Canada Summer Jobs (CSJ) program for 2016.
- 135-16 COUNTY RECREATION BOARD FUNDING** The County Manager reported on the County of Minburn Recreation Board meeting held on August 12, 2016.
- Councillor Rattray moved to approve the following Recreation Board's motion:
- "Motion No. 103-16 2016 Tax Cancellations to be Allocated from 2016 Recreation Budget as follows:
- | | |
|--|---------------------|
| Vegreville Golf Association | \$ 4,217.00 |
| Riverview Park Golf Course and RV Park | <u>\$ 7,976.00</u> |
| Total | \$ 12,193.00 |
- Carried.**
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period July 18 to August 9, 2016;
 - North Saskatchewan Watershed Alliance (NSWA) – July 29, 2016 invoice in the amount of \$1,639.00 for financial support from the County of Minburn in 2016 at the rate of \$.50 per capita;
 - Vegreville & District Chamber of Commerce – August 2, 2016 letter extending an invitation to County Council to attend a roundtable luncheon meeting on an accommodating date.
 - Alberta Environment and Parks (AEP) – July 18, 2016 letter notifying the County of Minburn that AEP has no objection to implement the Reclamation and Closure Plan for the Ranfurly Landfill.
- 136-16 NSWA – CONTRIBUTIONS TO 2016 OPERATIONS** Councillor Wagner moved the County of Minburn contribute \$.50 per capita to the North Saskatchewan Watershed Alliance (NSWA) to assist with their operations in 2016 as requested in their invoice dated July 29, 2016.
- County of Minburn population is 3,278 x \$.50 = \$1,639.00.
- Carried.**
- 137-16 VEGREVILLE & DISTRICT CHAMBER OF COMMERCE – LUNCHEON MEETING** Councillor Rattray moved the County of Minburn host a luncheon meeting with the Vegreville & District Chamber of Commerce on November 21, 2016.
- Carried.**
- SWIHUN** Taxation Supervisor Myrna Swihun joined the meeting. Time 3:40 p.m.

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BUDGET Director of Finance and Administration Susan Babyn reviewed the Budget Report with revenue and expenditures to July 31, 2016. Time 3:40 p.m.

Councillor Anderson moved the Budget Report with revenue and expenditures to July 31, 2016 be accepted as presented.
Carried.

NOTICE OF TAX SEIZURE (MGA SECTION 439) – TAX ARREARS OUTSTANDING The County Manager reported that following legal counsel from RMRF, LLP he, as designated officer of the County of Minburn, prepared and issued distress warrants on July 25, 2016 as per Section 439 of the *Municipal Government Act (MGA)* to seize and sell the assets of Canadian Coyote Energy Ltd. to satisfy tax arrears in the amount of \$152,855.04.

As per Section 440 of the *MGA*, equipment to satisfy the amount of the claim shown in the warrants could be sold at a public auction held not more than sixty days after the equipment is seized under the distress warrants as per Section 446 of the *MGA* if the tax arrears owing are not paid.

Consensus of Council was the Reeve call for a Special Council meeting at to review Canadian Coyote Energy Ltd. tax arrears seizure of equipment.

ACCOUNTS PAYABLE Councillor Anderson moved the Accounts Payable listing be approved.
Carried.

ADJOURNMENT Councillor Melenka moved the meeting adjourn to September 19, 2016 at 10:00 a.m. Time 4:05 p.m.
Carried.

Reeve

County Manager

Recording Secretary