

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- APRIL 18, 2016** Minutes of the County Council meeting held on April 18, 2016 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- |                                 |                  |
|---------------------------------|------------------|
| Reeve:                          | Roger Konieczny  |
| Deputy Reeve:                   | Carl Ogradnick   |
| Councillors:                    | Richard Wagner   |
|                                 | Eric Anderson    |
|                                 | David Rattray    |
|                                 | Tara Kuzio       |
|                                 | David Melenka    |
| Superintendent of Public Works: | Graham Shell     |
| County Manager:                 | David Marynowich |
| Recording Secretary:            | Trudy Shukalak   |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ACCEPTANCE OF AGENDA** Councillor Kuzio moved the Agenda for the April 18 and 19, 2016 regular County Council meeting be adopted as presented.  
**Carried.**
- COUNTY COUNCIL MEETING MINUTES** Councillor Wagner moved the minutes of the March 21, 22 and 29, 2016 Council meeting be adopted as presented.  
**Carried.**
- BABYN/SWIHUN** Director of Finance and Administration Susan Babyn and Taxation Supervisor Myrna Swihun joined the meeting. Time 10:03 a.m.
- 2016 TAXATION AND ASSESSMENT** Taxation Supervisor Myrna Swihun presented various 2016 tax rate consideration options for Council's review.
- BABYN/SWIHUN** Susan Babyn and Myrna Swihun left the meeting. Time 10:30 a.m.
- SHOP FOREMAN/SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the written report for the period February 23 to March 22, 2016 and reported on monthly activities. Time 10:30 to 10:50 a.m.
- General maintenance of equipment;
  - Repair of Unit No. 532, 2013 CAT loader;
  - Required repairs for Unit No. 506, 1997 Ford asphalt distributor truck;
  - Proposed sale of obsolete inventory items.
- Councillor Rattray moved the Shop Foreman/Supervisor's report be accepted as presented.  
**Carried.**
- 61-16 ADVERTISE SALE OF OBSOLETE INVENTORY ITEMS** Deputy Reeve Ogradnick moved the County of Minburn advertise the sale of obsolete Public Works inventory items and accept offers at the discretion of the Superintendent of Public Works.  
**Carried.**
- DLA PIPER/AMEC – APRIL 14, 2016 MEETING** The County Manager reported on his attendance at the meeting held in the City of Edmonton on April 14, 2016 with Reeve Konieczny, County solicitor Reynolds Mirth Richards and Farmer (RMRF) LLP, Top Grade Construction Ltd.'s solicitor DLA Piper (Canada) LLP and Amec Foster Wheeler Environment & Infrastructure. The meeting was scheduled to discuss the "Notice of Claim" received from DLA Piper (Canada) LLP on behalf of Top Grade Construction Ltd. regarding the work executed under the contract for Bridge File (BF) 76885 and BF 13191 projects.
- RECESS** Councillor Anderson moved the meeting recess in order for the Subdivision Authority Board to meet. Time 11:05 a.m.  
**Carried.**
- RECONVENE** The meeting reconvened at 11:40 a.m. with all present as previously recorded.

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- PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period March 14 to April 12, 2016 and reported on monthly activities. Time 11:40 a.m. to 12:00 p.m.
- Development permit application/subdivision inquiries and approvals;
  - Time extension request for Subdivision Application File No. 06-2015;
  - Letter received from landowner of Lot 14A, Block 5, Plan 072 2955 in the Hamlet of Lavoy dated April 10, 2016 requesting the County of Minburn purchase back the lot at the original purchase price less ten percent, as per the Offer to Purchase Agreement;
  - Proposed scheduling of Intermunicipal Development Plan (IDP) meeting with the Town of Vegreville to discuss terms of reference and other items;
  - Development permit application received for accessory building on Block A, Plan 792 2958 in the Hamlet of Ranfurly.
- Councillor Melenka moved the Planning and Development Services report be accepted as presented.  
**Carried.**
- 62-16 EXTEND SUBDIVISION APPLICATION FILE NO. 06-2015** Councillor Melenka moved the County of Minburn extend Subdivision Application No. 06-2015 regarding Lot 1, Block 1, Plan 082 5327 in NE 25-52-15-W4M to May 19, 2017.  
**Carried.**
- 63-16 PURCHASE LOT 14A, BLOCK 5, PLAN 072 2955 – HAMLET OF LAVOY** Councillor Kuzio moved the County of Minburn purchase Lot 14A, Block 5, Plan 072 2955 in the Hamlet of Lavoy for the original purchase price of \$7,500.00, less ten per cent, as per the Offer to Purchase Agreement.  
**Carried.**
- RECESS** Councillor Anderson moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 12:00 p.m.  
**Carried.**
- RECONVENE** The meeting reconvened at 1:15 p.m. with all present as in the forenoon.
- SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period March 10 to April 6, 2016 and reported on monthly activities.
- Removal of gravel from Kuntz Gravel Pit located at NE/NW 5-49-10-W4M by April 1, 2017 as per the agreement with Kuntz Bros. Farms Ltd.;
  - Availability of additional gravel from the Kinsella/Armitage Gravel Pit located at NW 11-47-11-W4M;
  - Expansion of the Zaporose Gravel Stockpile Site located at NW 6-52-13-W4M as per the terms and conditions of the land purchase agreement;
  - Conditional approval received from adjacent landowners' Alberta Conservation Association (ACA) and Alberta Fish and Game Association (AFGA) to proceed with road construction project on Range Road 114 in SW 33-52-11-W4M;
  - Letter sent to Canadian National Railway (CNR) dated April 7, 2016 regarding complaints received from Hamlet of Lavoy residents about idling locomotive causing noise disturbances during their night time operations;
  - Proposed sale of Unit No. 314, 2009 Volvo motorgrader and Unit No. 315, 2009 CAT motorgrader as per the 2016 Capital Plan.
- Deputy Reeve Ogrodnick moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**
- 64-16 ROAD CONSTRUCTION AGREEMENT – RGE RD 114 IN SW 33-52-11-W4M** Councillor Anderson moved the County of Minburn accept the conditions received from Alberta Conservation Association (ACA), Alberta Fish and Game Association (AFGA), adjacent landowners of the road construction project on Range Road 114 in SW 33-52-11-W4M, as part of the Road Construction Agreement.  
**Carried.**

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- 65-16  
SALE OF  
EQUIPMENT – 2016  
CAPITAL PLAN** Councillor Melenka moved the County of Minburn sell the following equipment at Michener Allen Auctioneering Ltd.'s Public Auction on June 16, 2016 as per the 2016 Capital Plan:  
- Unit No. 314, 2009 Volvo G976 motorgrader;  
- Unit No. 315, 2009 CAT 160M motorgrader.  
**Carried.**
- TRANSPORTATION** Senior Accountant Kari Janzen presented the Transportation Report for the period January to March 2016. Time 1:40 to 1:50 p.m.
- Councillor Rattray moved the Transportation Report for the period January to March 2016 be accepted as presented.  
**Carried.**
- 66-16  
DIVISIONAL FORM  
"A" BUDGET** Councillor Kuzio moved the County of Minburn approve that additional funding amounts be added to the 2016 Roads and Improvement Projects Divisional Form "A" budget; and  
Further, that the Transportation budget be adjusted accordingly.  
**Carried.**
- DIRECTOR OF  
PROTECTIVE  
SERVICES/  
FIRE CHIEF** The County Manager presented the Director of Protective Services/Fire Chief's written report for the period March 15 to April 12, 2016.
- Councillor Wagner moved the Director of Protective Services/Fire Chief report be accepted as presented.  
**Carried.**
- REPORTS** Reports were presented by Councillors representing various Boards/Committees/Divisions.
- Division No. 1
- Update on projects, roads, etc.
  - Road maintenance ongoing;
  - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
    - Alberta Central East (ACE) Water Corporation Shareholders meeting, Vermilion Regional Centre, April 7, 2016;
    - Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) Volunteer Appreciation event, Hamlet of Minburn, April 12, 2016;
    - Arranged transportation for County Safety/Risk/Infrastructure Management Road Tour, April 20, 2016;
    - Meeting with Superintendent of Public Works regarding road issues.
- Division No. 2
- Update on projects, roads, etc.
    - Road restrictions;
  - Road maintenance ongoing;
  - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
    - Vermilion Physician Recruitment (VPR) Committee meeting, Town of Vermilion, March 23, 2016;
    - ACE Water Corporation Shareholders meeting, Vermilion Regional Centre, April 7, 2016;
    - Braes Community Hall fundraiser, April 9, 2016;
  - Upcoming meetings, workshops, etc.
    - 2016 Alberta Rural Physician Action Plan (RPAP) Rural Community Conference hosted by the Town of Vermilion, September 28 and 29, 2016.
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.

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**REPORTS CONT'D**Division No. 3

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - ACE Water Corporation Shareholders meeting, Vermilion Regional Centre, April 7, 2016;
  - Braes Community Hall fundraiser, April 9, 2016;
  - Checked reports of soft roads being rutted by heavy loads, April 9, 2016;
  - Meeting with owner of rock rake equipment to discuss road shoulder and ditch work, April 15, 2016.
  - Infrastructure Committee meeting, April 15, 2016.

**GAVEL**

Reeve Konieczny assumed the gavel.

**REPORTS CONT'D**Division No. 4

- Update on projects, roads, etc.
  - "School Bus" signs required on Range Road 135 north of Township Road 522;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - ACE Water Corporation meeting, Village of Kitscoty, April 5, 2016;
  - Vegreville Seed Cleaning Plant meeting, April 7, 2016;
  - Meeting with landowner and motorgrader operator regarding field approach widening, April 13, 2016;
  - Infrastructure Committee meeting, April 15, 2016.

Division No. 5

- Update on projects, roads, etc.
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Vegreville and District FCSS meeting, April 5, 2016;
  - Ranfurly Cemetery meeting, April 7, 2016;
  - FCSS Spring Regional meeting, Town of Wainwright, April 11, 2016;
  - Vegreville and District FCSS Volunteer Appreciation Breakfast, Vegreville Sunshine Club, April 16, 2016.

Division No. 6

- Update on projects, roads, etc.
  - Road restrictions;
  - Road patching required;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Meeting with Alberta Minister of Health and tour of Vegreville St. Joseph's Hospital, March 31, 2016;
  - Vegreville & District Chamber of Commerce meeting, April 5, 2016;
  - ACE Water Corporation Shareholders meeting, Vermilion Regional Centre, April 7, 2016;
  - Presented 4-H awards, Vegreville and District Agricultural Society office, April 9, 2016;
  - Family Day proceeds cheque presentation to Vegreville Food Bank with Town of Vegreville Council, April 11, 2016;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, April 14, 2016;
  - Infrastructure Committee meeting, April 15, 2016;
  - Old Vegreville School Social Society Spring Fling, April 17, 2016.

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**REPORTS CONT'D****Division No. 7**

- Update on projects, roads, etc.
  - Realignment of traffic signs along north side of Highway 631 intersecting Highway 857 by Alberta Transportation;
  - Road restrictions;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - ACE Water Corporation Shareholders meeting, Vermilion Regional Centre, April 7, 2016;
  - Vegreville Economic Development Board meeting, April 12, 2016;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, April 14, 2016.

Councillor Anderson moved the reports be accepted as presented.

**Carried.**

**67-16  
INSTALL SCHOOL  
BUS SIGNS**

Councillor Rattray moved the County of Minburn install "School Bus" signs on Range Road 135 north of Township Road 522.

**Carried.**

**GAVEL**

Deputy Reeve Ogrodnick assumed the gavel.

**REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- March 30, 2016 – Signed proclamations with Town of Vegreville Mayor declaring April 10 to 16, 2016 as Volunteer Week and May 1 to 7, 2016 as Caregiver Week in the Town of Vegreville.
- March 31, 2016 – Attended meeting with Alberta Minister of Health and tour of Vegreville St. Joseph's General Hospital;
- April 14, 2016 – Attended meeting with County Manager in the City of Edmonton with County solicitor RMRF LLP, Amec Foster Wheeler Environment & Infrastructure and Top Grade Construction Ltd.'s solicitor DLA Piper (Canada) LLP to discuss claims regarding the work executed under the contract for BF 13191;
- April 14, 2016 – Attended M-M-I FCSS Volunteer Appreciation event at the Mannville Recreation Centre and presented greetings on behalf of the County of Minburn;
- April 15, 2016 – Attended meeting with Town of Vegreville Mayor;
- Upcoming meetings, workshops, etc.
  - June 1, 2016 – *Municipal Government Act (MGA)* review with Alberta Municipal Affairs Minister, Two Hills Centennial Hall.

Councillor Melenka moved the Reeve's report be accepted as presented.

**Carried.**

**GAVEL**

Reeve Konieczny assumed the gavel.

**DELEGATION:  
BAR ENGINEERING**

BAR Engineering Municipal Department Manager Rick Collins joined the meeting, presented and discussed the following and responded to Council's questions. Director of Agriculture and Utility Services Darwin Ullery, Susan Babyn, Kari Janzen and Accounting Clerk Dwight Hopper also joined the meeting. Time 2:20 p.m.

- Review of Hamlet of Minburn Infrastructure Assessment Report completed by BAR Engineering in November 2015;
- Scope of work and cost proposals for engineering design and contract/construction services for Hamlet of Minburn sanitary sewer rehabilitation, sewage lift station construction and sewage lagoon rehabilitation as per the Infrastructure Assessment Report;
- Sanitary sewer rehabilitation and sewage lift station construction identified as priority projects;
- Recommendation to complete sewage lagoon rehabilitation work following groundwater well monitoring and analyzation of test results;
- Pre-qualification process for prime contractors;
- Two month tender process.

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**COUNTY COUNCIL**

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- DELEGATION: BAR ENGINEERING CONT'D** Reeve Konieczny thanked the delegation for attending the Council meeting and making his presentation. Rick Collins, Susan Babyn, Kari Janzen and Dwight Hopper left the meeting. Time 3:00 p.m.
- 68-16 HAMLET OF MINBURN – SEWAGE LIFT STATION** Deputy Reeve Ogrodnick moved the County of Minburn accept the proposal prepared by BAR Engineering dated April 15, 2016 to provide engineering design, contract and construction administration services for the new sewage lift station in the Hamlet of Minburn for an approximate cost of \$62,000.00 plus G.S.T. and prepare the project for tendering.  
**Carried.**
- 69-16 HAMLET OF MINBURN – SANITARY SEWER SYSTEM** Councillor Wagner moved the County of Minburn accept the proposal prepared by BAR Engineering dated April 15, 2016 to provide engineering design, contract and construction administration services for the rehabilitation and replacement of portions of the gravity sanitary sewer system in the Hamlet of Minburn for an approximate cost of \$70,250.00 plus G.S.T. and prepare the project for tendering.  
**Carried.**
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period March 17 to April 11, 2016 and reported on monthly activities. Time 3:00 to 3:10 p.m.
- Commencement of grass seeding, brush spraying and roadside brushing;
  - Addressing water back-up issues in Birch Creek area;
  - 2016 Parks and Recreation Mowing Contract;
  - 2016 Coyote/Timber Wolf Bounty Program update;
  - Two percent liquid strychnine sales;
  - Summer student staff.
- Councillor Rattray moved the Director of Agriculture and Utility Services report be accepted as presented.  
**Carried.**
- WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER** Director of Agriculture and Utility Services Darwin Ullery presented the following report on water/utility services and Alberta Central East (ACE) water. Time 3:10 to 3.15 p.m.
- Repair of water leak near Range Road 145 (Golf Course Road);
  - Re-setting of outgoing reservoir flow metre in the Hamlet of Lavoy;
  - Monitoring of water loss detection program by Urban Systems Ltd.
- Councillor Kuzio moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.  
**Carried.**
- COUNTY MANAGER REPORT** County Manager David Marynowich reported and commented on the following:
1. Finance Meeting..... Reschedule to May 16, 2016 at 9:00 a.m.;
  2. Annual County Barbecue and Safety Recognition ..... Friday, June 17, 2016;
  3. Joint Two Hills/County Waste Management Meeting..... April 21, 2016 at Two Hills;
  4. Alberta Municipal Affairs..... Alberta Community Partnership (ACP) Upgrade Project;
  5. Minburn/Beaver County Meeting ..... New Proposed Meeting Date;
  6. Alberta Transportation..... Alberta Municipal Water/Wastewater Program (AMWWP) Grant;
  7. County Administration Building ..... Completion of Outside Renovation Work;
  8. Financial Audit Plan..... Interim and Final Audit Dates;
  9. Alberta Municipal Affairs..... Proposed Machinery and Equipment Assessment Authority;

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- COUNTY MANAGER REPORT CONT'D** 10. Alberta Association of Municipal Districts & Counties (AAMDC) ..... *Local Authorities Election Act (LAEA) Survey.*
- Councillor Wagner moved the County Manager's report be accepted as presented.  
**Carried.**
- 70-16 FINANCE MEETING – RESCHEDULE** Councillor Melenka moved the May 13, 2016 Finance Committee meeting be rescheduled to May 16, 2016 at 9:00 a.m.  
**Carried.**
- 71-16 ANNUAL COUNTY BARBECUE AND SAFETY RECOGNITION – JUNE 17, 2016** Councillor Kuzio moved the Annual County Barbecue and Safety Recognition Social be scheduled for June 17, 2016 at the Mannville Riverview Golf Course.  
**Carried.**
- JOINT TWO HILLS / COUNTY WASTE MANAGEMENT MEETING** The County Manager reported that the Joint Landfill/Transfer Station (JLTS) Committee is scheduled to meet with the Two Hills Regional Waste Management Commission (THRWMC) on April 21, 2016 at the County of Two Hills administration office to review the current Waste Hauling and Disposal Agreement and discuss options to address tonnage shortfall and costs.
- ALBERTA MUNICIPAL AFFAIRS – ALBERTA COMMUNITY PARTNERSHIP UPGRADE PROJECT** The County Manager reported on the letter received from Alberta Municipal Affairs dated March 17, 2016 advising that the County of Minburn has been approved for a grant of \$252,000.00 under the Alberta Community Partnership (ACP) program, Intermunicipal Collaboration (IC) component for the Regional Emergency Upgrade project.
- The County of Minburn participated with the Village of Innisfree under the ACP program, IC component in applying for grant funding to assist with the purchase of a regional fire emergency services vehicle/fire tanker for the Village of Innisfree Fire Department.
- MINBURN/BEAVER COUNTY JOINT MEETING – NEW PROPOSED MEETING DATE** The County Manager reported on the e-mail received from Beaver County dated April 6, 2016 advising that Beaver County Council was unable to attend the Joint County of Minburn and Beaver County meeting scheduled for April 15, 2016 and is requesting alternate dates.
- Council consensus was to postpone the joint meeting until late fall 2016 and advise Beaver County to provide proposed dates.
- ALBERTA TRANSPORTATION – AMWWP GRANT** The County Manager reported on the e-mail received from Alberta Transportation dated March 31, 2016 advising the water infrastructure replacement and upgrade projects required in the Hamlet of Lavoy are not eligible for grant funding under the Alberta Municipal Water/Wastewater Program (AMWWP). The program is intended for infrastructure required for the treatment of water and wastewater such as water treatment plants and lagoons and not water distribution system infrastructure.
- COUNTY ADMINISTRATION BUILDING – COMPLETION OF OUTSIDE RENOVATION WORK** The County Manager presented an update on the County of Minburn Administration building exterior preservation project. Brxton has completed all outside masonry and exterior work and minor maintenance and clean-up items are currently being finalized.
- The County Manager reported the total costs of the project are under budget.

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- FINANCIAL AUDIT PLAN – INTERIM AND FINAL AUDIT DATES** The County Manager reported that County of Minburn auditors Wilde & Company Chartered Accountants have proposed the following dates for the 2016 financial audit:
- Interim audit, December 1 and 2 or 5 and 6, 2016;
  - Final audit, March 1, 2 and 3, 2017.
- 72-16 NEW AUTHORITY TO PREPARE MACHINERY AND EQUIPMENT ASSESSMENT** The County Manager reported on an e-mail received from the Alberta Assessors' Association (ASA) dated April 4, 2016 advising of the proposed creation of a centralized authority by Alberta Municipal Affairs for the preparation of machinery and equipment assessments on behalf of municipalities.
- Councillor Anderson moved the County of Minburn send a letter to Alberta Municipal Affairs opposing their proposed creation of a new centralized Authority that would be responsible for preparing the assessment of machinery and equipment on behalf of municipalities.
- Carried.**
- AAMDC – LOCAL AUTHORITIES ELECTION ACT SURVEY** The County Manager reported on the e-mail received from Alberta Association of Municipal Districts and Counties (AAMDC) dated April 8, 2016 requesting its members complete a short survey to ensure the interest of Alberta's rural municipalities are accurately reflected in the Government of Alberta's review of the *Local Authorities Election Act (LAEA)* prior to the 2017 municipal elections.
- The deadline for the AAMDC LAEA survey is April 22, 2016 and can be completed online.
- OGRODNICK** Deputy Reeve Ogrodnick left the meeting. Time 3:30 p.m.
- ACCOUNTS PAYABLE** Councillor Rattray moved the Account Payable listing be approved.
- Carried.**
- OGRODNICK** Deputy Reeve Ogrodnick returned to the meeting. Time 3:31 p.m.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period March 21 to April 13, 2016;
  - Town of Vegreville – April 12, 2016 letter advising that a review of the Vegreville Landfill expenses for 2015 regarding the Landfill Agreement with the County of Minburn has been completed. The landfill fees required from the County of Minburn for 2016 based on 2015 actual expenses will be \$126,062.08;
  - Vegreville Transportation Services Society (VTSS) – March 29, 2016 letter requesting the County of Minburn help fund VTSS again in 2016 to assist in meeting the demands of maintaining their service in the area.
- 73-16 2016 LANDFILL AGREEMENT – TOWN OF VEGREVILLE** Councillor Anderson moved the County of Minburn enter into an agreement with the Town of Vegreville for Landfill Site Fees for County of Minburn residents residing in all the areas west of Highway 36 running from the north the south boundary lines with the exception of the Hamlet of Lavoy for 2016 for the amount of \$126,062.08.
- Carried.**
- 74-16 VEGREVILLE TRANSPORTATION SERVICES SOCIETY – 2016 FUNDING REQUEST** Councillor Melenka moved the County of Minburn provide funding to Vegreville Transportation Services Society (VTSS) and Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) in the amount of \$5,000.00 each in 2016 to enhance their existing transportation programs including transportation services to County residents residing within their boundaries.
- Carried.**
- BABYN/SWIHUN/JANZEN** Susan Babyn, Myrna Swihun and Kari Janzen joined the meeting. Time 3:32 p.m.



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- BUDGET REPORT** Director of Finance and Administration Susan Babyn reviewed the Budget Report with revenue and expenditures to March 31, 2016.
- Councillor Wagner moved the Budget Report with revenue and expenditures to March 31, 2016 be accepted as presented.  
**Carried.**
- 75-16  
TAX RATE  
CONSIDERATION –  
“OPTION 4”** Councillor Wagner moved the County of Minburn approve Tax Rate Change Consideration “Option 4” as presented dated April 15, 2016 for the 2016 assessment and taxation budget.  
**Carried.**
- QUESTFIRE ENERGY  
CORP. – TAXATION** The County Manager reported on a letter received from Questfire Energy Corp. dated April 5, 2016 advising of their decline in oil and natural gas production and revenue and requesting the County of Minburn consider a reduction in tax rates when setting the municipal budget.
- 76-16  
BYLAW NO. 1251-16  
WELL DRILLING  
EQUIPMENT TAX  
REGULATION** A Bylaw of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to provide for the imposition of a tax in respect of equipment used to drill a well for which a license is required under the *Oil and Conservation Act*.
- Councillor Rattray moved Bylaw No. 1251-16 be given first reading.  
**Carried.**
- Councillor Wagner moved Bylaw No. 1251-16 be given second reading.  
**Carried.**
- Councillor Anderson moved Council unanimously and in full agreement to give Bylaw No. 1251-16 third reading at this meeting.  
**Carried.**
- Deputy Reeve Ogrodnick moved Bylaw No. 1251-16 be given third reading.  
**Carried.**
- NEW BUSINESS** Discussion ensued on the following item:  
- 2016 Municipal Sustainability Initiative (MSI) Operating program proposed project allocations.
- 77-16  
2016 MSI  
OPERATING  
PROGRAM – GRANT  
APPLICATION** Deputy Reeve Ogrodnick moved the County of Minburn approve the 2016 Municipal Sustainability Initiative (MSI) Operating Funding Program application as presented dated April 15, 2016 subject to Provincial government approval.  
**Carried.**
- ADJOURNMENT** Councillor Rattray moved the meeting adjourn to May 16, 2016.  
Time 3:55 p.m.  
**Carried.**

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 Reeve

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 County Manager

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 Recording Secretary