

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**SEPTEMBER 18 & 20, 2017** Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**PRESENT** Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	David Rattray
	Tara Kuzio
	David Melenka
Superintendent of Public Works:	Graham Shell
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

**CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.

**ACCEPTANCE OF AGENDA** Councillor Kuzio moved the Agenda for the September 18 and 20, 2017 regular County Council meeting be accepted as presented.  
**Carried.**

**COUNTY COUNCIL MEETING MINUTES** Councillor Rattray moved the minutes of the August 21, 2017 regular County Council meeting be adopted as presented.  
**Carried.**

**128-17 PURCHASE COUNCILLOR LAPTOPS AND PRINTERS** Councillor Wagner moved the County of Minburn purchase new laptops and printers for Councillors.  
**Carried.**

**SHOP FOREMAN/ SUPERVISOR** Shop Foreman/Supervisor Ian Uskiw presented the Shop Foreman/Supervisor’s written report for the period July 25 to August 24, 2017 and reported on monthly activities. Time 10:03 to 10:07 a.m.  
 - General maintenance of equipment;  
 - Attempted theft and break-in of Unit No. 202, 2002 Ford F250 truck discovered by County of Minburn staff on September 5, 2017.

Deputy Reeve Ogradnick moved the Shop Foreman/Supervisor’s report be accepted as presented.  
**Carried.**

**SUPERINTENDENT OF PUBLIC WORKS** Superintendent of Public Works Graham Shell presented the written report for the period August 9 to September 6, 2017 and reported on monthly activities.  
 - Gravel supply offers received from Bykowski Sand & Gravel Inc. dated September 5 and 6, 2017;  
 - Gravel eliminations;  
 - Culvert inspections.

Councillor Rattray moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**

**129-17 2017 GRAVEL REQUIREMENTS – AGREEMENT WITH BYKOWSKI SAND & GRAVEL INC.** Councillor Rattray moved the County of Minburn enter into an agreement with Bykowski Sand & Gravel Inc. for the purchase of gravel in 2017 as follows as per County specifications, terms and conditions:

- Approximately 15,000 cubic yards of ¾” crushed gravel from the pit located at NE 34-52-10-W4M at a cost of \$12.50 per cubic yard plus G.S.T.;
- The gravel shall be stored at the gravel pit located at NE 34-52-10-W4M at no cost to the County of Minburn until December 31, 2020.

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

- SEPTEMBER 18 & 20, 2017** Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 129-17  
2017 GRAVEL REQUIREMENTS – AGREEMENT WITH BYKOWSKI SAND & GRAVEL INC. CONT'D** Funds for the purchase of the gravel are to be allocated from the Municipal Sustainability Initiative (MSI) Capital Program, general revenue and capital reserves.  
**Carried.**
- 130-17  
2017 GRAVEL REQUIREMENTS – AGREEMENT WITH BYKOWSKI SAND & GRAVEL INC.** Deputy Reeve Ogradnick moved the County of Minburn enter into an agreement with Bykowski Sand & Gravel Inc. for the purchase of up to 3,000 cubic yards of gravel eliminations in 2017 which includes delivery to the Innisfree stockpile site at a price of \$9.00 per cubic yard plus G.S.T. as per County specifications, terms and conditions.  
  
Funds for the purchase of the gravel are to be allocated from the Municipal Sustainability Initiative (MSI) Capital Program, general revenue and capital reserves.  
**Carried.**
- TRANSPORTATION** Senior Accountant Kari Janzen presented the Transportation Report for the period January 1 to August 31, 2017. Time 10:16 to 10:20 a.m.  
  
Councillor Anderson moved the Transportation Report for the period January 1 to August 31, 2017 be accepted as presented.  
**Carried.**
- DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF** Director of Protective Services/Fire Chief Mike Fundytus presented the written report for the period August 14 to September 8, 2017 and reported on monthly activities. Time 10:20 to 10:30 a.m.  
  - Fire incidents, medical assists and motor vehicle collision responses;
  - Pre-construction meeting with WSP and 1690082 AB Ltd. regarding culvert installation of Bridge File (BF) 76353 located in SW 15-52-9-W4M;
  - Strategic Transportation Infrastructure Program (STIP) deadline for 2017/2018 grant applications, November 30, 2017;
  - Presentation of proposed STIP Local Road Bridge Program project applications at October 2017 Council meeting.  
Councillor Kuzio moved the Director of Protective Services/Fire Chief report be accepted as presented.  
**Carried.**
- PLANNING AND DEVELOPMENT SERVICES** Planning and Development Officer Davin Gegolick presented the written report for the period August 15 to September 8, 2017 and reported on monthly activities. Time 10:30 to 10:40 a.m.  
  - Development permit applications, subdivision inquiries and approvals;
  - Conceptual Scheme prepared for Lunaverse Ltd. to support the rationale for proposed Land Use Bylaw amendments to accommodate a federally licensed and regulated marijuana production facility in the westerly portion of SE 16-52-14-W4M;
  - Attendance at Lunaverse Ltd. Open House, Vegreville Elks Hall, September 7, 2017.  
Councillor Rattray moved the Planning and Development Services report be accepted as presented.  
**Carried.**
- 131-17  
CONCEPTUAL SCHEME FOR LUNVERSE LTD. – PT. SE 16-52-14-W4M** Deputy Reeve Ogradnick moved the County of Minburn approve the Conceptual Scheme as presented for Lunaverse Ltd. to support the rationale for the proposed Land Use Bylaw amendments to accommodate a federally licensed and regulated marijuana production facility in the westerly portion of SE 16-52-14-W4M.  
**Carried.**

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

- SEPTEMBER 18 & 20, 2017** Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- BUDGET REPORT** Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to August 31, 2017. Time 10:40 to 10:45 a.m.
- Councillor Melenka moved the Budget Report with revenue and expenditures for the period January 1 to August 31, 2017 be accepted as presented.  
**Carried.**
- ACCOUNTS PAYABLE** Councillor Wagner moved the Accounts Payable listing be approved.  
**Carried.**
- PUBLIC HEARING – BYLAW NO. 1257-17 AND BYLAW NO. 1258-17** Pursuant to Section 230 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26, a Public Hearing on proposed Bylaw No. 1257-17 to amend Land Use Bylaw No. 1254-16 to insert the Marijuana Processing Facility – Direct Control (MPF-DC) District and Bylaw No. 1258-17 to amend Land Use Bylaw 1254-16 to redistrict Part of the SE 16-52-14-W4M from Rural Industrial (RI) District to Marijuana Processing Facility – Direct Control (MPF-DC) District was called to order to hear any person, group of persons, or person representing them, claiming to be affected by the proposed Bylaws. Time 11:00 a.m.
- Reeve Konieczny asked if anyone present wished to be heard by Council.
- No person, group of persons, or person representing them wished to be heard.
- The Public Hearing closed at 11:05 a.m.
- 132-17 BYLAW NO. 1257-17 – TO AMEND LAND USE BYLAW NO. 1254-16 TO INSERT NEW DISTRICT** Bylaw No. 1257-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for the purpose of amending Land Use Bylaw No. 1254-16 to insert the Marijuana Processing Facility – Direct Control (MPF-DC) District.
- Councillor Anderson moved Bylaw No. 1257-17 to amend Land Use Bylaw No. 1254-16 be given second reading.  
**Carried.**
- Councillor Rattray moved Bylaw No. 1257-17 to amend Land Use Bylaw No. 1254-16 be given third reading.  
**Carried.**
- 133-17 BYLAW NO. 1258-17 – TO AMEND LAND USE BYLAW 1254-16 TO REDISTRIC** Bylaw No. 1258-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for amending Land Use Bylaw No. 1254-16 to redistrict Part of the SE 16-52-14-W4M from Rural Industrial (R1) District to Marijuana Processing Facility – Direct Control (MPF-DC) District.
- Councillor Kuzio moved Bylaw No. 1258-17 to amend Land Use Bylaw No. 1254-16 be given second reading.  
**Carried.**
- Councillor Wagner moved Bylaw No. 1258-17 to amend Land Use Bylaw No. 1254-16 be given third reading.  
**Carried.**
- RECESS** Councillor Melenka moved the meeting recess in order for the Subdivision Authority Board to meet. Time 11:07 a.m.  
**Carried.**
- RECONVENE** The meeting reconvened at 11:13 a.m. with all present as previously recorded.

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**SEPTEMBER 18 & 20, 2017** Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**RECESS** Councillor Rattray moved the meeting recess for the day and reconvene at 9:00 a.m. on September 20, 2017. Time 11:15 a.m.  
**Carried.**

**RECONVENE** The meeting reconvened at 9:00 a.m. on September 20, 2017.

**PRESENT** Present at the meeting were:

- |                      |                  |
|----------------------|------------------|
| Reeve:               | Roger Konieczny  |
| Deputy Reeve:        | Carl Ogrodnick   |
| Councillors:         | Richard Wagner   |
|                      | Eric Anderson    |
|                      | David Rattray    |
|                      | Tara Kuzio       |
|                      | David Melenka    |
| County Manager:      | David Marynowich |
| Recording Secretary: | Trudy Shukalak   |

**DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Director of Agriculture and Utility Services Darwin Ullery presented the written report for the period August 10 to September 6, 2017 and reported on monthly activities. Time 9:00 to 9:30 a.m.

- E-mail received from Alberta Farm Animal Care (AFAC) dated August 21, 2017 inviting the County of Minburn to become a member of AFAC which demonstrates an ongoing commitment to continuous improvement in animal care and welfare within Alberta's livestock industry. Council consensus was to obtain additional information on AFAC prior to making a decision regarding membership.
- 2017 Northeast Regional Agricultural Service Board (ASB) Conference, M.D. of Bonnyville, November 2, 2017;
- Clubroot of canola field surveys and the importance of a proactive approach by agricultural producers in preventing the spread of clubroot of canola;
- 2017 Weed Spraying and Roadside Brushing Programs nearing completion;
- Completion of 2017 Roadside Mowing Program;
- Grain bag rolling at East Regional Waste Transfer Station (ERWTS).

Councillor Wagner moved the Director of Agriculture and Utility Services report be accepted as presented.  
**Carried.**

**WATER/UTILITY SERVICES/ALBERTA CENTRAL EAST (ACE) WATER** Darwin Ullery presented the following Water/Utility Services/Alberta Central East (ACE) Water report. Time 9:30 to 9:40 a.m.

- Completion of sanitary sewer rehabilitation work in the Hamlet of Minburn;
- Ongoing discussions with Hamlet of Minburn landowner regarding granting of easement for the purpose of accessing water utility service maintenance;
- Preparation of proposed water rate plan for amending Utilities Bylaw No. 1238-14.

Councillor Rattray moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.  
**Carried.**

**REPORTS** Reports were presented by Councillors representing various Boards/Committees/Divisions.

- Division No. 1
- Update on projects, roads, etc.
    - Gravel required at ERWTS yard;
    - Gravelling on Township Road 500;
    - Road oil patching;
  - Road maintenance ongoing;

**COUNTY OF MINBURN NO. 27****COUNTY COUNCIL**

**SEPTEMBER 18 & 20, 2017** Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**REPORTS CONT'D**

- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Infrastructure Committee meeting, August 23, 2017;
  - Meeting with Superintendent of Public Works regarding road concerns, August 30, 2017.

Division No. 2

- Update on projects, roads, etc.
  - Spot gravelling required in some areas;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Infrastructure Committee meeting, August 23, 2017.

**GAVEL** Deputy Reeve Ogradnick assumed the gavel.

**REPORTS CONT'D**

Division No. 3

- Update on projects, roads, etc.
  - Commencement of culvert construction;
  - General Form "A" Budget;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Meeting with motorgrader operator regarding road maintenance issues, August 22, 2017;
  - Infrastructure Committee meeting, August 23, 2017;
  - Discussions with landowner regarding property access and road construction, September 4 and 5, 2017;
  - Infrastructure Committee meeting regarding shoulder pull road work.

**GAVEL** Reeve Konieczny assumed the gavel.

**REPORTS CONT'D**

Division No. 4

- Update on projects, roads, etc.
  - Roads in good condition;
  - Gravelling nearing completion;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Infrastructure Committee meeting, August 23, 2017;
  - ACE Water Corporation Board meeting, Village of Kitscoty, August 31, 2017;
  - Road construction meeting on Range Road 114, September 6, 2017;
  - Checked road construction project on Range Road 114, September 19, 2017.

Division No. 5

- Update on projects, roads, etc.
  - Completion of sidewalk replacement work in the Hamlet of Lavoy;
  - Road patching in the Hamlet of Ranfurly;
  - Woodpile burn at the Ranfurly Waste Transfer Station;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Vegreville and District Family and Community Support Services (FCSS) Advisory Board Committee meeting, September 5, 2017;
  - Resignation of FCSS Advisory Board public-at-large member Marion Baxandall;
  - Northern Lights Library System (NLLS) meeting, Town of Elk Point, September 9, 2017.

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**SEPTEMBER 18 & 20, 2017**

Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**REPORTS CONT'D**

Division No. 6

- Update on projects, roads, etc.
  - Road patching required;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Infrastructure Committee meeting, August 23, 2017;
  - Regional Recreation and Culture Master Plan Steering Committee meeting, Town of Vegreville Administration office, August 29, 2017;
  - Vegreville & District Chamber of Commerce meeting, September 7, 2017;
  - Royal Canadian Legion Branch No. 39 Decoration Day Ceremony, Vegreville Riverside Cemetery, September 10, 2017;
  - Minburn Foundation meeting, Vegreville Senior Citizens Homestead Lodge, September 14, 2017;
  - Vegreville & District Chamber of Commerce meeting, September 14, 2017;
  - Request from Minburn Foundation for County of Minburn to provide "Letter of Support" for Vegreville Senior Citizens Homestead Lodge building renovations and construction of new additional rooms;
  - Fire suppression requirement for commercial development.
- Upcoming meetings, workshops, etc.
  - Vegreville & District Chamber of Commerce Annual Awards Gala, Vegreville Social Centre, October 18, 2017.

Division No. 7

- Update on projects, roads, etc.
  - Culvert replacement;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
  - Presented 80<sup>th</sup> Anniversary plaque and congratulatory message on behalf of the County of Minburn to T. Shevchenko Community Association of Warwick, Warwick Hall, August 26, 2017;
  - Regional Recreation and Culture Master Plan Steering Committee meeting, Town of Vegreville Administration office, August 29, 2017;
  - Vegreville Economic Development Board meeting, August 30, 2017;
  - Vegreville Seed Cleaning Plant meeting, August 31, 2017;
  - Presented 95<sup>th</sup> Anniversary plaque and congratulatory message on behalf of the County of Minburn to Warwick Ladies Club, September 9, 2017;
  - Minburn Foundation meeting, Vegreville Senior Citizens Homestead Lodge, September 14, 2017;
- Upcoming meetings, workshops, etc.
  - Vegreville Seed Cleaning Plant Annual meeting, September 14, 2017.

Councillor Rattray moved the reports be accepted as presented.

**Carried.**

**134-17  
2017 ROAD AND  
IMPROVEMENT  
PROJECTS  
GENERAL FORM "A"  
BUDGET –**

Councillor Wagner moved the County of Minburn reallocate \$30,000.00 in the General Form "A" Budget from Gravel to Road and Improvement Projects for each Division, effective September 20, 2017; and Further, adjust the 2017 Transportation budget accordingly.

**Carried.**

**135-17  
VEGREVILLE AND  
DISTRICT FCSS  
ADVISORY BOARD  
PUBLIC AT-LARGE  
MEMBER**

Deputy Reeve Ogradnick moved the County of Minburn provide Marion Baxandall a gift card in the amount of \$100.00 in appreciation of her membership on the Vegreville and District Family and Community Support Services (FCSS) Advisory Board.

**Carried.**

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**SEPTEMBER 18 & 20, 2017** Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**136-17 LETTER OF SUPPORT – M.D. OF MINBURN FOUNDATION** Councillor Melenka moved the County of Minburn provide a letter to the M.D. of Minburn Foundation supporting their plan for building renovations and construction of new additional rooms, and to bring all aspects of the Vegreville Senior Citizens Homestead Lodge up to current standards.  
**Carried.**

**GAVEL** Deputy Reeve Ogradnick assumed the gavel.

**REEVE’S REPORT** Reeve Konieczny reported and commented on the following:  
- August 24, 2017 – Received letter from the Honourable Minister of Labour and Minister Responsible for Democratic Renewal Christina Gray thanking him for taking the time to meet with her on July 24, 2017 to discuss concerns regarding the retention of residents, especially young people in the community, and the importance of building a skilled workforce in Alberta;  
- August 29, 2017 – Received invitation to attend the 5<sup>th</sup> Annual Seniors’ Health and Wellness Day at the Vegreville Senior Citizens Sunshine Club on November 1, 2017;  
- Provided compliments on the County of Minburn’s updated website.

Councillor Anderson moved the Reeve’s report be accepted as presented.  
**Carried.**

**GAVEL** Reeve Konieczny assumed the gavel.

**COUNTY MANAGER REPORT** County Manager David Marynowich reported and commented on the following:

- 1. Finance Meeting ..... Reschedule November 17, 2017 Finance Meeting to November 20, 2017 at 9:00 a.m.;  
Approve change to September 2017 Finance Meeting;
- 2. Christmas Holidays ..... December 25, 26 and 27, 2017;
- 3. Assessment Review Board ..... Update;
- 4. George Zelisko ..... Retirement;
- 5. Innisfree Viability Review ..... Roy Bedford – New Municipal Sustainability Advisor;
- 6. AAMDC 2017 Fall Convention ..... Registration;
- 7. Creighton School ..... Letter of Support for Grant Application;
- 8. Innisfree Cemetery Association..... Maintenance by Innisfree Delnorte School Graduating Class;
- 9. ATCO Electric ..... 2018 Franchise Fee Agreement.

Deputy Reeve Ogradnick moved the County Manager’s report be accepted as presented.  
**Carried.**

**137-17 FINANCE MEETING – RESCHEDULE** Councillor Melenka moved the November 17, 2017 Finance Committee meeting be rescheduled to November 20, 2017 at 9:00 a.m.; and Further, approve the rescheduling of the September 15, 2017 Finance Committee meeting to September 18, 2017 at 9:00 a.m.  
**Carried.**

**138-17 CHRISTMAS HOLIDAY** Councillor Wagner moved the County of Minburn approve December 27, 2017 as a Christmas holiday for employees.  
**Carried.**

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

<b>SEPTEMBER 18 &amp; 20, 2017</b>	Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
<b>ASSESSMENT REVIEW BOARD – UPDATE</b>	<p>The County Manager provided an update on property assessment appeals for the member municipalities of the Regional Assessment Review Board (RARB), County of Minburn, Village of Innisfree and Village of Mannville.</p> <p>All property assessment appeal deadlines have passed and no appeals were received for these municipalities.</p>
<b>139-17 RECOGNITION AND RETIREMENT BENEFIT – GEORGE ZELISKO</b>	<p>The County Manager reported on the letter received from Motorgrader Operator George Zelisko dated August 29, 2017 advising he's retiring as a County of Minburn employee effective October 31, 2017, and his application for the Recognition and Retirement Benefit under County of Minburn Policy No. AD 8, Recognition and Retirement Benefit.</p> <p>Councillor Anderson moved the County of Minburn approve George Zelisko's written application dated August 29, 2017 for the Recognition and Retirement Benefit as per County Policy No. AD 8. <b>Carried.</b></p>
<b>INNISFREE VIABILITY REVIEW – ROY BEDFORD – NEW MUNICIPAL SUSTAINABILITY ADVISOR</b>	<p>The County Manager reported on his meeting with Alberta Municipal Affairs Sustainability Advisor Roy Bedford at the 2017 Alberta Rural Municipal Administrators Association (ARMAA) Conference in the City of Camrose on September 7, 2017.</p> <p>The following items were discussed regarding the Village of Innisfree Viability Review:</p> <ul style="list-style-type: none"> <li>- Viability Review Team (VRT) meetings, distribution and presentation of viability reports and public engagement will reconvene immediately following the 2017 Municipal Elections;</li> <li>- Village of Innisfree Bylaw to reduce the number of Councillors from five to three to serve on the Village of Innisfree Council.</li> </ul>
<b>AAMDC 2017 FALL CONVENTION – REGISTRATION</b>	<p>The County Manager reported on the Alberta Association of Municipal Districts and Counties (AAMDC) 2017 Fall Convention scheduled for November 14 to 17, 2017 at the Edmonton Shaw Conference Centre.</p> <p>Registration for the Convention opens on September 20, 2017.</p>
<b>140-17 LETTER OF REFERENCE FOR CREIGHTON SCHOOL – ALBERTA BLUE CROSS GRANT APPLICATION</b>	<p>The County Manager reported on the e-mail received from Creighton School located at the Hutterian Brethren Church of Mannville dated August 30, 2017 requesting the County of Minburn provide them with a "Letter of Reference" in support of their application for funding under the Alberta Blue Cross Healthy Communities Grant Program for the purchase of playground equipment.</p> <p>Councillor Wagner moved the County of Minburn provide a "Letter of Reference" to Creighton School in support of their application for funding under the Alberta Blue Cross Healthy Communities Grant Program for the purchase of playground equipment. <b>Carried.</b></p>
<b>141-17 INNISFREE CEMETERY GROUNDS MAINTENANCE – INNISFREE DELNORTE SCHOOL GRADUATING CLASS</b>	<p>The County Manager reported on the letter received from the Innisfree Cemetery Association dated September 8, 2017 advising the Innisfree Delnorte School graduating class will be undertaking the Innisfree Cemetery grounds maintenance to earn money that will be used towards their graduation expenses.</p> <p>Councillor Kuzio moved the County of Minburn write a letter to the Innisfree Cemetery Association advising of their support of the Innisfree Delnorte School graduating class undertaking the maintenance of Innisfree Cemetery grounds. <b>Carried.</b></p>



**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**SEPTEMBER 18 & 20, 2017**

Minutes of the County Council meeting held on September 18 and 20, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

**142-17  
ATCO ELECTRIC –  
HAMLET OF  
MINBURN  
FRANCHISE  
AGREEMENT**

The County Manager reported on the letter received from ATCO Electric dated August 20, 2017 advising the Hamlet of Minburn Franchise Agreement allows for an annual change to the franchise fee percentage. The current franchise fee collected from residents in the Hamlet of Minburn is one percent of the total distribution revenue.

Councillor Anderson moved the franchise fee percentage for the Hamlet of Minburn ATCO Electric Distribution System Franchise Agreement remain at one percent in 2018, pursuant to Clause 5(b) of the franchise agreement.

**Carried.**

**CORRESPONDENCE**

The following items of correspondence were reviewed by Council:  
- Information to Council for the period August 15 to September 12, 2017.

**ADJOURNMENT**

Councillor Wagner moved the meeting adjourn to October 19, 2017 at 9:00 a.m. Time 11:15 a.m.

**Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Recording Secretary