

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

AUGUST 21, 2017 Minutes of the County Council meeting held on August 21, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogradnick
Councillors:	Richard Wagner
	Eric Anderson
	David Rattray
	Tara Kuzio
	David Melenka
Superintendent of Public Works:	Graham Shell
County Manager:	David Marynowich
Recording Secretary:	Trudy Shukalak

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:00 a.m.

ACCEPTANCE OF AGENDA Councillor Rattray moved the Agenda for the August 21 and 22, 2017 regular County Council meeting be accepted as presented.
Carried.

COUNTY COUNCIL MEETING MINUTES Councillor Wagner moved the minutes of the July 17, 2017 regular County Council meeting be adopted as presented.
Carried.

SHOP FOREMAN/ SUPERVISOR Superintendent of Public Works presented the Shop Foreman/Supervisor’s written report for the period June 26 to July 24, 2017 and reported on monthly activities.

- General maintenance of equipment;
- Yard maintenance at East Regional Waste Transfer Station;
- Collection of used oil from the Mannville Public Works yard.

Deputy Reeve Ogradnick moved the Shop Foreman/Supervisor’s report be accepted as presented.
Carried.

SUPERINTENDENT OF PUBLIC WORKS Superintendent of Public Works Graham Shell presented the written report for the period July 11 to August 8, 2017 and reported on monthly activities. Senior Accountant Kari Janzen also joined the meeting. Time 10:15 a.m.

- Investigation of surface drainage concerns in the area of NE 19-52-13-W4M along south ditch of Township Road 524 between Range Roads 135 and 140;
- Council consensus was to currently take no action on further assessment of the overland drainage patterns in NE 19-52-13-W4M along Range Road 135;
- Gravel supply offer received from Wowdzia’s Trucking Ltd. dated July 13, 2017;
- Gravel purchase and storage agreement with Kuntz Brothers Farms Ltd.;
- 1½" crushed gravel inventory;
- Positive comments received from ratepayers regarding use of 1½" crushed gravel on road soft spots.

Deputy Reeve Ogradnick moved the Superintendent of Public Works report be accepted as presented.
Carried.

110-17 GRAVEL REQUIREMENTS – AGREEMENT WITH WOWDZIA’S TRUCKING LTD. Councillor Rattray moved the County of Minburn enter into an agreement with Wowdzia’s Trucking Ltd. for the purchase of approximately 50,000 cubic yards of crushed gravel as follows for a cost of \$23.75 per cubic yard as per County specifications, terms and conditions:

- 25,000 cubic yards of ¾" crushed gravel delivered to either the Zaporose or Innisfree stockpile sites;
- 15,000 cubic yards of 1½" crushed gravel delivered to the Zaporose stockpile site;

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110-17 GRAVEL REQUIREMENTS – AGREEMENT WITH WOWDZIA’S TRUCKING LTD. CONT'D	<ul style="list-style-type: none"> • 10,000 cubic yards of 1½" crushed gravel delivered to the Innisfree stockpile site. <p>Funds for purchase of the gravel is to be allocated from the Municipal Sustainability Initiative (MSI) Capital Program and general revenue. Carried.</p>
DELEGATION: ALBERTA AGRICULTURE AND FORESTRY	<p>Alberta Agriculture and Forestry Field Crop Agrologist Krista Kotylak joined the meeting, presented and discussed the following and responded to Council's questions. Director of Agriculture and Utility Services Darwin Ullery, Supervisor of Agriculture Services Roger Nakonechny and Director of Finance and Administration Susan Babyn also joined the meeting. Time 10:30 a.m.</p> <ul style="list-style-type: none"> - Examining of Agricultural Service Board (ASB) operations every five years by Alberta Agriculture and Forestry to ensure proper allocation of grant dollars; - Completion of fifteen (15) municipal field visits per year between the months of May and September; - Satisfactory agricultural financial reporting to the Province by the County of Minburn; - High costs and time consumption of agricultural plastic recycling process; - The need for a provincially regulated stewardship program for effective management of agricultural waste materials; - Significant increase of fusarium head blight in Alberta in recent years; - Detection of new strains of clubroot in canola; - Site designation for dead livestock disposal in County of Minburn Emergency Response Plan. <p>Reeve Konieczny thanked the delegation for attending the Council meeting and making her presentation. Krista Kotylak, Darwin Ullery, Roger Nakonechny and Susan Babyn left the meeting. Time 11:05 a.m.</p>
RECESS	<p>Councillor Kuzio moved the meeting recess in order for the Subdivision Authority Board to meet. Time 11:05 a.m. Carried.</p>
RECONVENE	<p>The meeting reconvened at 11:15 a.m. with all present as previously recorded.</p>
PLANNING AND DEVELOPMENT SERVICES	<p>Planning and Development Officer Davin Gegolick presented the written report for the period July 11 to August 10, 2017 and reported on monthly activities. Time 11:16 to 11:55 a.m.</p> <ul style="list-style-type: none"> - Development permit applications, subdivision inquiries and approvals; - Development permit application for the installation of a sixty eight (68) foot internet tower in the Hamlet of Lavoy; - Conceptual Scheme prepared for Lunaverse Ltd. dated August 10, 2017 which provides a framework for the proposed development of a federally licensed marijuana production and processing facility in the westerly portion of SE 16-52-14-W4M; - Lunaverse Ltd. Open House for proposed development of marijuana processing facility, Vegreville Elks Hall, September 7, 2017; - Proposed Land Use Bylaw amendments to insert new district and re-district a portion of SE 16-52-14-W4M to Marijuana Production Facility (MPF) Direct Control (DC) district; - MuniSight Ltd. proposal to host and develop on-line site to provide public access to County of Minburn Geographical Information System (GIS) information; - Request to extend Subdivision Application File No. 14-2016 regarding SW 10-53-13-W4M. <p>Councillor Anderson moved the Planning and Development Services report be accepted as presented. Carried.</p>

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- AUGUST 21, 2017** Minutes of the County Council meeting held on August 21, 2017 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 111-17 DEVELOPMENT PERMIT APPLICATION NO. 2017-26 – INTERNET TOWER** Councillor Kuzio moved the County of Minburn approve Development Permit Application No. 2017-26 for the installation of a sixty eight (68) foot internet tower on Lots 10, 11 and 12, Block 2, Plan 949Q, zoned Hamlet Residential (HR) in the Hamlet of Lavoy.
Carried.
- 112-17 MUNISIGHT LTD. – HOST ON-LINE PUBLIC GIS SITE** Councillor Kuzio moved the County of Minburn approve the development and hosting of a public on-line Geographical Information System (GIS) site at no cost to the County by MuniSight Ltd. The public on-line site will provide the following information reports:
 - Rate payer summary reports;
 - Residential ratepayer reports;
 - Land rate payer reports;
 - Farmland detail reports.**Carried.**
- 113-17 EXTEND SUBDIVISION APPLICATION FILE NO. 14-2016** Councillor Rattray moved the County of Minburn extend Subdivision Application No. 14-2016 regarding SW 10-53-13-W4M to October 31, 2017.
Carried.
- RECESS** Councillor Wagner moved the meeting recess for lunch and reconvene at 1:00 p.m. Time 11:55 a.m.
Carried.
- RECONVENE** The meeting reconvened at 1:25 p.m. with all present as in the forenoon.
- 114-17 BYLAW NO. 1257-17 – TO AMEND LAND USE BYLAW NO. 1254-16 TO INSERT NEW DISTRICT** Bylaw No. 1257-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for the purpose of amending Land Use Bylaw No. 1254-16 to insert the Marijuana Processing Facility – Direct Control (MPF-DC) District.

Councillor Melenka moved Bylaw No. 1257-17 to amend Land Use Bylaw No. 1254-16 be given first reading.
Carried.
- 115-17 BYLAW NO. 1258-17 – TO AMEND LAND USE BYLAW 1254-16 TO REDISTRIC** Bylaw No. 1258-17 of the County of Minburn No. 27, Vegreville, in the Province of Alberta, pursuant to Part 17 of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 was presented for amending Land Use Bylaw No. 1254-16 to redistrict Part of the SE 16-52-14-W4M from Rural Industrial (R1) District to Marijuana Processing Facility – Direct Control (MPF-DC) District.

Deputy Reeve Ogrodnick moved Bylaw No. 1258-17 to amend Land Use Bylaw No. 1254-16 be given first reading.
Carried.
- GEGOLICK** Davin Gegolick left the meeting
- DELEGATION: VEGREVILLE MINOR SOCCER ASSOCIATION** Vegreville Minor Soccer Association (VMSA) President Allan Bohrson joined the meeting, presented and discussed the following and responded to Council’s questions. Time 1:35 p.m.
 - VMSA is a member of the Lakeland District Soccer Association and Alberta Soccer Association with approximately 400 memberships;
 - Mission of VMSA is to provide an opportunity for the youth of Vegreville and surrounding communities to participate in an organized soccer program on safe and regulation-sized soccer pitches;
 - VMSA has entered into a lease agreement with the Town of Vegreville for approximately 35 acres of land located in SE 13-52-15-W4M in which a soccer park will be constructed;
 - Soccer park will include six full-size soccer pitches, underground irrigation system, parking lot and chain-link fence enclosing the park;

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**DELEGATION:
VEGREVILLE MINOR
SOCCER
ASSOCIATION
CONT'D**

- Project expenses and revenue sources;
- Benefits of participating in sport activity and its positive effect in the community;
- Request for the County of Minburn to assist the VMSA with their construction of the new soccer park.

Reeve Konieczny thanked the delegation for attending the Council meeting and making his presentation. Allan Bohrson left the meeting. Time 2:10 p.m.

**116-17
VEGREVILLE MINOR
SOCCER
ASSOCIATION**

Deputy Reeve Ogradnick moved the County of Minburn provide a one time grant to the Vegreville Minor Soccer Association to support the construction of a new soccer park in the Town of Vegreville in the amount of \$25,000.00 to be used for the construction of the gravel parking lot; and Further, funding is to be allocated from 2017 reserves.
Carried.

TRANSPORTATION

Kari Janzen presented the Transportation Report for the period January 1 to July 31, 2017. Time 2:10 to 2:15 p.m.

Councillor Anderson moved the Transportation Report for the period January 1 to July 31, 2017 be accepted as presented.
Carried.

**DIRECTOR OF
PROTECTIVE
SERVICES/
FIRE CHIEF**

Director of Protective Services/Fire Chief Mike Fundytus presented the written report for the period July 11 to August 14, 2017 and reported on monthly activities. Time 2:15 to 2:30 p.m.

- Diesel fuel spill incident on Range Road 133 north of Township Road 520, July 11, 2017;
- Quotation received from HUB Fire Engines & Equipment Ltd. for a new rapid attack truck dated July 31, 2017;
- Submission of grant funding applications to TransCanada, ATCO Gas, Alliance Pipeline, and DuPont Pioneer to assist with purchase of specialized equipment for new rapid attack truck;
- Completion of Bridge File (BF) 487 located on Township Road 520 east of Range Road 152 in Division No. 6 by Prairie Erectors Int'l Inc.;
- Inspection of BF 76353 located on Township Road 522 east of Range Road 93 in Division No. 3 by WSP scheduled for August 28, 2017.

Councillor Rattray moved the Director of Protective Services/Fire Chief report be accepted as presented.
Carried.

**117-17
MANNVILLE RAPID
ATTACK TRUCK –
HUB FIRE ENGINES
& EQUIPMENT LTD.**

Councillor Melenka moved the County of Minburn accept the quotation received from HUB Fire Engines & Equipment Ltd. dated July 31, 2017 for the purchase of a new rapid attack truck for the Mannville Fire Department for the approximate amount of \$218,594.00 plus G.S.T.; and Further, allocate funds from the Mannville Fire reserve account to cover the cost of the new rapid attack truck.
Carried.

**DIRECTOR OF
AGRICULTURE AND
UTILITY SERVICES**

The County Manager presented the Director of Agriculture and Utility Services report for the period July 6 to August 9, 2017.

Deputy Reeve Ogradnick moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.

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**WATER/UTILITY
SERVICES/ALBERTA
CENTRAL EAST
(ACE) WATER**

The County Manager presented the following Water/Utility Services/Alberta Central East (ACE) Water report.

- ACE Water Corporation Phase 4 and Phase 5 construction progress update report dated July 30, 2017;
- Phase 4 includes pipeline infrastructure to transport water from the City of Lloydminster to the Village of Kitscoty and Phase 5 includes the continuation of water line from the Village of Kitscoty to the Village of Marwayne.

Councillor Wagner moved the Water/Utility Services and Alberta Central East (ACE) Water report be accepted as presented.

Carried.

REPORTS

Reports were presented by Councillors representing various Boards/Committees/Divisions.

Division No. 1

- Update on projects, roads, etc.
 - Yard grading at East Regional Waste Transfer Station;
 - Request for Infrastructure Committee to assess water run-off along road shoulders;
 - Grade build up on Range Road 81 north of Highway 619;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Recreation Board meeting, August 18, 2017;
 - Mannville & District Agricultural Society Annual Parade, August 19, 2017;
- Upcoming meetings, workshops, etc.
 - Infrastructure Committee meeting, August 23, 2017.

Division No. 2

- Update on projects, roads, etc.
 - 2017 road construction projects;
 - Gravel haul road;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Vegreville & District Agricultural Society Annual Parade, August 10, 2017;
 - Ranfurly & District Agricultural Society Annual Parade, August 13, 2017;
 - Recreation Board meeting, August 18, 2017;
- Upcoming meetings, workshops, etc.
 - Infrastructure Committee meeting, August 23, 2017.

GAVEL

Deputy Reeve Ogradnick assumed the gavel.

REPORTS CONT'D

Division No. 3

- Update on projects, roads, etc.
 - Road gravelling;
 - Completion of shoulder pull road work;
 - Water run-off along road shoulders;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Regional Recreation and Culture Master Plan Steering Committee meeting, Town of Vegreville Administration office, July 25, 2017;
 - Checked road construction projects, July 26, 2017;

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- REPORTS CONT'D**
- Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Vegreville & District Agricultural Society Annual Parade, August 10, 2017;
 - Meeting with Superintendent of Public Works and motorgrader operator regarding road issues, August 14, 2017;
 - Recreation Board meeting, August 18, 2017;
 - Mannville & District Agricultural Society Annual Parade, August 19, 2017.

GAVEL Reeve Konieczny assumed the gavel.

- REPORTS CONT'D** Division No. 4
- Update on projects, roads, etc.
 - Improvement of road conditions;
 - Culvert replacement;
 - Road maintenance ongoing;
 - Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Meeting at Ranfurly Landfill/Transfer Station regarding burning of wood piles, July 22, 2017;
 - Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Vegreville & District Agricultural Society Annual Parade, August 10, 2017;
 - Ranfurly & District Agricultural Society Annual Parade, August 13, 2017;
 - Meeting at Ranfurly Landfill/Transfer Station regarding burning of wood piles and removal of agricultural chemical containers, August 14, 2017;
 - Meeting with Superintendent of Public Works regarding regulatory provincial permits required for road construction project on Range Road 114, August 16, 2017;
 - Recreation Board meeting, August 18, 2017;
 - Mannville & District Agricultural Society Annual Parade, August 19, 2017.

Division No. 5

- Update on projects, roads, etc.
 - Sidewalk replacement work in the Hamlet of Lavoy;
 - Completion of road construction project on Township Road 504A;
 - Completion of roadside mowing;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Vegreville & District Agricultural Society Annual Parade, August 10, 2017;
 - Ranfurly & District Agricultural Society Annual Parade, August 13, 2017;
 - Recreation Board meeting, August 18, 2017.

Division No. 6

- Update on projects, roads, etc.
 - Completion of road oiling projects;
 - Some road patching required;
- Road maintenance ongoing;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - Regional Recreation and Culture Master Plan Steering Committee meeting, Town of Vegreville Administration office, July 25, 2017;

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- REPORTS CONT'D**
- Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Vegreville & District Agricultural Society Annual Parade, August 10, 2017;
 - Ranfurly & District Agricultural Society Annual Parade, August 13, 2017;
 - Vegreville & District Chamber of Commerce meeting, August 14, 2017;
 - Recreation Board meeting, August 18, 2017.

Division No. 7

- Update on projects, roads, etc.
 - Completion of approximately two miles of road oiling;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - ASB meeting, County of Two Hills, July 20, 2017;
 - Innisfree & District Agricultural Society Annual Parade, August 9, 2017;
 - Vegreville & District Agricultural Society Annual Parade, August 10, 2017;
 - Ranfurly & District Agricultural Society Annual Parade, August 13, 2017;
 - Recreation Board meeting, August 18, 2017;
 - Mannville & District Agricultural Society Annual Parade, August 19, 2017;
- Upcoming meetings, workshops, etc.
 - T. Shevchenko Community Association of Warwick 80th Anniversary/Pancake Breakfast, Warwick Hall, August 26, 2017.

Councillor Anderson moved the reports be accepted as presented.

Carried.

GAVEL Deputy Reeve Ogradnick assumed the gavel.

- REEVE'S REPORT** Reeve Konieczny reported and commented on the following:
- July 24, 2017 – Attended meeting with the Minister of Labour and Minister Responsible for Democratic Renewal Christina Gray in the Town of Lamont;
 - July 25, 2017 – Attended meeting with County Manager, Town of Vegreville Mayor Myron Hayduk and Town of Vegreville Manager;
 - August 10, 2017 – Presented greetings on behalf of the County of Minburn at the opening ceremonies of the Vegreville & District Agricultural Society Annual Fair;
 - August 14, 2017 – Card received from Innisfree Delnorte School thanking the County of Minburn for their letter to the Alberta Minister of Education in support of their school's efforts to prevent education funding cutbacks in 2017;
 - August 14, 2017 – Letter received from the Royal Canadian Legion Branch No. 39 inviting all members of Council to attend their observation of Decoration Day with a ceremony at the Field of Honour in Vegreville Riverside Cemetery on September 10, 2017 commencing at 2:00 p.m.

Councillor Melenka moved the Reeve's report be accepted as presented.

Carried.

GAVEL Reeve Konieczny assumed the gavel.

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COUNTY MANAGER REPORT County Manager David Marynowich reported and commented on the following:

1. CNRL..... August 15, 2017 Meeting;
2. Canadian Coyote Energy Ltd. Wellsite Equipment;
3. Farmers' Advocate Office..... *The Water Act*;
4. Recognition and Retirement Benefit.... Revised Policy AD 8;
5. Recreation Board Funding Allocations;
6. Assessment Appeals Update;
7. Council and Administration Laptops;
8. 2017 Tax Sale..... Set Date;
9. 2017 MSI Capital Phase 2 Application

Councillor Anderson moved the County Manager's report be accepted as presented.

Carried.

CNRL MEETING The County Manager reported on his attendance with Canadian Natural Resources Limited (CNRL) in the City of Lloydminster on August 15, 2017 to discuss the proposed regulations which the Alberta Government expects to introduce in the fall of 2017 regarding the reduction of methane emissions in the oil and gas sector.

118-17 LETTER TO PREMIER AND MINISTER OF ENERGY – GREENHOUSE GAS EMISSIONS FOR OIL AND GAS INDUSTRY Councillor Anderson moved that a letter be written to the Honourable Premier Rachel Notley and Honourable Minister of Energy Margaret McCuaig-Boyd regarding the County of Minburn's concerns about the Government of Alberta's draft methane regulations to address greenhouse gas emissions for the oil and gas industry, and to support the Canadian Association of Petroleum Producers' (CAPPs') commitment to achieve the provincial methane emissions reduction target of forty five percent.

Carried.

CANADIAN COYOTE ENERGY LTD. – WELLSITE EQUIPMENT The County Manager reported that all of Canadian Coyote Energy Ltd.'s equipment seized as per Section 439 of the *Municipal Government Act (MGA)* has been removed from the County of Minburn Public Works yard by Alberta Energy Regulator (AER).

The County Manager advised that a letter has been written to AER thanking them for the removal of the equipment, and requesting they consider reimbursing the County of Minburn for part of the well site removal costs and tax arrears.

119-17 RECOGNITION AND RETIREMENT BENEFIT – REVISED POLICY AD 8 Councillor Anderson moved to approve revised County of Minburn Policy No. AD 8, Recognition and Retirement Benefit, effective August 21, 2017.

Carried.

120-17 RECREATION BOARD FUNDING – ALLOCATIONS Deputy Reeve Ogradnick moved the County of Minburn transfer \$11,312.00 from reserves to offset the budget shortfall for the 2017 Recreation grant funding allocations as approved by the County of Minburn Recreation Board on August 18, 2017.

Carried.

ASSESSMENT APPEALS – UPDATE The County Manager provided an update on property assessment appeals for the member municipalities of the Regional Assessment Review Board (RARB) County of Minburn, Village of Mannville and Village of Innisfree.

The property assessment appeal deadline for the Village of Mannville was July 31, 2017 and County of Minburn August 1, 2017. No appeals were received for these municipalities.

The property assessment appeal deadline for the Village of Innisfree is August 29, 2017.

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- BABYN** Susan Babyn joined the meeting. Time 3:25 p.m.
- COUNCIL AND ADMINISTRATION – LAPTOPS** The County Manager reported on the proposed purchase of new laptops and printers for Council and administration staff.
- Council consensus was for Administration to obtain prices for the purchase of new laptops and multifunction printers for Council and present at the next Council meeting.
- 121-17
2017 TAX SALE –
SET DATE –
DECEMBER 14, 2017** Councillor Kuzio moved the County of Minburn 2017 Property Tax Sale as per Section 418 of the *Municipal Government Act (MGA)* be scheduled for December 14, 2017 at 2:00 p.m. in the County of Minburn office with reserve bids being closest to the market value of the property as determined by Administration as per Section 419 of the *Municipal Government Act (MGA)*.
Carried.
- 122-17
2017 MSI CAPITAL
FUNDING PROGRAM
GRANT
APPLICATION –
GRAVEL PURCHASE
PHASE 2** Councillor Wagner moved the County of Minburn approve the 2017 Municipal Sustainability Initiative (MSI) Capital Gravel Funding Program – Phase 2 grant application in the amount of \$1,711,049.00 dated August 4, 2017 as presented, subject to Provincial government approval.
Carried.
- BUDGET REPORT** Susan Babyn reviewed the Budget Report with revenue and expenditures for the period January 1 to July 31, 2017. Time 3:45 to 3:50 p.m.
- Councillor Melenka moved the Budget Report with revenue and expenditures for the period January 1 to July 31, 2017 be accepted as presented.
Carried.
- ACCOUNTS PAYABLE** Councillor Kuzio approved the Accounts Payable listing be approved.
Carried.
- 123-17
WAPASU
CONSERVANCY
RECREATION PARK
PLAYGROUND
PROJECT – GRANT
FUNDING** The County Manager presented information on the Alberta Blue Cross Healthy Communities Grant Program which is investing one million dollars over a five-year period to support and promote active living across Alberta. Four \$50,000.00 grants are awarded each year for specific infrastructure projects to support community amenities and facilities that promote active living. The four \$50,000.00 grants are distributed to the Cities of Edmonton and Calgary, one to a secondary city and one to a rural community. Playgrounds are eligible projects under this program.
- Councillor Kuzio moved the County of Minburn submit an application for grant funding under the Alberta Blue Cross Healthy Communities Grant Program for the construction of a playground at Wapasu Conservancy Recreation Park.
Carried.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Information to Council for the period July 14 to August 14, 2017;
 - WSP Canada Inc. – August 10, 2017 pre-feasibility study for the development of a new waste transfer station within the County of Minburn;
 - WSP Canada Inc. – August 2, 2017 engineering estimate to investigate the surface drainage in the area of NE 19-52-13-W4M, along the south ditch of Township Road 524 between Range Roads 135 and 140;
 - ATCO Gas – July 31, 2017 letter advising that pursuant to Clause 4(a) of the Hamlet of Lavoy Franchise Agreement the County of Minburn has the ability to change the ATCO Gas and Pipelines Ltd. franchise fee percentage in 2018. The current franchise fee collected from customers in the Hamlet of Lavoy based on the percentage of ATCO Gas and Pipeline Ltd.'s Delivery Tariff is 16.61 percent;

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- CORRESPONDENCE CONT'D**
- ATCO Gas – July 31, 2017 letter advising that pursuant to Clause 4(a) of the Hamlet of Minburn Franchise Agreement the County of Minburn has the ability to change the ATCO Gas and Pipelines Ltd. franchise fee percentage in 2018. The current franchise fee collected from customers in the Hamlet of Minburn based on the percentage of ATCO Gas and Pipeline Ltd.'s Delivery Tariff is 16.61 percent;
 - County of Stettler – July 24, 2017 letter asking support from Councils of Alberta Municipal Districts and Counties (AAMDC) to join them in requesting amendments to the *MGA* and other provincial legislation to improve their ability to recover unpaid taxes levied against oil and gas operations and associated machinery, equipment and linear property;
 - Town of Vegreville – August 2, 2018 e-mail containing meeting notes from the Regional Recreation and Culture Master Plan Steering Committee meeting held at the Town of Vegreville on July 25, 2017 and advising the next meeting has been scheduled for August 29, 2017 at the Town of Vegreville at 6:30 p.m.
- WSP – TRANSFER STATION PROPOSAL** Council consensus was to defer discussion on the proposed development of a new transfer station within the County of Minburn until the second pre-feasibility engineering study and cost-estimate is received.
- 124-17 ATCO GAS AND PIPELINES LTD. – FRANCHISE AGREEMENT – HAMLETS OF LAVOY AND MINBURN** Councillor Rattray moved the Delivery Tariff Percentage for the Hamlet of Lavoy and Hamlet of Minburn ATCO Gas and Pipelines Ltd. Franchise Agreements remain at 16.61 percent in 2018, pursuant to Clause 4(a) of the franchise agreements.
Carried.
- 125-17 LETTER TO MUNICIPAL AFFAIRS – ASSESSMENT OF INSOLVENT OIL AND GAS COMPANIES** Councillor Wagner moved the County of Minburn write a letter to the Honourable Minister of Municipal Affairs Shaye Anderson requesting the Province of Alberta consider ceasing the assessment of oil and gas companies that are insolvent or under protection, and to advise that municipalities should not be responsible to carry the burden of paying the Provincial School Tax and Senior Housing requisition on behalf of delinquent oil and gas sector property tax accounts.
Carried.
- 126-17 REGIONAL RECREATION & CULTURE MASTER PLAN STEERING COMMITTEE MEMBER APPOINTMENTS** Reeve Konieczny called for three (3) Council appointments to the Regional Recreation and Culture Master Plan Steering Committee.
Deputy Reeve Ogradnick was nominated by Councillor Melenka.
Councillor Rattray moved nominations cease.
Carried.
Reeve Konieczny was nominated by Councillor Anderson.
Councillor Anderson moved nominations cease.
Carried.
Deputy Reeve Ogradnick nominated Councillor Melenka as an alternate member.
Councillor Rattray moved nominations cease.
Carried.
- NEW BUSINESS** Discussion ensued on the following item:
- Letter and invoice received from North Saskatchewan Watershed Alliance (NSWA) dated August 15, 2017 requesting financial support for 2018 in the amount of \$.50 per capita to assist with their operations.

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**127-17
NSWA –
CONTRIBUTIONS TO
2018 OPERATIONS** Councillor Rattray moved the County of Minburn contribute \$.50 per capita to the North Saskatchewan Watershed Alliance (NSWA) to assist with their operations in 2018 as requested in their invoice dated August 15, 2017. Payment is to be forwarded in January 2018.

County of Minburn population is 3,383 x \$.50 = \$1,691.50
Carried.

ADJOURNMENT Councillor Kuzio moved the meeting adjourn to September 18, 2017 at 10:00 a.m. Time 4:35 p.m.
Carried.

Reeve

County Manager

Recording Secretary