



## **AGENDA**

### **September 11, 2024 – County Council Meeting**

Immediately following the Committee of the Whole Meeting

- 1. Call to Order**
- 2. Changes to Agenda and Adoption of Agenda**
- 3. Confirmation of Minutes**
  - 3.1 August 19, 2024 Council Meeting
- 4. Delegations – NIL**
- 5. Council Priorities**
- 6. Requests for Decision**
  - 6.1 2024 Updated Construction Plan
  - 6.2 2025 Grader Capital Purchase
- 7. Reports**
  - 7.1 Reeve
  - 7.2 Council
  - 7.3 CAO
  - 7.4 Operations
  - 7.5 Planning & Community Services
  - 7.6 Protective Services
  - 7.7 Corporate Services
- 8. Correspondence and Information Items**
  - 8.1 Minburn and District Agricultural Society Thank You
  - 8.2 Town of Vegreville re Member for Steering Committee for Regional Recreation Feasibility Study
  - 8.3 Minister of Transportation & Economic Corridors re Meeting at RMA Convention
- 9. Councillor Requests (Information Requests and Notices of Motion)**
  - 9.1 Action Item List
- 10. Closed Session**
- 11. Open Session**
- 12. Motions arising out of the Closed Session**
- 13. Adjournment**



**Council Meeting Minutes**

**August 19, 2024**

Council Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny Chief Administrative Officer  
Norm De Wet, Director of Operations  
Jason Warawa, Director of Corporate Services  
Mike Fundytus, Director of Protective Services  
Davin Gegolick, Director of Planning and Community Services  
Trudy Shukalak, Senior Administrative Support Specialist

- 1 CALL TO ORDER**  
Reeve Konieczny called the meeting to order at 10:00 a.m.
- 2 ADOPTION OF AGENDA**  
  
**2024-148**  
**Moved by:** Councillor Wowdzia  
THAT the August 19, 2024, regular Council meeting Agenda be adopted as presented.  

**Carried**
- 3 CONFIRMATION OF MINUTES**  
  
**3.1 July 15, 2024, Council Meeting**  
  
**2024-149**  
**Moved by:** Deputy Reeve Kuzio  
THAT the July 15, 2024, regular Council meeting minutes be adopted as presented.  

**Carried**
- 4 DELEGATIONS**
- 5 Council Priorities**  
  
**2024-150**  
**Moved by:** Councillor Bentley  
THAT the Council Priorities be accepted as information.  

**Carried**
- 6 REQUESTS FOR DECISION**

**6.1 Amendment to Closure of Undeveloped Road Allowance Policy PDS 7005-01**

**2024-151**

**Moved by:** Councillor Nafziger

THAT Council approve amended Closure of Undeveloped Road Allowance Policy PDS 7005-02 as presented.

**Carried**

**6.2 Sale of Undeveloped Road Allowance – Road Closure Application**

**2024-152**

**Moved by:** Councillor Nafziger

THAT Council direct Administration to start the process of the County's intention to dispose of the undeveloped road allowance on Road Closure Application No. 01-2024 for less than market value.

**Carried**

**6.3 Utilities within Road Allowance Special Approval Request**

**2024-153**

**Moved by:** Councillor Anderson

THAT Council approve ATCO Electric's request to place six electrical structures within the road allowance for the rebuild of Phase 3 of the 7L65 transmission line, as per the plans submitted.

**Carried**

**6.4 Conceptual Scheme – Block C, Plan 4185R**

**2024-154**

**Moved by:** Councillor Nafziger

THAT Council approve the Conceptual Scheme to establish a land use framework and plan for development of Block C, Plan 4185R within the Hamlet of Lavoy, as presented.

**Carried**

**6.5 Subdivision File No. 07-2024**

**2024-155**

**Moved by:** Member Anderson

THAT the Subdivision Authority approve Subdivision Application File No. 07-2024 regarding Block C, Plan 4185R within the Hamlet of Lavoy as per the required conditions of the report presented.

**Carried**

**6.6 Vegreville FCSS Funding Agreement**

**2024-156**

**Moved by:** Councillor Wowdzia

THAT Council approve the three-year Family and Community Support Services (FCSS) Funding Agreement with the Town of Vegreville.

**Carried**

**6.7 Innisfree Fire Hall Renovation Additions**

**2024-157**

**Moved by:** Councillor Nafziger

THAT Council approve the "Change Order" for the Innisfree Firehall renovation project for a total cost of \$15,000.

**Carried**

**6.8 2024 Updated Construction Program**

**2024-158**

**Moved by:** Councillor Anderson

THAT Council approve the updated 2024 road construction plans at an estimated operating cost of \$502,166.52, as presented.

Deputy Reeve Kuzio requested a recorded vote.

In Favour: Reeve Konieczny, Councillor Anderson, Councillor Nafziger

Opposed: Deputy Reeve Kuzio, Councillor Wowdzia, Councillor Ogrodnick, Councillor Bentley

**Motion Defeated**

*Reeve Konieczny recessed the meeting at 10:51 a.m.*

*Reeve Konieczny reconvened the meeting at 10:59 a.m.*

**6.9 Yield Signs – Intersection of Range Road 142 and Township Road 514**

**2024-159**

**Moved by:** Deputy Reeve Kuzio

THAT Council approve the installation of “Yield” signs on the north and south sides of the intersection of Range Road 142 and Township Road 514.

**Carried**

**6.10 Council Procedural Bylaw**

**2024-160**

**Moved by:** Councillor Nafziger

THAT Council approve first reading of Bylaw No. 1351-24 for the purpose of regulating the proceedings of Council and Council Committee meetings and other bodies established by Council.

**2024-161**

**Moved by:** Deputy Reeve Kuzio

THAT Council approve second reading of Bylaw No. 1351-24.

**Carried**

**2024-162**

**Moved by:** Councillor Wowdzia

THAT Council unanimously and in full agreement approve third reading of Bylaw No. 1351-24 at this meeting.

**Carried**

**2024-163**

**Moved by:** Councillor Ogrodnick

THAT Council approve third reading of Bylaw No. 1351-24.

**Unanimously Carried**

**6.11 Elected Officials Business Expense Policy CC 3013-01**

**2024-164**

**Moved by:** Deputy Reeve Kuzio

THAT Council approve Elected Officials Business Expense Policy CC 3013-01 as presented.

**Carried**

**6.12 Rescind Travel and Subsistence Policy CC 3007-01**

**2024-165**

**Moved by:** Councillor Anderson

THAT Council rescind Travel and Subsistence Policy CC 3007-01.

**Carried**

**7 REPORTS**

**7.1 Reeve**

**7.2 Council**

**7.3 CAO**

**7.4 Operations**

**7.5 Planning and Community Services**

*Norm De Wet left the meeting at 11:48 a.m.*

*Norm De Wet returned to the meeting at 11:49 a.m.*

**7.6 Protective Services**

**7.7 Corporate Services**

**2024-166**

**Moved by:** Councillor Anderson

THAT Council accept the reports as presented.

**Carried**

*Reeve Konieczny recessed the meeting at 12:05 p.m.*

*Reeve Konieczny reconvened the meeting at 12:12 p.m.*

**8 CORRESPONDENCE AND INFORMATION ITEMS**

**8.1 Alberta Municipal Affairs – Canada Community Building Fund Allocation**

Letter received from Alberta Municipal Affairs announcing that Canada and Alberta have signed an agreement renewing the Canada Community Building Fund (CCBF) to March 31, 2034, and confirming that the CCBF allocation amount to the County of Minburn for 2024 is \$225,587.

**8.2 Alberta Municipal Affairs – Meeting with Minister Ric McIver**

E-mail received from Alberta Municipal Affairs informing Council of an opportunity to meet with the Honourable Minister of Municipal Affairs Ric McIver at the 2024 Rural Municipalities of Alberta (RMA) Fall Convention scheduled to take place at the Edmonton Convention Centre from November 4 to 7, 2024.

**8.3 Alberta Transportation and Economic Corridors – STIP Funding**

Letters received from Alberta Transportation and Economic Corridors advising that grant payments are being processed for County bridge files BF 06729, BF 78718, BF 1819, BF 75589, BF 75604, and BF 01195 under the Local Road Bridge Program component of the Strategic Transportation Infrastructure Program (STIP).

**8.4 AGLC – Rural Non-Profit Gaming Model**

E-mail received from Alberta Gaming, Liquor and Cannabis (AGLC) thanking the County for their letter regarding concerns on the charitable gaming model in Alberta, and acknowledging the imbalances in the proceed distribution between the rural and urban pooling regions. AGLC will continue to reduce red tape where appropriate, and to identify emerging opportunities to support the long-term sustainability of Alberta's charitable organizations.

**8.5 Vermilion RCMP – Quarterly Policing Report**

Letter received from Sergeant Corey Buckingham, Chief of Police of Vermilion RCMP Detachment containing the quarterly Community Policing Report for the period from April 1 to June 30, 2024. The report provides a detailed overview of human resources, financial data, and crime statistics for the Vermilion Detachment.

**8.6 Mannville Agricultural Society – Recreation Board Funding**

E-mail received from the Mannville Agricultural Society thanking the County for their 2024 recreation grant funding contribution.

**8.7 MADD Sponsorship Request**

E-mail received from Mothers Against Drunk Driving (MADD) asking the County for their 2024 campaign sponsorship to demonstrate support for stopping impaired driving while publicly promoting commitment to the cause.

**8.8 Battle River Watershed Alliance Funding Request**

Letter received from Battle River Watershed Alliance asking the County for their financial support to local watershed programs.

**8.9 Orphan Well Association – Annual Report**

Letter received from the Orphan Well Association (ORA) containing their 2023-2024 Annual Report which outlines their work across the province of safe, efficient and environmentally responsible closure of orphaned oil and gas properties.

**2024-167**

**Moved by:** Councillor Ogradnick

THAT Council accept the correspondence as information.

**Carried**

**9 COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

**9.1 Action Item List**

**2024-168**

**Moved by:** Councillor Bentley

THAT Council accept the Action Item List as information.

**Carried**

**10 CLOSED SESSION**

**2024-169**

**Moved by:** Deputy Reeve Kuzio

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Privacy (FOIP) Act*, specifically Section 16, Disclosure harmful to business interests of a third party and Section 17, Disclosure harmful to personal privacy. Time 12:26 p.m.

**Carried**

**10.1 Tax Agreement**

*FOIP Act Section 16, Disclosure harmful to business interests of a third party*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Presenter

*Pat Podoborzny and Jason Warawa left the meeting at 12:35 p.m.*

**10.2 Human Resources Matter**

*FOIP Act Section 17, Disclosure harmful to personal privacy*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization

*Reeve Konieczny recessed the meeting at 1:07 p.m.*

*Reeve Konieczny reconvened the meeting at 1:10 p.m.*

*Pat Podoborzny returned to the meeting at 1:10 p.m.*

**11 OPEN SESSION**

**2024-170**

**Moved by:** Councillor Nafziger

THAT Council revert to open session at 1:16 p.m.

**12 MOTIONS ARISING OUT OF THE CLOSED SESSION**

**Tax Deferral Agreement – Pine Cliff Energy**

**2024-171**

**Moved by:** Councillor Nafziger

THAT Council approve the entering into a tax deferral agreement with Pine Cliff Energy for the 2024 tax year.

**Carried**

**13 ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 1:18 p.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

# STRATEGIC PRIORITIES CHART (September 2024)

## COUNCIL PRIORITIES

### NOW

1. **RECREATION AGREEMENT VEGREVILLE:** Intermunicipal
2. **REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK:** Consultant
3. **ASB STRATEGIC PLAN:** Consultant

### TIMELINE

November 2024  
December 2024  
December 2024

### NEXT

- BYLAW OFFICER CONTRACTED SERVICES (October 2024)
- POLICY AND BYLAW REVIEW- (October 2024)

### ADVOCACY

- *Policing Services/Costs (RMA)*
- *Bridge Funding Continuity (RMA)*
- *Wind Energy Restoration Strategies (RMA)*
- *Broadband Speeds (RMA)*
- *SL3/SL4 Seniors Facility Support (AHS)*
- *Water Act Enforcement and Approvals (AEP)*
- *Rural Medical Services (RMA)*

## OPERATIONAL INITIATIVES

### OFFICE OF THE CAO

1. *WIND ENERGY PROJECTS – Soil Segregation/End of Life Advocacy – Awaiting action from the Province*
2. **RECREATION AGREEMENT: VEGREVILLE –** November 2024
3. Drought and/or Water Shortage Plan – November 2024
4. *AlphaBow Energy tax recovery initiative with ARMAA – Ongoing*
5. 2025 Municipal Election Preparation – December 2024
6. Establishment of Regional SDAB and ARB – December 2024

### CORPORATE SERVICES

1. Departmental 2025 Budget Meetings – September 2024
2. Managed IT Service Contract Negotiation – September 2024
3. Part Time FTE Recruitment – September 2024
4. Regional ARB Investigation – September 2024
5. Update Procurement Policy – October 2024
6. Vermilion Health Providers Committee – Terms of Reference and Agreement – October 2024
7. ERP Conversion Project – August 2024 to May 2025

### PLANNING AND COMMUNITY SERVICES

1. Regional GIS Project: proposal submitted – March 2024
2. REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK: BRE SURVEY – August 2024
3. Cemetery Survey and Software: December 2024
4. Economic Development Communications Project: December 2025

### PROTECTIVE SERVICES

1. Updated Health & Safety Manual – Ongoing
2. BYLAW OFFICER CONTRACTED SERVICES – Ongoing
3. AFRRCs Migration September 2024
4. Design and tender new fire truck – September 2024

### OPERATIONS

1. Grader Beat Review – Ongoing
2. Operations Shop Concept Investigation –needs strategic plan from Council
3. Tenders – Projects being completed as approved

### AGRICULTURE & UTILITIES

1. Program and service delivery review – November 2024
2. Policy review – Winter 2024-2025
3. Lavoy Backup generator: Concrete work completed. Waiting on generator.
4. **ASB STRATEGIC PLAN** – December 2024

### CODES:

BOLD CAPITALS = Now Priorities; CAPITALS = Next; *Italics* = Advocacy; Regular Case = Operational Strategies

## 2 – 3 Year OUTLOOK

1. *Service Level Review – December 2024*
2. *Strategic Plan Workshops – December 2024*



# Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

**Recommendation:**

**Background:**

See Appendix

**Legislative Guidance:**

Provincial  Municipal  None

*Details:*

**Council Priorities Chart:**

Yes  No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

Capital  Operations  Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

Prepared By: \_\_\_\_\_

Reviewed By: P. Podoborsky



## RFD Appendix

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## 2024 Construction Overview (Updated)

**Total Cost Estimate:** \$430,274.81

**Total Days:** 105.02

### **Div. 4 - RRd 140, S of Twp Rd 524**



- Historical ditch Erosion and Intersection Flooding - 1/2 mile of ditch repair, ditch block installations and potential additional culvert installations.
- Potential Clay Source: Sawiak
- Estimated Time: 7.67 days.
- Estimated Cost: \$61,081.15

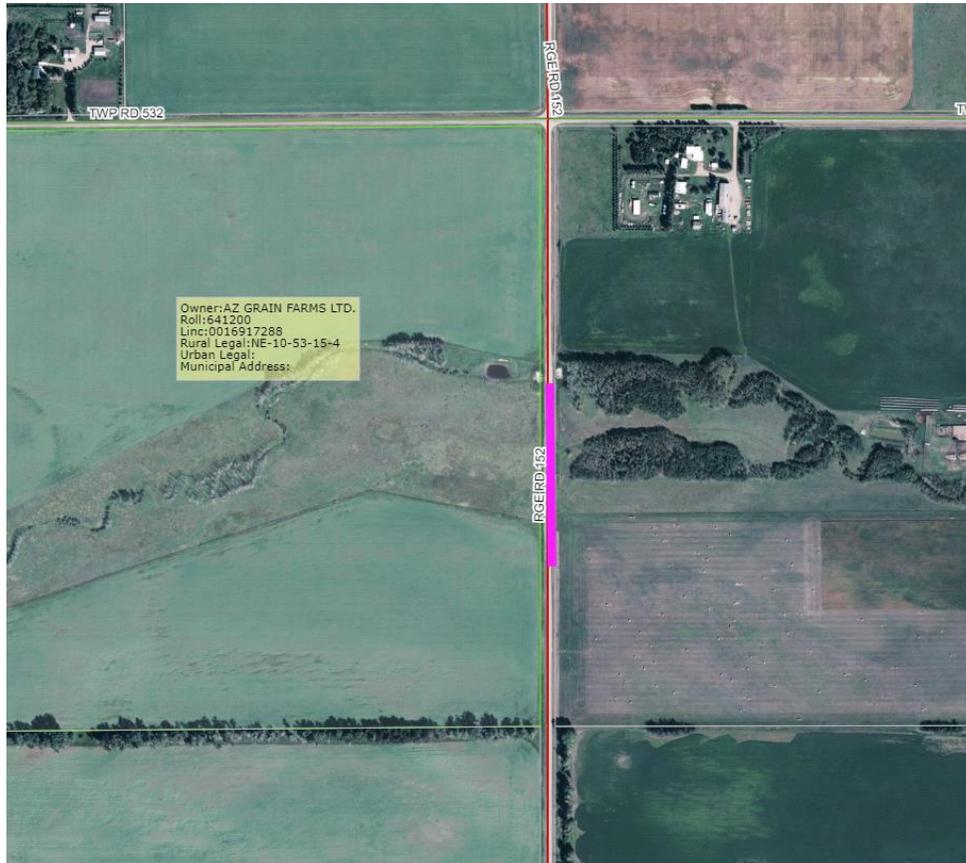
## Div. 5 – RR 132, N of Twp 504



Section of RRd 132 Upgrade to improve visibility at the intersection, replace poorly functioning culvert to eliminate historical spring flooding/road washing out and low area/grade requiring annual gravel.

- Potential Clay Source: Girczyc
- Estimated Time: 13.51 days.
- Estimated Cost: \$43,150.01

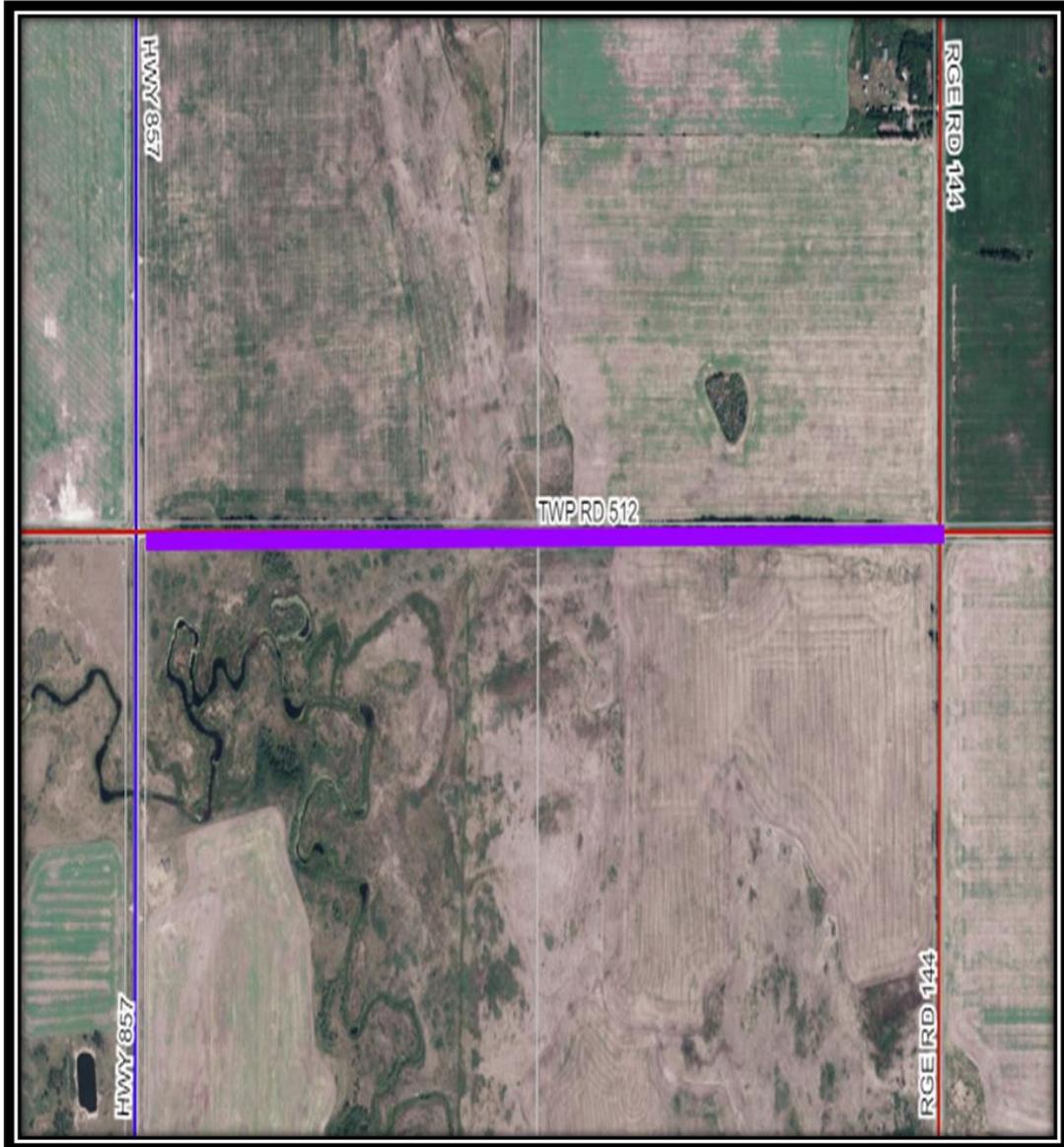
**Div. 7 – RR 152, S of Twp 532**



Section of RRd 152 Upgrade to lift the grade and to eliminate historical spring flooding. Also, to replace the poorly functioning culvert.

- Potential Clay Source: AZ Grain Farms
- Estimated Time: 7.05 days.
- Estimated Cost: \$29,458.00

**Div. 6 – Twp RRd 512, Hwy 857, to RR 144**



- Potential Clay Source: Baxandall, Freed
- Estimated Time: 34.85 days
- Estimated Cost: \$135,097.50

**Div. 7 – Rge. Rd 152, Hwy 16A – Hwy 631**



- Soft Areas, Drifting: 1.6 Miles – Poor Drainage, High Traffic
- Potential Clay Source: Ziegler, Durie
- Estimates Time: 41.94 days
- Estimates Cost: \$161,488.15



# Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Department: \_\_\_\_\_

**Recommendation:**

**Background:**

See Appendix

**Legislative Guidance:**

Provincial  Municipal  None

*Details:*

**Council Priorities Chart:**

Yes  No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

Capital  Operations  Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

Prepared By: \_\_\_\_\_

Reviewed By: P. Podchorzny



## RFD Appendix

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## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

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**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



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**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

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**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

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**County of Minburn Functions and Events (include date):**



## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

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**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

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**County of Minburn Functions and Events (include date):**



## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## **Office of the CAO Report**

**For Presentation at** September 11, 2024 **Council Meeting**

**From Date:** August 19, 2024

**To Date:** September 5, 2024

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### **Internal Meetings:**

- Council meeting – August 19

### **External Meetings:**

- RMA District 5 Meeting – August 23

### **Education and Professional Development:**

- GOA Resource Mapping Initiative – August 4
- Town of Vegreville Open House on Regional Recreation Planning – August 5

### **Senior Leadership Team Support:**

- Regional Water Emergency Response Plan
- Regional Drought and/or Water Shortage Plan
- 2025 Municipal Election and Elected Official Training
- Boards and Committees Terms of Reference
- Website Updates
- GIS Service Delivery
- Social Media Posts
- Council Packages
- Budget 2025
- Policy and bylaw research
- SDAB and ARB regionalization
- ASB Strategic Planning



## **ADMINISTRATION REPORTS**

**Name: Norm De Wet**

**Department: Operations**

**Reviewed by: Pat Podoborzny**

**For Presentation at: September 11, 2024 County Council meeting.**

**From Date: August 20, 2024**

**To Date: September 10, 2024**

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### **Fleet/Shop Update:**

- Significant repairs are being performed by Finning on Unit 326, a Cat 14M grader, due to extensive failure in the rear wheel group. The issues include failed final drive bearings, axle, left-hand rear wheel, brake group, sprocket, and wheel group bearings. The repairs will also include a brake rebuild. These repairs, costing approximately \$69,355.00, were approved by the CAO in accordance with Policy AD 1008-01, Procurement Purchasing Policy.

### **Public Works Update:**

- Operations staff are working on plans for the 2025 gravel, calcium, and oiling program.
- The gravel program is currently stockpiling gravel in the Innisfree and Zaparose pits for use in the 2025 season.
- The construction crew is working on RR152 south of Hwy 631 in Division 7, with completion expected by the week of September 16th, 2024.
- Crews will be hauling 700 tonnes of screened eliminations from the Bykowski pit on Hwy 631 to Vegreville for use in winter sanding operations.
- Traffic counts are ongoing on Hwy 16A, asphalt roads, and several low structural rating bridges.
- Operations staff are working with school divisions to finalize winter road maintenance plans for school bus routes. Finalized routes will be sent to Council once completed.

### **Contracted Services:**

- Emcon Services has completed line painting on Twp 524 in Div. 7 following the aggregate sealcoat.

**Agricultural Services Update:**

- Alberta Wheat and Canola crop surveys are complete and will be submitted once the samples have dried.
- Roadside mowing is expected to be completed by September 12, 2024.
- Operations staff continue to perform quality control checks on work completed by mowing and spraying contractors.

**Water and Sewer Utility Update:**

- Sewer flushing in Lavoy and Minburn has been completed.
- The concrete pad for the Lavoy generator has been poured in anticipation of delivery.

**Waste Management:**

- Scrap metal cleanup at the transfer sites has been completed.
- There was an attempted break-in at the Ranfurly Waste Transfer Station. The gate lock was cut, and there was an unsuccessful attempt to open the sea can doors. Administration is exploring the installation of a game camera with cellular capabilities for security purposes.



## ADMINISTRATION REPORTS

**Name:** Davin Gegolick

**Department:** Planning and Community Services

**Reviewed by:** Pat Podoborzny

**For Presentation at:** September 11, 2024 Council Meeting

**From Date:** August 16, 2024

**To Date:** September 5, 2024

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### Planning Update:

- Issued development permits:
  - 2 shipping containers (NW 21-52-8-4)
  - shipping container and farm shop (SW 13-51-12-4)
  - stockpile site (Pt. NE 10-52-14-4)
- Sold 5 properties in Ranfurly – Lots 8-9 & 10, Block 5 and Lots 16-20, Block 4
- Received complaints:
  - Illegal septic drainage (Pt. SW 27-52-14-4)
  - stockpile site (Pt. NE 10-52-14-4)
  - Cattle in Brookwood Estates
- ATCO Electric alterations to transmission line 7L129 project (south of Mannville) to increase clearance between transmission line and the ground.
  - Notification/consultation – Aug/Sept 2024
  - Construction commences – Jan 2025
  - Construction completed – April 2025
- Completed Leadership for Safety Excellence course – Aug 29

### Subdivision Update:

- Nothing to report

### Economic Development Update:

- Crossroads Economic Development Alliance meeting scheduled for Sept 18 to discuss outcomes of Business Retention and Expansion project and future projects for the committee to consider.

**Community Services:**

- Cemetery surveying is scheduled to be completed by the end of September.

**Attachments:**

- ATCO Electric Alterations to Transmission Line 7L129 information package

August 26, 2024

**RE: Alterations to Transmission Line 7L129**

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We are writing to provide you with information about proposed alterations to ATCO Electric Ltd.'s (ATCO) transmission line 7L129 (the Project). This letter provides Project details, timelines and outlines our public consultation process.

**Project Details**

The Project is located southwest of Vermilion, Alberta. To allow the facility to operate at its full capacity, the clearance between the transmission line and the ground must be increased. Alterations are also needed on portions of transmission line 7L129 to replace components that are currently at end of life.

ATCO is proposing to:

- Replace 34 existing structures with new, taller structures; and
- Conduct general maintenance on 48 structures.

The existing structures are approximately 12 meters (m) tall and the new structures will range from 18 to 20 m tall. The structure type will remain the same, with a similar footprint to the existing structures. General maintenance activities will include replacement of structure components that are at end of life (e.g. cross-arms). Please refer to the enclosed Reference Mosaic Maps for a Project overview.

The alterations are considered minor in nature, and ATCO does not anticipate any impacts to the environment. Adjacent landholders can expect some increases in noise and traffic during alteration activities.

**Project Timeline**

<b>August 2024</b>	Notification to landholders, occupants, agencies and other interested parties
<b>September 2024</b>	Consultation with landholders, occupants, agencies and other interested parties will commence
<b>January 2025</b>	Alteration and maintenance activities will commence
<b>April 2025</b>	Alteration and maintenance activities completed

Note: Project timing and details may be adjusted as plans are finalized.

**Permits and Approvals**

ATCO will obtain permits and approvals from all relevant agencies where required. As the scope of this work is minor in nature, a Facility Application and related approval may not be required from the Alberta Utilities Commission (AUC). For more information about how you can participate in the AUC process, please refer to the enclosed AUC brochure entitled *Participating in the AUC's independent review process to consider facility applications*.

**Next Steps**

In the weeks ahead, ATCO will be contacting directly affected stakeholders with interests in the vicinity of the Project. Please let us know if you have any questions or concerns regarding the Project.

You can provide feedback and share other information by using the enclosed reply form and postage-paid envelope or by contacting us (toll free) at 1-855-420-5775 or by email at [consultation@atcoelectric.com](mailto:consultation@atcoelectric.com).

Sincerely,



**Laurie Jenkin**

Planner, Lands

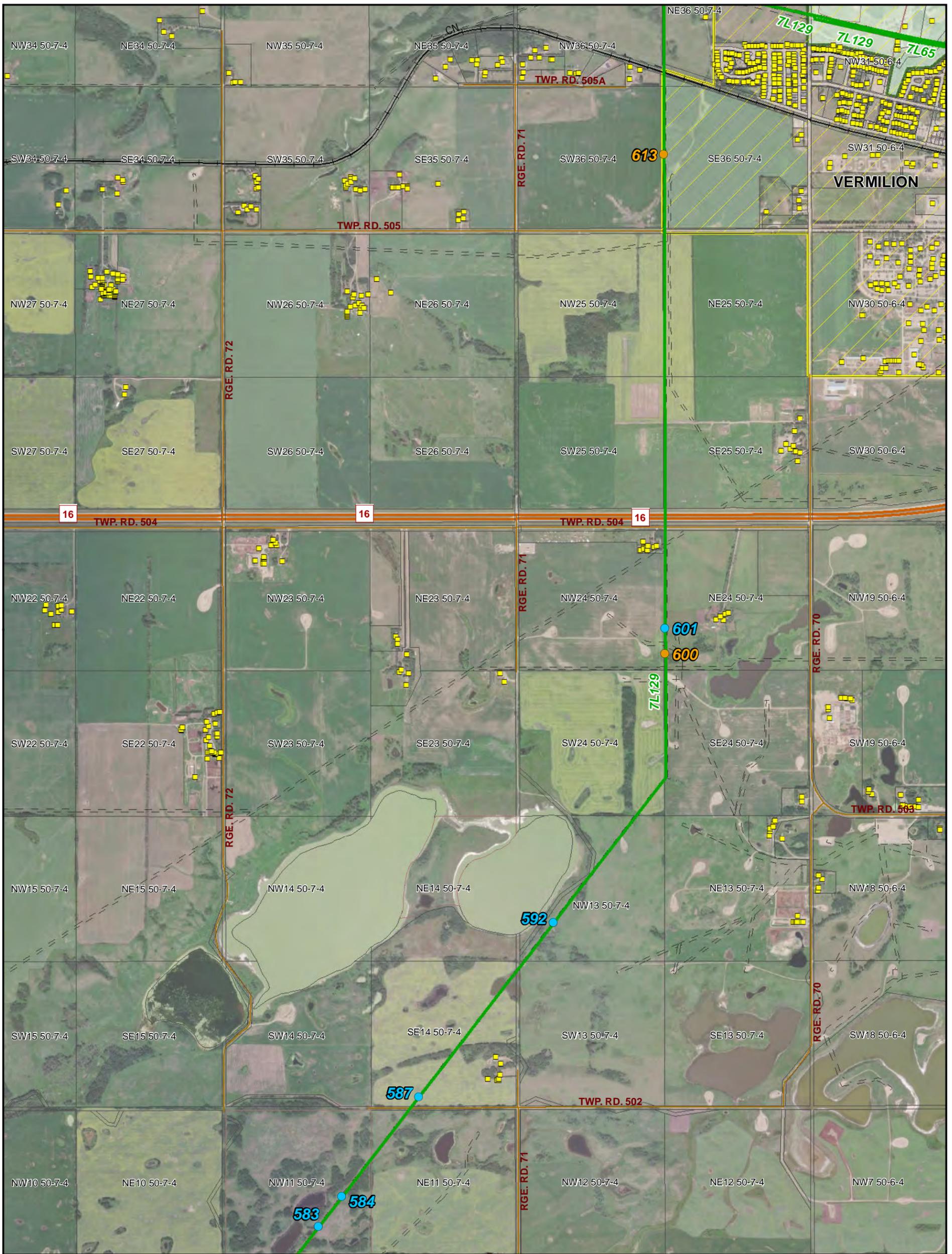
ATCO Electric Ltd.

Direct Tel: 780-221-0572

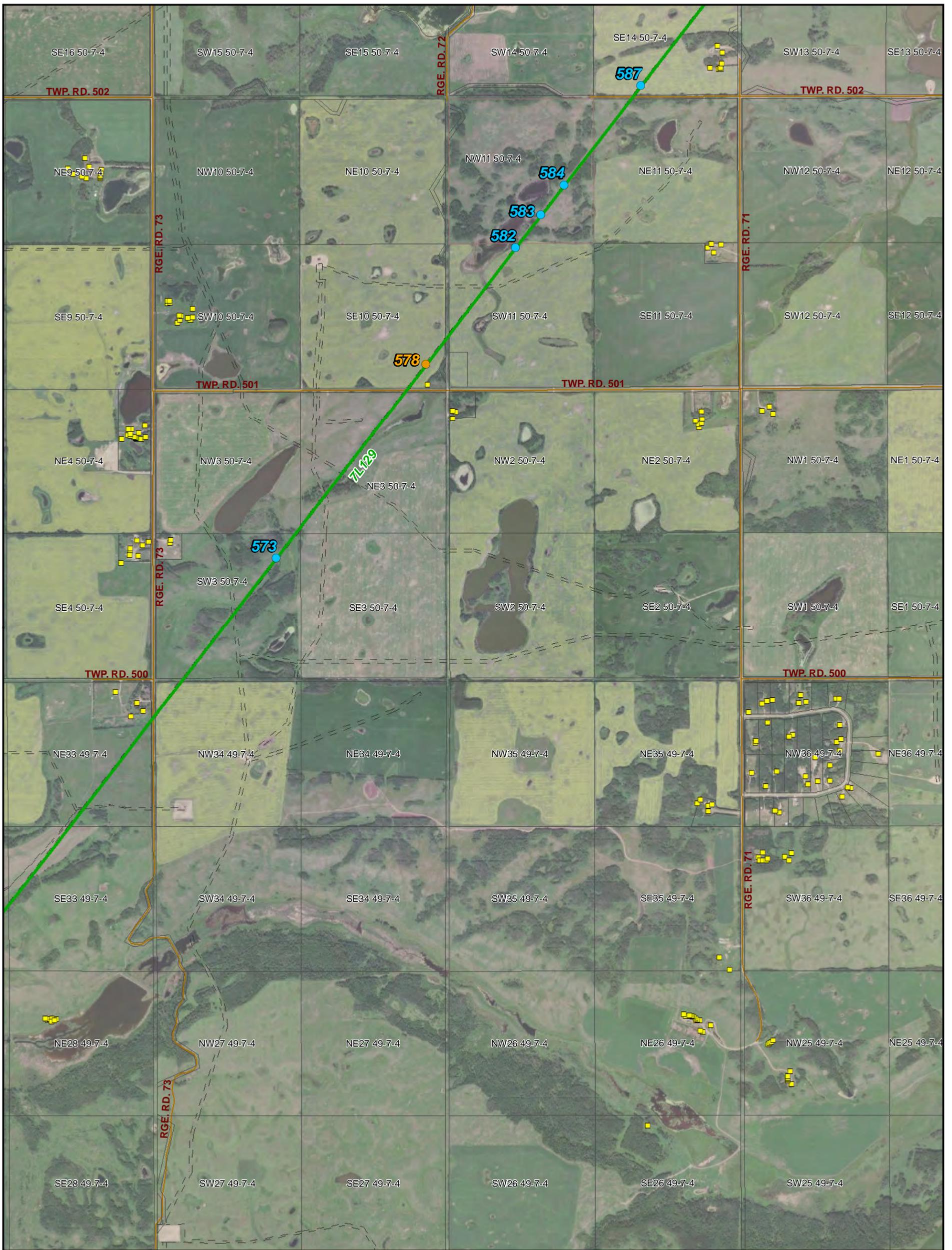
Direct Email: [laurie.jenkin@atco.com](mailto:laurie.jenkin@atco.com)

**Enclosures:**

- Reference Mosaic Maps (RS-7L129-N1-01)
- Alberta Utilities Commission Brochure: *Participating in the AUC's independent review process to consider facility applications*
- Reply Form and postage-paid envelope

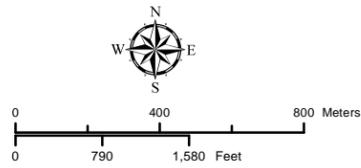


<ul style="list-style-type: none"> <li><span style="color: blue;">●</span> Proposed Replacement of Existing Transmission Structure</li> <li><span style="color: orange;">●</span> Maintenance Required at Transmission Structure</li> <li><span style="color: yellow;">■</span> Residence</li> <li><span style="color: green;">—</span> Existing 144 kV Transmission Line</li> <li><span style="border: 1px solid black; display: inline-block; width: 10px; height: 10px;"></span> Existing Disposition</li> <li><span style="border-bottom: 1px dashed black; width: 20px; display: inline-block;"></span> Existing Easement Right of Way</li> <li><span style="border-bottom: 1px solid black; width: 20px; display: inline-block;"></span> Parcel Boundary</li> <li><span style="border-bottom: 1px solid black; width: 20px; display: inline-block; position: relative; top: -2px;"> </span> Railway</li> <li><span style="border-bottom: 2px solid orange; width: 20px; display: inline-block;"></span> Primary Highway</li> </ul>	<ul style="list-style-type: none"> <li><span style="border-bottom: 2px solid orange; width: 20px; display: inline-block;"></span> Road</li> <li><span style="border: 2px solid green; width: 20px; height: 10px; display: inline-block;"></span> Provincial Park</li> <li><span style="border: 2px solid yellow; width: 20px; height: 10px; display: inline-block;"></span> Community Footprint</li> </ul>	<p><b>NOTES:</b> - Only facilities in the vicinity of the project are shown.</p> <p><small>This map is the property of ATCO. This map is not intended to be used in place of Alberta One Call. Always practice extreme caution when near power</small></p>	<p><b>INDEX MAP</b></p>	<p><b>ATCO Energy Systems</b></p> <p>Alterations to Transmission Line 7L129</p> <p><b>REFERENCE MOSAIC MAP SHEET 1 of 6</b></p> <p>August 2024</p> <p>RS-7L129 - N1 - 01</p>
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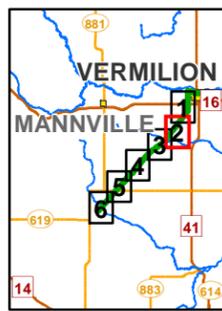


- Proposed Replacement of Existing Transmission Structure
- Maintenance Required at Transmission Structure
- Residence
- Existing 144 kV Transmission Line
- Existing Disposition
- Existing Easement Right of Way
- Parcel Boundary
- Road

**CREDIT NOTES**  
 Alberta Data Partnerships, Government of Alberta, IHS Markit, Imagery: Maxar 2022



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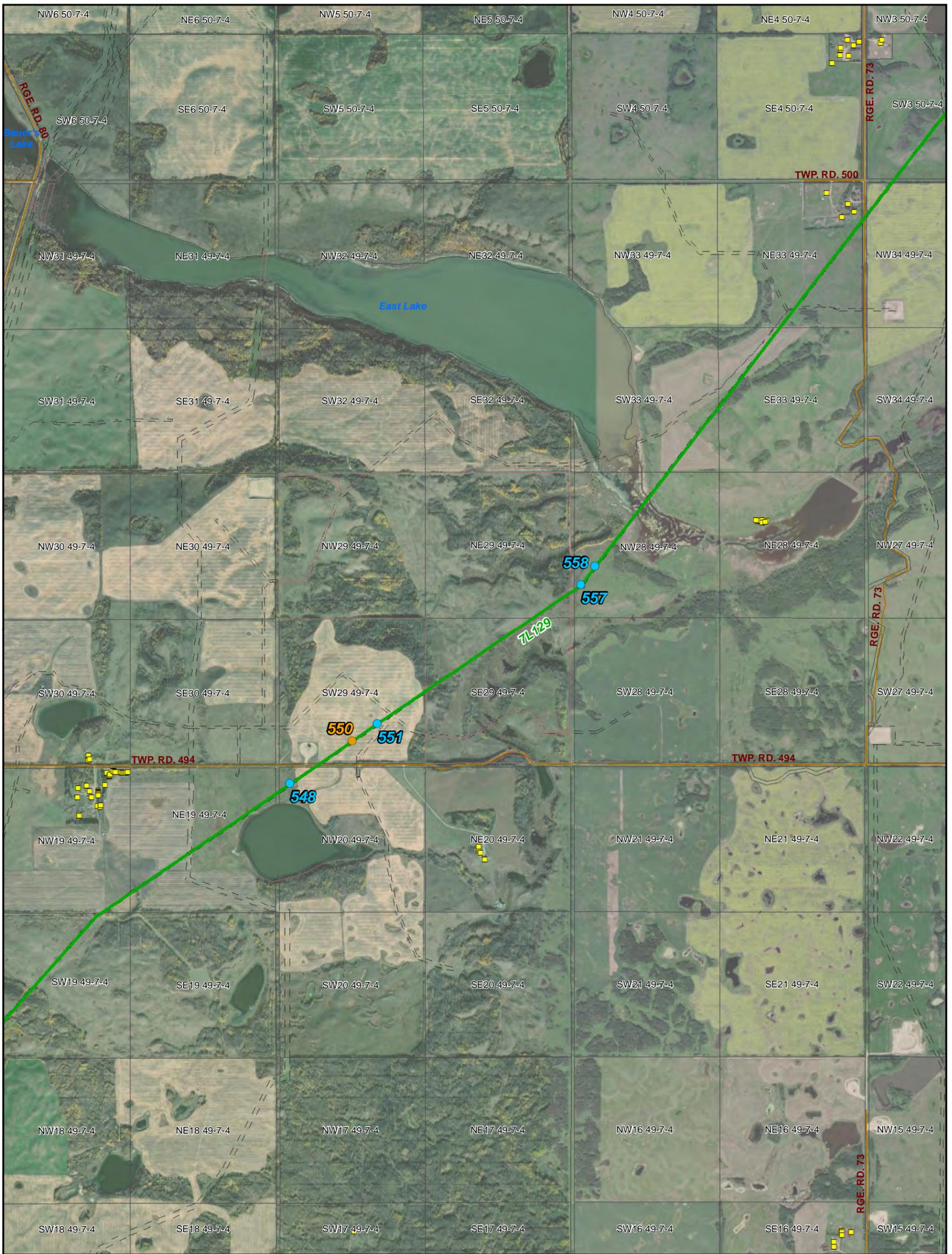
## **ATCO** Energy Systems

Alterations to Transmission Line  
 7L129

REFERENCE MOSAIC MAP  
 SHEET 2 of 6

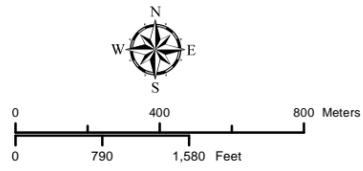
August 2024

RS-7L129 - N1 - 01

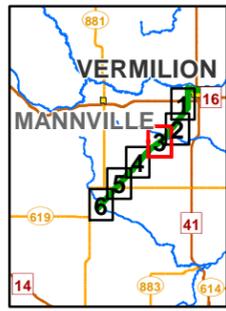


- Proposed Replacement of Existing Transmission Structure
- Maintenance Required at Transmission Structure
- Residence
- Existing 144 kV Transmission Line
- Existing Disposition
- Existing Easement Right of Way
- Parcel Boundary
- Road

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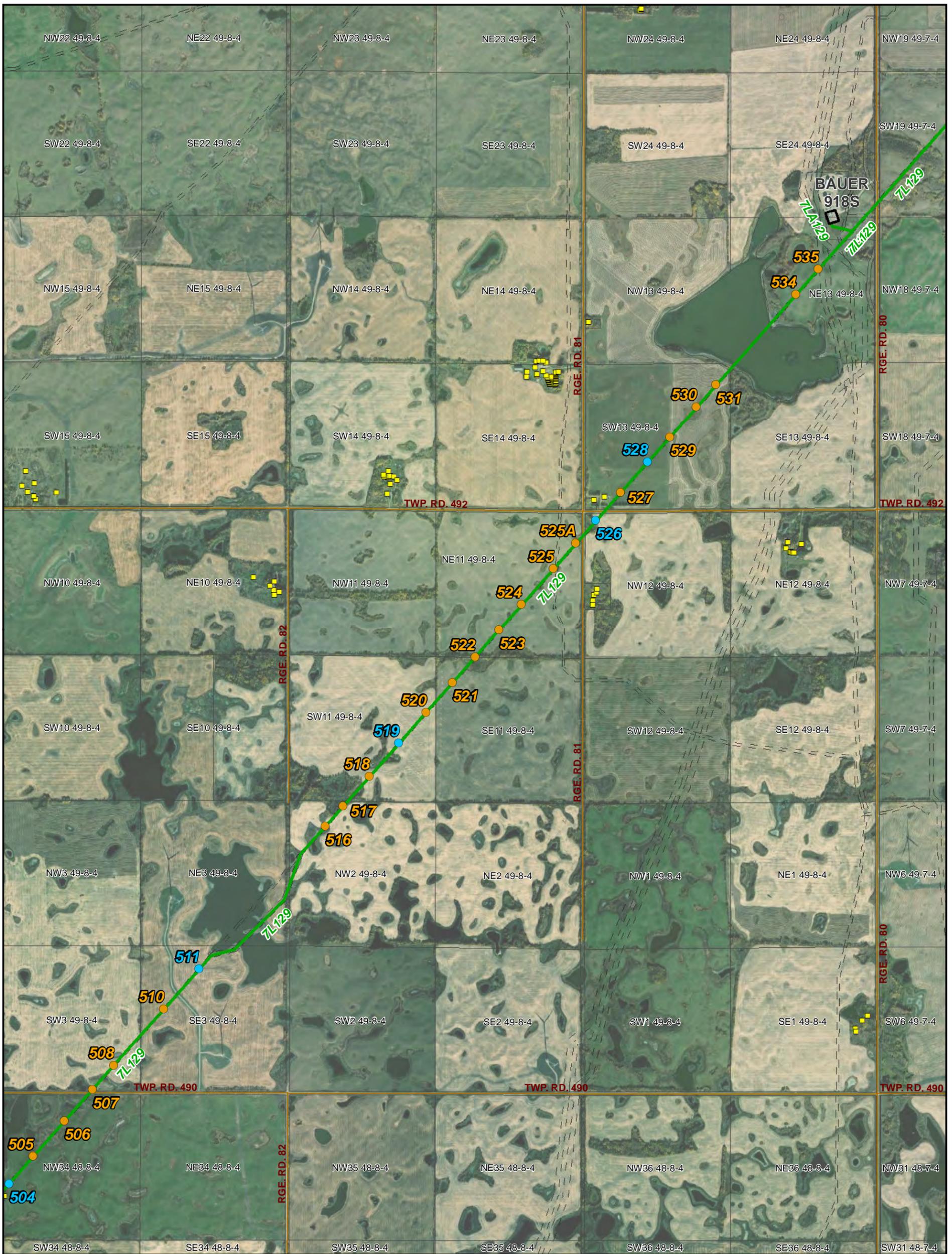


**ATCO Energy Systems**

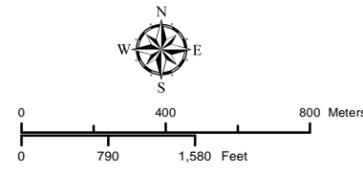
Alterations to Transmission Line  
7L129

**REFERENCE MOSAIC MAP**  
SHEET 3 of 6

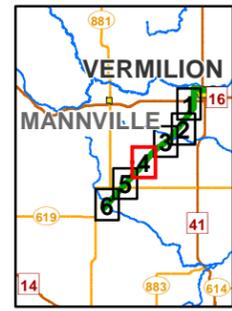
August 2024  
RS-7L129 - N1 - 01



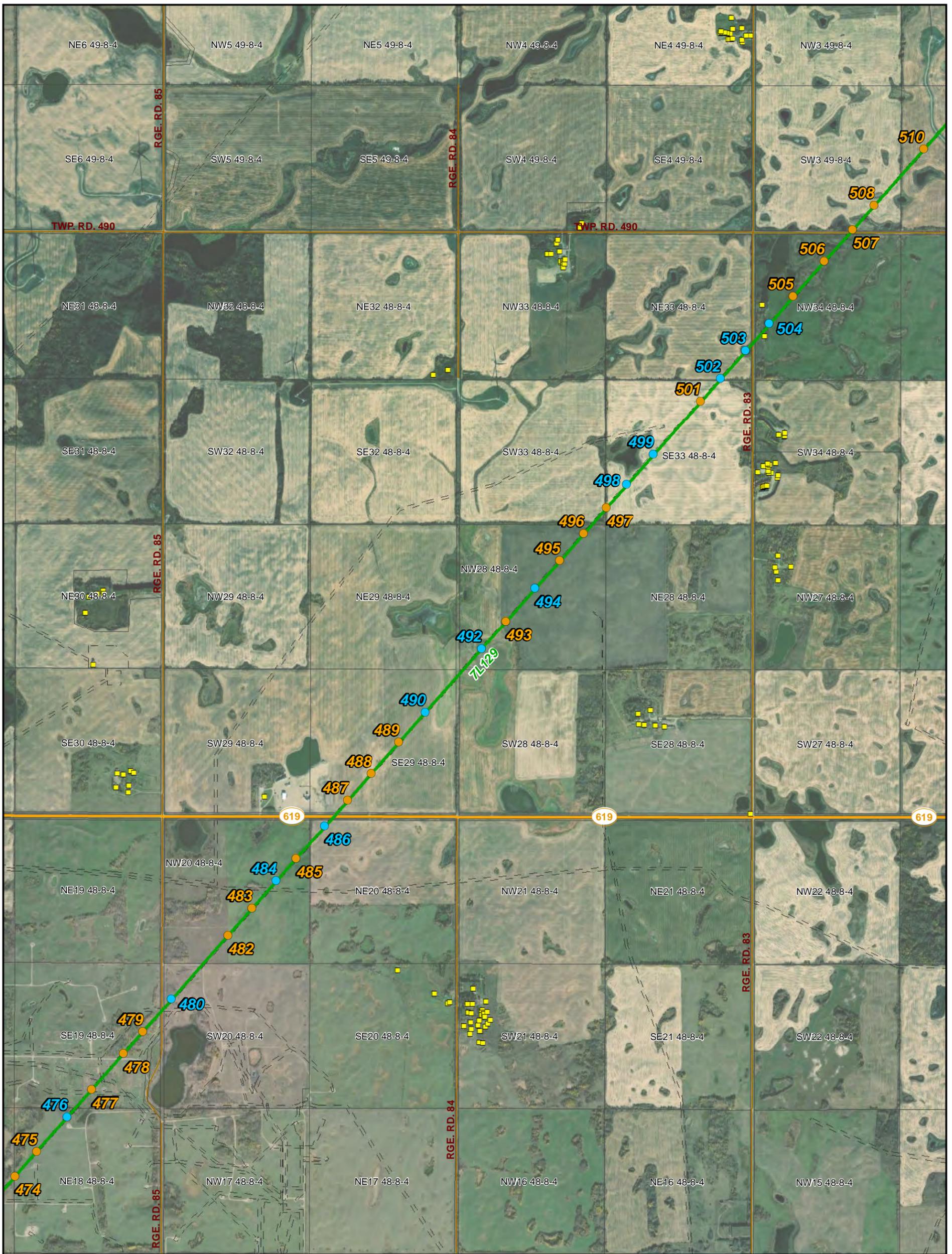
- Proposed Replacement of Existing Transmission Structure
- Maintenance Required at Transmission Structure
- Residence
- Existing Substation Footprint
- Existing 144 kV Transmission Line
- - - Existing Easement Right of Way
- Parcel Boundary
- Road



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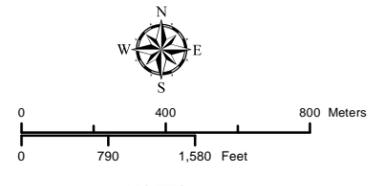


**ATCO Energy Systems**  
 Alterations to Transmission Line 7L129  
**REFERENCE MOSAIC MAP**  
 SHEET 4 of 6  
 August 2024  
 RS-7L129 - N1 - 01

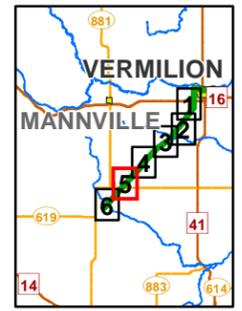


- Proposed Replacement of Existing Transmission Structure
- Maintenance Required at Transmission Structure
- Residence
- Existing 144 kV Transmission Line
- Existing Disposition
- Existing Easement Right of Way
- Parcel Boundary
- Secondary Highway
- Road

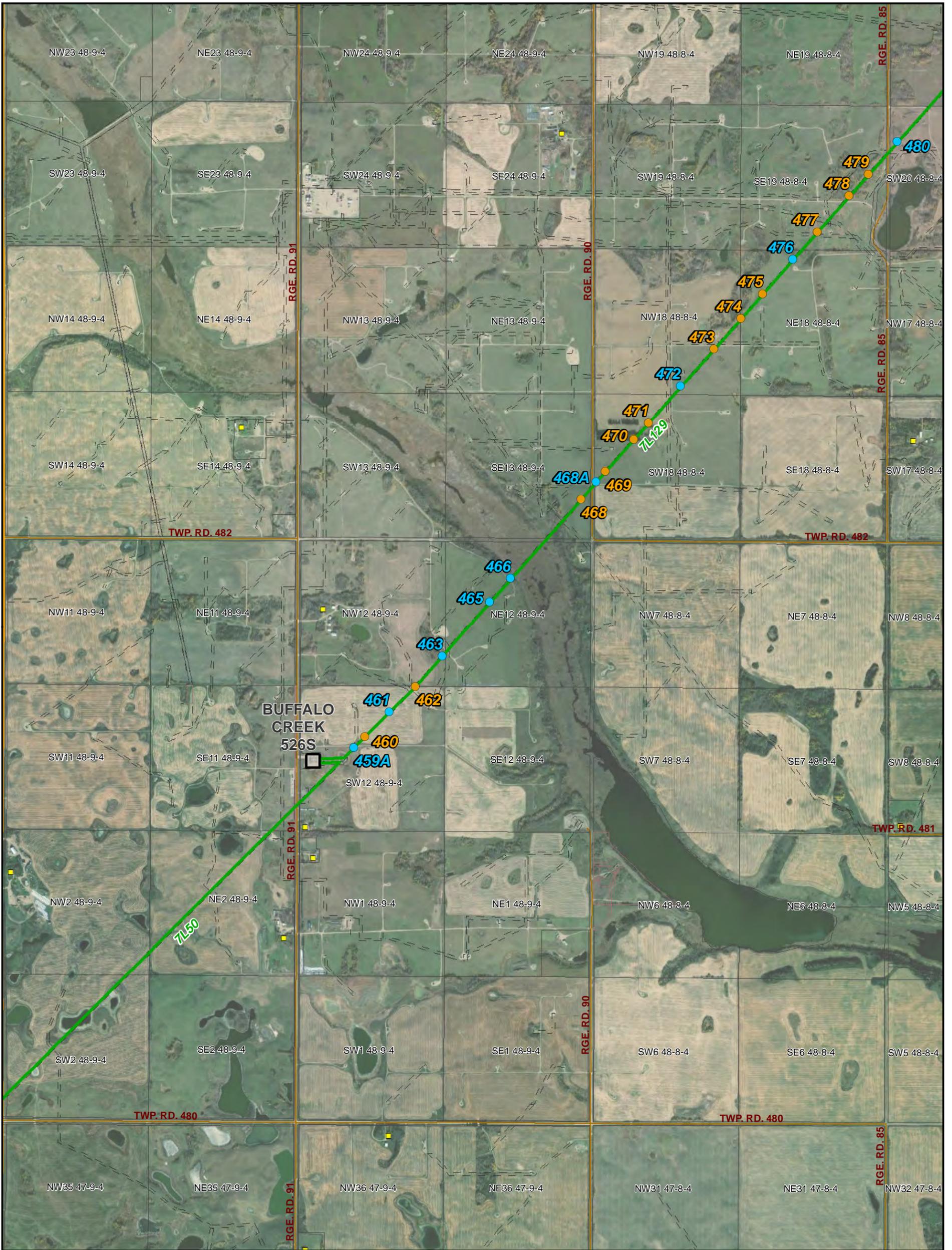
**CREDIT NOTES**  
 Alberta Data Partnerships, Government of Alberta, IHS Markit, Imagery: Maxar 2022



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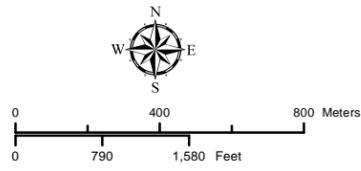


**ATCO Energy Systems**  
 Alterations to Transmission Line 7L129  
 REFERENCE MOSAIC MAP  
 SHEET 5 of 6  
 August 2024  
 RS-7L129 - N1 - 01

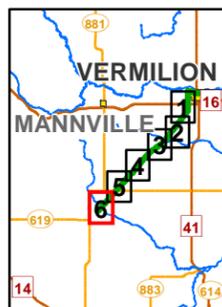


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# ATCO Energy Systems

Alterations to Transmission Line 7L129

REFERENCE MOSAIC MAP  
 SHEET 6 of 6

August 2024

RS-7L129 - N1 - 01



10035-105 Street, Edmonton, Alberta, T5J 1C8

# SHAPE THE CONVERSATION

## ALTERATIONS TO TRANSMISSION LINE 7L129

### REPLY FORM

#### CONTACT INFORMATION

Date (DD/MM/YYYY): \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Company/Organization Name (if applicable):  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please help us identify new contacts**

You were contacted about this project because ATCO identified you or your company/organization as having a land interest in the vicinity of the project. Is there anyone else associated with your property, such as other owners, renters or occupants, who we should also contact? If so, please provide the name(s), contact information and their land interest.

I would like to receive all future correspondence about this project by Email (If this is your preference, please check the box)

**AN IMPORTANT MESSAGE ABOUT PRIVACY:** *The information on this form is being collected to identify concerns with proposed changes to and/or the siting of power transmission facilities, and to comply with the Alberta Utilities Commission (AUC) rules regarding the submission of transmission facilities applications. This information may be provided to electric facility owners, Alberta's Land & Property Rights Tribunal, and the Alberta Electric System Operator. Your comments and personal information may also be publicly accessible through the AUC website, should it be submitted to the AUC as part of a transmission facility application – subject to Alberta's Freedom of Information and Protection of Privacy Act. **If you wish to keep your information confidential, you must make a request to the AUC (403-592-4376).** If you have questions or concerns about your information or how it may be used or disclosed as part of this process, please contact us (see contact information below).*

**Please let us know by checking a box below if either statement applies to you:**

- I do not have concerns with the Project based on the information provided
- I have concerns with the Project based on the information provided

**Please share any comments or concerns that you have about the Project:**



## Participating in the AUC’s independent review process to consider facility applications

[www.auc.ab.ca](http://www.auc.ab.ca)

### The AUC regulatory review process to consider facility applications for utility projects



The AUC uses an established process to review social, economic and environmental impacts of facility projects to decide if approval of a project is in the public interest.

The AUC considers applications requesting approval of the need for transmission development and facilities applications seeking approval to construct, operate, alter and decommission electric and natural gas facilities. Applications, as specified in AUC Rule 007, are required for:

- The need for transmission upgrades.
- The route and location of transmission facilities.
- The siting of power plants.
- The construction of a battery storage system.
- The designation of an industrial system.
- The need for and siting of natural gas utility pipelines.

Sometimes the Alberta Electric System Operator’s needs identification document application is considered together with a facility application in a single proceeding; sometimes separate proceedings are held to consider each application.

### Application review process



- Step 1: Public consultation prior to applying to the AUC
- Step 2: Application filed to the AUC
- Step 3: Public notice
- Step 4: Public submissions to the AUC
- Step 5: Consultation and negotiation
- Step 6: The public hearing process
- Step 7: The decision
- Step 8: Opportunity to appeal
- Step 9: Construction, operation and compliance

### Application review process

#### Step 1: Public consultation prior to applying to the AUC



An applicant seeking approval of a proposed utility development project is required to engage in a participant involvement program prior to filing an application with the AUC. The public involvement program involves consultation with persons whose rights may be directly and adversely affected by the proposed project so that concerns may be raised, addressed and, if possible, resolved.

The application guidelines and requirements for facility applications can be found in AUC Rule 007: *Applications for Power Plants, Substations, Transmission Lines, Industrial System Designations, Hydro Developments and Gas Utility Pipelines*.

Potentially affected parties are strongly encouraged to participate in the public consultation, also called a participant involvement program. Early, active and ongoing discussions with an applicant may lead to greater influence on project planning and what is submitted to the AUC for approval.

#### Step 2: Application filed to the AUC



When the applicant has concluded its consultation with potentially affected parties and the participant involvement requirements have been completed, the applicant files its application through the AUC online public filing system, called the eFiling System.

AUC staff members review each application submitted to verify that all of the application requirements in Rule 007 have been met before an application is deemed complete. If all of the required information is not provided, the application may be closed or missing information will be requested of the applicant. Rule 007 specifies, among other requirements, that applicants must submit the results of a public involvement program in its application that includes information about how applicants consulted and notified stakeholders and Indigenous groups and identifies any unresolved objections and concerns about the project.

#### Step 3: Public notice



When the AUC receives an application it is assigned a proceeding number and the AUC generally mails a notice of application directly to those who live, operate a business or occupy land in the project area who may be directly and adversely affected if the AUC approves the application. The notice initiates the opportunity for formal intervention in the proceeding to consider an application or applications. The notice of application will also set out important dates and information about where to find the application and other items being considered. The five-digit eFiling System proceeding number in the notice is the most efficient way to find information about a proposed project through the AUC website.

#### Step 4: Public submissions to the AUC



Prior to the submission deadline provided in the notice, formal submissions of outstanding concerns and unresolved objections about a project may be submitted to the AUC. To submit a concern, participants will need to register to participate in the proceeding, which involves providing a brief written statement called a statement of intent to participate. Submissions are filed electronically through the eFiling System. The information filed becomes part of the public record and is an important part of the process to ensure that outstanding concerns are heard, understood and considered.

The AUC uses the information gathered through statement of intent to participate submissions to decide whether to hold a hearing on the application(s). The AUC must hold a hearing if a concerned person can demonstrate that they have rights that may be directly or adversely affected by the AUC’s decision on the application. Such a person is said to have standing before the AUC. If the AUC decides to hold a hearing, the AUC will provide further opportunities for participants with standing to ask the applicant questions on the public record and present their position on the application either in writing or in person. Hearings may

be held in writing, in person or virtually through web-conference software.

### AUC eFiling System

The eFiling System is the online tool that the AUC uses to manage applications and submissions in its proceeding-based review. The eFiling System gives access to all public documents associated with an application. The system is also used to submit your concerns and provide input to the AUC and can be used to monitor related proceeding filings. Those who do not have access to the internet can send submissions, evidence and other material by mail and the AUC will upload the submission on their behalf.

### Step 5: Consultation and negotiation (if applicable)



The AUC supports efforts to reach a mutually agreeable outcome among the applicant and affected parties. The AUC encourages the applicant and those who have filed a statement of intent to participate to continue to attempt to resolve any outstanding issues. If all concerns can be satisfactorily resolved this may eliminate the need for a formal hearing. However, if there continues to be unresolved issues, those matters will typically be addressed in an AUC hearing.

### Step 6: The public hearing process



The AUC will issue a notice of hearing if a person with standing continues to have legitimate unresolved concerns with the application. The notice of hearing will provide a hearing date and location, or specify if the hearing will be held in writing or virtually. When the AUC holds a public hearing, registered parties are given the opportunity to express their views directly to a panel of Commission members. Any member of the public can listen to an in-person or virtual oral hearing. An oral public hearing operates similar to a court proceeding.

Participants in a hearing can either represent themselves or be represented by a lawyer. In addition, participants may hire experts to assist in preparing and presenting evidence to support their position.

### Cost assistance



A person determined by the AUC to have standing or a local intervener can apply for reimbursement of reasonable costs. Those who hire a lawyer or technical experts must be aware that while reimbursement for the costs of legal and technical assistance is available under AUC Rule 009: *Rules on Local Intervener Costs*, recovery of costs is subject to the AUC's assessment of the value of the contribution provided by the lawyer and technical experts in assisting the AUC to understand the specifics of the case. It is also subject to the AUC's published scale of costs.

People with similar interests and positions are expected and encouraged to work together to ensure that expenditures for legal or technical assistance are minimized and costs are not duplicated.

### Step 7: The decision



The AUC's goal is to issue its written decision no more than 90 days after the close of record. The AUC can approve, or deny an application and can also make its approval conditional upon terms or conditions. AUC decisions are publicly available through the AUC website at [www.auc.ab.ca](http://www.auc.ab.ca).

### Step 8: Opportunity to appeal



An applicant or participant in a proceeding may formally ask the Court of Appeal of Alberta for permission to appeal an AUC decision. An application for permission to appeal must be filed within 30 days from the date the decision is issued.

An applicant or participant in a proceeding can also ask the AUC to review its decision. An application to review a decision must be filed within 30 days from the date the decision is issued and satisfy the limited grounds described in AUC Rule 016: *Review of Commission Decisions*.

### Step 9: Construction, operation and compliance



An applicant that receives approval to build and operate a facility from the AUC is expected to follow through on any commitments it has made to parties and must adhere to any conditions that were set out in that approval. If concerns about compliance with approval conditions and post-construction operations cannot be resolved with the applicant, they can be brought to the AUC's attention for consideration. The AUC has significant compliance and enforcement powers for all approved applications. Additional information is available on the AUC website.

The Alberta Utilities Commission is an independent, quasi-judicial agency of the government of Alberta that ensures the delivery of Alberta's utility services take place in a manner that is fair, responsible and in the public interest.

We are committed to ensuring that Albertans whose rights may be directly and adversely affected by a utility development project are informed of the application and have the opportunity to have their concerns heard, understood and considered.



### Contact us

Phone: 310-4AUC  
1-833-511-4282 (outside Alberta)  
[info@auc.ab.ca](mailto:info@auc.ab.ca)  
[www.auc.ab.ca](http://www.auc.ab.ca)

Eau Claire Tower  
1400, 600 Third Avenue S.W.  
Calgary, Alberta T2P 0G5



## ADMINISTRATION REPORTS

**Name: Mike Fundytus**

**Department: Protective Services**

**Reviewed by: Pat Podoborzny**

**For Presentation at: September 11<sup>th</sup>, Council Meeting**

**From Date: Aug 13<sup>th</sup>, 2024**

**To Date: Sept 5<sup>th</sup>, 2024**

### **Fire Department Update:**

<b>Call Type</b>	<b>Date</b>	<b>Details</b>	<b>Station Dispatched</b>
MVC	August 15 <sup>th</sup>	Hwy 619 RR 82 Single Vehicle rollover 7:33 am	Mannville
Fire	Aug 18 <sup>th</sup>	Hwy 16a RR 144 ditch fire	Vegreville
Fire	Aug 25 <sup>th</sup>	Bale Fire Across from Minburn cemetery 5:52pm	Mannville/Innisfree
MVC	Aug 19 <sup>th</sup>	Hwy 16 RR 160	Vegreville
Fire	Aug 26 <sup>th</sup>	Bale fire reignition 3:53pm	Mannville/Innisfree
Medical	Aug 26 <sup>th</sup>	Village Medical Mannville 11:38pm Mannville only had 1 responder available so Innisfree was dispatched as mutual aid. Due to 15 minute delay due to staffing Fire arrived 1 minute 3 seconds before EMS.	Mannville Innisfree
False Alarm	Aug 27 <sup>th</sup>	Mannville transfer station wood pile was burnt earlier that day. Passerby seen smoke and called it in. 5:57pm	Mannville
Fire	Sept 3 <sup>rd</sup>	Hwy 857 near Hwy 631	Vegreville/Innisfree
Medical Assist	Sept 4 <sup>th</sup>	County Medical 8:24 pm Fire arrived 15 minutes before EMS	Innisfree

- Total Fire Responses:
  - Mannville – 5
  - Innisfree – 5
  - Vegreville - 3

- Currently issuing fire permits till Sept 30<sup>th</sup>
- 1 new member joined. 3 members have left (1 moved away for work, 1 moved away for school, 1 decided not to continue firefighting). Current staffing in protective services is 1 FT Director, 1 FT Emergency Responder (term), 29 paid on call firefighters (12 Innisfree Station 17 Mannville station). 1 paid on call firefighter is on medical leave, 4 members have not been attending regularly to calls or practices.
- Unit 912 returned from deployment.
- Receiving calls over Vegreville advertising billing for structure fires and whether this affects county residents.
- Assisting the Town of Vegreville with fire inspections, until they have a qualified inspector.

### **Emergency Management Update:**

- Sept 16 Meeting with AEMA field officers for annual review.

### **OH&S Update:**

- Conducting field H&S inspections for our work crews.
- Updating Protective Services hazard assessments.

### **RCMP Liaison:**

- Nothing to report



**ADMINISTRATION REPORTS**

**Name:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Reviewed by:** Pat Podoborzny

**For Presentation at:** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**Department Updates:**

**Department Updates Cont'd.:**

**Attachments:**



**County of Minburn No. 27**  
**2023 Statement of Financial Position**  
*As At August 31, 2024*

<b>FINANCIAL ASSETS</b>	<b>Aug/2024</b>	<b>Jul/2024</b>	<b>Dec/2023</b>
Cash & Temporary Investments	14,206,968	14,546,934	22,912,309
Receivables			
Taxes & Grants in Place of Taxes Receivable	20,156,943	20,502,509	329,578
Due From Governments	72,068	37,826	336,862
Trade & Other Receivables	427,005	399,243	1,294,260
Long Term Receivables	311,031	318,288	514,159
Land Held for Resale	169,407	169,407	169,407
<b>Total Financial Assets:</b>	<b>\$ 35,343,423</b>	<b>\$ 35,974,208</b>	<b>\$ 25,556,576</b>
<b>LIABILITIES</b>	<b>Aug/2024</b>	<b>Jul/2024</b>	<b>Dec/2023</b>
Accounts Payable & Accrued Liabilities	10,590,364	10,575,941	13,645,998
Asset Retirement Obligation	3,211,917	3,211,917	3,211,917
Deposit Liabilities	-	-	-
Deferred Revenue	2,198,195	1,607,289	90,250
Employee Benefit Obligations	- 81,876	- 81,331	204,678
<b>Total Liabilities:</b>	<b>\$ 15,918,601</b>	<b>\$ 15,313,816</b>	<b>\$ 17,152,844</b>
<b>Net Financial Assets:</b>	<b>\$ 19,424,822</b>	<b>\$ 20,660,392</b>	<b>\$ 8,403,732</b>
<b>NON-FINANCIAL ASSETS</b>	<b>Aug/2024</b>	<b>Jul/2024</b>	<b>Dec/2023</b>
Tangible Capital Assets	34,398,308	34,398,308	34,398,308
Inventory for Consumption	20,878,946	21,245,553	22,405,825
Prepaid Expenses	3,818	3,818	277,705
<b>Total Non-Financial Assets:</b>	<b>\$ 55,281,072</b>	<b>\$ 55,647,679</b>	<b>\$ 57,081,838</b>
<b>ACCUMULATED SURPLUS:</b>	<b>\$ 74,705,894</b>	<b>\$ 76,308,072</b>	<b>\$ 65,485,570</b>
<b>Difference:</b>	<b>\$ 9,220,324</b>	<b>\$ 10,822,501</b>	



## County of Minburn No. 27

### 2024 Revenue & Expenditure Report

For Month Ending August 31, 2024

REVENUE	2024 Current Month	2024 Year-To-Date	2024 Budget	% of Budget Used	Same Period Last Year
Net Municipal Taxes	-	19,421,130	18,099,043	107.3%	108.6%
User Fees & Sale of Goods	21,918	251,173	283,300	88.7%	70.6%
Government Transfers	6,400	335,530	4,309,847	7.8%	4.0%
Investment Income	13,154	112,035	529,500	21.2%	46.8%
Penalties & Costs on Taxes	282	74,968	122,000	61.4%	45.5%
Gain on Disposal of Tangible Assets	2,010	512,510	29,400	1743.2%	60.6%
Other	59,266	214,078	869,625	24.6%	251.9%
<b>Totals:</b>	<b>\$ 103,030</b>	<b>\$ 20,921,426</b>	<b>\$ 24,242,715</b>	<b>86.3%</b>	<b>88.4%</b>

EXPENDITURES	2024 Current Month	2024 Year-To-Date	2024 Budget	% of Budget Used	Same Period Last Year
Administrative & Legislative	145,802	1,566,454	5,764,789	27.2%	51.8%
Fire Protection & Safety Services	73,071	648,525	1,407,762	46.1%	63.5%
Emergency Dispatch Services	-	14,178	11,000	128.9%	82.4%
Policing Services	-	229,995	245,569	93.7%	68.9%
Bylaw Enforcement, Health & Safety	2,001	20,901	38,350	54.5%	18.7%
Roads, Streets, Walks, Lights	1,233,964	7,824,413	16,732,643	46.8%	43.2%
Water Supply & Distribution	17,925	142,589	329,316	43.3%	44.2%
Wastewater Treatment & Disposal	13,613	39,187	83,761	46.8%	32.3%
Waste Management	20,801	193,194	369,032	52.4%	72.0%
Family & Community Support Services	42,102	126,307	168,409	75.0%	74.8%
Cemeteries	-	5,761	9,034	63.8%	94.5%
Planning & Economic Services	30,278	227,479	447,386	50.8%	38.2%
Agricultural Services Board	68,182	285,019	619,148	46.0%	40.2%
Recreation & Library Services	1,948	377,100	836,575	45.1%	67.5%
<b>Totals:</b>	<b>\$ 1,649,686</b>	<b>\$ 11,701,101</b>	<b>\$ 27,062,774</b>	<b>43.2%</b>	<b>46.6%</b>

**Difference:**

**\$ 9,220,324**

**COUNTY OF MINBURN NO. 27**  
**2024 Monthly Progress Report - At August 31, 2024**

<b>Decision Papers - Operating</b>								
<u>Project Name</u>	20%	40%	60%	80%	100%	<u>Budget</u>	<u>Spent</u>	<u>Comments</u>
Staff Remuneration / Compensation	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 217,000	N/A	Implemented January 1/2024 - Ongoing costs
Admin Bldg. Mechanical & Electrical Study	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 52,500	\$ -	
Financial ERP System Replacement	<div style="width: 25%; height: 10px; background-color: #006400;"></div>					\$ 200,000	\$ 57,026	Contract awarded, kick off meeting scheduled
Surfaced Road & Fac. Reserve Allocations	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 225,000	\$ 225,000	Budgeted transfer completed in August
Fire Reserve Transfer - Annual Increase	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 50,000	\$ 50,000	Budgeted transfer completed in August
ArcGIS Software	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 12,010	\$ 12,010	Purchased and in use
Communications Project/Dev. Package	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 10,000	\$ -	Received SCOP Program funding approval; project to commence in 2025
Wapasu Lake Campground Upgrades	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 23,000	\$ 11,245	Projects complete
Asphalt Maintenance - Crack Sealing	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 37,200	\$ -	Crack-sealing project complete
Unit #528 Excavator - Undercarriage Rpr	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 24,814	\$ 24,576.68	Work complete
Land Use Bylaw Review (Carry Over)	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 16,175	\$ 22,506	Adopted at June Council meeting
Cemetery Survey / GIS Project	<div style="width: 25%; height: 10px; background-color: #006400;"></div>					\$ 135,000	\$ -	Surveying is underway and planned to be completed by the end of September.
<b>Decision Papers - Capital</b>								
<u>Project Name</u>	20%	40%	60%	80%	100%	<u>Budget</u>	<u>Spent</u>	<u>Comments</u>
Council Chambers Rehabilitation	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 30,000	\$ 7,638	Work has been completed
Admin Bldg. Front Entry Rehabilitation	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 78,000	\$ -	Trying to identify potential alternative suppliers
New Fire Truck - Unit #910 Replacement	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 275,000	\$ -	Tender is being prepared
Innisfree Fire Station Cold Storage Upgrade	<div style="width: 75%; height: 10px; background-color: #000080;"></div>					\$ 115,000	\$ 34,000	Tender awarded to Fullswing Construction; work is underway
AB First Responder Radio Comm. System	<div style="width: 60%; height: 10px; background-color: #000080;"></div>					\$ 143,000	\$ 160,765	Radios are being programmed by supplier; will likely arrive in September 2024
2024 CAT 160M Motor Grader	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 655,000	\$ 649,000	Equipment received and in use
Unit #518 Motor Scraper - Refurbishment	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 183,000	\$ -	Working with Finning on updated pricing; project still scheduled for Fall 2024
2024 Fleet Truck Replacements (2)	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 150,000	\$ 128,711	Both vehicles received and in use
2024 Excavator & Mulching Head	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 452,000	\$ 452,995	Equipment received and in use
Lavoy Water Reservoir Generator Unit	<div style="width: 60%; height: 10px; background-color: #000080;"></div>					\$ 60,500	\$ 4,500	Concrete Poured; waiting on generator to be delivered
BF75589 Bridge Work / Engineering	<div style="width: 60%; height: 10px; background-color: #000080;"></div>					\$ 646,000	\$ 56,923	Project to be completed in 2025 with all other STIP projects
TWP 524 Aggregate Seal Coat	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 276,000	\$ 149,872	All work completed; waiting on final invoice
<b>Road Maintenance Activities</b>								
<u>Road Projects</u>	20%	40%	60%	80%	100%	<u>Comments</u>		
Road Construction	<div style="width: 0%; height: 10px; background-color: #808080;"></div>					Crews working on RR 152 in Div. 7		
Gravel Haul Program	<div style="width: 100%; height: 10px; background-color: #808080;"></div>					Program underway from Zaparose Pit		
Oiling Projects	<div style="width: 100%; height: 10px; background-color: #808080;"></div>					Oiling projects completed for 2024		
Dust Controls	<div style="width: 100%; height: 10px; background-color: #808080;"></div>					All residential dust controls completed for 2024		
Roadside Mowing	<div style="width: 100%; height: 10px; background-color: #808080;"></div>					Program started August 2024		
Roadside Brushing	<div style="width: 0%; height: 10px; background-color: #808080;"></div>					Spring program finished; program to continue in fall 2024		

# Thank You!

The Minburn and District Agricultural Society would like to say a big Thank-you to the County of Minburn for the 2024 Recreational Grant Funding.

We have used your past funding for:

- an interior upgrade to our Community Hall
- purchase tables and chairs for our Curling Rink
- Installation of a new playground

On our upcoming project list is a gazebo next to the playground to allow families to gather and an upgrade to our tables and chairs in our Community Hall.

Without your funding we would not be able to continue to improve our facilities to support our community.

## **Minburn and District Agricultural Society**

Teresa	Jackson	President	Shawna	Drury
Sheryle	Anderson	Vice President	Dawn	Jackson
Colleen	Berg	2nd Vice President	Wendy	Jackson
Debbie	Holden	Secretary - Treasurer	Bobbi Jo	Lysons
Eric	Anderson		Kyle	Lysons
Kaylie	Anderson		Conna	Warrilow
Mark	Anderson		Danny	Warrilow
Mike	Dafoe-Clarke		Julie	Warrilow
Gene	Drury			

July 10, 2024

Via email: [info@minburncounty.ab.ca](mailto:info@minburncounty.ab.ca)

County of Minburn Reeve & Council  
4909 – 50<sup>th</sup> Street  
Vegreville, AB T9C 1R6

**Re: Regional Recreation Feasibility Study – Steering Committee**

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Dear Reeve Konieczny and Council,

We are pleased to announce that the Town of Vegreville was successful in receiving Alberta Community Partnership (ACP) funding for the completion of a Regional Recreation Feasibility Study. The Town has subsequently hired Orange Crow Leadership to conduct the study and provide a report to Council upon the conclusion of the study.

At this stage, the Town of Vegreville would like to invite a member of your Council to participate in the discussions, planning, and direction of this feasibility study. Your voice at the table is invaluable as your perspectives and insights greatly contribute to shaping our efforts and ensuring that our strategies effectively address the diverse recreational needs of our region. These discussions will be structured by a Steering Committee, which will serve as a guiding force in developing a comprehensive plan for regional recreation collaboration. The committee's responsibilities may include:

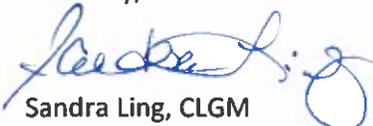
- Identifying key stakeholders and fostering partnerships
- Assessing current recreational resources and identifying areas for improvement
- Developing strategies to promote equitable access to recreational facilities and activities
- Advocating for funding and resources to support collaborative projects
- Monitoring progress and evaluating outcomes to ensure continuous improvement

We believe that by working together, this study will be the first step in creating a vibrant and inclusive recreational facility that enhances the quality of life for all residents in our region.

If you are interested in participating in the Regional Recreation Feasibility Study (RRFS) Steering Committee, please contact Legislative Administrator, Lesley Kucherawy, via email [lkucherawy@vegreville.com](mailto:lkucherawy@vegreville.com) no later than August 20, 2024.

Thank you for considering this invitation. We look forward to your response and to working closely with County of Minburn to advance recreation collaboration.

Sincerely,



Sandra Ling, CLGM  
Chief Administrative Officer

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**From:** Jennifer Cunningham <Jennifer.Cunningham@gov.ab.ca>  
**Sent:** September 5, 2024 11:50 AM  
**Cc:** Jennifer Cunningham  
**Subject:** Fall 2024 Rural Municipalities of Alberta Convention Meetings

Some people who received this message don't often get email from jennifer.cunningham@gov.ab.ca. [Learn why this is important](#)

Good morning,

I am pleased to advise that there may be opportunity to meet with the Honourable Devin Dreesen, Minister of Transportation and Economic Corridors during the upcoming Fall 2024 Rural Municipalities of Alberta convention during the week of November 4, 2024.

If you would like to request a meeting during the convention, please **REPLY** to this email by **September 19, 2024**. Due to limited availability, please including your top three priority items for discussion along with your list of potential meeting attendees. A response to your meeting request will be provided as soon as the meeting schedule has been confirmed.

Thank you,

*Jennifer Cunningham*

Issues Manager, Assistant Deputy Minister Office  
Construction and Maintenance Division  
Alberta Transportation and Economic Corridors  
587-372-5305

Classification: Protected A

**COMMITTEE OF THE WHOLE  
AND COUNCIL MEETING ACTION ITEMS**

<b>Action List Item No.</b>	<b>Motion No.</b>	<b>Meeting Date</b>	<b>Description</b>	<b>Percentage Completed</b>	<b>Person Responsible</b>	<b>Date Completed</b>	<b>Notes</b>
2265	2023-149	19-Jun-23	Review Code of Conduct Bylaw No. 1280-19.	50%	Pat		Draft of new bylaw is being prepared.
2343	2024-152	19-Aug-24	Start process of County's intention to dispose of undeveloped road allowance on Road Closure Application No. 01-2024 for less than market value.	100%	Davin	20-Aug-24	Notice of intent to sell land for less than market value will be posted in local newspapers during week of August 26 and September 2.
2344	2024-153	19-Aug-24	Notify ATCO Electric of Council's approval to place six electrical structures within the road allowance for the rebuild of Phase 3 of the 7L65 transmission line.	100%	Davin	20-Aug-24	E-mailed decision to ATCO Electric.
2345	2024-154	19-Aug-24	Proceed with Conceptual Scheme for development of Block C, Plan 4185R within the Hamlet of Lavoy.	100%	Davin	20-Aug-24	Advised applicant of approval of Conceptual Scheme and Subdivision File 07-2024.
2346	2024-159	19-Aug-24	Install 'Yield' signs on north and south sides of intersection of Rge Rd 142 and Twp Rd 514.	100%	Norm	20-Aug-24	Yield signs have been installed.
2347	2024-171	19-Aug-24	Enter into a tax deferral agreement with Pine Cliff Energy totalling \$399,657.40 for the 2024 tax year.	100%	Jay/Dwight	20-Aug-24	Tax Deferral Agreement has been drafted and sent to Pine Cliff Energy for execution.