

COUNTY OF MINBURN NO. 27

ORGANIZATIONAL MEETING

OCTOBER 16, 2020	Minutes of the County of Minburn No. 27 Organizational Meeting held on October 16, 2020 at the County of Minburn No. 27 Office, Vegreville, Alberta.
PRESENT	Present at the meeting were: Councillors Richard Wagner, Eric Anderson, Roger Konieczny, Carl Ogrodnick, Clifford Wowdzia, Kevin Bentley, Chief Administrative Officer (CAO) Brent Williams and Recording Secretary Trudy Shukalak.
VIRTUAL ATTENDANCE	Councillor Tara Kuzio attended the meeting virtually.
CALL TO ORDER	The CAO called the meeting to order at 10:02 a.m.
ACCEPTANCE OF AGENDA	Councillor Wowdzia moved the Agenda for the October 16, 2020 Organizational meeting be adopted as presented. Carried.
ELECTION OF REEVE	The CAO called for nominations for Reeve. Councillor Konieczny was nominated by Councillor Wowdzia. Councillor Anderson moved that nominations cease. Carried.
OATH OF OFFICE	The CAO administered the oath of office to Reeve Konieczny.
DEPUTY REEVE	The Reeve called for nominations for Deputy Reeve. Councillor Ogrodnick was nominated by Councillor Kuzio. Councillor Wowdzia was nominated by Councillor Anderson. Councillor Wagner moved that nominations cease. Carried.
SECRET BALLOT	The meeting proceeded to a secret ballot to determine the Deputy Reeve.
BALLOT COUNT	The CAO and Recording Secretary left the Council Chambers for a ballot count.
DECLARATION OF DEPUTY REEVE	Councillor Wowdzia was declared elected as Deputy Reeve.
OATH OF OFFICE	The CAO administered the oath of office to Deputy Reeve Wowdzia.
DESIGNATION OF FINANCIAL INSTITUTION	Councillor Bentley moved to designate the Alberta Treasury Branch as the banking institution for the County of Minburn. Carried.
BOARD AND COMMITTEE APPOINTMENTS – DIVISION 1 COUNCILLOR	Councillor Anderson moved to appoint Division 1 Councillor to the following Boards and Committees: <ul style="list-style-type: none"> - Facilities/Equipment Committee - Infrastructure Committee (Chair) - Personnel Committee (Chair) - Vehicle Weights Committee - Alberta HUB - County/Mannville/Innisfree Landfill/Transfer Station Committee - Intermunicipal Committee – Mannville - East Central 911 (Alternate) Carried.
BOARD AND COMMITTEE APPOINTMENTS – DIVISION 2 COUNCILLOR	Deputy Reeve Wowdzia moved to appoint Division 2 Councillor to the following Boards and Committees: <ul style="list-style-type: none"> - Agricultural Service Board (Chair) - Infrastructure Committee - Personnel Committee - Wapasu Development Committee

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**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 2
COUNCILLOR
CONT'D**

- Alberta HUB (Alternate)
- County/Mannville/Innisfree Landfill/Transfer Station Committee
- East Central 911
- Intermunicipal Committee – Mannville, Innisfree, Vegreville
- Rural Intermunicipal Committee
- Buffalo Trail Public Schools – School Liaison
- Innisfree Seed Cleaning Plant
- Vermilion Physician Recruitment Committee

Carried.

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 3
COUNCILLOR**

Deputy Reeve Wowdzia moved to appoint Division 3 Councillor to the following Boards and Committees:

- Soil Conservation Appeal Board (Chair)
- Mannville/Innisfree FCSS
- Northern Lights Library System (Alternate)
- Innisfree Seed Cleaning Plant

Carried.

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 4
COUNCILLOR**

Councillor Anderson moved to appoint Division 4 Councillor to the following Boards and Committees:

- Agricultural Service Board (Vice-Chair)
- Community Progress Scholarship Fund
- Facilities/Equipment Committee
- Infrastructure Committee
- Wapasu Development Committee
- Alberta Central East (ACE) Water Corporation
- Intermunicipal Committee – Vegreville, Innisfree
- Vegreville & District Family and Community Support Services (FCSS)
- Vegreville Seed Cleaning Plant
- Vermilion River Watershed Alliance (Alternate)

Carried.

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 5
COUNCILLOR**

Councillor Ogradnick moved to appoint Division 5 Councillor to the following Boards and Committees:

- CAO Performance Evaluation
- Personnel Committee
- Soil Conservation Appeal Board
- Wapasu Development Committee (Chair)
- Minburn Foundation
- Northern Lights Library System
- St. Joseph's Hospital Board
- Vegreville Region Physician Attraction and Retention Committee.

Carried.

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 6
COUNCILLOR**

Councillor Bentley moved to appoint Division 6 Councillor to the following Boards and Committees:

- CAO Performance Evaluation
- Community Progress Scholarship
- Facilities Equipment Committee (Chair)
- Infrastructure Committee
- Vehicle Weights Committee (Chair)
- Minburn Foundation
- Elk Island Public Schools Liaison
- Vegreville and District Chamber of Commerce
- Vegreville Tourism Advisory Board

Carried.

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 7
COUNCILLOR**

Councillor Wagner moved to appoint Division 7 Councillor to the following Boards and Committees:

- Community Progress Scholarship Fund
- Soil Conservation Appeal Board
- Vegreville Seed Cleaning Plant
- Vegreville Economic Development Board

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- BOARD AND COMMITTEE APPOINTMENTS – DIVISION 7 COUNCILLOR CONT'D** - Rural Intermunicipal Committee
 - Vegreville Regional Museum Society
 - Vermilion River Watershed Alliance
Carried.
- APPOINTMENT OF REEVE TO BOARDS AND COMMITTEES** Deputy Reeve Wowdzia moved to appoint the Reeve to the following Boards and Committees:
 - CAO Performance Evaluation Committee
 - Ex-officia to all Council Committees as outlined in Council Procedural Bylaw No. 1290-19, Section 12(d)
 - Town of Vegreville Liaison
 - Intermunicipal Committees – Vegreville, Mannville and Innisfree
 - Rural Intermunicipal Committee
Carried.
- LOCAL/COMPOSITE ASSESSMENT REVIEW BOARDS** Councillor Anderson moved to appoint Kim Mertick and Rachel Pichoch as public-at-large members to the Local Assessment Review Board and Composite Assessment Review Board:
Carried.
- SUBDIVISION AND DEVELOPMENT APPEAL BOARD** Councillor Ogradnick moved to appoint the following public-at-large members to the Subdivision and Development Appeal Board:
 - Bob Logan
 - Brian Litwin
 - Trent Clark
 - Brent Wyllie
 - David Rattray
Carried.
- WEED/PEST CONTROL ACT APPEAL COMMITTEE** Councillor Kuzio moved to appoint the following public-at-large members to the Weed/Pest Control Act Appeal Committee:
 - Bob Logan
 - Trent Clark
 - Brian Litwin
 - Brent Wyllie (Alternate)
Carried.
- VEGREVILLE FCSS ADVISORY BOARD – PUBLIC-AT-LARGE MEMBER** Councillor Ogradnick moved to appoint Cheryl Quinton as a public-at-large member of the Vegreville FCSS Advisory Board.
Carried.
- DESTROY BALLOTS** Councillor Anderson moved to destroy the ballots.
Carried.
- ADJOURNMENT** Councillor Wagner moved the meeting adjourn. Time 11:17 a.m.
Carried.

Reeve

Chief Administrative Officer