



## Organizational Meeting Minutes

October 21, 2024

Council Members Present: Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Roger Konieczny, Division 3  
Councillor Cliff Wowdzia, Division 4  
Councillor Tara Kuzio, Division 5  
Councillor Cark Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny Chief Administrative Officer  
Trudy Shukalak, Senior Administrative Support Specialist  
Audra Kropielnicki, Executive Coordinator

### 1 CALL TO ORDER

CAO Pat Podoborozny called the meeting to order at 11:35 a.m.

### 2 ADOPTION OF AGENDA

#### 2024-203

**Moved by:** Councillor Ogrodnick

THAT the October 21, 2024, Organizational meeting Agenda be adopted as amended.

Administrative Change: 5.2 2024/2025 Boards and Committee Appointments – Change title on last page of Boards and Committee Appointments from External Boards and Committee Appointments to Public-at-large Appointments.

**Carried**

### 3 NOMINATIONS/ELECTIONS

#### 3.1 Review of Secret Ballot Process

*Municipal Government Act – Section 185.1 (1) Secret Ballot*

#### 3.2 Nomination/Election of Reeve

CAO Pat Podoborozny called for nominations for the position of Reeve of the County of Minburn for a one-year period pursuant to Section 150(2) of the *Municipal Government Act* and Council Procedural Bylaw No. 1351-24.

Councillor Nafziger nominated Councillor Konieczny for the position of Reeve of the County of Minburn for a one-year period.

Councillor Konieczny accepted the nomination.

CAO Pat Podoborozny called for a second time for nominations for the position of Reeve for the County of Minburn for a one-year period.

CAO Pat Podoborozny called for a third time for nominations for the position of Reeve for the County of Minburn for a one-year period.

**2024-204**

**Moved by:** Councillor Kuzio

THAT Council cease further nominations for the position of Reeve of the County of Minburn for a one-year period.

**Carried**

**2024-205**

**Moved by:** Councillor Anderson

That Council appoint Councillor Konieczny as Reeve of the County of Minburn for a one-year period, ending October 27, 2025.

**Carried**

**3.3 Administration of Oath of Office of Reeve**

**3.4 Nomination/Election of Deputy Reeve**

Reeve Konieczny called for nominations for the position of Deputy Reeve of the County of Minburn for a one-year period pursuant to Section 152(1) of the *Municipal Government Act* and Council Procedural Bylaw No. 1351-24.

Councillor Anderson nominated Councillor Bentley for the position of Deputy Reeve of the County of Minburn for a one-year period.

Councillor Bentley accepted the nomination.

Reeve Konieczny called for a second time for nominations for the position of Deputy Reeve for the County of Minburn for a one-year period.

Councillor Wowdzia nominated Councillor Kuzio for the position of Deputy Reeve of the County of Minburn for a one-year period.

Councillor Kuzio accepted the nomination.

Reeve Konieczny called for a third time for nominations for the position of Deputy Reeve for the County of Minburn for a one-year period.

**2024-206**

**Moved by:** Councillor Nafziger

THAT Council cease further nominations for the position of Deputy Reeve of the County of Minburn for a one-year period.

**Carried**

**2024-207**

**Moved by:** Councillor Ogradnick

THAT a vote by secret ballot be held for the position of Deputy Reeve.

**Carried**

**2024-208**

**Moved by:** Councillor Ogradnick

THAT the voting results for the position of Deputy Reeve be recorded.

**Carried**

The voting results for the position of Deputy Reeve are as follows:

Councillor Bentley	Four votes
Councillor Kuzio	Three votes

**2024-209**

**Moved by:** Councillor Anderson

THAT Council appoint Councillor Bentley as the Deputy Reeve for the County of Minburn for a one-year period ending, October 27, 2025.

**Carried**

**3.5 Administration of Oath of Office to Deputy Reeve**

**3.6 Destroy Secret Ballots**

**2024-210**

**Moved by:** Councillor Wowdzia

THAT the secret ballots from the election of Deputy Reeve be destroyed.

**Carried**

**4 Routine Resolutions**

The County of Minburn makes routine resolutions and appointments pursuant to the *Municipal Government Act*, Sections 204, 213(4), 270, 2801(1), and 284(2) as well as the *Agricultural Service Board Act*, Sections 3(1) and 8(1).

**2024-211**

**Moved by:** Councillor Nafziger

THAT the County of Minburn Administration building located at 4909-50 Street in Vegreville, Alberta be named as the municipal office for the County of Minburn.

**Carried**

**2024-212**

**Moved by:** Councillor Anderson

THAT the Canadian Western Bank, Alberta Treasury Branch, Bank of Montreal and the Bank of Nova Scotia be designated as the financial institutions for the County of Minburn.

**Carried**

**2024-213**

**Moved by:** Councillor Kuzio

THAT Municipal Assessment Services Group be appointed as the assessors for the County of Minburn for 2024/2025.

**Carried**

**2024-214**

**Moved by:** Councillor Ogrodnick

THAT Wilde Advisory Group of Vegreville be appointed as the auditors for the County of Minburn for 2024/2025.

**Carried**

**2024-215**

**Moved by:** Councillor Wowdzia

THAT Reynolds Mirth Richards and Farmer LLP of Edmonton, be appointed as legal counsel for the County of Minburn for 2024/2025.

**Carried**

**2024-216**

**Moved by:** Councillor Anderson

THAT Quentin Bochar be appointed as the Agricultural Fieldman for the County of Minburn for 2024/2025.

**Carried**

**5 Requests for Decision**

**5.1 2025 Meeting Schedule**

**2024-217**

**Moved by:** Councillor Kuzio

THAT pursuant to Section 193(1) of the *Municipal Government Act*, the 2025 Meeting Schedule be approved, as presented at the October 21, 2024 Organizational Meeting.

**Carried**

**5.2** 2024/2025 Boards and Committee Appointments

**2024-218**

**Moved by:** Councillor Ogrodnick

THAT the Internal Boards and Committee appointments be approved as presented, for a one-year term.

**Carried**

**2024-219**

**Moved by:** Councillor Ogrodnick

THAT Councillor Anderson be appointed as Chair for the Agricultural Service Board Committee and Councillor Wowdzia be appointed as Vice-Chair; and further,

THAT Reeve Konieczny be appointed as Chair of the Soil Conservation Board; and further,

THAT Councillor Kuzio be appointed as Chair of the Wapasu Committee.

**Carried**

**2024-220**

**Moved by:** Councillor Anderson

THAT the External Boards and Committee appointments be approved as presented, for a one-year term.

**Carried**

**2024-221**

**Moved by:** Councillor Nafziger

THAT the public-at-large appointments be approved as presented, for a one-year term.

**Carried**

**5.3** Annual Conferences, Conventions and Activities

**2024-222**

**Moved by:** Councillor Anderson

THAT two Councillors attend the following conferences and conventions in 2025:

- Economic Development Association Conference
- Federation of Canadian Municipalities Conference
- Alberta Seniors Housing Association Conference

and further,

THAT all Councillors have the option to attend the RMA District 5 and Lamont County Reeve's Charity Golf Tournament in 2025.

**Carried**

**ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 12:20 p.m.

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Reeve

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Chief Administrative Officer