



## **AGENDA**

Committee of the Whole

November 13, 2024

10:00 a.m.

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- 1. CALL TO ORDER**
- 2. CHANGES TO AGENDA & ADOPTION OF AGENDA**
- 3. CONFIRMATION OF MINUTES**
- 4. DELEGATIONS - NIL**
- 5. REPORTS FOR DISCUSSION**
- 6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**
  - 6.1 Division Reports
  - 6.2 Councillor Request Report
- 7. CLOSED SESSION**
  - 7.1 Tax Sale  
*FOIP Section 24, Advice from officials*
  - 7.2 Master Rates Bylaw  
*FOIP Section 24, Advice from officials*
  - 7.3 Interim Budget 2025  
*FOIP Section 16, Disclosure harmful to business interest of a third party*  
*FOIP Section 23, Local body confidence*  
*FOIP Section 24, Advice from officials*  
*FOIP Section 27, Privileged information*
- 8. OPEN SESSION**
- 9. MOTIONS ARISING OUT OF THE CLOSED SESSION**
- 10. ADJOURNMENT**



## Committee of the Whole Meeting Minutes

October 16, 2024  
10:00 a.m.

Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer  
Jason Warawa, Director of Corporate Services  
Norm De Wet, Director of Operations  
Trudy Shukalak, Senior Administrative Support Specialist

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### 1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### 2024-W065

**Moved by:** Councillor Anderson

THAT the Agenda for the October 16, 2024, Committee of the Whole meeting be adopted as presented.

**Carried**

### 3. CONFIRMATION OF MINUTES

#### 2024-W066

**Moved by:** Deputy Reeve Kuzio

THAT the September 11, 2024, Committee of the Whole meeting minutes be adopted as presented.

**Carried**

### 4. DELEGATIONS – NIL

## 5. REPORTS FOR DISCUSSION

### 5.1 Northern and Regional Economic Development (NRED) Program Application

The Committee of the Whole was presented with information regarding the NRED Program which is a government initiative designed to promote sustainable economic growth and diversification by supporting projects across Alberta. The program is highly applicable to a regional economic development organization like the Crossroads Economic Development Alliance and funds many types of projects that are within the organization's scope.

**Administrative Presenter:**

Director of Planning and Community Services Davin Gegolick

**2024-W067**

**Moved by:** Councillor Nafziger

THAT Administration bring the NRED Program application forward as an Operating Discussion Paper for a 2025 budget consideration.

**Carried**

### 5.2 Range Road 82 Guardrail Design

The Committee of the Whole was presented with information regarding ATCO Electric's recommendation options to provide roadside protection for one of its 7LA65 transmission line project structures located adjacent to a curve on Range Road 82, south of Highway 16 and northwest of NW 23-50-8-W4M.

**Administrative Presenter:**

Director of Planning and Community Services Davin Gegolick

**2024-W068**

**Moved by:** Councillor Nafziger

THAT the Committee of the Whole table discussion regarding Range Road 82 guardrail design to the November 2024 COW meeting.

**Carried**

### 5.3 Sale of Undeveloped Road Allowance – File No. 01 – 2024

The Committee of the Whole was presented with information regarding the sale of the undeveloped road allowance for Road Closure Application No. 01-2024. As per Closure of Undeveloped Road Allowance Policy PDS 7005-02, the Fair Market Value (FMV) of an undeveloped road allowance subject to a road closure request shall be determined by County Council in consultation with the Assessor.

**Administrative Presenter:**

Director of Planning and Community Services Davin Gegolick

**2024-W069**

**Moved by:** Councillor Nafziger

THAT the Committee of the Whole recommend a Fair Market Value (FMV) of \$2,000 for the 3.32 acres of undeveloped road allowance located along the northern boundary of NE 23-50-9-W4M as per Road Closure Application No. 01-2024.

**Carried**

5.4 Mechanical Assessment – Administration Building

The Committee of the Whole was presented with information regarding the proposed comprehensive assessment review of the mechanical and electrical components of the Administration building which Council conditionally approved as part of the 2024 budget for an amount of \$52,500.

Administration has received proposals for the mechanical and electrical assessments from TWS Engineering Ltd. and is requesting the Committee of the Whole endorse these proposals.

**Administrative Presenter:**

Director of Corporate Services

**2024-W070**

**Moved by:** Deputy Reeve Kuzio

THAT the Committee of the Whole endorse the proposals received from TWS Engineering Ltd. for the assessment review of the mechanical and electrical components of the Administration building.

**Carried**

5.5 Membership in NE Alberta Alliance for Growth and Opportunities

The Committee of the Whole was presented with information regarding the Northeast Alberta Alliance for Growth and Opportunities (NAAGO) which is a group of approximately 40 communities, including urban and rural municipalities, Metis Settlements and First Nations, coming together to represent collective interests on a regional level.

Council has been approached at various regional meetings to attend the NAAGO meetings and consider their membership to this committee.

**Administrative Presenter:**

Chief Administrative Officer Pat Podoborzny

## 5.6 Committees and Boards Review

The Committee of the Whole was presented with the current list of Committees and Boards for 2024-2025 for their review prior to its presentation at the Organizational meeting scheduled for October 21, 2024.

### **Administrative Presenter:**

Chief Administrative Officer Pat Podoborzny

The Committee of the Whole requested Administration include the following regarding Council appointments to external boards and committees on the Organizational meeting agenda:

- Elimination of School Liaisons
- Addition of the Regional Recreation Feasibility Study (RRFS)
- CAO Evaluation Committee to include all of Council
- Addition of Mannville and District Chamber of Commerce
- Seed Cleaning Plants to include one Councillor and one alternate

## **6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)**

### 6.1 Divisional Reports

Presented by Reeve and Council

### 6.2 Councillor Request Report

*Reeve Konieczny recessed the meeting at 10:55 a.m.*

*Reeve Konieczny reconvened the meeting at 11:06 a.m.*

## **7. CLOSED SESSION**

### **2024-W071**

**Moved by:** Councillor Anderson

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act*, specifically Section 16, Disclosure harmful to business interests of a third party, Section 21, Disclosure harmful to intergovernmental relations, and Section 24 (1)(a), Advice from officials at 11:06 a.m.

**Carried**

- 7.1 Policy PS 8006-01 Recovery of Expenses for Firefighting  
FOIP Act Section 21, Disclosure harmful to intergovernmental relations

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Mike Fundytus	Presenter

*Mike Fundytus left the meeting at 11:21 a.m.*

- 7.2 Gravel Haul Contract  
FOIP Act Section 16(1), Disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Presenter
Jason Warawa	Strategic Leader of the Organization

- 7.3 Bykowski Gravel Offer  
FOIP Act Section 16(1), Disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Presenter
Jason Warawa	Strategic Leader of the Organization

*Norm De Wet left the meeting at 11:49 a.m.*

- 7.4 Request to Purchase Land  
FOIP Act Section 24(1)(a), Advice from officials

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Presenter

- 7.5 Tax Cancellation Request  
FOIP Act Section 16(1), Disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Presenter

7.6 Vegreville Recreation and Waste Agreements  
FOIP Act Section 21, Disclosure harmful to intergovernmental relations

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Presenter

7.7 Town of Vegreville – Annexation  
FOIP Act Section 21, Disclosure harmful to intergovernmental relations

Name	Reason/Purpose
Pat Podoborozny	Presenter
Jason Warawa	Strategic Leader of the Organization

*Jason Warawa left the meeting at 12:22 p.m.*

**8. OPEN SESSION**

**2024-W072**

**Moved by:** Councillor Bentley

THAT the Committee of the Whole meeting revert to open session at 12:39 p.m.

**Carried**

**9. MOTIONS ARISING OUT OF CLOSED SESSION**

**10. ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 12:40 p.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



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**Resident Comments:**



**COMMITTEE OF THE WHOLE  
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**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
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**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**

Request #	Councillor Name	Request Title	Request	Responding Dept	Response	Response Date	Status
CR23	Councillor Anderson	CN Mill Rate	Why did the millrate drop from 10% to 5%?	Corporate Services	Municipal Affairs Assessment Services is looking into it		In progress
CR29	Deputy Reeve Kuzio	Grants for 4-H to purchase panels	Looking into non-government grants for youth organizations	Office of the CAO			In progress
CR30	Deputy Reeve Kuzio	Solar Crosswalk lights in Innisfree	Resident concerned about the speed past the school and millenium building in Innisfree and would County write a letter to Village supporting the installation	Office of the CAO			In progress
CR33	Deputy Reeve Kuzio	RCMP Presentation Minburn	Arrange a RCMP Open House for Lavoy or Innisfree smiliar to the one in Minburn	Office of the CAO	Contacted Vegreville detachment, no availability till 2024		In progress
CR34	Deputy Reeve Kuzio	Foundation Request	Discuss with Council in January 2024 the material that was presented by the foundation to the CAO.	Office of the CAO			In progress
CR24-01	Reeve Konieczny	Minburn Foundation Request	To research the history of the Minburn Foundation and the roles and responsibilities of the province and Municipalities	Office of the CAO			In progress