



AGENDA

June 17, 2024 – County Council Meeting – 10:00 AM

- 1. Call to Order**
- 2. Changes to Agenda and Adoption of Agenda**
- 3. Confirmation of Minutes**
 - 3.1 May 21, 2024 Council Meeting
- 4. Delegations – NIL**
- 5. Land Use Bylaw Public Hearing – 10:30 a.m.**
- 6. Council Priorities**
- 7. Requests for Decision**
 - 7.1 Land Use Bylaw 1348-24
 - 7.2 Subdivision File #05-2024
 - 7.3 Crossroads Economic Development Alliance Funding Model
 - 7.4 Crossroads Economic Development Alliance Parade Float
 - 7.5 Non-Profit Advocacy Letter
 - 7.6 Regulatory Sign on 51 Avenue and RR 134 – Lavoy
 - 7.7 Rescind Policy OP 9003-01 Land Compensation for Road Right-of-Way
 - 7.8 Amendment to Flag Protocol Policy AD 1021-01
 - 7.9 Draft Condolence Policy
 - 7.10 2024 Community Centre Grant Funding Program
 - 7.11 Cancellation of Mannville Golf Course 2024 Municipal Tax
- 8. Reports**
 - 8.1 Reeve
 - 8.2 Council
 - 8.3 CAO
 - 8.4 Operations
 - 8.5 Planning & Community Services
 - 8.6 Protective Services
 - 8.7 Corporate Services
- 9. Correspondence and Information Items**
 - 9.1 Alberta Municipal Affairs re Local Government Fiscal Framework
 - 9.2 Alberta Municipal Affairs re PERC Program Allocation to ASFF
 - 9.3 Ag For Life Membership Request
 - 9.4 STARS Thank You
 - 9.5 Alberta Municipal Affairs re Canada Community Building Fund
- 10. Councillor Requests (Information Requests and Notices of Motion)**
 - 10.1 Action Item List
- 11. Closed Session**
- 12. Open Session**
- 13. Motions arising out of the Closed Session**
- 14. Adjournment**



Council Meeting Minutes

May 21, 2024

Council Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Corporate Services
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning and Community Services
Trudy Shukalak, Senior Administrative Support Specialist

1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:15 a.m.

2 ADOPTION OF AGENDA

2024-102

Moved by: Councillor Nafziger

THAT the May 21, 2024, regular Council meeting Agenda be adopted with the following amendment:

Remove Item 6.3, Amendment to Flag Protocol Policy AD 1021-01.

Carried

3 CONFIRMATION OF MINUTES

3.1 April 15, 2024, Council Meeting

2024-103

Moved by: Deputy Reeve Kuzio

THAT the April 15, 2024, regular Council meeting minutes be adopted as presented.

Carried

4 DELEGATIONS

5 COUNCIL PRIORITIES

2024-104

Moved by: Councillor Anderson

THAT the Council Priorities be accepted as information.

Carried

6 REQUESTS FOR DECISION

6.1 Application to Close Undeveloped Road Allowance – Township Road 504 between NE 23-50-9-W4M and Pt. SE 26-50-9-W4M

2024-105

Moved by: Councillor Nafziger

THAT Council approve the request to close a portion of the undeveloped road allowance on Township Road 504 between NE 23-50-9-W4M and Pt. SE 26-50-9-W4M and allow Administration to proceed with the road closure in accordance with the *Municipal Government Act (MGA)*.

Carried

6.2 Application to Close Undeveloped Road Plan R1741

2024-106

Moved by: Councillor Nafziger

THAT Council approve the application for the request to close undeveloped Roan Plan R1741 located in NW 22-50-9-W4M and allow Administration to proceed with the road plan closure in accordance with the *Municipal Government Act (MGA)*.

Carried

6.3 Cancellation of 2024 Municipal Portion of Property Tax

2024-107

Moved by: Councillor Ogradnick

THAT Council approve the cancellation of the 2024 general municipal portion of the property tax levy for the Vegreville Seed Cleaning Association Ltd., Innisfree Municipal Seed Cleaning Association Ltd., Mannville Riverview Golf Course, and Vegreville Golf Association in accordance with Section 347(1) of the *Municipal Government Act (MGA)*.

Carried

6.4 Financial ERP Solution

2024-108

Moved by: Deputy Reeve Kuzio

THAT Council accept the proposal received from MNP Digital to implement the SylogistGov Financial ERP solution for an estimated price of \$240,345.

Carried

6.5 Five-Year Capital Spending Plan

2024-109

Moved by: Councillor Wowdzia

THAT Council approve the five-year capital spending plan as presented.

Carried

7 REPORTS

7.1 Reeve

7.2 Council

7.3 CAO

7.4 Operations

7.5 Planning and Community Services

7.6 Protective Services

7.7 Corporate Services

CAO Pat Podoborzny left the meeting at 11:28 a.m.

CAO Pat Podoborzny returned to the meeting at 11:29 a.m.

Director of Operations Norm De Wet left the meeting at 11:29 a.m.

Director of Operations Norm De Wet returned to the meeting at 11:30 a.m.

2024-110

Moved by: Councillor Ogrodnick

THAT Council accept the reports as presented.

Carried

8 CORRESPONDENCE AND INFORMATION ITEMS

8.1 Vegreville Seed Cleaning Plant – 2024 Municipal Property Tax

Letter received from the Vegreville Seed Cleaning Plant requesting the County consider the cancellation of the 2024 general municipal portion of the property tax levy for the Vegreville Seed Cleaning Plant.

8.2 Vegreville RCMP Quarterly Community Policing Report

Letter received from Staff Sergeant Colin Folk containing the quarterly Community Policing Report for the Vegreville RCMP Detachment that covers the January 1 to March 31, 2024, reporting period.

8.3 Alberta-NWT Command Legion – Military Service Recognition Book

Letter received from the Royal Canadian Legion, Alberta-NWT Command thanking the County for their pledge to the Military Service Recognition Book.

8.4 MD of Minburn Foundation Expansion Renovation – Municipal Contributions

Letter received from the MD of Minburn Foundation advising of their Board's decision to proceed with Option 1 as per the Municipal Partner Presentation held on November 29, 2023. The one-time municipal equity contribution of \$4,700,000 will be calculated for each municipality based on the current Provincial Equalized Assessment Report. The Homestead Lodge Expansion/Renovation project will be submitted to the province for Affordable Housing Partnership Program (AHPP) funding in September 2024 and will proceed should the Foundation be successful in their submission.

2024-111

Moved by: Deputy Reeve Kuzio

THAT Council accept the correspondence as information.

Carried

9 COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)

9.1 Action Item List

2024-112

Moved by: Councillor Nafziger.

THAT Council accept the Action Item list as presented.

Carried

10 CLOSED SESSION

11 OPEN SESSION

12 MOTIONS ARISING OUT OF THE CLOSED SESSION

13 ADJOURNMENT

Reeve Konieczny adjourned the meeting at 11:43 a.m.

Reeve

Chief Administrative Officer

STRATEGIC PRIORITIES CHART (June 2024)

COUNCIL PRIORITIES

NOW

- 1. RECREATION AGREEMENT VEGREVILLE:** Intermunicipal
- 2. LAND USE BYLAW REVIEW:** Planning and Development
- 3. REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK:** Consultant

TIMELINE

September 2024
June 2024
December 2024

NEXT

- BYLAW OFFICER CONTRACTED SERVICES (January 2024)
- POLICY AND BYLAW REVIEW- (March 2024)

ADVOCACY

- *Policing Services/Costs (RMA)*
- *Bridge Funding Continuity (RMA)*
- *Wind Energy Restoration Strategies (RMA)*
- *Broadband Speeds (RMA)*
- *SL3/SL4 Seniors Facility Support (AHS)*
- *Water Act Enforcement and Approvals (AEP)*
- *Rural Medical Services (RMA)*
- *2023 Canada - Alberta Drought Livestock Assistance (Ministry of Agriculture)*

OPERATIONAL INITIATIVES

OFFICE OF THE CAO

1. *WIND ENERGY PROJECTS – Soil Segregation/End of Life Advocacy – Awaiting action from the Province*
- 2. RECREATION AGREEMENT: VEGREVILLE – September 2024**
3. Drought and/or Water Shortage Plan – July 2024
4. Website Updates – July 2024
5. Fire Service Delivery Review – July 2024
6. *AlphaBow Energy tax recovery initiative with ARMAA - Ongoing*

CORPORATE SERVICES

1. Procedural Bylaw – Council Review – July 2024
2. Regional ARB Investigation – June 2024
3. Update Procurement Policy – June 2024
4. Initiate 2025 budget discussion – July 2024
5. ERP Conversion Project – July 2024 to May 2025

PLANNING AND COMMUNITY SERVICES

- 1. LAND USE BYLAW REVIEW: ADOPTION – JUNE 2024**
2. Regional GIS Project: proposal submitted – March 2024
3. REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK: BRE SURVEY – August 2024
4. Cemetery Survey and Software: December 2024
5. Economic Development Communications Project: December 2025

PROTECTIVE SERVICES

1. Updated Health & Safety Manual – Ongoing
2. BYLAW OFFICER CONTRACTED SERVICES – Ongoing
3. AFRRCs Migration Sept 2024
4. Roll out Green Light to Firefighters – June 2024
5. Design and tender new fire truck – July 2024

OPERATIONS

1. Grader Beat Review – Ongoing
2. Operations Shop Concept Investigation –needs strategic plan from Council
3. Tenders – Projects being completed as approved

AGRICULTURE & UTILITIES

1. Program and service delivery review – November 2024
2. Policy review – Winter 2024-2025
3. Lavoy Backup generator: Generator ordered as per Policy AD 1008-01

CODES:

BOLD CAPITALS = Now Priorities; CAPITALS = Next; *Italics* = Advocacy; Regular Case = Operational Strategies

2 – 3 Year OUTLOOK

1. *Service Level Review – Dec. 2024*
2. *Strategic Plan Workshops - Dec. 2024*



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Padoborsky



RFD Appendix

A large, empty rectangular box with a thin black border, intended for the RFD Appendix content.

COUNTY OF MINBURN NO. 27

BYLAW NO. 1348-24

A BYLAW OF THE COUNTY OF MINBURN NO. 27, IN THE PROVINCE OF ALBERTA PURSUANT TO PART 17, DIVISION 4 OF THE MUNICIPAL GOVERNMENT ACT, BEING CHAPTER M-26 R.S.A. 2000, TO ADOPT THE COUNTY OF MINBURN NO. 27 LAND USE BYLAW.

WHEREAS Section 640(1) of the *Municipal Government Act*, R.S.A. 2000, ch. M-26, as amended, requires every municipality to adopt a Land Use Bylaw;

AND WHEREAS the purpose of the Land Use Bylaw, generally, is to regulate and control the use and development of land and buildings within the County of Minburn No. 27;

AND WHEREAS Council at its meeting of December 19, 2016 adopted the County of Minburn No. 27 Land Use Bylaw No. 1254-16;

AND WHEREAS Council deems it appropriate to review, update and revise the County of Minburn Land Use Bylaw, being Bylaw 1254-16, as amended, in order to keep it consistent with current planning policy;

AND WHEREAS notice of a public hearing for this bylaw held on _____ has been given in accordance with Sections 606 and 692 of the *Municipal Government Act*, R.S.A. 2000, ch. M-26, as amended;

NOW THEREFORE Council of the County of Minburn No. 27 in the Province of Alberta, duly assembled hereby enacts as follows:

1. That this Bylaw may be cited as the County of Minburn No. 27 Land Use Bylaw.
2. That the County of Minburn No. 27 Land Use Bylaw attached hereto and forming part of this Bylaw is hereby adopted.
3. That this Bylaw shall come into force and effect upon the final passing thereof.
4. That Bylaw 1254-16, as amended, which adopted the former Land Use Bylaw is hereby repealed.

5. SEVERABILITY

If any Section or parts of this bylaw are found in any court of law to be illegal or beyond the power of Council to enact, such Section or parts shall be deemed to be severable and all other Sections or parts of this bylaw shall be deemed to be separate and independent there from and to be enacted as such.

FIRST READINGMarch 14, 2024

PUBLIC HEARING held on the

SECOND READING.....

THIRD READING

Reeve

Chief Administrative Officer



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Podobny



COUNTY OF MINBURN NO. 27

P.O. Box 550
4909 - 50th Street
Vegreville, Alberta
Canada T9C 1R6

Phone: (780) 632-2082
Fax: (780) 632-6296

www.MinburnCounty.ab.ca
E-Mail: info@minburncounty.ab.ca

COUNTY OF MINBURN NO. 27 SUBDIVISION AUTHORITY OFFICER REPORT

A. BACKGROUND:

File Number: 05-2024

Legal: NE 10-51-10-W4M

Owner/Applicant: Vern and Lorraine Fowler

Date Accepted: May 15, 2024

Decision Due Date: July 14, 2024

Existing Use: Agricultural/Rural Residential

Proposed Use: Rural Residential

¼ Section Designation: Dryland pasture quarter

Gross Area: 64.3 Ha (158.97 ac)

Proposed Area: Lot 1, Block 1 – 3.72 Ha (9.2 ac)

Zoning: A: Agricultural District

Division: 3

B. DESCRIPTION OF PROPOSAL:

The subject property is located on NE 10-51-10-W4M in Division 3, approximately 9 km east of Innisfree on Rge Rd 102 and Twp Rd 512. The applicant previously applied for subdivision in 2017 (file #02-2017), which was approved by the Subdivision Authority. However, the applicant didn't complete the conditions and therefore endorsement was not provided.

The applicant has reapplied, proposing to separate the existing yard site from the quarter. Proposed Lot 1 is 3.72 Ha (9.2 ac) encompasses the treed area and includes two dwellings and multiple outbuildings. The proposed remnant parcel primarily consists of pasture/farmland with a fenced off horse pasture. Rge Rd 102 provides legal access to proposed Lot 1 via 2 existing approaches and there is an approach off Twp rd 512, providing access to the proposed remnant parcel. Road widening dedication has already been dedicated along Rge Rd 102 but hasn't been provided on Twp Rd 512.

C. NOTIFICATION:

Adjacent property owners and agencies were notified on May 16, 2024 – no objections.

D. COMPLIANCE:

The proposed subdivision complies with municipal statutory plans. Both existing septic pump outs do not meet the minimum setback requirements to property boundaries and therefore require relocation/replacement as a condition of subdivision approval.

E. RESERVES:

Pursuant to Section 663(a) of the Municipal Government Act, reserves are not required.

F. RECOMMENDATION

That the proposed subdivision application be **approved**, subject to the following conditions:

1. That prior to endorsement, a registerable instrument be prepared by an Alberta Land Surveyor and submitted to the County, and the registerable instrument shall be in conformance with the approved tentative plan of subdivision.
2. That the registered owner/applicant enter into a development agreement by way of Caveat with the County of Minburn pursuant to Sections 661 and 662 of the Municipal Government Act, 2000 as amended, pertaining to the provision of land for future road widening as required.
3. That prior to endorsement of the registerable instrument, the registered owner/applicant must provide documentation to the County indicating that both existing on-site private sewage disposal systems have been removed and replaced (and/or relocated) with an approved on-site private sewage treatment system in accordance with the Alberta Private Sewage Disposal System Regulation (AR 229/97).
4. That all outstanding property taxes are to be paid pursuant to Section 654 of the Municipal Government Act, 2000 as amended.

Information Items (these are not conditions of approval):

1. That a development permit application is required for any proposed future development of the subject lot (i.e. addition, change in use, Accessory Building, etc.). Please contact County of Minburn Planning and Development at 780-632-2082 for further information.
2. That the necessary Safety Code Permits, which include building, plumbing, electrical, gas and private sewage permits would be required prior to any and all new construction, alteration, or change in use or occupancy of a building on-site. Please contact the Inspections Group for further information on Safety Code Permit requirements.

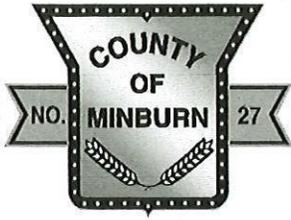
3. Pursuant to condition #3, above, it is advised that two separate private sewage disposal system permit applications are required to ensure the existing private sewage disposal systems conforms to the Alberta Private Sewage Disposal System Regulation (AR 229/97). Please contact The Inspections Group at 1-866-554-5048 to discuss private sewage disposal system application requirements.
4. That registration of the proposed subdivision at the Land Titles office may result in a change in the assessment of proposed Lot 1, Block 1. Please contact Municipal Assessment Services at 780-939-3310 with regards to any questions about assessment.
5. The proposed subdivision may be affected by a permanent, naturally occurring body of water or watercourse. The Province has an interest in the Crown ownership of Provincial waterbodies/or Public Land boundaries in Alberta. **Development or water diversion may not occur in waterbodies including wetlands, watercourses, or Public Lands without prior consultation and approval from Alberta Environment and Protected Areas.** If you have any questions about development on or near water bodies, watercourses, or public land please contact Alberta Environment and Protected Areas prior to undertaking any activity (including construction of a private driveway) within or near the lake/wetland.
6. That approval of this application does not excuse the applicant from ascertaining and complying with the requirements of other municipal bylaws, easements, environmental reserve easements, covenants, conservation agreements, development agreements, or Provincial or Federal statutes, regulations, licenses or codes or standards of practice.

G. ATTACHMENTS:

- ◆ Location plan
- ◆ Application form
- ◆ Tentative Plan/Air Photo
- ◆ Inspection Summary

Subdivision Location Plan





SUBDIVISION APPLICATION

For Office Use Only	
Date Received: May 3/24 File # 05-2024	
Date Complete: May 15, 2024	Roll # 359600

1. NAME AND MAILING ADDRESS OF THE APPLICANT

Vern & Lorraine Fowler

Email: _____
Phone: _____
Cell: _____

By checking this box I accept correspondence by email only

2. NAME AND MAILING ADDRESS OF THE OWNER (if not the applicant)

Check if owner is the same as the applicant

P/C _____

Email: _____
Phone: _____
Cell: _____

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED (ie: existing titled area)

All part of the NE ¼ sec. 10 twp. 51 range 10 west of the 4th meridian

Being all parts of Lot _____ Block _____ Plan _____

Certificate of Title No. 132 218 047

Area of the above parcel of land to be subdivided 64.3328 hectares (ie: existing titled area) (158.97 acres)

Municipal address (if applicable) 51126 Rge Rd 102

4. LOCATION OF LAND TO BE SUBDIVIDED

- a. Is the land in the County of Minburn? Yes No
- b. Is the land adjacent to a municipal boundary?
If "yes", the adjacent municipality is _____
 Yes No
- c. Is the land located within 1.6 km of the highway right-of-way?
If "yes", the highway is No. _____
 Yes No
- d. Is the land located within 450m of a landfill/waste facility? Yes No
- e. Is the land located within 300m of a sewage lagoon? Yes No
- f. Is the land located within 800m of a Confined Feeding Operation (feedlot, dairy)? Yes No
- g. Does the proposed parcel contain or is it bounded by a river, stream, lake or other body of water, or by a drainage ditch or canal?
If "yes", state its name (if known): _____
 Yes No
- h. Is the proposed parcel within 1.5 km of a sour gas facility? Yes No
- i. Is the land the subject of a license, permit, approval or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy & Utilities Board or Alberta Utilities Commission?
If "yes" please describe: Minco Gas Line; abandoned well
 Yes No
- j. Is the land the subject of the application is the subject of a license, permit, approval or other authorization granted by the Minister or granted under any Act the Minister is responsible for

under s.16 of the Government Organization Act?

Yes No

If yes, please describe: wetlands; water wells

*The Minister is responsible for the following Acts: AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act. Please see attached list of resources for identifying this information.

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED – describe the following:

Existing use of the land (agricultural, rural residential, etc.): rural residential

Proposed use of the land: rural residential

Land Use District (Agricultural, Hamlet Residential, etc.): Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)

Describe the nature of the topography of the land (flat, rolling, steep, mixed): most flat; slightly rolling

Describe the nature of the vegetation and water on the land (brush, shrubs, trees, woodlots, sloughs, creeks, etc.):

brush; pasture land; 1 slough (dry right now); grass; trees

Describe the kind of soil on the land (sandy, loam, clay, etc.): loam

7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any building and any structures on the land and whether they are to be demolished or moved:

house #1; house #2; barn; chicken coop; small shop; 6 others

8. WATER AND SEWER SERVICES (few other outbuildings to be removed)

If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and treating sewage: water-bored well

9. CERTIFICATION sewer - open; surface discharge

I hereby certify that I am the registered owner(s) authorized agent and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of facts relating to the condition of the property referred to in this application for the subdivision.

[Signature]
Signature

Lorraine Fowler
Signature

May 1, 2024
Date

10. RIGHT OF ENTRY

I/We, Vern/Lorraine Fowler authorize staff of the County of Minburn to enter upon my/our land for the purpose of conducting a site inspection with respect to my subdivision application.

[Signature]
Signature of Registered Owner

Lorraine Fowler
Signature of Registered Owner

Are there any access restrictions/hazards we should be aware of prior to accessing the lands for inspection (dogs, locked gates, tenants, etc.)? tenants; dogs (friendly); call Lorraine prior to inspecting property

11. REGISTERED OWNER'S CONSENT

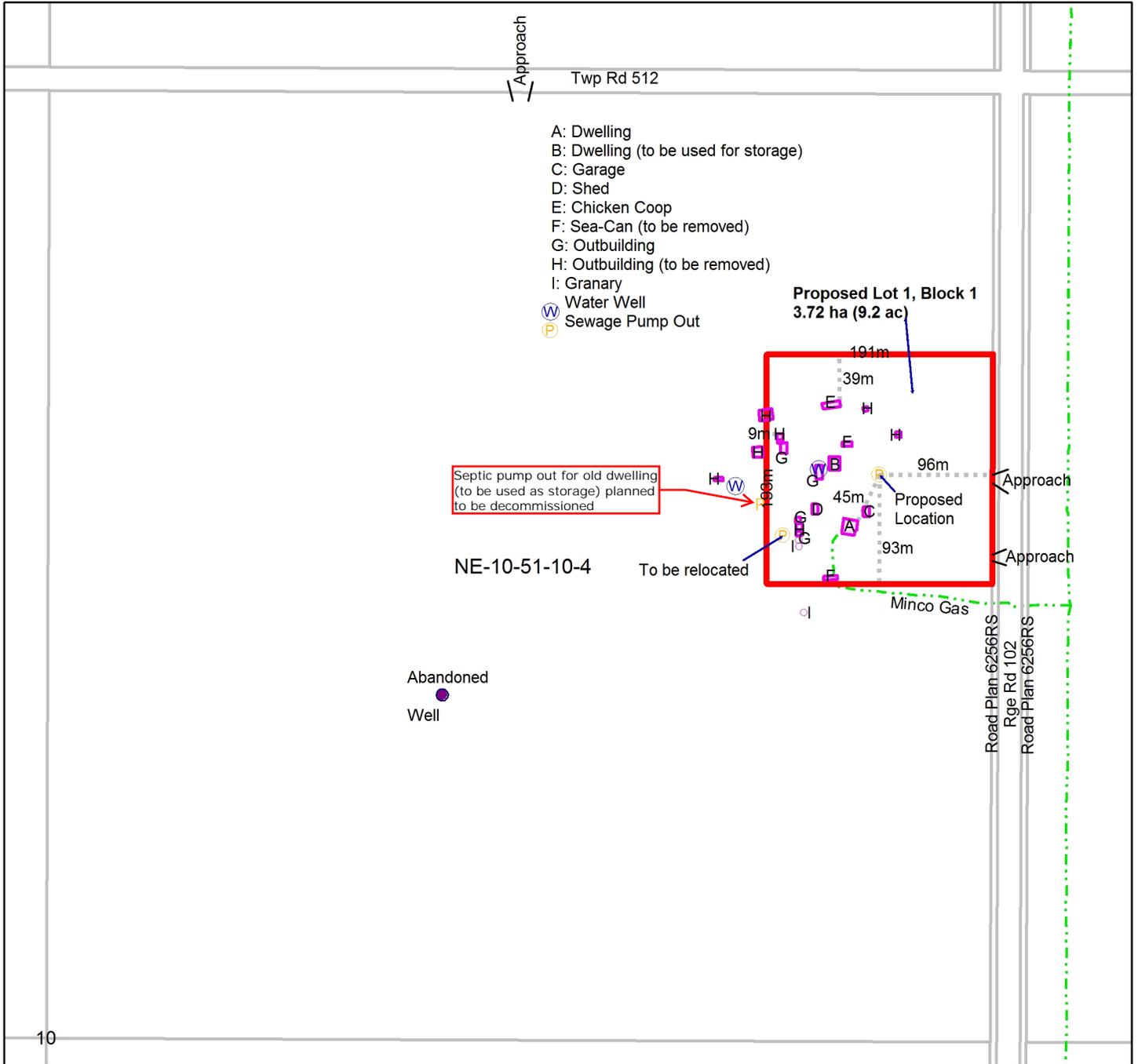
I/We, the above named registered owner(s) of NE 10.51.10.W4 (legal description) do hereby authorize the applicant named above to make application for subdivision.

[Signature]
Signature of Registered Owner

[Signature]
Signature of Registered Owner

This personal information is being collected under the authority of the Municipal Government Act Subdivision and Development Regulation 43/2002 and will be used to process the subdivision application. If you have any questions or require further information please contact Planning and Development, County of Minburn, Box 550, Vegreville, Alberta, T9C 1R6, telephone 780.632.2082 or email dgegolick@minburncounty.ab.ca

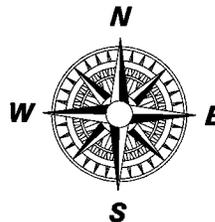
Tentative Plan of Subdivision



Scale: 1:5,000

© 2017 County of Minburn. All Rights Reserved.
 Drawn by Davin Gegolick on January 27, 2017

Note: Distances & area calculations are approximate. Improvements located as data supplied by applicant & aerial photo



File No: 05-2024

Applicant: Vernon and Lorraine Fowler

Legal Description: NE 10-51-10-W4M



Date: January 27, 2017
 Reviewed on May 3, 2024
 with Lorraine Fowler

Applicant Signature: _____

Applicant Signature: _____

Tentative Plan of Subdivision

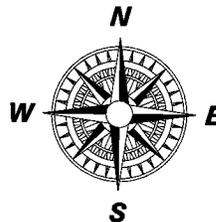


Meters

Scale: 1:5,000

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 Drawn by Davin Gegolick on January 27, 2017

Note: Distances & area calculations are approximate. Improvements located as data supplied by applicant & aerial photo



File No: 05-2024

Applicant: Vernon and Lorraine Fowler

Legal Description: NE 10-51-10-W4M

Date: January 27, 2017

Reviewed on May 3, 2024
 with Lorraine Fowler

Applicant Signature: _____



Applicant Signature: _____

Facing NW towards proposed Lot 1: existing yard site is surrounded by mature trees and 2 dwellings (one currently vacant) and multiple outbuildings. There are 2 existing accesses is off Rge Rd 102.



Facing SE: western proposed property boundary is along the recently constructed fence line (west of the hedge). West of the new fence is a horse pasture (included in the proposed remnant parcel). Within the horse pasture is a water well and a septic pump out for the old dwelling.



Facing SW: proposed remnant land consists of trees, pasture, and a few sections of farm land.



Water well and septic pump out located within the horse pasture (proposed remnant parcel). Septic pump out would require decommissioning or relocation as a result of subdivision.



Septic pump out for the primary dwelling is located near some outbuildings within proposed Lot 1 and would require relocation as a result of subdivision (too close to west and south proposed property boundaries)



Water well located behind an outbuilding within proposed Lot 1



Secondary dwelling (currently vacant) will either be used as storage or remain as a dwelling.



Existing approach off Twp Rd 512 provides access to the proposed remnant parcel.



Inspection Summary:

- Topography – flat
- Soil characteristics – loam
- Nature of vegetation and water – brush, pasture, dry slough, grass, and tree stands
- Source of water – water well
- Private Sewage – both septic pump outs (each dwelling) are too close to proposed property boundaries. Would either need to be replaced with a compliant system or relocated to meet the minimum required setbacks.
- Use of land in the vicinity – Agricultural, rural residential, abandoned well on SW corner of quarter section – no compatibility issues



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Podobrosny



Council Request for Decision (RFD)

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Meeting Date: _____ Department: _____

Recommendation:

Background:

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Legislative Guidance:

Provincial Municipal None

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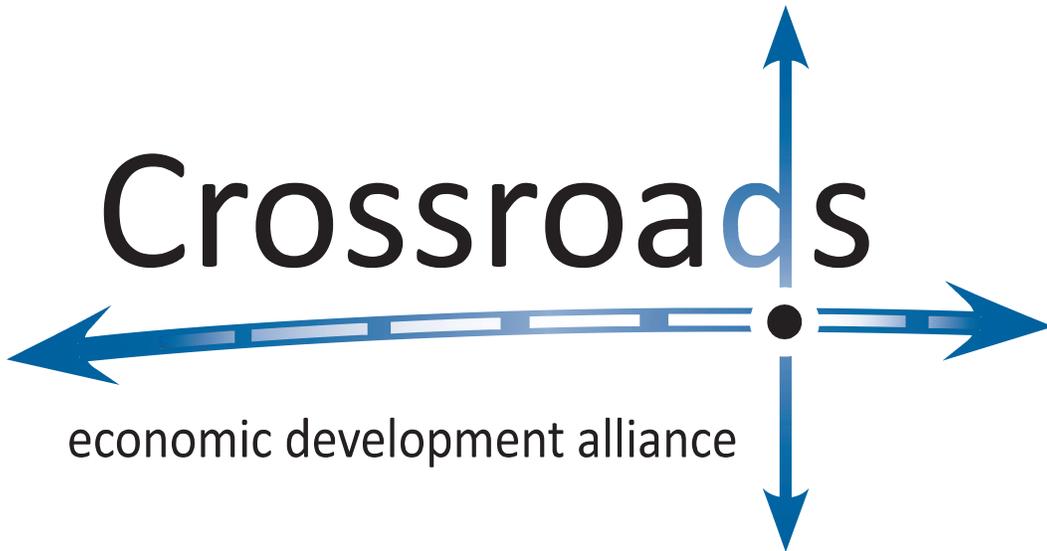
Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Padoborsky

Crossroads



economic development alliance



www.crossroadsdevelopment.ca



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

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Yes No

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Details:

Communication and Engagement:

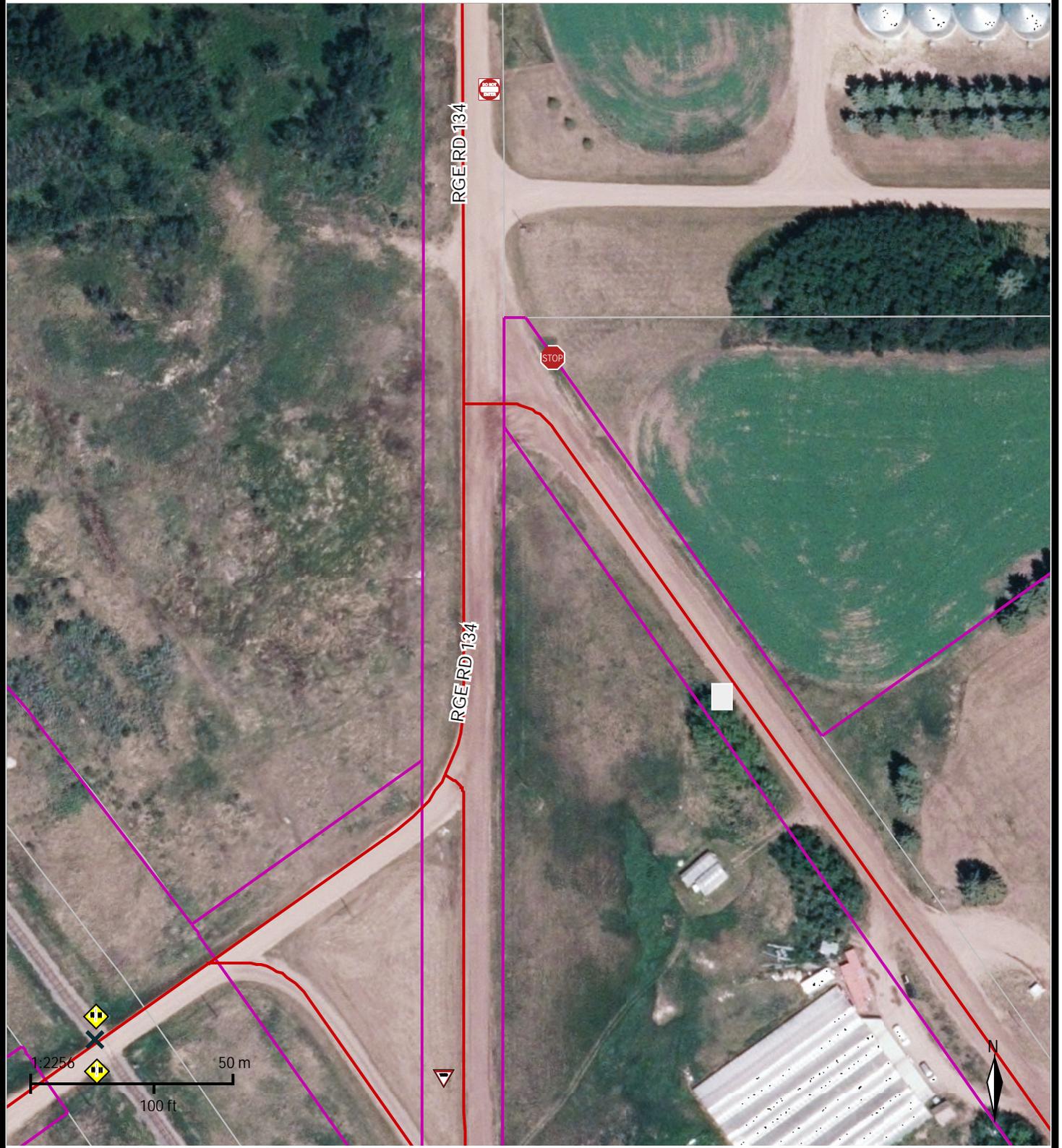
Implementation Timeline:

Attachments:

Prepared By: Norm De Wet

Reviewed By: P. Padoborony

Map Title - Subtitle



The makes no representation as to the completeness, timeliness and accuracy of the information contained on this website. The expressly disclaims liability for any and all damages and losses arising from or in any way related to the use of this website.





Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Radoborzny



OPERATIONS

Title: Land Compensation for Road Right-of-Way **Supersedes Policy Number:** PW 1
Policy Number: OP 9003-01 **Next Review Date:** 2022
Approved by Council: January 1, 1984 **Last Review Date:** February 18, 2014
Resolution No: 24-14

POLICY STATEMENT

This policy relates to the purchase of land right-of-way as a result of road widening requirements.

GENERAL PRINCIPLES

Compensation for land being acquired for the construction of roads shall be at eight (8) times the average assessed value per acre on the land concerned or market value, as determined by the Assessor.

Minimum compensation paid is \$500.00.

Any previous policy relative to land compensation for road right-of-way is hereby rescinded.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a horizontal line.

Chief Administrative Officer



OPERATIONS

Title: Compensation for County Construction Activities on Private Lands

Policy Number: OP 9028-01-A

Supersedes Policy Number: PW 46

Approved by Council: May 19, 2020

Next Review Date: 2024

Resolution No: 64-20

Last Review Date: N/A

POLICY STATEMENT

To provide a standard for the County of Minburn to enter into legal agreements with affected landowners for the acquisition and/or use of lands, and for the removal and replacement of fences required for road construction, road widening or road upgrading.

PURPOSE

To establish a consistent process and compensation structure for the road construction activities that affect private land and property.

GENERAL PRINCIPLES

1. Borrow Pits, Snake Pits and Disturbed Areas Required for Road Construction

- a. Compensation of borrow pits required for the construction of roads shall be paid at \$5,000 for one (1) borrow pit per parcel.
- b. Compensation of snake pits required for the construction of roads shall be paid at \$1,000 per snake pit.
- c. Compensation for disturbed area acquired for the construction of roads per parcel shall be paid at the average assessed value per acre of the land, or a minimum of \$500. Subdivisions shall be paid at the average assessed value per acre of the original parcel it was taken from.

2. Activities Beyond Right-of-Way Required for Road Improvements

- a. Compensation for accessing land for road improvements to relocate clay, earth, ditching and road sloping or the placement of culverts that extend beyond the right-of-way.
 - i. \$500 per acre following the completion of the road improvements.
 - ii. Minimum compensation paid shall be \$500.

- b. If landowners are hired to conduct work on their own property, no work shall commence prior to the written approval of the Director of Operations or designate. If work occurs without approval, the County shall be the sole arbiter of any compensation owed to the landowner.

3. Land Acquisition for Additional Right-of-Way

- a. Compensation for land being acquired for the construction of roads or bridge culverts shall be paid at the market value of the land, or as determined by the CAO.
- b. Minimum compensation paid shall be \$500.

4. Fencing

- a. To facilitate road construction activities, it may be necessary to remove fence improvements on land adjacent to the area of construction. The existing fence must be operational and capable of containing livestock. Elk and buffalo fence are not covered under this Policy and shall be negotiated between the Director of Operations and the affected landowner.
- b. The compensation structure for the removal and/or replacement of property fences during construction activities will be as follows:
 - i. \$1,000 per half mile when the fence is removed and will not be replaced.
 - ii. \$3,500 per half mile when the landowner removes and replaces fence as per County standards.
 - iii. \$875 per half mile for a temporary fence erected by landowner.
 - iv. No payment when the fence is removed and replaced by the County as per County standards using the salvaged material where possible. If required, the County will erect a temporary fence.
- c. Payments will be made only after the fence has been constructed within one year and has been inspected by the County.
- d. Fencing shall be placed on or within the landowner's property line.
- e. The County's standard for a fence is:
 - i. 4¼ inch by 6-foot pressure tested posts spaced approximately 12 feet apart. The landowner shall be responsible for the extra costs if using larger posts.
 - ii. Installation of 4 strands of wire.
 - iii. Inclusion of substantial corner posts (5 to 6-inch x 8-foot), braces (4 x 4-inch pressure treated single brace) and gates.
 - iv. The use of 1¾ inch staples.

5. Policy Exceptions

- a. The CAO has authority to vary this policy in certain circumstances to meet operational needs, provided that such variations are minor in nature.
- b. Council shall be informed of any variation from this policy.

6. Responsibilities

- a. *Council*: Responsible for the evaluation of and amendments to this policy on an as needed basis.
- b. *CAO*: Responsible for ensuring compliance to this policy and for working within the annual budget when negotiating fees for easements and other construction necessities.
- c. *Director of Operations*: Responsible for adhering to and carrying out the principles of this policy.

DEFINITIONS

1. *'Borrow Pit'* means a pit from which construction material is taken for use as fill at another location
2. *'CAO'* means the Chief Administrative Officer
3. *'Disturbed Area'* means any area that is accessed for Road Construction
4. *'Landowner'* means the person or persons with decision making authority on a parcel of land.
5. *'Operational'* means being in such a condition that it does serve or is able to serve the purpose of the parcel it surrounds.
6. *'Snake Pit'* means a pit from which construction material is taken, and where the pit is refilled with refuge material and the location reclaimed.



Chief Administrative Officer



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Padobarsky



Policy

Flag Protocol Policy

Policy Number: AD 1021-01A

Supersedes Policy Number: AD 1021-01

Approved by Council: TBD

Next Review Date: TBD

Resolution No: TBD

Last Review Date: May 15, 2023

POLICY STATEMENT

The flags flown at the County of Minburn Administration building are to be treated with respect and dignity. Proper flag etiquette is required to ensure the presentation and cultural significance of the flags are honoured.

The flying of flags at half-mast is a strong visual statement that speaks to a sense of loss shared by all and will be implemented only in circumstances that are of exceptional importance to the County.

The County of Minburn will lower flags to half-mast to commemorate solemn occasions. The lowering of flags to half-mast will be at the direction of the Province of Alberta and the Chief Administrative Officer.

PURPOSE

The purpose of this policy is to establish the protocols for flying flags at the County of Minburn Administration building, ensure appropriate procedures are exercised in a consistent manner, and recognize the community groups and organizations within the County that will be provided flags for display at their facilities at no cost.

DEFINITIONS

1. "County" means the County of Minburn No. 27.
2. "CAO" means the Chief Administrative Officer.
3. "RCMP" means the Royal Canadian Mounted Police.

GUIDELINES

Flags will be raised, lowered, flown, maintained, and disposed of by the County in accordance with Canadian Heritage's Guidelines on Flag Etiquette in Canada and Rules for Flying the Flag.

1. General Flag Protocol

- 1.1 If multiple flags are flown together in a set, all the flags must be flown at the same height (i.e. full-mast or half-mast).
- 1.2 All flags flown together in a set must be the same size in their vertical dimension.
- 1.3 Flags may be flown at night (i.e. flags do not need to be raised at sunrise and taken down at sunset daily).

2. Precedence of Flags

- 2.1 When a single flag is flown, the National Flag of Canada will be flown.
- 2.2. When two flags are flown, the National Flag of Canada and the Provincial Flag of Alberta will be flown.
- 2.3 Where three flags are flown, the National Flag of Canada, the Provincial Flag of Alberta, and the Flag of County of Minburn No. 27 will be flown.
- 2.4 Despite sections 2.1 to 2.3, the Canadian Heritage's Guidelines on Flag Etiquette and Rules for Flying the Flag may direct that another flag takes precedence (for example, the flag of the Sovereign). Those guidelines take precedence over any guidelines in this policy.

3. Lowering Flags to Half-Mast

Lowering flags in concert with Federal and Provincial governments

- 3.1 County of Minburn will lower flags as directed by the Prime Minister's office and Canada Heritage (in relation to the Canadian Flag) and the Alberta Premier's office and Alberta Protocol (in relation to the Canadian Flag and the Alberta Provincial Flag).

Lowering flags at the County of Minburn Administration Building

- 3.2 County of Minburn will lower flags to half-mast at the County of Minburn Administration building:
 - a. from the time of notification of death until sunset the day of the funeral or memorial service for:
 - i. the Sovereign
 - ii. a member of the immediate Royal family
 - iii. a current or former Governor General of Alberta
 - v. a current or former Lieutenant Governor of Alberta
 - vi. a current or former Premier of Alberta
 - vii. a current Mayor or Councillor of the County of Minburn

Lowering flags at the CAO's Direction

- 3.3. The CAO at her/his discretion may direct that County of Minburn lower flags to half-mast at the County of Minburn Administration building, for such time and under such circumstances as the CAO directs.

4. Flag Display/Distribution

- 4.1 A new National Flag of Canada, Provincial Flag of Alberta, and Flag of the County of Minburn No. 27 will be provided at no charge when requested to the following community groups and organizations for display at their locations including entrances, facilities and properties:

- a. Lavoy Action Society
- b. Ranfurly & District Recreation & Agricultural Society
- c. Innisfree & District Agricultural Society
- d. Minburn & District Agricultural Society
- e. Vegreville Agricultural Society
- f. Mannville & District Agricultural Society
- g. M.D. of Minburn Foundation
- h. Ranfurly Cemetery
- i. Innisfree Cemetery
- j. Minburn Cemetery
- k. Others at the discretion of the CAO

- 4.2 A new Flag of the County of Minburn No. 27 will be provided at no charge when requested to the following Villages for display at their locations including entrances, facilities and properties:

- a. Village of Innisfree
- b. Village of Mannville



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____ Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: Audra Kopicinski

Reviewed By: P. Podchorzny



Policy

Condolence Policy

Policy Number: CC _____

Supersedes Policy Number: New

Approved by Council: TBD

Next Review Date: 2028

Resolution No: TBD

Last Review Date: N/A

POLICY STATEMENT

County Council recognizes the need to support employees and their families through an expression of sympathy upon the death of an employee or an employee's immediate family, Member of Council or a Member of Council's immediate family.

DEFINITIONS

"Employee" is a person currently employed by the County of Minburn No. 27, in any capacity.

"Member of Council" means a current elected official of the County of Minburn No. 27.

"CAO" means the Chief Administrative Officer of the County of Minburn No. 27.

ELIGIBILITY

This Policy shall apply to all current Employees and Members of Council.

GUIDELINES

An expression of sympathy in the form of a gift or donation of equivalent value to a charity if requested by the Employee or Member of Council. The cost shall not exceed \$100.

PROCEDURE:

1. Upon notification of a death of an employee or an employee's spouse, child, or person under the legal guardianship of the employee or their spouse, an expression of sympathy will be arranged by the Office of the CAO.

2. Upon notification of a death of a Member of Council or a Member of Council's spouse, child, or person under the legal guardianship of the Member of Council or their spouse, an expression of sympathy will be arranged by the Office of the CAO.
3. The expression of sympathy will be accompanied by a card from the Reeve, Council and staff.
4. The CAO may authorize expressions of sympathy at his/her discretion where not defined in policy.



COUNTY COUNCIL

Title: Congratulatory, Compassion and Loss Policy

Supersedes Policy Number: CC 15

Policy Number: CC 3005-01

Next Review Date: September 2022

Approved by Council: January 15, 1996

Last Review Date: September 17, 2018

Resolution No:

POLICY STATEMENT

County Council believes that Employees and Councillors be acknowledged through acts of support, encouragement, or condolences in the event of sickness, distress or loss.

GENERAL PRINCIPLES

The Chief Administrative Officer (CAO) and/or his designates, upon notification arrange to send flowers, food basket or appropriate consideration for:

1. Illness requiring hospitalization, surgery, etc. (Employee, Councillor).
2. Loss (spouse, parents, children, children-in-law, grandparents of the Employee/Councillor and parents of the spouse, ex-Councillors, and others as per the Chief Administrative Officer (CAO)'s discretion).
3. Other congratulatory or acknowledgements of special occasions at the Chief Administrative Officer (CAO)'s discretion.

Value of consideration is to be approximately \$100.00.



Reeve



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: P. Podoborsky

Community Centre Grant Allocations 2024

<u>Community Centres</u>	<u>2023 Allocations</u>	<u>2024 Proposed</u>
Braes Community Centre	1,500.00	1,500.00
Chailey Community Association	1,500.00	1,500.00
Ruthenian Greek Catholic Parish (New Buchach)	1,500.00	1,500.00
New Kiew National Hall Association	1,500.00	1,500.00
Imperial Community Centre	1,500.00	1,500.00
Park Grove Community Centre	1,500.00	1,500.00
Old Vegreville Society	1,500.00	1,500.00
T. Shevchenko Community Association (Warwick)	1,500.00	1,500.00
Bruno Community Centre	1,000.00	1,000.00
Sich Community Centre	1,000.00	1,000.00
Lavoy Action Society	2,500.00	2,500.00
Mannville Golf Course	4,000.00	4,000.00
Vegreville Kinsmen Golf Course	4,000.00	4,000.00
Mannville & District Agricultural Society	15,000.00	15,000.00
Minburn & District Agricultural Society	2,500.00	2,500.00
Innisfree & District Agricultural Society	2,500.00	2,500.00
Ranfurlly & District Agricultural Society	2,500.00	2,500.00
Vegreville & District Agricultural Society	20,000.00	20,000.00
Total Non-Profit	\$ 67,000.00	\$ 67,000.00



Council Request for Decision (RFD)

Title: _____

Meeting Date: _____

Department: _____

Recommendation:

Background:

See Appendix

Legislative Guidance:

Provincial Municipal None

Details:

Council Priorities Chart:

Yes No

Details:

Previous Council Direction:

Financial Implications:

Capital Operations Other

Details:

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: _____

Reviewed By: _____



5127 – 50th Street
Box 180
Mannville, Alberta T0B 2W0

Phone: 780-763-3500
Fax: 780-763-3643
info@mannville.com
www.mannville.com

June 10, 2024

County of Minburn No. 27
P.O. Box 550 (4909 – 50 Street)
Vegreville, Alberta
T9C 1R6

Attention: Roger Konieczny, Reeve

RE: Village of Mannville 2024 Property Taxes

The Village of Mannville respectfully requests that the County cancel the 2024 municipal property taxes that are levied at the Golf Course & RV Park. We believe that this is a justifiable request and a defensible decision by the County of Minburn Council.

The 2024 municipal property taxes levied against Roll No. 217700 are \$6,524.87.

The Village understands that the County may not be willing to cancel the Alberta School Foundation Fund (School Tax) requisition or the MD of Minburn Foundation requisition, however, we would certainly appreciate all other amounts to be cancelled.

Thank you for giving this matter your most serious consideration, the Village of Mannville Council looks forward to a positive response.

Should you have any questions, please contact me or Jennifer Hodel, CAO.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rex Smith", is written over the word "Sincerely,".

Mayor Rex Smith

C. VoM Land File ID # **COM217700**



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



REEVE AND COUNCIL REPORTS

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

County Meetings (include date):

Boards and Committee Meetings (include date):

Education and Professional Development (include date):

County of Minburn Functions and Events (include date):



Office of the CAO REPORT

For Presentation at June 17, 2024 **Council Meeting**

From Date: May 20, 2024

To Date: June 14, 2024

Internal Meetings:

- Council Meeting – May 21
- Committee of the Whole Meeting – May 21
- Committee of the Whole Meeting – June 12
- Operations Meeting – May 22

External Meetings:

Education and Professional Development:

- FOIP Coordinator webinar– May 22
- CAMA Conference - June 2- 6
- ESS Training – June 13

Senior Leadership Team Support:

- Regional Water Emergency Response Plan
- Regional Drought and/or Water Shortage Plan
- Manager of Agriculture and Municipal Services Recruitment
- Elected Official Training 2025
- Proclamations
- Council Policies Review
- Boards and Committees Terms of Reference
- Website Updates
- IT Service Delivery
- Social Media Posts
- Council Packages



ADMINISTRATION REPORTS

Name: Norm De Wet

Department: Operations

Reviewed by: *P. Padolony*

For Presentation at: June 17, 2024 County Council Meeting

From Date: May 22, 2024

To Date: June 14, 2024

Fleet/Shop Update:

- The new half-ton fleet truck approved for purchase by Council has been delivered and put into service.

Public Works Update:

- The calcium dust control program is ongoing, all residential dust controls have been completed. The crews are now focused on County maintenance applications.
- Patching on the oiled roads continues, but it is delayed due to weather and the loss of one seasonal employee. The 2024 oiling program is expected to start in mid-June 2024.
- The gravel program started on May 15 out of the Bykowski/Lobe Pit on RR95 in Div. 3. Weather dependent, crews are expected to move to the Bykowski pit on Hwy 631 by June 20.
- The construction crew should be moving to the erosion repair on RR140 (South of Twp 524) on June 24, weather dependent.
- The ATCO RR150 project has started and should take at most five days to complete, weather dependent.

Contracted Services Update:

- Twin Ridge Construction has replaced the old fencing and two outhouse roofs with tin at the Wapasu Conservancy Park.

Agricultural Services Update:

- Seasonal employees will begin the Bertha Armyworm trapping and monitoring program on June 10.
- The 2023 construction project grass seeding program has commenced, although it has been delayed due to wind and rain.

- Beaver control special projects are now taking place, including the installation of flow control devices and the removal of dams under bridges.
- The brush spraying program will commence the week of June 17, 2024.

Water and Sewer Utility Update:

- As per Policy AD 1008-01, the CAO approved ordering a Generac 50KW standby generator for the Lavoy distribution system at a cost of \$45,195.00, excluding GST. Delivery is expected towards the end of August, after which it will be installed and brought into service.

Waste Management:

- County crews are completing spring maintenance at the Waste Transfer stations, burning wood pits, pushing up scrap metal, tires etc.



ADMINISTRATION REPORTS

Name: Davin Gegolick

Department: Planning & Community Services

Reviewed by: *P. Podobrosny*

For Presentation at: June 17, 2024 Council Meeting

From Date: May 15, 2024

To Date: June 12, 2024

Planning Update:

- Issued development permits: personal shop (Pt. SE 8-52-13-4), cabin (Wapasu), barn (North ½ NW 8-50-10-4).
- 2 new sweet oil wells are being proposed to be drilled at 06-13-52-08 (Pointbreak Resources Inc.) in Q3/Q4.
- Received an application for the Non-Residential Tax Incentive Program – West ½ NE 12-54-15-4.
- Attended "Why Not Drones" webinar hosted by RMRF – May 16
- Attended Viking and Area Energy Future Roadshow workshop – May 31
- Meeting with ATCO Electric (distribution) to discuss opportunities for meeting on future road projects to be proactive vs reactive, reducing crossing fees to service customers, and fundraising/community events – June 10

Subdivision Update:

- Accepted subdivision file: 05-2024

Economic Development Update:

- Alberta HUB Ec. Dev. meeting – May 22
- Crossroads Regional Economic Development Alliance meeting – May 28:
 - Regional EDO continues to engage with businesses (over 500 in the region) to interview/complete BRE survey (28 surveys completed)

Community Services:

- Cemetery Survey project posted to APC, closes June 26
- Attended Vegreville FCSS "Community Connect and Learn" event – May 27
- Attended Connect for Food meeting – June 4

- Updated website to include additional non-profit funding opportunities and Vegreville & Area Summer Programming guide.

Attachments:

- RFD – Land Use Bylaw #1348-24
- RFD – Subdivision File #05-2024
- RFD – Crossroads Economic Development Alliance Funding Model
- RFD – Crossroads Economic Development Alliance Parade Float
- RFD – Non-Profit Advocacy Letter



ADMINISTRATION REPORTS

Name: Mike Fundytus

Department: Protective Services

Reviewed by: *P. Pedoharofny*

For Presentation at: June 17th, Council Meeting

From Date: May 20, 2024

To Date: June 11th, 2024

Fire Department Update:

Call Type	Date	Details	Station Dispatched
False Alarm	May 20	False alarm cooking incident 7:56 am	Innisfree
Fire	May 21	Outside fire @ 4820 48 street Lavoy 2:12 pm	Veg/Innisfree
Medical	May 21	Village medical 2:12 pm Fire arrived 2:12 seconds before EMS	Mannville
MVC	May 21	MVC Hwy 631 RR 131	Vegreville
False Alarm	May 23	Village alarm call cooking incident 3:34 pm	Mannville
False Alarm	May 29	Village Alarm call cooking incident 6:14 pm	Mannville
MVC	June 1	Hwy 16 RR 111 4:16 am	Innisfree
Medical	June 1	Village Medical 10:24 am Lift assist	Mannville
MVC	June 2	Hwy 16 Hwy 36 5:05pm	Innisfree
False Alarm	June 4	iPhone crash notification. Could not find any MVC at GPS location provided 2:14pm	Innisfree
Medical	June 5	Village Medical 12:06 am. Fire arrived on scene 18 minutes before EMS	Mannville
MVC	June 7	Hwy 631 Hwy 16 12:27 pm	Vegreville
Fire	June 7	Twp 522 RR 93 Grass Fire 2:00pm	Mannville/Innisfree

- Total Fire Responses:
 - Mannville – 6
 - Innisfree – 6
 - Vegreville - 3

- Currently issuing fire permits till June 30th

- Bryson Maccoll was selected for the full-time position in Protective Services and started June 3rd.

- A new member in Innisfree joined June 1. Current staffing in protective services is 1 full-time Director, 1 full-time Emergency Responder (term), 30 paid on call firefighters (13 Innisfree Station 17 Mannville station). 1 paid on call firefighter is on medical leave, 6 members have not been attending regularly to calls or practices.

- With the full-time member starting June 3,2024 there is insufficient data to see the impact in relation to staffing levels currently. Administration will provide regular updates to keep council informed of the impact the full-time position is having on fire service delivery in the county.
 - From Jan 1 to June 1, 2024, there were 54 calls in total with the following staffing statistics:

Call Type	Average Members on Scene Innisfree Station	Average members on scene Mannville station
Fires	7.5	6.5
Medical	2.89	2
Alarms	2.89	3
MVC	4.25	4

- From Jan 1 to June 1, 2024, between 7:30am to 6:00pm there were 38 calls in total, with the following staffing statistics:

Call Type	Average Members on Scene Innisfree Station	Average members on scene Mannville station
Fires	7.5	6.5
Medical	2.71	2
Alarms	3	3.38
MVC	3.67	1

- Based upon industry standards and current operating procedures (mutual aid protocols) We run short staffing for all types of calls.

- For fires NFPA recommended staffing level for a single-family structure fire is 16 members. Our average attendance is 13.5 on structure fires in 2024 as all structure fires are a dual station response.

- Medicals are recommended 3-4 people. Our average for both stations is lower than 3.
- Based upon our experience MVC calls run the smoothest with at least 6 members in attendance to perform all necessary tasks (traffic control, medical aid, extrication, and debris cleanup).
- Both stations have averaged lower than recommended staffing levels in 2024.
- I attended EC911 annual meeting June 12,2024 and presented on our AFRRCS migration project.
- I have been selected to sit on the standing committee for provincial EMS MFR subcommittee representing rural municipalities and the challenges presented to them with the current EMS system.

Emergency Management Update:

- Bill 21 changes to Emergency Management Act.

OH&S Update:

- Orientations
- Incident reviews

RCMP Liaison:

- Discussions around RCMP response to fires.



ADMINISTRATION REPORTS

Name: _____ **Department:** _____

Reviewed by: *P. Podoborsky*

For Presentation at: _____ **Council Meeting**

From Date: _____ **To Date:** _____

Department Updates:

Department Updates Cont'd.:

Attachments:



County of Minburn No. 27
2023 Statement of Financial Position
As At May 31, 2024

FINANCIAL ASSETS	May/2024	Apr/2024	Dec/2023
Cash & Temporary Investments	15,572,297	15,994,225	22,912,309
Receivables			
Taxes & Grants in Place of Taxes Receivable	21,065,906	239,816	329,578
Due From Governments	41,227	245,189	336,862
Trade & Other Receivables	354,216	453,157	1,294,260
Long Term Receivables	332,802	340,059	514,159
Land Held for Resale	169,407	169,407	169,407
Total Financial Assets:	\$ 37,535,855	\$ 17,441,853	\$ 25,556,576
LIABILITIES	May/2024	Apr/2024	Dec/2023
Accounts Payable & Accrued Liabilities	10,586,311	10,522,512	13,645,998
Asset Retirement Obligation	3,211,917	3,211,917	3,211,917
Deposit Liabilities	-	-	-
Deferred Revenue	225,707	135,707	90,250
Employee Benefit Obligations	- 79,415	- 75,879	204,678
Total Liabilities:	\$ 13,944,520	\$ 13,794,257	\$ 17,152,844
Net Financial Assets:	\$ 23,591,335	\$ 3,647,596	\$ 8,403,732
NON-FINANCIAL ASSETS	May/2024	Apr/2024	Dec/2023
Tangible Capital Assets	34,398,308	34,398,308	34,398,308
Inventory for Consumption	22,335,983	22,488,659	22,405,825
Prepaid Expenses	2,444	2,347	277,705
Total Non-Financial Assets:	\$ 56,736,736	\$ 56,889,315	\$ 57,081,838
ACCUMULATED SURPLUS:	\$ 80,328,071	\$ 60,536,911	\$ 65,485,570
Difference:	\$ 14,842,501	-\$ 4,948,659	



County of Minburn No. 27

2024 Revenue & Expenditure Report

For Month Ending May 31, 2024

REVENUE	2024 Current Month	2024 Year-To-Date	2024 Budget	% of Budget Used	Same Period Last Year
Net Municipal Taxes	20,879,755	20,260,185	18,099,043	111.9%	-4.9%
User Fees & Sale of Goods	24,952	96,235	283,300	34.0%	31.3%
Government Transfers	2,959	58,389	4,309,847	1.4%	2.3%
Investment Income	105,798	2,150	529,500	0.4%	-17.7%
Penalties & Costs on Taxes	-	74,135	122,000	60.8%	44.9%
Gain on Disposal of Tangible Assets	-	510,500	29,400	1736.4%	60.6%
Other	14,766	146,954	869,625	16.9%	56.1%
Totals:	\$ 21,028,229	\$ 21,148,548	\$ 24,242,715	87.2%	-1.8%

EXPENDITURES	2024 Current Month	2024 Year-To-Date	2024 Budget	% of Budget Used	Same Period Last Year
Administrative & Legislative	209,143	1,052,937	5,764,789	18.3%	34.7%
Fire Protection & Safety Services	224,179	493,686	1,407,762	35.1%	21.3%
Emergency Dispatch Services	-	14,178	11,000	128.9%	82.4%
Policing Services	-	229,995	245,569	93.7%	68.9%
Bylaw Enforcement, Health & Safety	2,034	14,856	38,350	38.7%	9.9%
Roads, Streets, Walks, Lights	676,783	3,848,571	16,732,643	23.0%	26.1%
Water Supply & Distribution	14,195	80,650	329,316	24.5%	17.1%
Wastewater Treatment & Disposal	3,742	17,872	83,761	21.3%	15.9%
Waste Management	17,860	144,645	369,032	39.2%	24.6%
Family & Community Support Services	-	84,204	168,409	50.0%	49.8%
Cemeteries	-	961	9,034	10.6%	0.0%
Planning & Economic Services	31,089	155,886	447,386	34.8%	19.0%
Agricultural Services Board	46,336	116,513	619,148	18.8%	16.1%
Recreation & Library Services	11,108	51,094	836,575	6.1%	5.5%
Totals:	\$ 1,236,467	\$ 6,306,047	\$ 27,062,774	23.3%	26.2%

Difference:

\$ 14,842,501

COUNTY OF MINBURN NO. 27
2024 Monthly Progress Report - At May 31, 2024

Decision Papers - Operating								
Project Name	20%	40%	60%	80%	100%	Budget	Spent	Comments
Staff Remuneration / Compensation	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 217,000	N/A	Implemented January 1/2024 - Ongoing costs
Admin Bldg. Mechanical & Electrical Study	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 52,500	\$ -	
Financial ERP System Replacement	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 200,000	\$ -	Vendor accepted by Council
Surfaced Road & Fac. Reserve Allocations	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 225,000	\$ -	
Fire Reserve Transfer - Annual Increase	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 50,000	\$ -	
ArcGIS Software	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 12,010	\$ 12,010	Purchased and in use
Developer's Package	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 10,000	\$ -	Received SCOP Program funding approval; project to commence in 2025
Wapasu Lake Campground Upgrades	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 23,000	\$ -	Reduced due to lack of grant funding
Asphalt Maintenance - Crack Sealing	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 37,200	\$ -	Tender awarded to Marshall Lines
Unit #528 Excavator - Undercarriage Rpr	<div style="width: 100%; height: 10px; background-color: #006400;"></div>					\$ 24,814	\$ 24,576.68	Work complete; waiting on invoices
Land Use Bylaw Review (Carry Over)	<div style="width: 0%; height: 10px; background-color: #006400;"></div>					\$ 16,175	\$ 11,982	June 17 public hearing; planned to be adopted at June 17 Council meeting
Decision Papers - Capital								
Project Name	20%	40%	60%	80%	100%	Budget	Spent	Comments
Council Chambers Rehabilitation	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 30,000	\$ 7,638	Work has been completed
Admin Bldg. Front Entry Rehabilitation	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 78,000	\$ -	Scope of work being revisited
New Fire Truck - Unit #910 Replacement	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 275,000	\$ -	
Innisfree Fire Station Cold Storage Upgrade	<div style="width: 60%; height: 10px; background-color: #000080;"></div>					\$ 115,000	\$ 34,000	Tender awarded to Fullswing Construction; work is underway
AB First Responder Radio Comm. System	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 143,000	\$ 160,765	Tender awarded to LH3 Harris via West Can ACS
2024 CAT 160M Motor Grader	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 655,000	\$ 649,000	Equipment received and in use
Unit #518 Motor Scraper - Refurbishment	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 183,000	\$ -	Refurbishment planned for fall 2024
2024 Fleet Truck Replacements (2)	<div style="width: 80%; height: 10px; background-color: #000080;"></div>					\$ 150,000	\$ 68,161	Tender awarded to Vegreville Ford & Maddigan Chrysler; received Dodge 3500
2024 Excavator & Mulching Head	<div style="width: 100%; height: 10px; background-color: #000080;"></div>					\$ 452,000	\$ 452,995	Equipment received and in use
Lavoy Water Reservoir Generator Unit	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 60,500	\$ -	Generator has been ordered from Total Power; expect delivery in 14 weeks
BF75589 Bridge Work / Engineering	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 646,000	\$ 50,968	Engineering being completed by MPA; possibly being delayed to 2025
Veg Road to GrainsConnect Paving	<div style="width: 0%; height: 10px; background-color: #000080; border-top: 1px dashed red;"></div>					\$ 2,657,300	\$ -	STIP Funding not successful for this project; to be discussed for 2025
TWP 524 Aggregate Seal Coat	<div style="width: 0%; height: 10px; background-color: #000080;"></div>					\$ 276,000	\$ -	Preconstruction planned for June 19 with Ant Construction
Road Maintenance Activities								
Road Projects	20%	40%	60%	80%	100%			Comments
Road Construction	<div style="width: 0%; height: 10px; background-color: #cccccc;"></div>							Twp 512 project being worked on in Division 6
Gravel Haul Program	<div style="width: 0%; height: 10px; background-color: #cccccc;"></div>							Program underway in Divisions 1 and 3
Oiling Projects	<div style="width: 0%; height: 10px; background-color: #cccccc;"></div>							Patching in May and June; oiling beginning in July
Dust Controls	<div style="width: 0%; height: 10px; background-color: #cccccc;"></div>							Residential calciums completed, working on road maintenance projects
Roadside Mowing	<div style="width: 0%; height: 10px; background-color: #cccccc;"></div>							Program starting August 2024
Roadside Brushing	<div style="width: 0%; height: 10px; background-color: #cccccc;"></div>							Spring program finished; program to continue in fall 2024



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114112

May 21, 2024

Reeve Roger Konieczny
County of Minburn
PO Box 550
4909 - 50 Street
Vegreville AB T9C 1R6

Dear Reeve Konieczny:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the County of Minburn:

- The 2024 LGFF Capital allocation is \$1,381,582.
 - This includes \$244,074 in needs-based funding allocated to local governments with a population less than 10,000 and a limited local assessment base.
- The 2024 LGFF Operating allocation is \$302,710.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$1,562,118. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

.../2

The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric McIver
Minister

cc: Pat Podoborzny, Chief Administrative Officer, County of Minburn



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114475

May 10, 2024

Reeve Roger Konieczny
County of Minburn
PO Box 550
4909 - 50 Street
Vegreville AB T9C 1R6

Dear Reeve Konieczny:

Thank you for applying to the Provincial Education Requisition Credit (PERC) program. The Government of Alberta acknowledges the challenges municipalities face with unpaid education taxes from delinquent oil and gas properties. Our government is therefore committed to supporting municipalities by providing a tax credit to offset these uncollectable education taxes through the PERC program.

The Honourable Demetrios Nicolaidis, Minister of Education, and I have considered your PERC application, and I am pleased to inform you that your application has been approved. An adjustment of \$33,933 will be credited to your June 2024 Alberta School Foundation Fund requisition invoice.

Our government will continue working in collaboration with stakeholders to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans. I appreciate your continued partnership with government on this matter.

Sincerely,

Ric McIver
Minister

cc: Honourable Demetrios Nicolaidis, Minister of Education
Honourable Jackie Armstrong-Homeniuk, MLA, Fort Saskatchewan-Vegreville
Pat Podoborzny, Chief Administrative Officer, County of Minburn



May 21, 2024

Reeve Roger Konieczny
County of Minburn
4909-50 Street, PO Box 550
Vegreville, Alberta T9C 1R6

RE: INVESTING IN TOMORROW

Food connects us all to agriculture, yet our youth are becoming increasingly disconnected from the story of their food and Alberta's rural heritage. At Agriculture for Life, Inc. (Ag for Life), we envision a province where all Albertans understand and appreciate the agriculture industry and the impact it has on their lives. Education is the key to achieving this vision.

As members of Alberta's agriculture community, we need:

- Tomorrow's consumers to understand the care, excellence, and pride Alberta's agriculture industry dedicates to producing safe, healthy foods for our communities, our province, and our world. This understanding is essential for Alberta producers and agriculture communities to continue to grow and prosper.
- Tomorrow's decision-makers to appreciate the challenges our producers face and the importance of our industry to the economy – and our lives.
- Tomorrow's workforce to be excited and inspired to consider a career in the agriculture and agri-food sector.

Misconceptions about agriculture are widespread, parents don't always have the answers, and teachers often lack the resources. This is where Ag for Life steps in, providing essential support to bridge these gaps. As the voice of Agriculture in the Classroom Alberta, Ag for Life provides factual, balanced, curriculum-linked agriculture literacy programs and resources to Alberta's educators and students.

Like us, the Rural Municipalities of Alberta recognize the importance of education in sustaining the agriculture industry and vibrancy of rural communities. Their Position Statement emphasizes that **"Teaching children in schools about farming and ranching is vital for building understanding between agricultural producers and non-farming Albertans."**

Sharing this aligned vision, Ag for Life offers invaluable support in advancing this by:

- Developing and delivering new educational programs, resources, and activities tailored to Alberta's unique agricultural landscape.
- Reaching more classrooms across the province, ensuring widespread agricultural literacy.
- Empowering teachers with the knowledge and tools they need to educate the next generation about agriculture.
- Connecting students directly with the food they eat and the people who produce it, fostering a deeper appreciation and understanding.
- Inspiring students to consider careers in agriculture, ensuring a robust and skilled future workforce.



Ag for Life is your bridge to future innovators, educators, consumers, and decision-makers. By partnering with Ag for Life, you can directly contribute to the education and empowerment of our youth, securing a strong future for Alberta's agriculture industry and its rural communities.

We invite you to make a difference, showing your support of this mission. An annual membership of \$2,500 will significantly enhance our ability to provide these essential educational resources and programs. Your support will directly impact the future of agriculture in Alberta, fostering a generation that is informed, engaged, and connected to their food and its sources.

Join us today in making a difference. Together, we can build a more informed and connected community, ensuring the sustainability and success of Alberta agriculture and rural communities for years to come.

I'd be delighted to arrange a call to provide more details about the membership or to explore further collaboration opportunities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Beth Halford', is written over the typed name and title.

Beth Halford
Manager, Strategic Partnerships

CC: Agriculture and Utility Foreman, Darwin Ullery



About Agriculture for Life

For over a decade, Agriculture for Life (Ag for Life) has been connecting educators, as well as students and their families to the food they eat through our science-based, balanced, curriculum aligned programs and resources.

We have established partnerships with a wide range of professional organizations, government agencies and academic institutions to advance the public understanding of Alberta agriculture and food systems.

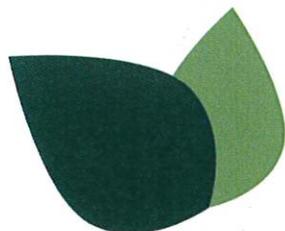
Our goal is to educate Albertans about agriculture's role in feeding the world as it relates to food security, environment and climate change, economic diversification, innovation, careers and sustainability while building public trust along the entire value chain.

We bring agriculture to life!

Partnering With Ag For Life

Ag for Life is a strong voice in the promotion of agriculture and food literacy – combating myths and misperceptions, while building greater trust in our food system. But we don't do it alone! Ag for Life is supported by a diverse group of stakeholders with shared-values and a commitment to communicate and advance agriculture education that drives sound food policies and consumer choices now and into the future.

If your organization shares our vision, we would be proud to have your support. For more information contact info@agricultureforlife.ca.



agricultureforlife.ca



Our Priority Areas

Agriculture and Food Literacy

Ensuring that all people have access to sustainable, sufficient, safe, healthy and culturally relevant food is a key global challenge today. Human health and wellbeing are inextricably linked with a sustainable food system. Today more than ever, people are disconnected from agriculture with many being two or three generations removed from the farm. This disconnect leaves questions about food, its origins and its production. There is a real need for agriculture and food education if we are to cultivate informed and healthy citizens alongside a vibrant, healthy, sustainable industry. The good news is that there is a demand for this knowledge in schools, communities and homes across Alberta. We believe everyone should understand where their food comes from.

Advocacy

Consumers have questions about their food and how it is being produced. There is a myriad of complex, mis- and contradictory information, from Netflix documentaries to BuzzFeed articles, to the grocery store aisle and Instagram posts, leaving many consumers generally confused about agriculture and food production practices. This confusion, if not addressed, can become irrationally contagious and quickly spiral into mistrust of the entire industry. Misinformation feeds mistrust and we need to be proactive to negate this effect.

Ag for Life advances science-based information, promotes critical-thinking and amplifies Alberta agriculture's story through our robust media and public relations efforts and original content disseminated through our communications channels. Ag for Life is active on Facebook, Twitter, Instagram, LinkedIn, and out in the communities with our Know Your Food Mobile Education Unit.

Rural and Farm Safety

We believe anyone who gets to work, grow up on or visit a farm is blessed. Agriculture is full of possibilities. However we know it can be a dangerous occupation for primary producers and their families. While some injury risks for youth exist in both urban and rural environments, there are major injury risks that are unique to rural settings such as large equipment, livestock, open bodies of water, rural roads and suffocation hazards. Ag for Life's goal is to greatly reduce the number of rural and farm injuries and fatalities by providing educational safety awareness programming to rural youth and their families.

Our Reach

Our unique combination of programming has allowed us to foster deep grass-roots relations with multiple target audiences including primary producers, landowners, and farm families, educators, students, consumers, government, corporations and other industry stakeholders. In 2022, Ag for Life initiatives reached over half a million Albertans.



May 30, 2024

Reeve & Council
County of Minburn No. 27
4909 50 St PO Box 550
Vegreville, AB T9C 1R6

RECEIVED

JUN 07 2024

COUNTY OF MINBURN NO. 27

Dear Reeve & Council,

I want to express my sincere gratitude for your donation to STARS. Because of your support, STARS saved my life.

It was a quiet Sunday on my ranch until the weekend peace was shattered by Bazinga, my feisty horse. After letting him calm down, I reached to move him away from the fence so I could take the saddle off. With one hind leg kick to my ribs, I was sent flying. My left side hurt, and I was having trouble breathing. My wife, Lynette, quickly drove me to our local hospital where a scan was performed, and a doctor immediately requested STARS - my spleen was ruptured from the kick. I only had minutes left without critical care. The moment STARS arrived, I instantly felt calm. I knew the situation was under control.

No one plans to have a serious medical emergency, but when it happens, STARS can be there thanks to your support. Your \$6,376.00 donation means that by air, ground, or satellite link, patients for generations to come will have access to the care needed to save their lives, like me. Today, I've recovered and I'm enjoying life with my family. We are so grateful STARS was there for me that day, because of allies like you. Thank you!

Sincerely,

Kirk Wall

Kirk Wall
STARS Very Important Patient



403-295-1811 | 1-855-516-4848



1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7



donations@stars.ca | stars.ca

PLEASE CUT HERE



Shock Trauma Air Rescue Service Foundation

1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7
stars.ca

County of Minburn No. 27
4909 50 St PO Box 550
Vegreville, AB T9C 1R6

Receipt Number: 63000
Date Issued: May 30, 2024
Gift Date\Type: 2024-05-15\Cash
Receipt Amount: \$6,376.00

Business Receipt

Gift Amount: \$6,376.00
Advantage Amount: \$0.00

Per: *Kirk Wall*



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

**COMMITTEE OF THE WHOLE
AND COUNCIL MEETING ACTION ITEMS**

Action List Item No.	Motion No.	Meeting Date	Description	Percentage Completed	Person Responsible	Date Completed	Notes
2265	2023-149	19-Jun-23	Review Code of Conduct Bylaw No. 1280-19.	50%	Pat		Draft of new bylaw is being prepared and will be presented to Council in early 2024.
2327	2024-W029	10-Apr-24	Present Elected Officials Business Expense Policy No. CC 3013-01 at the June 12, 2024 Committee of the Whole meeting.		Pat		
2334	2024-105	21-May-24	Proceed with closure of undeveloped road allowance on Township Road 504 between NE 23-50-9-W4M and Pt. SE 26-50-9-W4M.	100%	Davin	23-May-24	Sent initial approval letter to landowner and referral letters to adjacent landowners and utility companies.
2335	2024-106	21-May-24	Proceed with closure of undeveloped Road Plan R1741 in NW 22-50-9-W4M.	100%	Davin	23-May-24	Sent initial approval letter to landowner and referral letters to adjacent landowners and utility companies.
2336	2024-107	21-May-24	Cancel 2024 general municipal portion of property tax for Vegreville and Innisfree Seed Cleaning Plants and Vegreville and Mannville Golf Courses.	100%	Dwight	21-May-24	Cancelled municipal portion of property tax for Seed Plants and Golf Courses May 21, 2024.
2337	2024-108	21-May-24	Proceed with hiring MNP Digital to implement the SylogistGov Financial ERP solution for an estimated cost of \$240,345.		Jay		Working on agreement.