



## Committee of the Whole Meeting Minutes

January 10, 2024

Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny, Chief Administrative Officer  
Jason Warawa, Director of Corporate Services  
Norm De Wet, Director of Operations  
Davin Gegolick, Director of Planning and Community Services  
Trudy Shukalak, Legislative Services Coordinator

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### 1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

#### **2024-W001**

**Moved by:** Councillor Ogrodnick

THAT the Committee of the Whole excuse Councillor Wowdzia from the January 10, 2024, Committee of the Whole meeting.

**Carried**

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### **2024-W002**

**Moved by:** Deputy Reeve Kuzio

THAT the January 10, 2024, Committee of the Whole meeting agenda be adopted as presented.

**Carried**

### 3. CONFIRMATION OF MINUTES

#### **2024-W003**

**Moved by:** Deputy Reeve Kuzio

THAT the December 13, 2023, Committee of the Whole meeting minutes be adopted as presented.

**Carried**

### 4. DELEGATIONS

## 5. REPORTS FOR DISCUSSION

### 5.1 Small Community Opportunity Program – Economic Development Communications Project

The Government of Alberta has opened applications for the Small Community Opportunity Program (SCOP) which will provide grants for Indigenous and small communities and non-profits they work with to build capacity in agriculture, local economic development and small business supports. Successful applicants would be required to provide ten percent of the total project costs. The County of Minburn Economic Development Communications Project, a recommendation of the County's Economic Development Strategy, is eligible for funding under this program and has an estimated cost of \$100,000.

#### **Administrative Presenter:**

Director of Planning and Community Services Davin Gegolick

#### **2024-W004**

**Moved by:** Councillor Nafziger

THAT Administration prepare an RFD for the January 15, 2024, County Council meeting recommending the approval to submit an application for grant funding under the Alberta Small Community Opportunity Program (SCOP) for the County Economic Development Communications Project.

**Carried**

**ACTION: Create RFD**

## 6. CORRESPONDENCE

### 6.1 Town of Vegreville – Family Day Breakfast

Letter received from the Town of Vegreville dated January 2, 2024, inviting the County of Minburn to participate (volunteer, monetary, etc.) in their Family Day Pancake Breakfast scheduled for February 19, 2024, at the Vegreville Social Centre.

## 7. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

### 7.1 Divisional Reports Presented by Reeve and Council

### 7.2 Councillor Request Report

*Reeve Konieczny recessed the meeting at 10:15 a.m.*

*Reeve Konieczny reconvened the meeting at 10:19 a.m.*

## 8. CLOSED SESSION

### 2024-W005

**Moved by:** Councillor Anderson

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, specifically Section 16, disclosure harmful to business interest of a third party and Section 24, advice from officials at 10:20 a.m.

**Carried**

- 8.1 "Draft" Council Procedural Bylaw – Part 1 of 2  
*FOIP* Section 24, advice from officials

Name	Reason/Purpose
Pat Podoborzny	Presenter
Jason Warawa	Presenter

*Reeve Konieczny recessed the meeting at 11:10 a.m.*

*Reeve Konieczny reconvened the meeting at 11:13 a.m.*

- 8.2 "Draft" Cemetery Bylaw  
*FOIP* Section 24, advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Presenter

- 8.3 MD of Minburn Foundation  
*FOIP* Section 16, disclosure harmful to business interest of a third party

Name	Reason/Purpose
Pat Podoborzny	Presenter
Jason Warawa	Strategic Leader of the Organization

## 9. OPEN SESSION

### 2023-W006

**Moved by:** Deputy Reeve Kuzio

THAT the Committee of the Whole meeting revert to open session at 12:22 p.m.

**Carried**

## 10. MOTIONS ARISING OUT OF CLOSED SESSION

## 11. ADJOURNMENT

Reeve Konieczny adjourned the meeting at 12:22 p.m.

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Reeve

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Chief Administrative Officer