



Committee of the Whole Meeting Minutes

December 11, 2024
10:00 a.m.

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Kevin Bentley, Division 7
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Tara Kuzio, Division 5
Councillor Carl Ogrodnick, Division 6

Administration Present: Pat Podoborzny, Chief Administrative Officer
Davin Gegolick, Director of Planning & Community Services
Mike Fundytus, Director of Protective Services
Norm De Wet, Director of Operations
Kari Janzen, Senior Accountant
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2024-W080

Moved by: Kuzio

THAT the Agenda for the December 11, 2024 Committee of the Whole meeting be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2024-W081

Moved by: Wowdzia

THAT the November 13, 2024 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

4.1 Vegreville and District Family and Community Support Services (FCSS)

Presentation on community projects and the FCSS Strategic Plan 2023-2026.

Request Council advocate for provincial and federal government support on prevention programs identified in the FCSS Strategic Plan, and further request the County of Minburn provide a 15% increase in annual funding.

External Presenter:

Julie Gottselig, FCSS Manager

4.2 Mannville–Minburn-Innisfree (M-M-I) FCSS

Presentation on programming initiatives for County residents.

Request the County of Minburn continue partnership with M-M-I FCSS and continue providing financial support and Councillor advocacy.

External Presenters:

FCSS Coordinator Carla Cavanagh and Director Jannette Riedel

Director of Operations Norm De Wet left the meeting at 10:28 a.m.

Director of Protective Services Mike Fundytus left the meeting at 10:29 a.m.

Director of Operations Norm De Wet returned to the meeting at 10:30 a.m.

Director of Protective Services Mike Fundytus returned to the meeting at 10:31 a.m.

Councillor Kuzio left the meeting at 10:43 a.m.

Director of Protective Services Mike Fundytus left the meeting at 10:43 a.m.

Councillor Kuzio returned to the meeting at 10:44 a.m.

Director of Protective Services Mike Fundytus returned to the meeting at 10:44 a.m.

4.3 Shock Trauma Air Rescue Service (STARS)

Presentation on STARS Air Ambulance Operations year in review.

Request annual pledge renewal in the amount of \$7000.

External Presenters:

Shannon Paquette

Reeve Konieczny recessed the meeting at 10:54 a.m.

Carla Cavanagh and Jannette Riedel, Mannville–Minburn-Innisfree FCSS, left the meeting at 10:56 a.m.

Julie Gottselig, Vegreville FCSS, left the meeting at 11:01 a.m.

Reeve Konieczny reconvened the meeting at 11:06 a.m.

5. REPORTS FOR DISCUSSION

5.1 Bylaw Enforcement Officer Bylaw

Council at their November 18 Council meeting and subsequent November 21 budget meeting approved administration's recommendation to appoint a bylaw enforcement position to current staff Protective Services. Pursuant to Section 556 of the *Municipal Government Act*, the powers and duties of a bylaw officer must be specified through a bylaw. Council was provided with a draft Bylaw Enforcement Officer Bylaw for review and comment before its first reading at the December 16, 2024 Council meeting.

Administration Presenter:

Davin Gegolick, Director of Planning and Community Services

2024-W082

Moved by: Deputy Reeve Bentley

THAT Administration prepare an RFD for the December 16, 2024 County Council meeting recommending first reading of Bylaw No. 1359-24.

Carried

5.2 Road Encroachments on CN Property

The Committee of the Whole was presented with information on two locations where public roads intersect with CNR's right of way. Twp Rd 512A located in Ranfurly previously provided access to the grain elevator, is unimproved, and currently provides a secondary access to a residence; and Twp Rd 502A in Minburn which is the only access to a private residence located at NW 14-50-10-W4M.

Administration Presenter:

Davin Gegolick, Director of Planning and Community Services

Councillor Wowdzia left the meeting at 11:27 a.m.

Councillor Wowdzia returned to the meeting at 11:30 a.m.

2024-W083

Moved by: Deputy Reeve Bentley

THAT Administration prepare an RFD for the December 16, 2024 County Council meeting recommending Option 3, closing access to the road in the Hamlet of Ranfurly.

Defeated

2024-W084

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the January 23, 2025 County Council meeting recommending Option 1, to initiate the process for subdivision and land purchase from CN in the Hamlet of Minburn.

Carried

5.3 Range Road 82 Guardrail Design

At the October 16, 2024 Committee of the Whole meeting Council was presented with two options from ATCO Electric to mitigate a potential motorist hazard pertaining to 2 power poles on the 7LA65 transmission line adjacent to a curve on Rge Rd 82, south of Hwy 16 and northwest corner of NW 23-50-9-W4M. Council tabled their decision at that time so the two options presented could be discussed with the neighboring landowner.

Administration Presenter:

Davin Gegolick, Director of Planning and Community Services

2024-W085

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the December 16, 2024 County Council meeting recommending Option 1 for Range Road 82 guardrail design.

Carried

5.4 Provincial Wildland Urban Interface (WUI) Team Application

The Committee of the Whole was presented information on the Province of Alberta announcement regarding expanding the Provincial Wildland Urban Interface (WUI) program from 2 teams to 6 teams. WUI teams are the first call for wildfire deployments within the province. Municipalities selected will receive 1.25 million in funding over 3 years.

Administration Presenter:

Mike Fundytus, Director of Protective Services

2024-W086

Moved by: Councillor Anderson

THAT Council direct Administration to prepare an RFD for the December 16, 2024 County Council supporting Administration in submitting an application to become a provincial Wildland Urban Interface Team.

Carried

5.5 Master Rates Amending Bylaw No. 1358-24

The Committee of the Whole was presented with several proposed changes to the County Master Rates Bylaw schedule of fees, rates and charges.

Administration Presenter:

Kari Janzen, Senior Accountant

2024-W087

Moved by: Councillor Kuzio

THAT Administration prepare an RFD for the December 16, 2024 County Council meeting recommending the adoption of Master Rates Amending Bylaw with the updated fee schedule, rates and charges as presented.

Carried

5.6 2025 Preliminary Budget Summary

The Committee of the Whole was presented with proposed operating and capital decision papers as a result of their November 24, 2024 Special meeting discussions.

Administration Presenter:

Kari Janzen, Senior Accountant

2024-W088

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the December 16, 2024 County Council meeting approving the preliminary budget as presented.

Carried

Councillor Kuzio left the meeting at 11:57 a.m.

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

6.1 Divisional Reports

2024-W089

Moved by: Councillor Nafziger

THAT the Divisional Reports be accepted as presented.

Carried

6.2 Councillor Request Report

2024-W090

Moved by: Councillor Anderson

THAT the Councillor Request Report be accepted as presented.

Carried

Reeve Konieczny recessed the meeting at 12:22 p.m. for lunch followed by the Agricultural Service Board Meeting.

Reeve Konieczny reconvened the Committee of the Whole meeting at 3:03 p.m.

7. CLOSED SESSION

2024-W091

Moved by: Councillor Anderson

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, specifically *FOIP Section 17, harmful to personal privacy* at 3:09 p.m.

Carried

7.1 CAO Evaluation

FOIP Section 17, harmful to personal privacy

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization

CAO Pat Podoborzny left the meeting at 3:21 p.m.

CAO Pat Podoborzny joined the meeting at 3:45 p.m.

8. OPEN SESSION

2024-W092

Moved by: Councillor Nafziger

THAT the Committee of the Whole meeting revert to open session at 4:02 p.m.

Carried

9. MOTIONS ARISING OUT OF CLOSED SESSION

There were no motions arising out of closed session.

10. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 4:06 p.m.

Reeve

Chief Administrative Officer