



**AGRICULTURAL SERVICE BOARD MEETING MINUTES**  
**December 11, 2024**

Members Present:           Member Joey Nafziger  
                                  Member Eric Anderson  
                                  Member Roger Konieczny  
                                  Member Cliff Wowdzia  
                                  Member Tara Kuzio  
                                  Member Carl Ogrodnick  
                                  Member Kevin Bentley

Administration Present:   Pat Podoborozny, Chief Administrative Officer  
                                  Norm De Wet, Director of Operations  
                                  Quentin Bochar, Manager of Agriculture and  
                                  Municipal Services

- 1           CALL TO ORDER**  
Agricultural Service Board Chairperson Member Anderson called the meeting to order at 1:30 p.m.
- 2           ADOPTION OF AGENDA**
- 2024-ASB001**  
**Moved by:** Member Wowdzia  
THAT the December 11, 2024, Agricultural Service Board meeting Agenda be adopted as presented.
- Carried**

**3           CONFIRMATION OF MINUTES**

**4           DELEGATIONS**

**5           REPORTS FOR DISCUSSION**

- 5.1   Future of the Agricultural Service Board (ASB) for the County of Minburn

**Administration Presenter:**  
Cheryl Spencer Morley, Spencer Morley Consulting

*Member Nafziger joined the meeting at 1:49 p.m.*

*Member Konieczny left the meeting at 2:00 p.m.*

*Member Konieczny returned to the meeting at 2:04 p.m.*

**2024- ASB002**  
**Moved by:** Member Nafziger  
THAT a Vision and Mission Statement be established for the Agricultural Service Board and further the Agricultural Service Board determine three top strategic areas of focus moving forward.

**Carried**

5.2 ASB Terms of Reference

**Administration Presenter:**  
Quentin Bochar, Manager of Agriculture and Municipal Services

**2024-ASB003**  
**Moved by:** Member Ogrodnick  
THAT Administration prepare an RFD recommending Council approve the ASB Terms of Reference as presented, and that shall include an ASB membership consisting of the whole of County Council.  
**Carried**

5.3 Warble Control Area Bylaw

**Administration Presenter:**  
Quentin Bochar, Manager of Agriculture and Municipal Services

**2024-ASB004**  
**Moved by:** Member Bentley  
THAT Administration prepare an RFD recommending Council approve a bylaw to rescind Warble Control Bylaw No. 668-1971.  
**Carried**

**2024-ASB005**  
**Moved by:** Member Konieczny  
THAT Administration prepare an RFD recommending Council approve a bylaw to rescind Amendment to Warble Control Bylaw No. 679-1972.  
**Carried**

5.4 Establishing an Agricultural Appeals Board

**Administration Presenter:**  
Quentin Bochar, Manager of Agriculture and Municipal Services

**2024-ASB006**  
**Moved by:** Member Wowdzia  
THAT Administration prepare an RFD recommending Council approve Bylaw No. 1357-24 to Establish an Agricultural Appeals Board.  
**Carried**

5.5 Weed Control Bylaw

**Administration Presenter:**  
Quentin Bocher, Manager of Agriculture and Municipal Services

**2024-ASB007**  
**Moved by:** Member Nafziger  
THAT Administration prepare an RFD recommending Council approve Bylaw No. 1354-24 to rescind Weed Control Bylaw No. 714-1973.  
**Carried**

**6 REPORTS**

6.1 Agricultural Fieldman

**Administration Presenter:**  
Quentin Bocher, Manager of Agriculture and Municipal Services

**2024-ASB008**  
**Moved by:** Member Konieczny  
THAT the Agricultural Fieldman report be accepted as presented.  
**Carried**

**2024-ASB009**

**Moved by:** Member Kuzio  
THAT the next Agricultural Service Board meeting be held on  
January 23, 2025, at 1:00 p.m.

**Carried**

**7           CORRESPONDENCE AND INFORMATION ITEMS**

**8           ADJOURNMENT**

Chairperson Member Anderson declared the meeting adjourned at  
2:56 p.m.

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Chairperson

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Chief Administrative Officer