



## Council Meeting Minutes

February 21, 2023

Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Trudy Shukalak, Legislative Services Coordinator

- 1 CALL TO ORDER**  
Reeve Konieczny called the meeting to order at 10:00 a.m.
- 2 ADOPTION OF AGENDA**  
**2023-14**  
**Moved by:** Councillor Anderson  
THAT the February 21, 2023 regular Council meeting Agenda be adopted as presented.  
**Carried**
- 3 CONFIRMATION OF MINUTES**  
**2023-15**  
**Moved by:** Deputy Reeve Kuzio  
THAT the January 16, 2023 regular Council minutes be adopted as presented.  
**Carried**
- 4 BUSINESS ARISING FROM MINUTES**  
**2023-16**  
**Moved by:** Councillor Bentley  
THAT the Action Items and Council Priorities be accepted for information.  
**Carried**
- 5 DELEGATIONS**
- 6 DEPARTMENTAL REPORTS**
  - 6.1 Operations Report**  
Norm De Wet presented the monthly Operations report.  
**2023-17**  
**Moved by:** Deputy Reeve Kuzio  
THAT the Operations report be accepted as presented.  
**Carried**
  - 6.2 Agriculture and Utilities Report**  
Darwin Ullery presented the monthly Agriculture and Utilities report.  
**2023-18**  
**Moved by:** Councillor Ogrodnick  
THAT the Agriculture and Utilities report be accepted as presented.  
**Carried**

**6.3 Planning and Development Report**

Davin Gegolick presented the monthly Planning and Development report.

**2023-19**

**Moved by:** Councillor Bentley

THAT the Planning and Development report be accepted as presented.

**Carried**

**6.4 Emergency Services Report**

Lieutenant Sven Hebbard from the Mannville Fire Department presented the monthly Emergency Services report on behalf of Mike Fundytus.

**2023-20**

**Moved by:** Councillor Nafziger

THAT the Emergency Services report be accepted as presented.

**Carried**

**6.5 Financial Report**

Jason Warawa presented the monthly Financial report.

**2023-21**

**Moved by:** Councillor Bentley

THAT the Financial report be accepted as presented

**Carried**

*Reeve Konieczny recessed the meeting at 11:35 a.m.*

*Reeve Konieczny reconvened the meeting at 11:42 a.m.*

**7 CLOSED SESSION**

**2023-22**

**Moved by:** Councillor Anderson

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP) Act*, Sections 16 and 25 at 11:42 a.m.

**Carried**

*Councillor Wowdzia declared pecuniary interests and left the meeting at 11:42 a.m.*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Trudy Shukalak	Legislative Clerk

**2023-23**

**Moved by:** Councillor Anderson

THAT Council revert to open session at 11:58 a.m.

**Carried**

**Offer to Purchase Agreement**

**2023-24**

**Moved by:** Councillor Nafziger

THAT Council approve the Offer to Purchase Agreement to acquire lands and aggregate for approximately \$18.3 million.

**Carried**

*Councillor Wowdzia rejoined the meeting at 11:59 a.m.*

**8 NEW BUSINESS**

**8.1 Borrowing Bylaw 1338-23 – Purchase of Land and Aggregate**

**2023-25**

**MOVED BY:** Deputy Reeve Kuzio

THAT Bylaw No. 1338-23, a bylaw to authorize the financing, undertaking and completion of the acquisition of lands and aggregate for future local road construction and maintenance, be given first reading.

**Carried**

*Councillor Wowdzia declared pecuniary interests and left the meeting at 12:01 p.m.*

**8.2 Award Gravel Haul Tender**

**2023-26**

**MOVED BY:** Councillor Anderson

THAT the County of Minburn enter into an agreement with Ken-X-Energy Ltd. for the 2023 Gravel Haul Program for a total price of \$793,932.18 plus G.S.T.

**Carried**

*Councillor Wowdzia rejoined the meeting. Time 12:02 p.m.*

**8.3 Innisfree Road Chip Seal**

**2023-27**

**MOVED BY:** Councillor Nafziger

THAT the tender received from ACP Applied Products for the Innisfree Road East Aggregate Seal Coat Project for a total cost of \$573,810.26 plus G.S.T., be approved, and further that the additional cost overrun of \$18,626 be funded from future expenditure reserves.

**Carried**

**8.4 Waste Haul Agreement**

**2023-28**

**MOVED BY:** Councillor Anderson

THAT the County of Minburn enter into a contract with Two Hills Regional Waste Management Commission for the 2023 to 2028 Waste Haul Agreement.

**Carried**

**8.5 Waste Management MOU**

**2023-29**

**MOVED BY :** Deputy Reeve Kuzio

THAT the Memorandum of Understanding (MOU) for Waste Management Services with the Villages of Innisfree and Mannville be approved as presented.

**Carried**

**8.6 Application to Cancel Undeveloped Road Allowance**

**2023-30**

**MOVED BY:** Councillor Wowdzia

THAT the application request to close the undeveloped road allowance for that portion of Range Road 123 between Highway 16 and Township Road 512 be denied.

**Carried**

**8.7 Sale of Unit 904**

**2023-31**

**MOVED BY:** Councillor Anderson

THAT the disposal of Unit 904, 2002 Ford F550 Wildland Unit as per Asset Disposal Policy AD 1014-01 be approved.

**Carried**

**8.8 Broadband Internet Partnership**

**2023-32**

**MOVED BY:** Councillor Ogrodnick

THAT entering into a contribution agreement with MCSNet for the provision of funding for an extension of fibre internet from MCSNet's fibre line throughout the Hamlets of Lavoy, Ranfurly and Minburn be declined.

**Carried**

**8.9 County of Two Hills Land Purchase Consent Request**

**2023-33**

**MOVED BY:** Councillor Ogrodnick

THAT consent be requested from the County of Two Hills to acquire lands in their County as described in the Appendix as presented.

**Carried**

### **8.10 Tender Award – Leasing of County Owned Land**

#### **2023-34**

**MOVED BY:** Councillor Anderson

THAT the following land leases be awarded for a three-year period commencing April 1, 2023:

- 21.17 acres in NE/NW 31-53-14-W4M at a cost of \$1,000 per year plus property taxes
- 58.00 acres in NW 27-52-15-W4M at a cost of \$7,500 per year plus property taxes.

**Carried**

### **8.11 APEX Supplementary Plan Participation**

#### **2023-35**

**MOVED BY:** Councillor Nafziger

THAT the County of Minburn's participation in the APEX Supplementary Pension Plan as offered by Alberta Municipalities be approved.

**Carried**

### **8.12 Allocation of Unrestricted Reserves**

#### **2023-36**

**MOVED BY:** Deputy Reeve Kuzio

THAT the allocation of \$550,000 from unrestricted reserves to Future Expenditures Reserve for the 2022 fiscal year be approved.

**Carried**

### **8.13 Change Regular Meeting Council Meeting Date**

#### **2023-37**

**MOVED BY:** Councillor Anderson

THAT the March 20, 2023 regular Council meeting be rescheduled to March 27, 2023.

**Carried**

### **8.14 Go East Regional Tourism Organization – Letter of Support**

#### **2023-38**

**MOVED BY:** Councillor Ogradnick

THAT a letter of support be provided to Go East of Edmonton Regional Tourism Organization for their application to the Travel Alberta Cooperative Investment Fund.

**Carried**

## **9 COUNCILLOR REPORTS**

### Councillor Nafziger - Division 1

- 2023 ASB Provincial ASB Conference, Grande Prairie, January 17, 18 and 19, 2023
- RMA District 5 Organizational and Regular meeting hosted by Beaver County in Kinsella, January 27, 2023
- Mannville-Minburn-Innisfree FCSS meeting, February 7, 2023
- Another single motor vehicle accident occurred at the intersection of Highway 619 and 887, February 10, 2023
- Committee of the Whole meeting, February 15, 2023
- Town of Vegreville Family Day Breakfast, February 20, 2023
- Committee of the Whole meeting, February 15, 2023
- Received call regarding icy road conditions on Township 500 and Range Road 62
- Concerns from ratepayers regarding wind farm development traffic and the effect it may have on the upcoming spring road conditions

### Councillor Anderson - Division 2

- Meeting with County of Two Hills Council, January 23, 2023
- RMA District 5 Organizational and Regular meeting hosted by Beaver County in Kinsella, January 27, 2023
- Committee of the Whole meeting, February 15, 2023

*Deputy Reeve Kuzio assumed the gavel.*

Reeve Konieczny - Division 3

- Meeting with County of Two Hills Council, January 23, 2023
- RMA District 5 Organizational and Regular meeting hosted by Beaver County in Kinsella, January 27, 2023
- Committee of the Whole meeting, February 15, 2023
- Received call from Innisfree Delnorte School thanking the County for their financial support to assist in the resurfacing of the tennis courts at the school

*Reeve Konieczny assumed the gavel.*

Councillor Wowdzia - Division 4

- 2023 ASB Conference, Grande Prairie, January 17 to 20, 2023
- Meeting with County of Two Hills Council, January 23, 2023
- Vegreville FCSS meeting, January 23, 2023
- RMA District 5 Organizational and Regular meeting hosted by Beaver County and Kinsella, January 27, 2023
- Vegreville Seed Cleaning Plant meeting, February 2, 2023
- Committee of the Whole meeting, February 15, 2023
- Town of Vegreville Family Day Breakfast, February 20, 2023

Deputy Reeve Kuzio - Division 5

- 2023 ASB Conference, Grande Prairie, January 17 to 19, 2023
- St. Joseph's General Hospital Community Board meeting, January 18, 2023
- Vegreville Community Health Services Awareness meeting, January 23, 2023
- Meeting with County of Two Hills Council, January 23, 2023
- M.D. of Minburn Foundation meeting, January 24, 2023
- Vegreville Region Physician Attraction and Retention (VRPAR) sub-committee meeting, January 26, 2023
- RMA District 5 Organizational and Regular meeting hosted by Beaver County in Kinsella, January 27, 2023
- Meeting with St. Joseph's General Hospital Administrator, February 2, 2023
- VRPAR Committee tour with potential new doctor, February 3, 2023
- Meeting with Reeve Konieczny and CAO Pat Podoborzny, February 6, 2023
- Committee of the Whole meeting, February 15, 2023

Councillor Ogrodnick - Division 6

- 2023 ASB Conference, Grande Prairie, January 17 to 20, 2023
- Meeting with County of Two Hills Council, January 23, 2023
- M.D. of Minburn Foundation meeting, January 24, 2023
- Vegreville and District Chamber of Commerce meeting, February 1, 2023
- Committee of the Whole meeting, February 15, 2023
- Town of Vegreville Family Day Breakfast, February 20, 2023

Councillor Bentley - Division 7

- North Saskatchewan Watershed Alliance Road Salt Management Workshop, Morinville, January 23, 2023
- RMA District 5 Organizational and Regular meeting hosted by Beaver County in Kinsella, January 27, 2023
- Vegreville Seed Cleaning Plant meeting, February 2, 2023
- Issued a fire permit, February 9, 2023
- Division 7 road tour with CAO, February 10, 2023
- Committee of the Whole meeting, February 15, 2023
- Town of Vegreville Family Day Breakfast, February 20, 2023

**2023-39**

**MOVED BY:** Councillor Anderson

THAT the Council reports be accepted as presented.

**Carried**

*Deputy Reeve Kuzio assumed the gavel.*

**10**

**REEVE'S REPORT**

- Met with Deputy Reeve Kuzio and CAO Pat Podoborzny, February 6, 2023
- Received call from the Vegreville News Advertiser regarding the proposed changes to emergency medical services by the provincial government
- Received letter from Wilde Advisory Group regarding the County's interim audit

**2023-40**

**MOVED BY:** Councillor Bentley

THAT the Reeve's report be accepted as presented.

**Carried**

*Reeve Konieczny assumed the gavel.*

- 11 CAO'S Report**  
Pat Podoborzny presented the CAO's report for the month of January 2023.

**2023-41**

**MOVED BY:** Councillor Anderson

THAT the CAO's report be accepted as presented.

**Carried**

**12 CORRESPONDENCE**

**12.1 County of Vermilion River – Property Tax Exemption for New Wells**

Copy of letter sent to the Minister of Municipal Affairs dated January 10, 2023 from the County of Vermilion River stating their desire to see an end to the Property Tax Exemption for new wells and pipelines, and encouraging other municipalities to write to the Minister in regard to this matter.

**Letter to Minister of Municipal Affairs – Property Tax Exemption for New Wells and Pipelines**

**2023-42**

**MOVED BY:** Councillor Wowdzia

THAT Administration prepare a letter for the Reeve to send, on behalf of Council, to the Minister of Municipal Affairs stating Council's desire to see an end to the Property Tax Exemption for new wells and pipelines.

**Carried**

**12.2 Vermilion RCMP – Third Quarter Reporting**

Letter received from Vermilion RCMP Detachment Commander containing the quarterly Community Policing Report for the period October 1 to December 31, 2022.

**2023-43**

**MOVED BY:** Councillor Bentley

THAT the Correspondence be accepted for information.

**Carried**

**13 ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 12:29 p.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer