



Council Meeting Minutes

March 27, 2023

Council Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5 (Virtual)
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Trudy Shukalak, Legislative Services Coordinator

1 CALL TO ORDER
Reeve Konieczny called the meeting to order at 10:00 a.m.

2 ADOPTION OF AGENDA
2023-44
Moved by: Councillor Ogrodnick
THAT the March 27, 2023 regular Council meeting Agenda be adopted as presented.
Carried

3 CONFIRMATION OF MINUTES
2023-45
Moved by: Councillor Nafziger
THAT the February 21, 2023 regular Council minutes be adopted as amended with the following change:

Page 4, Item 9, Councillor Reports, Councillor Nafziger, Division 1

"Call regarding icy road conditions on Township Road 500 and Range Road 62" should read "Call regarding icy road conditions on Township Road 500 and Range Road 82"
Carried

4 EMERGING ITEMS

5 DELEGATIONS
5.1 Wilde and Company Chartered Accountants
Presentation of the 2022 Audited Financial Statement.

External Presenters:
Renee Senko and Jody Kirton

2023-46
Moved by: Councillor Ogrodnick
THAT the Audited Financial Statement for the year ended December 31, 2022 be approved as presented.
Carried

5.2 Heide Jones

Presentation of her opposition to Development Permit Application (DPA) No. 2023-04 requesting to change the use of Lots 1 and 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility.

2023-47

Moved by: Councillor Wowdzia

THAT Council accept the presentation from Heide Jones as information.

Carried

6 COUNCIL PRIORITIES

2023-48

Moved by: Councillor Anderson

THAT the Council Priorities be accepted as presented.

Carried

7 REQUESTS FOR DECISIONS

7.1 Mannville Sand/Salt Shed

2023-49

Moved by: Councillor Bentley

THAT the County of Minburn enter into an agreement with Sparkes Builders for the construction of a commercial post frame building for a total cost of \$86,523 plus G.S.T.

Carried

7.2 Mannville Landfill Closure

2023-50

Moved by: Councillor Wowdzia

THAT the County of Minburn enter into an agreement with PME Inc. for the Mannville Landfill closure for a total project cost of \$491,895 including engineering and contingency plus G.S.T.

Carried

7.3 Class 1 Gravel Pit Registration

2023-51

Moved by: Councillor Anderson

THAT County Council approve an operational budget adjustment of \$418,400 from future expenditure reserves to allow for a Class 1 gravel pit registration at SW 6-54-10-W4M.

Carried

7.4 Roadside Mowing – Request for Proposals (RFP)

2023-52

Moved by: Councillor Bentley

THAT the County of Minburn enter into an agreement with A&R Contracting for the 2023 Roadside Mowing Program for a cost of \$127,260 plus G.S.T.

Carried

7.5 Development Permit Application No. 2023-04

2023-53

Moved by: Councillor Wowdzia

THAT Council deny Development Permit Application No. 2023-04 requesting to change the use of Lots 1 to 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility.

Carried

7.6 Subdivision File No. 01-2023

2023-54

Moved by: Member Anderson

THAT Subdivision File No. 01-2023 regarding NE 33-50-10-W4M in Division 2 be approved as per the required conditions presented.

Carried

7.7 Lavoy Campground

2023-55

Moved by: Councillor Wowdzia

THAT all structures be removed from the Lavoy Campground and the campground be developed into an open green space that will be maintained by the County.

Carried

7.8 Municipal Development Plan Bylaw No. 1339-23

2023-56

Moved by: Councillor Ogradnick

THAT Municipal Development Plan Bylaw No. 1339-23 be given first reading.

Carried

7.9 Self-Contained Breathing Apparatus (SCBA) Replacement

2023-57

Moved by: Councillor Nafziger

THAT fourteen SCBA, an SCBA compressor and SCBA related accessories be purchased from Associated Fire Safety Group for a total cost of \$212,450 plus G.S.T.

Carried

7.10 Director of Emergency Management (DEM) Appointment

2023-58

Moved by: Councillor Wowdzia

THAT Council appoint Mike Fundytus as the Director of Emergency Management and Pat Podoborzny as the Deputy Director of Emergency Management.

Carried

Reeve Konieczny recessed the meeting at 11:01 a.m.

Reeve Konieczny reconvened the meeting at 11:11 a.m.

7.11 Borrowing Bylaw 1338-23 – Purchase of Land and Aggregate

2023-59

MOVED BY: Councillor Nafziger

THAT Bylaw No. 1338-23 to authorize the County of Minburn to incur indebtedness by the issuance of debentures in the amount of \$5,000,000 for the purpose of acquiring land and aggregate for future local road construction and maintenance be given second reading.

Carried

2023-60

MOVED BY: Councillor Bentley

THAT Bylaw No. 1338-23 be given third reading.

Carried

7.12 Appointment of Assessor as Designated Officer

2023-61

MOVED BY: Councillor Wowdzia

THAT Justin Goudreau of Municipal Assessment Services Group be appointed as Designated Officer of the County of Minburn in accordance with Bylaw No. 1168-04 to carry out assessment services as outlined in the Assessment Services Contract.

Carried

7.13 Funding Request for Northeast Alberta Alliance for Growth and Opportunities

2023-62

MOVED BY: Councillor Bentley

THAT Council deny the endorsement of the 2023 Northeast Alberta Alliance for Growth and Opportunities funding formula request, which includes a maximum contribution of \$2,000 from the County of Minburn.

Carried

8 REPORTS

- 8.1 Reeve**
- 8.2 Council**
- 8.3 Office of the CAO**
- 8.4 Operations Report**
- 8.5 Agriculture and Utilities Report**
- 8.6 Planning and Development Report**
- 8.7 Protective Services Report**
- 8.8 Financial Report**

2023-63

MOVED BY: Councillor Wowdzia
 THAT the reports be accepted as presented.

Carried

Reeve Konieczny recessed the meeting at 12:15 p.m.

Reeve Konieczny reconvened the meeting at 12:22 p.m.

9 CORRESPONDENCE AND INFORMATION ITEMS

10 CLOSED SESSION

2023-64

Moved by: Councillor Ogrodnick
 THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP) Act*, specifically Section 16 "Disclosure harmful to business interests of a third party" and Section 25 "Disclosure harmful to economic and other interests of a public body".

Carried

Councillor Wowdzia declared pecuniary interests and left the meeting at 12:23 p.m.

10.1 Waiver of Conditions for Offer to Purchase Lands and Aggregate Agreement
 FOIP Section 16, disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

Councillor Wowdzia rejoined the meeting at 12:35 p.m.

Mr. De Wet left the meeting at 12:35 p.m.

10.2 Letter of Intent for Contracted Bylaw Enforcement Services
 FOIP Section 25, disclosure harmful to economic and other interests of a public body

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

11 OPEN SESSION

2023-65

Moved by: Councillor Anderson
 THAT Council revert to open session at 12:45 p.m.

Carried

12 MOTIONS ARISING OUT OF CLOSED SESSION

Councillor Wowdzia declared pecuniary interests and left the meeting at 12:46 p.m.

10.1 Waiver of Conditions for Offer to Purchase Land and Aggregate Agreement

2023-66

Moved by: Councillor Nafziger

THAT Council approve the waiving of the following purchaser conditions within the Offer to Purchase Agreement to acquire land and aggregate for approximately \$18.3 million from a consortium of vendors referring to as Wowdzia Trucking:

1. That the County of Minburn has obtained written consent from the County of Two Hills respecting the acquisition of lands located in the County of Two Hills;
2. That the County of Minburn enacted Borrowing Bylaw 1338-23 to support the financing of the transactions contained within the Offer to Purchase; and
3. That the County of Minburn is satisfied with the testing, inspections and investigations of the land including the mutual conditions regarding final verification of the aggregate quantities.

Carried

Councillor Wowdzia rejoined the meeting at 12:50 p.m.

10.2 Letter of Intent for Contracted Bylaw Enforcement Services

2023-67

Moved by: Councillor Ogrodnick

THAT Administration send the Letter of Intent for Bylaw Enforcement Services as presented in Closed Session.

Carried

13 Councillor Requests (Information Request and Notices of Motion)

14 ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 12:51 p.m.

Reeve

Chief Administrative Officer