



**Council Meeting Minutes**

April 17, 2023

Council Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Trudy Shukalak, Legislative Services Coordinator

Councillor Eric Anderson, Division 2 was absent from the meeting.

**1 CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:02 a.m.

**2 ADOPTION OF AGENDA**

**2023-68**

**Moved by:** Councillor Ogrodnick

THAT the April 17, 2023, regular Council meeting Agenda be adopted as amended.

Addition: 10. Closed Session – *Freedom of Information and Protection of Privacy Act (FOIP)*, specifically Section 19(2) "Confidential evaluations".

**Carried**

**3 CONFIRMATION OF MINUTES**

**2023-69**

**Moved by:** Councillor Wowdzia

THAT the March 27, 2023, regular Council minutes be adopted as presented.

**Carried**

**4 EMERGING ITEMS**

**5 DELEGATIONS**

**6 COUNCIL PRIORITIES**

**2023-70**

**Moved by:** Councillor Nafziger

THAT the Council Priorities be accepted as presented.

**Carried**

**7 REQUESTS FOR DECISIONS**

**7.1 100 Year Agricultural Award**

**2023-71**

**Moved by:** Deputy Reeve Kuzio

THAT Council approve 100 Year Agricultural Award Policy CC 3011-01 which recognizes the significant contributions of farmers and ranchers in the County of Minburn who have continuously owned and actively farmed the same land for 100 years or more.

**Carried**

*Councillor Wowdzia left the meeting at 10:09 a.m.*

**7.2 Bridge File (BF) 7640 Tender**

**2023-72**

**Moved by:** Councillor Bentley

THAT the County of Minburn enter into a contract with Griffin Contracting Ltd. for the repairs of BF 7640 on Range Road 144 in Division 7 for a total cost of \$365,030 excluding G.S.T., and including engineering and contingency, with the funding to come from bridge reserves.

**Carried**

*Councillor Wowdzia rejoined the meeting at 10:10 a.m.*

**7.3 Tender Award – Leasing of County Owned Land**

**2023-73**

**Moved by:** Councillor Ogrodnick

THAT Council award Dwayne Gawryliuk the lease of Pt. NW 9-52-14-W4M (approximately 33.45 acres) for a three-year term beginning April 1, 2023, for a cost of \$700 per year plus property taxes.

**Carried**

**7.4 Lease Renewals – Undeveloped Road Allowances**

**2023-74**

**Moved by:** Councillor Ogrodnick

THAT Council renew undeveloped road allowance lease in NW 12-52-15-W4M for approximately 0.60 acres to David Stashko for a three-year term at a cost of \$10 per year effective April 1, 2023.

**Carried**

**2023-75**

**Moved by:** Deputy Reeve Kuzio

THAT Council renew undeveloped road allowance lease in SE 29-51-12-W4M for approximately 1.93 acres to Donald Sarafinchan for a three-year term for a cost of \$10 per year effective April 1, 2023.

**Carried**

**7.5 2023 Final Budget**

**2023-76**

**Moved by:** Councillor Nafziger

THAT Council approve the 2023 budgetary amendments of \$4,517,872 as well as the 2023 operating and capital budgets, each totalling \$29,831,211 plus a non-cash operating expense of \$1,749,320 for amortization.

**Carried**

**2023-77**

**Moved by:** Deputy Reeve Kuzio

THAT Council approve the three-year operating plan and five-year capital plan as presented.

**Carried**

**7.6 2023 Tax Rate Bylaw**

**2023-78**

**Moved by:** Deputy Reeve Kuzio

THAT Council give first reading to Bylaw No. 1340-23, a bylaw to authorize the taxation rates to be levied against assessable property within the County of Minburn for 2023.

**Carried**

**2023-79**

**Moved by:** Councillor Nafziger

THAT Council give second reading to Bylaw No. 1340-23.

**Carried**

**2023-80**

**Moved by:** Councillor Wowdzia

THAT Council unanimously and in full agreement give Bylaw No. 1340-23 third reading at this meeting.

**Carried**

**2023-81**

**Moved by:** Councillor Ogrodnick  
THAT Council give third reading to Bylaw No. 1340-23.

**Carried**

*Councillor Nafziger left the meeting at 10:30 a.m.*

*Councillor Nafziger rejoined the meeting at 10:32 a.m.*

**7.7 Hamlet of Minburn Special Tax Bylaw 2023**

**2023-82**

**Moved by:** Councillor Bentley  
THAT Council give first reading to Bylaw No. 1341-23, a bylaw that authorizes a special tax to be levied against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services.

**Carried**

**2023-83**

**Moved by:** Deputy Reeve Kuzio  
THAT Council give second reading to Bylaw No. 1341-23.

**Carried**

**2023-84**

**Moved by:** Councillor Nafziger  
THAT Council unanimously and in full agreement give Bylaw No. 1341-23 third reading at this meeting.

**Carried**

**2023-85**

**Moved by:** Councillor Wowdzia  
THAT Council give third reading to Bylaw No. 1341-23.

**Carried**

**7.8 Repeal Bylaw No. 528-1964 – Location of County Office**

**2023-86**

**Moved by:** Councillor Bentley  
THAT Council repeal Bylaw No. 528-1964 which authorized the County of Minburn to hold a plebiscite to determine the location of the County office.

**Carried**

**7.9 Establish County Office**

**2023-87**

**Moved by:** Councillor Ogrodnick  
THAT Council designate 4909–50 Street, Vegreville, Alberta as the municipal office for the County of Minburn No. 27, as per Section 204 of the *Municipal Government Act (MGA)*.

**Carried**

**7.10 May Committee of the Whole Meeting – Date Change**

**2023-88**

**Moved by:** Councillor Wowdzia  
THAT Council reschedule the May 10, 2023, Committee of the Whole meeting to May 15, 2023, at 9:00 a.m. followed by the regular Council meeting.

**Carried**

**7.11 Lights on Afterschool Alberta Day**

**2023-89**

**Moved by:** Councillor Nafziger  
THAT Council recognizes the Lights on Afterschool Alberta Initiative and put forward a proclamation declaring April 21, 2023, as "Lights on Afterschool Alberta Day" in the County of Minburn.

**Motion Defeated**

**7.12 Electoral Boundaries Review**

**2023-90**

**Moved by:** Councillor Wowdzia

THAT Council not proceed with the electoral boundary review with the recent population figures in electoral divisions one and two by Statistics Canada.

**Carried**

**7.13 Billboard Partnership**

**2023-91**

**Moved by:** Councillor Bentley

THAT Council approves the billboard partnership with Brock Boards with the condition the content is limited to business advertising only.

**Carried**

**7.14 Utility within Road Allowance Special Request**

**2023-92**

**Moved by:** Councillor Nafziger

THAT Council approve Option 1 contained in the special request received from FortisAlberta to install a utility structure within the road allowance along Range Road 82 between Township Road 474 and 480.

**Carried**

**7.15 Subdivision File No. 020-2023**

**2023-93**

**Moved by:** Member Nafziger

THAT Subdivision File No. 020-2023 regarding NW 26-49-9-W4M in Division 1 be approved as per the recommendations of the report presented.

**Carried**

*Reeve Konieczny recessed the meeting at 10:53 a.m.*

*Reeve Konieczny reconvened the meeting at 11:06 a.m.*

**8 REPORTS**

**8.1 Reeve**

**8.2 Council**

*Councillor Wowdzia left the meeting at 11:22 a.m.*

*Councillor Wowdzia returned to the meeting at 11:24 a.m.*

**8.3 Office of the CAO**

**8.4 Operations Report**

**8.5 Agriculture and Utilities Report**

*Reeve Konieczny recessed the meeting at 11:53 a.m.*

*Reeve Konieczny reconvened the meeting at 11:58 a.m.*

**8.6 Planning and Development Report**

**8.7 Protective Services Report**

**2023-94**

**Moved by:** Deputy Reeve Kuzio

THAT Administration prepare a municipal firefighter wage survey and present at the June 19, 2023, regular Council meeting.

**Carried**

**8.8 Financial Report**

**2023-95**

**Moved by:** Councillor Wowdzia

THAT the reports be accepted as presented.

**Carried**

**9 CORRESPONDENCE AND INFORMATION ITEMS**

**9.1 National Volunteer Week Letter and Invitation**

Letter received from Vegreville & District FCSS recognizing April 16 to 22, 2023 as National Volunteer Week, and inviting County Council to their "Souper Tuesday" event on April 18, 2023, at the Vegreville Senior Citizens Sunshine Club.

**9.2 RMA District Update**

Rural Municipalities of Alberta (RMA) District Update dated April 2023 featuring the latest municipal, provincial and federal news affecting rural Alberta.

**9.3 NSWA March Newsletter**

North Saskatchewan Watershed Alliance (NSWA) March 2023 Newsletter containing highlights on NSWA membership deadlines, watershed webinar and Riparian web portal training.

**9.4 Joint Use Planning Agreements**

Letter received from the Minister of Alberta Municipal Affairs advising municipalities the deadline for municipalities to complete the Joint Use and Planning Agreements with school boards operating within municipal boundaries has been extended to June 10, 2025.

**9.5 Mannville Library Funding Request**

Letter received from the Mannville Centennial Library dated April 4, 2023, requesting the County of Minburn assist them with their technology replacement.

**2023-96**

**Moved by:** Deputy Reeve Kuzio

THAT the County deny the request received from the Mannville Centennial Library requesting funding to assist with their technological update replacement.

**Carried**

**2023-97**

**Moved by:** Councillor Ogradnick

THAT the correspondence and information items be accepted for information.

**Carried**

**10 CLOSED SESSION**

**2023-98**

**Moved by: Councillor Bentley**

THAT Council meet in private to discuss matters protected from discourse under the *Freedom of Information and Protection of Privacy Act (FOIP)*, specifically Section 19(2) "Confidential evaluations". Time 12:53 p.m.

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization

**Carried**

**11 OPEN SESSION**

**2023-99**

**Moved by:** Deputy Reeve Kuzio

THAT Council revert to open session at 1:34 p.m.

**Carried**

**12 MOTIONS ARISING OUT OF THE CLOSED SESSION**

**13 COUNCILLOR REQUEST (Information Request and Notices of Motion)**

**13.1 2023-100**

**Moved by: Councillor Wowdzia**

THAT Council receive the Councillor request reports as information.

**Carried**

**14**

**ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 1:36 p.m.

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Reeve

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Chief Administrative Officer