



Council Meeting Minutes

July 17, 2023

Council Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Corporate Services
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning & Development
Trudy Shukalak, Legislative Services Coordinator

1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2 ADOPTION OF AGENDA

2023-149

Moved by: Councillor Ogrodnick

THAT the July 17, 2023, regular Council meeting Agenda be adopted as presented.

Carried

3 CONFIRMATION OF MINUTES

3.1 June 19, 2023, Regular Council Meeting

2023-150

Moved by: Deputy Reeve Kuzio

THAT the June 19, 2023, regular Council meeting minutes be adopted as presented.

Carried

4 DELEGATIONS

5 PUBLIC HEARING – EAST INDUSTRIAL PARK AREA STRUCTURE PLAN BYLAW NO. 1342-23

Reeve Konieczny declared the Public Hearing for East Industrial Park Area Structure Plan (ASP) Bylaw No. 1342-23 open at 11:04 a.m.

Administration introduced proposed Bylaw No. 1342-23 and provided a brief overview.

There was one written submission received.

There were no members of the public present.

Reeve Konieczny declared the Public Hearing closed at 11:13 a.m.

6 COUNCIL PRIORITIES

2023-151

Moved by: Councillor Anderson

THAT the Council Priorities be accepted as presented.

Carried

7 REQUESTS FOR DECISION

7.1 Utility within Road Allowance Special Approval Request

2023-152

Moved by: Councillor Bentley

THAT Council approve the special request received from ATCO Electric to move the overhead electrical line from overhead to underground located within the County road allowance on Township Road 510 and Range Road 101, in accordance with Policy 7004-01-A, subject to the recommended conditions.

Carried

7.2 Subdivision Application File No. 05-2023

2023-153

Moved by: Member Wowdzia

THAT the Subdivision Authority approve Subdivision Application File No. 05-2023 regarding SE 15-53-14-W4M in Division 4, subject to the recommendations of the report presented.

Carried

7.3 East Industrial Park Area Structure Plan Bylaw No. 1342-23

2023-154

Moved by: Councillor Wowdzia

THAT East Industrial Park Area Structure Plan Bylaw No. 1342-23 be given second reading.

Carried

2023-155

Moved by: Councillor Nafziger

THAT East Industrial Park Area Structure Plan Bylaw No. 1342-23 be given third reading.

Carried

7.4 County Flow Chart Policy CC 3002-01

2023-156

Moved by: Councillor Bentley

THAT Council rescind County Flow Chart Policy CC 3002-01 due to it being an administration procedure that does not require a policy.

Carried

7.5 Vermilion RCMP Acknowledgement of Consultation

2023-157

Moved by: Councillor Anderson

THAT Council approve the Vermilion RCMP Acknowledgement of Consultation as presented, outlining community priority issues, and further that the CAO sign the Acknowledgement of Consultation and forward to Vermilion RCMP Detachment Commander.

Carried

7.6 Rescind Policies PS 8001-01-A and PS 8004-01-A

2023-158

Moved by: Councillor Nafziger

THAT Council rescind County Fires/Roles and Responsibilities Policy PS 8001-01-A and County Employee Procedures for Emergency Situations Policy PS 8004-01-A.

Carried

7.7 Financial Reserve Policy and Re-allocation of Reserves

2023-159

Moved by: Councillor Wowdzia

THAT Council approve Financial Reserve Policy AD 1020-01 that provides consistent standards and guidelines for the establishment and ongoing management of Reserves.

Carried

2023-160

Moved by: Councillor Nafziger

THAT Council approve the re-allocation of Reserve amounts as presented.

Carried

7.8 External Financial Auditing Services RFP

2023-161

Moved by: Councillor Anderson

THAT Council award Wilde and Company, Wilde Advisory Group the contract for External Financial Auditing Services for a three-year term (2023 – 2025) for a total contract value of \$128,400.

Carried

7.9 Bridge Engineering Services

2023-162

Moved by: Deputy Reeve Kuzio

THAT Administration prepare and post a Bridge Engineering Services Request for Proposal (RFP) with RFP results and recommendations to be presented at a future regular Council meeting for approval.

Carried

8 REPORTS

8.1 Reeve

8.2 Council

8.3 Operations Report

8.4 Agriculture and Utilities Report

8.5 Planning and Development Report

8.6 Protective Services Report

8.7 Corporate Services Report

2023-163

Moved by:

THAT Council accept the reports as information.

Carried

County of Minburn Flag

2023-164

Moved by: Councillor Ogrodnick

THAT Council provide Old Vegreville Society with a County of Minburn flag. **Carried**

9 CORRESPONDENCE AND INFORMATION ITEMS

9.1 Alberta Municipal Affairs – Assessment and Property Tax Initiatives for Oil and Gas Sector

Letter received from Alberta Municipal Affairs thanking the County for their letter regarding assessment and property tax initiatives for the oil and gas sector and advising that there are currently no plans to discontinue the property tax incentives for new wells and pipelines before the end of the three-year commitment period.

9.2 Alberta Municipal Affairs – MSI and CCBF Funding

Letter received from Alberta Municipal Affairs confirming the County of Minburn’s 2023 allocation amounts for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

- MSI Capital allocation is \$838,363
- MSI Operating allocation is \$302,710
- CCBF allocation is \$199,574

2023-165

Moved by: Councillor Nafziger

THAT Council accept the correspondence as information. **Carried**

10 CLOSED SESSION

10.1 Regional Services

2023-166

Moved by: Councillor Wowdzia

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Privacy (FOIP) Act*, specifically Section 24, advice from officials at 11:45 a.m. **Carried**

| Name | Reason/Purpose |
|----------------|--------------------------------------|
| Pat Podoborzny | Strategic Leader of the Organization |

10 OPEN SESSION

2023-167

Moved by: Councillor Anderson

THAT Council revert to open session at 11:53 a.m. **Carried**

11 MOTIONS ARISING OUT OF THE CLOSED SESSION

12 COUNCILLOR REQUEST (Information Request and Notices of Motion)

2023-168

Moved by: Councillor Wowdzia

THAT Council accept the Councillor request reports as information. **Carried**

13 ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 11:56 a.m.

Reeve

Chief Administrative Officer