



## County of Minburn Council Meeting Minutes

July 18, 2022

Attendance:

Reeve  
Deputy Reeve  
Councillors

Roger Konieczny  
Clifford Wowdzia  
Joey Nafziger  
Eric Anderson  
Tara Kuzio  
Carl Ogradnick  
Kevin Bentley  
Jason Warawa  
Trudy Shukalak

Chief Administrative Officer  
Recording Secretary

**1 CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:00 a.m.

**2 ADOPTION OF AGENDA**

Councillor Kuzio moved the Agenda for the July 18, 2022 regular Council meeting be adopted as presented.

**Carried**

**3 MINUTES**

Councillor Bentley moved the minutes of the June 20, 2022 regular Council meeting be adopted as presented.

**Carried**

**4 BUSINESS ARISING FROM MINUTES**

**5 DELEGATIONS**

**5.1 Alberta Agriculture, Forestry and Rural Economic Development**

Cassandra Docherty and Kellie Jackson from Alberta Agriculture, Forestry and Rural Economic Development joined the meeting to discuss their provincial audit of the County's Agricultural Service Board (ASB) operations.

Time 11:10 a.m.

The delegation left the meeting. Time 11:34 a.m.

**6 DEPARTMENTAL REPORTS**

**6.1 Operations Report**

Norm De Wet presented the monthly Operations report.

Councillor Nafziger moved the Operations report be accepted as presented.

**Carried**

**6.2 Planning and Development Report**

Davin Gegolick presented the monthly Planning and Development report.

Councillor Anderson moved the Planning and Development report be accepted as presented.

**Carried**

**6.3 Agriculture and Utilities Report**

Darwin Ullery presented the monthly Agriculture and Utilities report.

Councillor Anderson moved the Agriculture and Utility Services report be accepted as presented.

**Carried**

**6.4 Emergency Services Report**

Mike Fundytus presented the monthly Emergency Services report.

Councillor Kuzio moved the Emergency Services report be accepted as presented.

**Carried**

**6.5 Financial Report**

Jason Warawa presented the monthly Financial report.

Councillor Nafziger moved the Financial report be accepted as presented.

**Carried**

**7 NEW BUSINESS**

**Resolution No:** 7.1  
2022-88

**Mannville Landfill Closure**

Councillor Anderson moved to approve Associated Engineering's proposal for engineering services for the reclamation of the old Mannville Landfill for a total cost of \$104,000.

**Carried**

**Resolution No:** 7.2  
2022-89

**Approach Request – Highway 36, SW 36-51-13-W4M**

Councillor Kuzio moved to rescind Resolution No. 2022-73 and approve "Option 1" as presented, regarding the approach request received from the landowner of SW 36-51-13-W4M, pending written approval from Alberta Environment and Parks for the required watercourse crossing just east of the proposed approach.

**Carried**

**Resolution No:** 7.3  
2022-90

**Bridge File 7008**

Councillor Ogrodnick moved to approve WSP Engineering's recommendation to award Bridge File 7008 Culvert Installation and Other Work located on Range Road 155 adjacent to NW 29-51-15-W4M to Avid Energy Services for a total cost of \$539,538.12.

**Carried**

**7.4 Bylaw to Amend Council Procedural Bylaw**

Bylaw No. 1332-22 was presented for the purpose of amending Council Procedural Bylaw No. 1290-19 that establishes rules and regulations to provide for the orderly conduct of all meetings.

Council tabled Bylaw No. 1332-22 pending further amendments.

**Resolution No:** 7.5  
2022-91

**Subdivision and Development Appeal Board Member Appointments**

Councillor Anderson moved to appoint Bob Logan, Ron Maher and Sal Anweiler as public-at-large members of the Subdivision and Development Appeal Board (SDAB) for a one-year term in accordance with the County's SDAB Bylaw No. 1283-19.

**Carried**

**Resolution No:** 7.6  
2022-92

**Assessment Review Board Member Appointments**

Councillor Nafziger moved to appoint Rachel Pichoch as a member of the Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB) for a three-year term in accordance with the County's Regional Assessment Review Board Bylaw No. 1205-10.

**Carried**

## 8 COUNCILLOR REPORTS

Council reported on the monthly activities and Board/Committee meetings attended:

### Councillor Nafziger - Division 1

- Received complaints of heavy traffic on Township Road 504 east of Highway 881, June 21, 2022
- Concerns expressed regarding calcium application on Range Road 92 north of Highway 16A, June 22, 2022
- Received call from ratepayer regarding Oiled Road Policy OP 9002-01, June 23, 2022
- Alberta HUB AGM, Town of St. Paul, June 27, 2022
- Received complaint regarding Enel North America building construction and topsoil in ditches, June 28, 2022
- Road Tour with Director of Operations and Road and Construction Foreman, July 6, 2022
- Report of scentless chamomile growing in ditch along Township Road 492 east of Highway 881, July 11, 2022
- Committee of the Whole meeting, July 14, 2022
- RMA District 5 Golf Tournament, Beaver County, July 15, 2022
- Reinstall Leawood Road signs on Highway 16 and Range Road 93

### Councillor Anderson - Division 2

- East Central 911 (EC911) Call Answer Society meeting, June 22, 2022
- Lavoy Canada Day Parade, July 1, 2022
- Presented 10-year anniversary plaque to Innisfree Library, July 7, 2022
- Innisfree Seed Cleaning Plant barbecue, July 12, 2022
- Committee of the Whole meeting, July 14, 2022

### Reeve Konieczny - Division 3

- Retirement social for Graham Shell, June 22, 2022
- Innisfree Seed Cleaning Plant meeting, June 28, 2022
- Innisfree Seed Cleaning Plant barbecue, July 12, 2022
- Committee of the Whole meeting, July 14, 2022
- Received call from ratepayer regarding land flooding
- Received call from ratepayer regarding approach request

### Deputy Reeve Wowdzia - Division 4

- Retirement social for Graham Shell, June 22, 2022
- Lavoy Canada Day Parade, July 1, 2022
- Received calls regarding washboard road conditions on new gravel north of Hamlet of Ranfurly on Range Road 122
- Received call regarding beavers damming culverts
- Report of mayweed along Range Road 143

### Councillor Kuzio - Division 5

- RMA District 5 Golf Tournament sub-committee meeting, June 29, 2022
- Lavoy Canada Day Parade, July 1, 2022
- Committee of the Whole meeting, July 14, 2022
- RMA District 5 Golf Tournament, Beaver County, July 15, 2022
- Request for "School Bus Stop Ahead" signs in the Hamlet of Ranfurly on 51 Avenue and 52 Street
- Request from Ranfurly Cemetery for weed control herbicide
- Report of unauthorized tree trimming in the Hamlet of Lavoy
- Moving of dirt at Lavoy Seniors Centre
- Received call regarding "Buy a Lot for a Loonie Program"

Councillor Ogrodnick - Division 6

- Retirement social for Graham Shell, June 22, 2022
- Lavoy Canada Day Parade, July 1, 2022
- RMA District 5 Golf Tournament, Beaver County, July 15, 2022
- Received inquiries regarding Oiled Road Policy OP 9002-01
- Request for cost breakdown of GPS fleet tracking system

Councillor Bentley - Division 7

- Lavoy Canada Day Parade, July 1, 2022
- Vegreville Seed Cleaning Plant meeting, July 5, 2022
- Received call from ratepayer regarding a beaver dam under bridge on Township 540 in Warwick, July 5, 2022
- Received call from ratepayer regarding crop flooding due to beaver dam removal, July 7, 2022
- Ratepayer concerns regarding installation of culverts on Range Road 160 south of Highway 16, July 7, 2022
- Committee of the Whole meeting, July 14, 2022
- Received calls regarding Oiled Road Policy OP 9002-01

Councillor Bentley moved the Council reports be accepted as presented.

**Carried**

**Resolution No.**  
2022-93

**Install “School Bus Stop Ahead” Signs**

Councillor Kuzio moved to install two “School Bus Stop Ahead” signs in the Hamlet of Ranfurly on 51 Avenue and 52 Street.

**Carried**

**Resolution No.**  
2022-94

**Amend Oiled Road Policy OP 9002-01**

Councillor Bentley moved to amend Oiled Road Policy OP 9002-01 by adding Park Grove Road to Section 3 (3.1), Inventory.

**Motion Defeated**

**Resolution No.**  
2022-95

**Amend Oiled Road Policy OP 9002-01**

Councillor Bentley moved to amend Oiled Road Policy OP 9002-01 by adding Township Road 540 west of Highway 857 to Section 3 (3.1), Inventory.

Councillor Bentley requested a recorded vote in accordance with Section 185 of the *MGA*.

For: Deputy Reeve Wowdzia, Councillor Ogrodnick, Councillor Bentley

Against: Reeve Konieczny, Councillor Nafziger, Councillor Anderson, Councillor Kuzio

**Motion Defeated**

**9 REEVE’S REPORT**

Reeve Konieczny reported and commented on the following:

- Attended Northeast Alberta Mayors’ and Reeves’ meeting, Town of Lamont, July 13, 2022
- Received call regarding use of Vegreville Regional Airport and aerial crop spraying
- Spoke with MLA Jackie Armstrong-Homeniuk regarding upcoming virtual meeting with Daniel Lai from Enel North America

Councillor Bentley moved the Reeve's report be accepted as presented.

**Carried**

**10 CAO’S Report**

Jason Warawa presented the monthly CAO’s report.

Councillor Anderson moved the CAO’s report be accepted as presented.

**Carried**

**Resolution No.**  
2022-96

**Closed Session – Section 16(1)**

Councillor Ogradnick moved that Council close the meeting to the public to discuss third party business interests as per Section 16 (1) of the *Freedom of Information and Protection of Privacy (FOIP) Act*. Time 12:50 p.m.

**Carried**

Councillor Kuzio moved that Council revert to the regular meeting. Time 1:00 p.m.

**Carried**

**11 CORRESPONDENCE**

Council reviewed the following items of correspondence:

**11.1 Village of Mannville – Notice of Withdrawal from Regional Assessment Review Board Services Agreement**

Written notice received from the Village of Mannville withdrawing from the Regional Assessment Review Services Agreement in accordance with Section 9.1 of the Agreement.

**11.2 National Police Federation – Call to Action**

E-mail received from the National Police Federation regarding the Call to Action to the Government of Alberta concerning its pursuit of an Alberta Provincial Police Service (APPS).

**11.3 Minister of Seniors and Housing – Affordable Housing Needs Assessment**

Letter received from the Minister of Seniors and Housing advising of the ministry's development of a standardized approach to needs assessment for affordable housing. Municipalities will be able to access, complete and submit the needs assessment template through a secure web portal which will be available by the end of summer 2022.

**11.4 Fred Uskiw – Oiled Roads**

Summary of concerns received from Fred Uskiw regarding Oiled Road Policy OP 9002-01, his attendance at the June Council meeting and a gravelled versus oiled road cost comparison.

**12 Adjournment**

Councillor Nafziger moved to adjourn the meeting. Time 1:07 p.m.

**Carried**

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Reeve

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Chief Administrative Officer