

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

MAY 21, 2019 Minutes of the County Council meeting held on May 21, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogrodnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	Kevin Bentley
Chief Administrative Officer:	Brent Williams
Recording Secretary:	Trudy Shukalak

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:00 a.m.

ACCEPTANCE OF AGENDA Councillor Anderson moved the Agenda for the May 21, 2019 regular County Council meeting be adopted as presented.
Carried.

COUNTY COUNCIL MEETING MINUTES Councillor Kuzio moved the minutes of the April 15, 2019 regular County Council meeting be adopted as corrected.
Carried.

DIRECTOR OF AGRICULTURE AND UTILITY SERVICES Darwin Ullery presented the Director of Agriculture and Utility Services monthly report for April 2019. Time 10:05 to 10:20 a.m.

Councillor Wowdzia moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.

67-19 ROADSIDE MOWING CONTRACT – 2019, 2020 & 2021 Councillor Anderson moved to award 1893632 Alta Ltd. the Roadside Mowing Contract for 2019, 2020 and 2021 for a cost of \$86.45 per mile plus G.S.T. as per County specifications, terms and conditions.
Carried.

68-19 AMEND EQUIPMENT RENTAL/LIABILITY CONSENT POLICY ASB 5 Deputy Reeve Ogrodnick moved to amend Equipment Rental/Liability Consent Policy ASB 5.
Carried.

DELEGATION: RMA Rural Municipalities of Alberta (RMA) President Al Kemmere, Executive Director Gerald Rhodes and Director of District 5 Soren Odegard joined the meeting, presented information and responded to Council's questions regarding rural municipal issues. Time 10:20 a.m.

The delegation left the meeting. Time 11:40 a.m.

SUPERINTENDENT OF PUBLIC WORKS Graham Shell presented the Public Works and Transportation monthly report for April 2019. Time 11:40 a.m. to 12:10 p.m.

Deputy Reeve Ogrodnick moved the Superintendent of Public Works report be accepted as presented.
Carried.

PLANNING AND DEVELOPMENT Davin Gegolick presented the Planning and Development Services monthly report for April 2019. Time 12:10 to 12:40 p.m.

Councillor Wagner moved the Planning and Development Services report be accepted as presented.
Carried.

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- 69-19
SUBDIVISION
APPLICATION FILE
NO. 02-2019** Member Ogrodnick moved the County of Minburn Subdivision Authority approve Subdivision Application File No. 02-2019 for Pt. SW 16-51-15-W4M as per the required terms and conditions.
Carried.
- 70-19
SUBDIVISION
APPLICATION FILE
NO. 04-2019** Member Bentley moved the County of Minburn Subdivision Authority approve Subdivision Application File No. 04-2019 for NE 25-52-15-W4M as per the required terms and conditions.
Carried.
- 71-19
LUNAVVERSE INC.
EXTENSION
REQUEST** Deputy Reeve Ogrodnick moved to extend the terms of the Development Agreement between the County of Minburn and Lunaverse Inc. dated December 17, 2018 regarding SE 16-52-14-W4M from June 17, 2019 to September 17, 2020.
Carried.
- RECESS** Councillor Wowdzia moved to recess the meeting. Time 12:40 p.m.
Carried.
- RECONVENE** The meeting reconvened at 1:20 p.m. with all present as previously recorded.
- BUDGET REPORT** The CAO presented the Budget report with revenue and expenditures for the period January 1 to April 30, 2019.

Councillor Wagner moved the Budget report with revenue and expenditures for the period January 1 to April 30, 2019 be accepted as presented.
Carried.
- DIRECTOR OF
PROTECTIVE
SERVICES** The CAO presented the Director of Protective Services monthly report for April 2019.

Councillor Wowdzia moved the Director of Protective Services report be accepted as presented.
Carried.
- NEW BUSINESS**
- 72-19
AMEND COUNTY
CREDIT CARD
AUTHORIZATION
POLICY AD 3** Councillor Kuzio moved to amend County Credit Card Authorizations Policy AD 3.
Carried.
- 73-19
BYLAW NO. 1279-19
REGIONAL
ASSESSMENT
REVIEW BOARD** Bylaw No. 1279-19 was presented to repeal and replace Bylaw No. 1205-10, the existing Bylaw that provides for the establishment of a regional assessment review board.

Councillor Anderson moved Bylaw No. 1279-19 be given first reading.
Carried.

Deputy Reeve Ogrodnick moved Bylaw No. 1279-19 be given second reading.
Carried.

Councillor Bentley moved Council unanimously and in full agreement consider to give Bylaw No. 1279-19 third reading at this meeting.
Carried.

Councillor Wowdzia moved Bylaw No. 1279-19 be given third reading.
Carried.

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**74-19
HAMLET OF
MINBURN SPECIAL
TAX RATE BYLAW
NO. 1286-19**

Bylaw No. 1286-19 was presented to authorize a special tax bylaw for the 2019 taxation year against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services.

Councillor Wowdzia moved Bylaw No. 1286-19 be given first reading.
Carried.

Councillor Wagner moved Bylaw No. 1286-19 be given second reading.
Carried.

Councillor Anderson moved Council unanimously and in full agreement consider to give Bylaw No. 1286-19 third reading at this meeting.
Carried.

Councillor Bentley moved Bylaw No. 1286-19 be given third reading.
Carried.

**75-19
2019 TAX RATES
BYLAW NO. 1287-19**

Bylaw No. 1287-19 was presented to authorize the rates of taxation to be levied against assessable property within the County of Minburn for the 2019 taxation year.

Councillor Anderson moved Bylaw No. 1287-19 be given first reading.
Carried.

Deputy Reeve Ogradnick moved Bylaw No. 1287-19 be given second reading.
Carried.

Councillor Wowdzia moved Council unanimously and in full agreement consider to give Bylaw No. 1287-19 third reading at this meeting.
Carried.

Councillor Kuzio moved Bylaw No. 1287-19 be given third reading.
Carried.

**76-19
SUBDIVISION AND
DEVELOPMENT
APPEAL BOARD
BYLAW NO. 1283-19**

Bylaw No. 1283-19 was presented to repeal and replace Bylaw No. 1117-95, the existing Bylaw that establishes the Subdivision and Development Appeal Board.

Councillor Kuzio moved Bylaw No. 1283-19 be given first reading.
Carried.

Councillor Bentley moved Bylaw No. 1283-19 be given second reading.
Carried.

Deputy Reeve Ogradnick moved Council unanimously and in full agreement consider to give Bylaw No. 1283-19 third reading at this meeting.
Carried.

Councillor Wagner moved Bylaw No. 1283-19 be given third reading.
Carried.

REPORTS

The following Council reports were presented:

Division No. 1

- Update on projects, roads, etc.
 - Attention required on Township Road 504 east of the Village of Mannville;
 - Weekly grading required on Minburn Road;
 - "School Bus" signs required at 48530 Range Road 92.

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REPORTS CONT'DDivision No. 2

- Update on projects, roads, etc.
 - Replace "Yield" sign on Township Road 492 and Range Road 112;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
 - Alberta Central East (ACE) Water Corporation Shareholders' Annual General Meeting (AGM), Town of Vermilion, April 17, 2019;
 - Ratepayer concerns regarding water drainage and Alberta Environment and Parks.

GAVEL

Deputy Reeve Ogradnick assumed the gavel.

REPORTS CONT'DDivision No. 3

- Update on projects, roads, etc.
 - "School Bus" signs required at 9323 Township Road 510;
 - Inquiries regarding private approach policy referred to Superintendent of Public Works;
 - Gravel supply offer;
 - Commencement of dust control applications;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
 - ACE Water Corporation Shareholders' AGM, Town of Vermilion, April 17, 2019.

GAVEL

Reeve Konieczny assumed the gavel.

REPORTS CONT'DDivision No. 4

- Update on projects, roads, etc.
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, April 18, 2019;
 - ACE Water Corporation Shareholders' AGM, Town of Vermilion, April 17, 2019;
 - Meeting with ratepayer regarding calcium dust control, May 8, 2019;
 - Meeting with Superintendent of Public Works and CAO to assess water drainage issue, May 13, 2019;
 - Received call from ratepayer regarding trimming and removal of trees and brush by Lakeland REA, May 20, 2019.

Division No. 5

- Update on projects, roads, etc.
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
 - St. Joseph's General Hospital Board meeting, April 17, 2019;
 - Vegreville Region Physician and Health Professionals Attraction and Retention (VRPHPAR) Committee meeting, April 18, 2019;
 - Presented greetings on behalf of the County of Minburn at the VRPHPAR Rural Health High School Skills Event, St. Joseph's General Hospital, April 25, 2019;
 - Meeting with ratepayer regarding culvert concerns on Township Road 510, May 5, 2019;
 - Received call from ratepayer regarding road construction project and drainage concerns;
 - Meeting at St. Joseph's General Hospital regarding "Malanka" fundraiser event, May 6, 2019;
 - Catholic Health Alliance of Canada Annual Conference, Town of Banff, May 15 to 17, 2019.

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REPORTS CONT'D

Division No. 6

- Update on projects, roads, etc.
 - Gravel required on Range Road 141;
 - Dust control concerns on correction line road due to high traffic;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
 - Alberta Seniors Communities and Housing Association (ASCHA) Annual Conference, River Cree Resort, April 15 to 17, 2019;
 - Minburn Foundation meetings, Vegreville Homestead Lodge.

Division No. 7

- Update on projects, roads, etc.
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
 - Vegreville Seed Cleaning Plant meeting, April 18, 2019;
 - Vegreville Economic Development Board meeting, May 6, 2019;
 - Meeting with ratepayer regarding water drainage on Range Road 153 north of Township Road 540;
 - Meeting with Superintendent of Public Works to evaluate road erosion in slough area on Range Road 160 between Township Road 524 and Highway 16, May 13, 2019.

Councillor Anderson moved the reports be accepted as presented.

Carried.

**77-19
LETTER TO
LAKELAND REA –
TREE AND BRUSH
TRIMMING**

Councillor Wowdzia moved that a letter be sent to Lakeland Rural Electrification Association (REA) advising of the County of Minburn's concerns regarding tree and brush trimming in ditches.

Carried.

GAVEL

Deputy Reeve Ogrodnick assumed the gavel.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Received card from the Minburn and District Agricultural Society thanking the County of Minburn for their continued recreational financial support;
- Received invitation from the Innisfree and District Agricultural Society to attend their Farmers' Day Steak Supper event at the Innisfree Recreation Centre on June 7, 2019, and request for assistance with the event;
- Received "Certificate of Appreciation" from the Royal Canadian Legion for the County of Minburn's support of the Alberta-NWT Command's Military Service Recognition Book.

Councillor Bentley moved the Reeve's report be accepted as presented.

Carried.

GAVEL

Reeve Konieczny assumed the gavel.

**78-19
FINANCIAL
CONTRIBUTION –
INNISFREE
AGRICULTURAL
SOCIETY FARMERS'
DAY EVENT**

Councillor Kuzio moved to contribute \$500.00 to the Innisfree and District Agricultural Society to assist them in their Farmers' Day Steak Supper event scheduled for June 7, 2019.

Carried.

CAO REPORT

Brent Williams presented the CAO's monthly report.

Councillor Anderson moved the CAO's report be accepted as presented.

Carried.

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- 79-19
OPTIONPAY** Councillor Anderson moved to enter into an agreement with OptionPay which will enable the County of Minburn to accept credit card payments.
Carried.

- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
 - Letter from the Vegreville and District Agricultural Society dated April 17, 2019 requesting the County of Minburn provide their equipment to remove and re-apply a road surface at their fairgrounds;
 - Letter from the Village of Mannville dated April 18, 2019 requesting Council cancel the municipal tax portion of the 2019 tax levy for the Mannville Riverview Golf Course;
 - Invitation received from the Old Vegreville School to attend the Old Vegreville 125th Anniversary Celebration on July 20, 2019;
 - Letter received from the Vegreville Royal Canadian Legion dated April 15, 2019 inviting members of Council to attend and present a brief message at their Decoration Day and Field of Honour Ceremony at the Riverside Cemetery on June 9, 2019;
 - 2017-2018 RCMP Statistics Report and 2018-2019 RCMP detachment priorities.

- 80-19
GOLF COURSES –
CANCELLATION OF
2019 MUNICIPAL TAX
LEVY** Councillor Anderson moved to cancel the municipal portion of the 2019 tax levy as per Section 347(1) of the *Municipal Government Act (MGA)* for the following and allocate funds from the 2019 Recreation Budget to cover the taxes cancelled:
 - Village of Mannville Riverview Golf Course and RV Park in SW 5-51-8-W4M;
 - Vegreville Golf Course in Pt. W½ 29-52-14-W4M.**Carried.**

- ACCOUNTS
PAYABLE** Councillor Wagner moved the Accounts Payable listing be approved.
Carried.

- ADJOURNMENT** Councillor Wowdzia moved the meeting adjourn. Time 2:20 p.m.
Carried.

Reeve

Chief Administrative Officer

Recording Secretary