

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- JUNE 17, 2019** Minutes of the County Council meeting held on June 17, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- |                               |                  |
|-------------------------------|------------------|
| Reeve:                        | Roger Konieczny  |
| Deputy Reeve:                 | Carl Ogrodnick   |
| Councillors:                  | Richard Wagner   |
|                               | Eric Anderson    |
|                               | Clifford Wowdzia |
|                               | Tara Kuzio       |
|                               | Kevin Bentley    |
| Chief Administrative Officer: | Brent Williams   |
| Recording Secretary:          | Trudy Shukalak   |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:10 a.m.
- ACCEPTANCE OF AGENDA** Councillor Bentley moved the Agenda for the June 17, 2019 regular County Council meeting be adopted as presented.  
**Carried.**
- COUNTY COUNCIL MEETING MINUTES** Councillor Kuzio moved the minutes of the May 21, 2019 regular County Council meeting be adopted as corrected.  
**Carried.**
- SUPERINTENDENT OF PUBLIC WORKS** Graham Shell presented the Public Works and Transportation monthly report for May 2019. Time 10:11 to 10:35 a.m.
- Councillor Kuzio moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**
- 81-19 VEGREVILLE AGRICULTURAL SOCIETY – COST SHARE ROAD OILING** Councillor Wowdzia moved to cost share fifty percent of the estimated cost to oil the Vegreville and District Agricultural Society grounds in 2019.  
**Carried.**
- PLANNING AND DEVELOPMENT** Davin Gegolick presented the Planning and Development Services monthly report for May 2019. Time 10:35 to 10:50 a.m.
- Councillor Anderson moved the Planning and Development Services report be accepted as presented.  
**Carried.**
- 82-19 ESTATE SALE IN THE HAMLET OF LAVOY** Councillor Kuzio moved to allow an “Estate Sale” at Lots 8 and 9, Block 5, Plan 949Q in the Hamlet of Lavoy.  
**Carried.**
- 83-19 SUBDIVISION APPLICATION FILE NO. 05-2019** Councillor Anderson moved the County of Minburn Subdivision Authority approve Subdivision Application File No. 05-2019 for NE 27-50-12-W4M as per the required terms and conditions.  
**Carried.**
- DIRECTOR OF PROTECTIVE SERVICES** Mike Fundytus presented the Director of Protective Services monthly report for May 2019. Time 10:50 to 11:10 a.m.
- Councillor Anderson moved the Director of Protective Services report be accepted as presented.  
**Carried.**
- 84-19 HEALTH, SAFETY AND ENVIRONMENT MANUAL/REPEAL DRUGS AND ALCOHOL POLICY HS 1** Deputy Reeve Ogrodnick moved to approve the new Health, Safety and Environment Manual which complies with the changes to the *Alberta Occupational Health and Safety (OH&S) Act*, and Further, repeal Health and Safety Drugs and Alcohol Policy HS1.  
**Carried.**

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**NEW BUSINESS** Time 11:10 a.m.

**85-19 BYLAW NO. 1288-19 RURAL ADDRESSING** Bylaw No. 1288-19 was presented to provide for a municipal rural addressing system.

Councillor Wowdzia moved Bylaw No. 1288-19 be given first reading.  
**Carried.**

Deputy Reeve Ogradnick moved Bylaw No. 1288-19 be given second reading.  
**Carried.**

Councillor Wagner moved Council unanimously and in full agreement consider to give Bylaw No. 1288-19 third reading at this meeting.  
**Carried.**

Councillor Anderson moved Bylaw No. 1288-19 be given third reading.  
**Carried.**

**DELEGATION: REYNOLDS MIRTH RICHARDS & FARMER** Allan Farmer and Sean Ward of Reynolds Mirth Richards & Farmer (RMRF) LLP joined the meeting, presented information and responded to Council's questions regarding legal issues. Time 11:30 a.m.

The delegation left the meeting. Time 11:50 a.m.

**RECESS** Councillor Kuzio moved to recess the meeting. Time 11:50 a.m.  
**Carried.**

**RECONVENE** The meeting reconvened at 1:00 p.m. with all present as previously recorded.

**NEW BUSINESS CONT'D**

**86-19 END OF PENSIONABLE SERVICE POLICY AD 22** Councillor Wowdzia moved to approve End of Pensionable Service Policy AD 22, effective June 17, 2019.  
**Carried.**

**87-19 UNAUTHORIZED USE OF COUNTY ROAD ALLOWANCE POLICY PW 45** Councillor Kuzio moved to approve Unauthorized Use of County Road Allowance Policy PW 45, effective June 17, 2019.  
**Carried.**

**RECORDS MANAGEMENT BYLAW/POLICY** Bylaw No. 1289-19 was presented to repeal and replace Bylaw No. 1156-01, the existing Bylaw that provides for the retention and disposition of records.

Records Retention Policy No. AD 21 was also presented for Council's review.

Council consensus was to defer discussion on these items to the July 2019 regular meeting.

**BUDGET REPORT** Director of Finance and Administration Susan Babyn presented the Budget report with revenue and expenditures for the period January 1 to May 31, 2019. Time 1:25 p.m.

Councillor Anderson moved the Budget report with revenue and expenditures for the period January 1 to May 31, 2019 be accepted as presented.  
**Carried.**

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- 88-19  
CLOSED SESSION –  
CONTRACT ISSUES** Councillor Anderson moved that Council close the meeting to the public to discuss third party contract issues as per Section 16(1)(ii) of the *Freedom of Information and Privacy (FOIP) Act*. Time 1:25 p.m.  
**Carried.**
- WILLIAMS** Brent Williams left the meeting. Time 1:25 p.m.
- REVERT TO  
REGULAR MEETING** Councillor Anderson moved that Council revert to the regular meeting. Time 1:35 p.m.
- WILLIAMS** Brent Williams returned to the meeting. Time 1:35 p.m.
- OGRODNICK,  
WAGNER, WOWDZIA** Deputy Reeve Ogrodnick, Councillor Wagner and Councillor Wowdzia left the meeting. Time 1:36 p.m.
- ACCOUNTS  
PAYABLE** Councillor Kuzio moved the Accounts Payable listing be approved.  
**Carried.**
- OGRODNICK,  
WAGNER, WOWDZIA** Deputy Reeve Ogrodnick, Councillor Wagner and Councillor Wowdzia returned to the meeting. Time 1:37 p.m.
- REPORTS** The following Council reports were presented:
- Division No. 1
- Update on projects, roads, etc.
    - Culvert repair on Township Road 502 south of the Hamlet of Minburn;
    - Gravel concerns on Township Road 504;
    - Graveling completed;
  - Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
    - Meeting with Alberta Transportation, June 14, 2019;
    - Committee of the Whole meeting, June 14, 2019.
- Division No. 2
- Update on projects, roads, etc.
    - Graveling completed;
  - Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
    - Innisfree Seed Cleaning Plant meeting, June 5, 2019;
    - Wapasu Development Committee meeting, June 12, 2019;
    - Meeting with Alberta Transportation, June 14, 2019;
    - Committee of the Whole meeting, June 14, 2019.
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.
- REPORTS CONT'D** Division No. 3
- Update on projects, roads, etc.
    - Received calls regarding washboard roads;
    - Potential gravel supply offer;
    - Graveling completed;
  - Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
    - Mannville-Innisfree Family and Community Support Services (FCSS) meeting, Village of Mannville, June 4, 2019;
    - Innisfree Seed Cleaning Plant meeting, June 5, 2019;
    - Meeting with Alberta Transportation, June 14, 2019;
    - Committee of the Whole meeting, June 14, 2019;
- GAVEL** Reeve Konieczny assumed the gavel.

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**REPORTS CONT'D**Division No. 4

- Update on projects, roads, etc.
  - Dust control on boundary roads between County of Minburn and County of Two Hills;
  - Calcium dust control conditions;
  - Removal of trees and stumps by Lakeland REA on County right-of-ways;
  - Request from ratepayer for dust control on Range Road 143 (GrainsConnect road) and four-way stop at intersection of Range Road 143 and Township Road 524;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Meeting with Alberta Transportation, June 14, 2019;
  - Committee of the Whole meeting, June 14, 2019.

Division No. 5

- Update on projects, roads, etc.
  - Received call regarding old auto wreckage site near the Hamlet of Lavoy;
  - Received complaint regarding County tax assessors entering property with no notification;
  - Request to hold estate sale in the Hamlet of Lavoy;
  - Concerns regarding fencing in the Hamlet of Ranfurly;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Vegreville Community Networking meeting, May 22, 2019;
  - Vegreville Region Physician and Health Professionals Attraction and Retention (VRPHPAR) Committee meeting, May 23, 2019;
  - Minburn Foundation site visits at the Mannville and Innisfree senior lodges, May 27, 2019;
  - Vegreville and District FCSS Strategic Planning meeting, May 28, 2019;
  - 2019 Federation of Canadian Municipalities (FCM) Annual Conference, Quebec City, May 3 to June 2, 2019;
  - Farmers Day Steak Supper evening event, Innisfree Recreation Centre, June 7, 2019;
  - Wapasu Development Committee meeting, June 12, 2019;
  - St. Joseph's General Hospital Community Board meeting, June 12, 2019;
  - New Healthcare Practitioners Welcome Reception hosted by VRPHPAR Committee, Vegreville Loco Burro, June 12, 2019;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, June 13, 2019;
  - Meeting with Alberta Transportation, June 14, 2019;
  - Committee of the Whole meeting, June 14, 2019.

Division No. 6

- Update on projects, roads, etc.
  - A few temporary road closures due to soft spots following rainfall;
  - Patching required on oiled roads;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Vegreville and District Chamber of Commerce meeting, June 6, 2019;
  - Farmers Day Steak Supper evening event, Innisfree Recreation Centre, June 7, 2019;
  - Minburn Foundation meeting, Vegreville Homestead Lodge, June 13, 2019;
  - Meeting with Alberta Transportation, June 14, 2019;
  - Committee of the Whole meeting, June 14, 2019;
  - Participated in Vegreville Rotary Club dunk tank event at the Father's Day Show & Shine to raise funds for the skateboard park, June 16, 2019.

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**REPORTS CONT'D**

Division No. 7

- Update on projects, roads, etc.
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Volunteered for the Vermilion River Watershed Alliance at the Vegreville Regional Museum to prepare site for tree planting, May 23, 2019;
  - Meeting with Superintendent of Public Works to check water drainage on Range Road 153 north of Township Road 540, May 24, 2019;
  - Vegreville Regional Museum Society meeting, May 30, 2019;
  - Vegreville Economic Development Board meeting, June 5, 2019;
  - Meeting with grader operator and ratepayer on Range Road 151 north of Township Road 540 to discuss culvert replacement, June 6, 2019;
  - Vegreville Royal Canadian Legion Decoration Day with Ceremony at Field of Honour in Riverside Cemetery, June 9, 2019;
  - Vermilion River Watershed Alliance Annual General meeting, Town of Vegreville, June 12, 2019;
  - Meeting with Alberta Transportation, June 14, 2019;
  - Committee of the Whole meeting, June 14, 2019.

Deputy Reeve Ogrodnick moved the reports be accepted as presented.

**Carried.**

**GAVEL**

Deputy Reeve Ogrodnick assumed the gavel.

**REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- Received letter from the Innisfree Seed Cleaning Association dated June 11, 2019 requesting the County cancel their 2019 municipal portion of the tax levy;
- Received letter from Alberta Recreation & Parks Association (ARPA) dated May 23, 2019 inviting the Reeve and County Council to their Annual Conference in Lake Louise from October 24 to 26, 2019;
- Received letter from ARPA dated May 23, 2019 asking Council to consider nominating deserving members of the community for their awards that celebrate leadership and inspire excellence in the province's recreation and parks sector;
- Request from the Senior Citizen Sunshine Club of Vegreville to provide them with a letter supporting their grant application under the New Horizons for Seniors Program (NHSP).

Councillor Wowdzia moved the Reeve's report be accepted as presented.

**Carried.**

**GAVEL**

Reeve Konieczny assumed the gavel.

**89-19  
VEGREVILLE AND  
INNISFREE SEED  
CLEANING PLANTS –  
CANCELLATION OF  
2019 MUNICIPAL TAX  
LEVY**

Deputy Reeve Ogrodnick moved to cancel the 2019 municipal portion of tax levy for the Vegreville Seed Cleaning Association Ltd. and Innisfree Seed Cleaning Association Ltd. as per Section 347 (1) of the *Municipal Government Act (MGA)*.

**Carried.**

**90-19  
LETTER OF  
SUPPORT – SENIOR  
CITIZEN SUNSHINE  
CLUB VEGREVILLE**

Councillor Anderson moved to provide a letter to the Senior Citizen Sunshine Club of Vegreville supporting their grant application under the New Horizons for Seniors Program (NHSP).

**Carried.**

**CAO REPORT**

Brent Williams presented the CAO's monthly report.

Councillor Anderson moved the CAO's report be accepted as presented.

**Carried.**

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- 91-19 OFFER TO PURCHASE CNR LAND – HAMLET OF MINBURN** Councillor Wagner moved the Chief Administrative Officer (CAO) enter into negotiations with Canadian National Railway (CNR) to purchase land in the Hamlet of Minburn necessary for continued residential access.  
**Carried.**
- 92-19 STREETLIGHT LED CONVERSION – COUNTY HAMLETS** Councillor Wagner moved to enter into an agreement with ATCO Electric to convert all streetlights in Hamlets of Lavoy, Ranfurly and Minburn to LED by the end of 2020.  
**Carried.**
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Darwin Ullery presented the Director of Agriculture and Utility Services monthly report for May 2019. Time 2:50 to 3:20 p.m.
- Councillor Kuzio moved the Director of Agriculture and Utility Services report be accepted as presented.  
**Carried.**
- 93-19 LETTER TO MINISTER OF AGRICULTURE AND FORESTRY – PROVINCIAL WEBSITE** Councillor Anderson moved a letter be sent to the Minister of Agriculture and Forestry with copies to the MLA, Rural Municipalities of Alberta (RMA) and Clearwater County regarding concerns on the new updates to their provincial website.  
**Carried.**
- 94-19 LAVOY VALVE REPLACEMENT PROGRAM – RUSWAY CONSTRUCTION LTD.** Councillor Bentley moved to award the Hamlet of Lavoy Valve Replacement Program to Rusway Construction Ltd. for a maximum cost of \$250,000.00; and Further, the project will be funded through MSI Capital funding.  
**Carried.**
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Letter from Vegreville Transportation Services Society (VTSS) dated May 24, 2019 thanking County Council for their decision to provide funding to their organization in 2019;
  - Letter from Town of Vegreville Tourism, Recreation & Culture dated June 3, 2019 inviting the Reeve and Council to attend their Canada Day Celebration on July 1, 2019, and asking Councillors to assist in serving breakfast at the Social Centre;
  - Letter from Town of Vegreville Community Services dated June 4, 2019 asking Council to consider a contribution to assist in the Canada Day events.
- 95-19 TOWN OF VEGREVILLE CANADA DAY CONTRIBUTION** Deputy Reeve Ogradnick moved to contribute \$400.00 to the Town of Vegreville to assist them in their Canada Day Celebration on July 1, 2019.  
**Motion Defeated.**
- ADJOURNMENT** Councillor Wowdzia moved the meeting adjourn. Time 3:30 p.m.  
**Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

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Recording Secretary