

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

AUGUST 19, 2019 Minutes of the County Council meeting held on August 19, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogrodnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	Kevin Bentley
Chief Administrative Officer:	Brent Williams
Recording Secretary:	Trudy Shukalak

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:00 a.m.

ACCEPTANCE OF AGENDA Councillor Kuzio moved the Agenda for the August 19, 2019 regular County Council meeting be adopted as presented.
Carried.

COUNTY COUNCIL MEETING MINUTES Councillor Wagner moved the minutes of the July 15, 2019 regular County Council meeting be adopted as presented.
Carried.

SUPERINTENDENT OF PUBLIC WORKS Graham Shell presented the Public Works monthly report for July 2019.
Councillor Bentley moved the Superintendent of Public Works report be accepted as presented.
Carried.

TRANSPORTATION REPORT Senior Accountant Kari Janzen presented the Transportation Report for the period January 1 to July 31, 2019.
Councillor Bentley moved the Transportation Report for the period January 1 to July 31, 2019 be accepted as presented.
Carried.

PLANNING AND DEVELOPMENT The CAO presented the Planning and Development Services monthly report for July 2019.
Councillor Anderson moved the Planning and Development Services report be accepted as presented.
Carried.

DIRECTOR OF PROTECTIVE SERVICES The CAO presented the Director of Protective Services monthly report for July 2019.
Councillor Kuzio moved the Director of Protective Services report be accepted as presented.
Carried.

DIRECTOR OF FINANCE AND ADMINISTRATION Susan Babyn presented the Director of Finance and Administration monthly report for July 2019, and the Budget report with revenue and expenditures for the period January 1 to July 31, 2019.
Councillor Anderson moved the Director of Finance and Administration monthly report and Budget report with revenue and expenditures for the period January 1 to July 31, 2019 be accepted as presented.
Carried.

DIRECTOR OF AGRICULTURE AND UTILITY SERVICES Darwin Ullery presented the Director of Agriculture and Utility Services monthly report for July 2019.
Councillor Anderson moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.

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NEW BUSINESS

105-19 Deputy Reeve Ogrodnick moved to approve Chief Administration Officer (CAO) Evaluation Process Policy AD 23.
POLICY AD 23 – CAO EVALUATION PROCESS **Carried.**

106-19 Councillor Bentley moved to establish the Chief Administrative Officer (CAO) Performance Evaluation Committee consisting of the Reeve and two Councillors, and appoint Deputy Reeve Ogrodnick and Councillor Kuzio to the CAO Evaluation Performance Committee for 2019.
CAO EVALUATION COMMITTEE **Carried.**

REQUEST FOR DECISION – BRIDGE FILE 79688 – LAND ACQUISITION Council consensus was to proceed with no action on the Request for Decision (RFD) regarding Bridge File (BF) 79688 land acquisition.

107-19 Councillor Kuzio moved that Wilde and Company Chartered Accountants conduct the 2019, 2020 and 2021 annual audits and prepare the consolidated financial statements.
EXTERNAL FINANCIAL AUDIT SERVICES – WILDE AND COMPANY **Carried.**

108-19 Councillor Anderson moved to proceed with the temporary repair of BF 79688 located on Range Road 100 north of Township Road 502. Request for Proposals (RFPs) for the bridge culvert installation are due on August 29, 2019.
BF 79688 TEMPORARY REPAIR **Carried.**

109-19 Deputy Reeve Ogrodnick moved that a grant application be submitted for the purchase of 50,000 tonnes of crushed gravel in 2020 under the Municipal Sustainability Initiative (MSI) Capital Program with unallocated MSI Capital funds.
MSI APPLICATION – PURCHASE OF 50,000 TONNES OF GRAVEL **Carried.**

110-19 Councillor Bentley moved to amend Signing Authority Policy CC 7 that establishes signing authorities for agreements, contracts and other municipal documents.
SIGNING AUTHORITY POLICY CC 7 **Carried.**

ACCOUNTS PAYABLE Councillor Kuzio moved the Accounts Payable listing be approved. **Carried.**

COUNCIL REPORTS Council reported on the following projects, roads and monthly activities and Board/Committee meetings attended:

Councillor Wagner – Division No. 1

- Oil patching required on Township Road 502;
- Complaints received regarding temporary closure of Range Road 100; north of Township Road 502 due to wash out of BF 79688;
- Road Tour, July 31, 2019;
- Minburn & District Agricultural Society Parade, August 10, 2019;
- Innisfree & District Agricultural Society Parade, August 14, 2019;
- Committee of the Whole meeting and Recreation Board meeting, August 16, 2019;
- Mannville & District Agricultural Society Parade, August 17, 2019.

Councillor Anderson – Division No. 2

- “Curve” signs required on Range Road 111 and Township Road 502;
- Road Tour, July 31, 2019;
- Vegreville & District Agricultural Society Parade, August 8, 2019;
- Minburn & District Agricultural Society Parade, August 10, 2019;
- Ranfurly & District Agricultural Society Parade, August 11, 2019;
- Innisfree & District Agricultural Society Parade, August 14, 2019;

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- COUNCIL REPORTS CONT'D**
- Committee of the Whole meeting and Recreation Board meeting, August 16, 2019;
 - Mannville & District Agricultural Society Parade, August 17, 2019.
- GAVEL** Deputy Reeve Ogrodnick assumed the gavel.
- COUNCIL REPORTS CONT'D** Reeve Konieczny – Division No. 3
- Road construction project completed;
 - Various calls from ratepayers regarding culverts, gravel and brushing;
 - Road Tour, July 31, 2019;
 - Vegreville & District Agricultural Society Parade, August 8, 2019;
 - Minburn & District Agricultural Society Parade, August 10, 2019;
 - Ranfurly & District Agricultural Society Parade, August 11, 2019;
 - Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) meeting, August 13, 2019;
 - Innisfree & District Agricultural Society Parade, August 14, 2019;
 - Committee of the Whole meeting and Recreation Board meeting, August 16, 2019;
 - Mannville & District Agricultural Society Parade, August 17, 2019.
- GAVEL** Reeve Konieczny assumed the gavel.
- COUNCIL REPORTS CONT'D** Councillor Wowdzia – Division No. 4
- Received call regarding rising water north of Highway 631 between Range Road 133 and 134;
 - Received call regarding approach along road construction project;
 - Blading required on Range Road 115 south of Township Road 522A to remove small brush and grass;
 - MLA Roundtable meeting with Minister of Agriculture, July 25, 2019;
 - Road Tour, July 31, 2019;
 - Vegreville & District Agricultural Society Parade, August 8, 2019;
 - Minburn & District Agricultural Society Parade, August 10, 2019;
 - Ranfurly & District Agricultural Society Parade, August 11, 2019;
 - Innisfree & District Agricultural Society Parade, August 14, 2019;
 - Committee of the Whole meeting and Recreation Board meeting, August 16, 2019;
 - Mannville & District Agricultural Society Parade, August 17, 2019.
- Councillor Kuzio – Division No. 5
- Gravel required in Hamlet of Ranfurly back alley;
 - Drag racing events schedule conflicting with crop spraying at the Vegreville Regional Airport;
 - Collection of used tires at the Ranfurly Transfer Station;
 - Gravel hauling and dust control concerns;
 - MLA Roundtable meeting with Minister of Agriculture, July 25, 2019;
 - Road Tour, July 31, 2019;
 - Ranfurly Transfer Station site visit, July 24, 2019;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, August 1, 2019;
 - Vegreville & District Agricultural Society Parade, August 8, 2019;
 - Minburn & District Agricultural Society Parade, August 10, 2019;
 - Ranfurly & District Agricultural Society Parade, August 11, 2019;
 - Committee of the Whole meeting and Recreation Board meeting, August 16, 2019.
- Deputy Reeve Ogrodnick – Division No. 6
- Presented plaque on behalf of the County of Minburn at the Old Vegreville 125th Anniversary Celebration, Old Vegreville School, July 20, 2019;
 - MLA Roundtable meeting with Minister of Agriculture, July 25, 2019;
 - Road Tour, July 31, 2019;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, August 1, 2019;

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**COUNCIL REPORTS
CONT'D**

- Reception at Vegreville Pomeroy Hotel for news reporter touring western Canada in conjunction with the Alberta Innovates Tour, August 1, 2019;
- Vegreville & District Agricultural Society Parade, August 8, 2019;
- Minburn & District Agricultural Society Parade, August 10, 2019;
- Ranfurly & District Agricultural Society Parade, August 11, 2019;
- Vegreville Tourism Advisory Board Committee meeting, August 12, 2019;
- Innisfree & District Agricultural Society Parade, August 14, 2019;
- Committee of the Whole meeting and Recreation Board meeting, August 16, 2019.

Councillor Bentley – Division No. 7

- Graveling nearing completion;
- Oil road repairs on Township Road 532 in progress;
- Vegreville Economic Development Board meeting, July 17, 2019;
- Road Tour, July 31, 2019;
- Discussion with ratepayer regarding road weight restrictions, August 1, 2019;
- Ratepayer concerns regarding mayweed on Township Road 530, August 2, 2019;
- Vegreville & District Agricultural Society Parade, August 8, 2019;
- Minburn & District Agricultural Society Parade, August 10, 2019;
- Ranfurly & District Agricultural Society Parade, August 11, 2019;
- Vegreville Tourism Advisory Board Committee, August 12, 2019;
- Discussion with ratepayer regarding gravel hauling on oiled dust controlled road, August 13, 2019;
- Checked culvert concern on Range Road 151 north of Township Road 540, August 13, 2019;
- Innisfree & District Agricultural Society Parade, August 14, 2019;
- Committee of the Whole meeting and Recreation Board meeting, August 16, 2019;
- Mannville & District Agricultural Society Parade, August 17, 2019.

Councillor Kuzio moved the Council reports be accepted as presented.
Carried.

**111-19
CURVE SIGNS – RGE
RD 111 AND TWP RD
502**

Councillor Anderson moved that “Curve” signs be installed on Range Road 111 and Township Road 502.
Carried.

GAVEL

Deputy Reeve Ogrodnick assumed the gavel.

REEVE’S REPORT

Reeve Konieczny reported and commented on the following:

- Meeting with County CAO and Village of Mannville Mayor and CAO, July 22, 2019;
- MLA Roundtable meeting with Minister of Agriculture, July 25, 2019;
- Presented greetings on behalf of the County of Minburn at the Vegreville & District Agricultural Fair, August 8, 2019;
- Meeting with MLA for Fort Saskatchewan-Vegreville Jackie Armstrong-Homeniuk, August 16, 2019;
- Received letter from Alberta Culture, Multiculturalism and Status of Women advising that nominations for the 2019 Stars of Alberta Volunteer Awards are now open.

Councillor Wagner moved the Reeve’s report be accepted as presented.
Carried.

GAVEL

Reeve Konieczny assumed the gavel.

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CAO REPORT Brent Williams presented the CAO’s monthly report.

Councillor Anderson moved the CAO’s report be accepted as presented.
Carried.

112-19 COMMITTEE OF THE WHOLE MEETING – CHANGE OF DATE Deputy Reeve Orgodnick moved the Committee of the Whole meeting scheduled for September 13, 2019 be rescheduled to September 16, 2019 at 9:00 a.m.
Carried.

113-19 RECREATION GRANT – 2019 FUNDING ALLOCATIONS Councillor Kuzio moved to approve the allocation of the 2019 recreation grant funds as follows:

Mannville & District Agricultural Society	\$109,300
Innisfree & District Agricultural Society	\$ 43,300
Minburn & District Agricultural Society	\$ 23,300
Ranfury & District Agricultural Society	\$ 23,300
Town of Vegreville Recreation, Culture & Facilities	\$309,500
Lavoy Action Society	\$ 18,300
Rotary Peace Park	\$ 61,355
Wapasu Park	<u>\$ 45,000</u>
Total	<u>\$633,355</u>

Carried.

CORRESPONDENCE The following items of correspondence were reviewed by Council:
- Pine Cliff Energy Ltd. – August 16, 2019 letter requesting a payment schedule for the municipal tax payments owed to the County for the current year.

ADJOURNMENT Councillor Wowdzia moved the meeting adjourn. Time 12:40 p.m.
Carried.

Reeve

Chief Administrative Officer

Recording Secretary