

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

SEPTEMBER 16, 2019 Minutes of the County Council meeting held on September 16, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

PRESENT Present at the meeting were:

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| Reeve: | Roger Konieczny |
| Deputy Reeve: | Carl Ogrodnick |
| Councillors: | Richard Wagner |
| | Eric Anderson |
| | Clifford Wowdzia |
| | Tara Kuzio |
| | Kevin Bentley |
| Chief Administrative Officer: | Brent Williams |
| Recording Secretary: | Trudy Shukalak |

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:00 a.m.

ACCEPTANCE OF AGENDA Councillor Anderson moved the Agenda for the September 16, 2019 regular County Council meeting be adopted as presented.
Carried.

COUNTY COUNCIL MEETING MINUTES Councillor Kuzio moved the minutes of the August 19, 2019 regular County Council meeting be adopted as presented.
Carried.

SUPERINTENDENT OF PUBLIC WORKS Graham Shell presented the Public Works monthly report for August 2019.
Deputy Reeve Ogrodnick moved the Superintendent of Public Works report be accepted as presented.
Carried.

114-19 INSTALL SIGNS – CHECKERBOARD AND SCHOOL BUS Councillor Wowdzia moved the following signs be installed:
- “Checkerboard” in SW 20-51-9-W4M
- “School Bus” in NE 12-51-10-W4M.
Carried.

TRANSPORTATION REPORT Senior Accountant Kari Janzen presented the Transportation Report for the period January 1 to August 31, 2019.
Councillor Wagner moved the Transportation Report for the period January 1 to August 31, 2019 be accepted as presented.
Carried.

DIRECTOR OF PROTECTIVE SERVICES Mike Fundytus presented the Director of Protective Services monthly report for August 2019.
Councillor Anderson moved the Director of Protective Services report be accepted as presented.
Carried.

115-19 UNCOLLECTABLE INVOICE Councillor Wowdzia moved the uncollectable receivables account Invoice No. 23460, in the amount of \$1,415.00 for emergency services, be cancelled as per Collection of Outstanding Receivables Policy No. AD 12.
Carried.

116-19 TRANSFER OF FUNDS TO FIRE RESERVES Councillor Anderson moved to transfer \$25,000.00 from fire revenues to reserves for future capital purchases.
Carried.

PLANNING AND DEVELOPMENT Davin Gegolick presented the Planning and Development Services monthly report for August 2019.
Councillor Bentley moved the Planning and Development Services report be accepted as presented.
Carried.

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- SEPTEMBER 16, 2019** Minutes of the County Council meeting held on September 16, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.
- DIRECTOR OF FINANCE AND ADMINISTRATION** The CAO presented the Director of Finance and Administration's monthly report for August 2019, and the Budget report with revenue and expenditures for the period January 1 to August 31, 2019.
- Councillor Bentley moved the Director of Finance and Administration monthly report and Budget report with revenue and expenditures for the period January 1 to August 31, 2019 be accepted as presented.
Carried.
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Darwin Ullery presented the Director of Agriculture and Utility Services monthly report for August 2019.
- Deputy Reeve Ogradnick moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- NEW BUSINESS**
- 116-19 COUNCIL PROCEDURAL BYLAW NO. 1290-19** Bylaw No. 1290-19 of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to regulate the proceedings of Council and Council Committee meetings and other bodies established by Council.
- Councillor Wowdzia moved Bylaw No. 1290-19 be given first reading.
Carried.
- Councillor Wagner moved Bylaw No. 1290-19 be given second reading.
Carried.
- Councillor Bentley moved Council unanimously and in full agreement give Bylaw No. 1290-19 third reading at this meeting.
Unanimously Carried.
- Councillor Anderson moved Bylaw No. 1290-19 be given third reading.
Carried.
- 117-19 RESCIND POLICIES CC 1, CC 2, CC 4 AND CC 5** Deputy Reeve Ogradnick moved the following policies be rescinded:
- CC 1 – County Council Procedures
 - CC 2 – Public Access to Meetings
 - CC 4 – Meeting Schedule
 - CC 5 – Councillor Absenteeism.
- Carried.**
- 118-19 LEASE AGREEMENT – ROTARY PEACE PARK SOCIETY** Deputy Reeve Ogradnick moved to approve the updated Lease Agreement between the County of Minburn and Rotary Peace Park Society for the ongoing operation and development of the Rotary Peace Park.
Carried.
- 119-19 COUNTY HOLIDAY HOURS** Councillor Kuzio moved that December 24, 2019 be a holiday for employees.
Carried.
- 120-19 ATCO GAS AND PIPELINES LTD. – FRANCHISE AGREEMENT – HAMLETS OF LAVOY AND MINBURN** Councillor Wowdzia moved the Delivery Tariff Percentage for the Hamlet of Lavoy and Hamlet of Minburn ATCO Gas and Pipelines Ltd. Franchise Agreements remain at 16.61 percent in 2020, pursuant to Clause 5 of the franchise agreements.
Carried.

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- 121-19
CLOSED SESSION –
DISCLOSURE
HARMFUL TO
BUSINESS
INTERESTS OF A
THIRD PARTY** Councillor Kuzio moved that Council close the meeting to the public as per Section 16(1) of the *Freedom of Information and Privacy (FOIP) Act*. Time 11:20 a.m.
Carried.
- REVERT TO
REGULAR MEETING** Deputy Reeve Ogradnick moved that Council revert to the regular meeting. Time 11:35 a.m.
Carried.
- 122-19
TAX DEFERRAL
PAYMENT PLAN** Deputy Reeve Ogradnick moved to enter into an agreement with Pine Cliff Energy Ltd. for tax deferral in the form of an installment payment plan.
Carried.
- OGRODNICK/
WAGNER** Deputy Reeve Ogradnick and Councillor Wagner left the meeting. Time 11:58 a.m.
- ACCOUNTS
PAYABLE** Councillor Kuzio moved the Accounts Payable listing be approved.
Carried.
- OGRODNICK/
WAGNER** Deputy Reeve Ogradnick and Councillor Wagner returned to the meeting. Time 11:59 a.m.
- COUNCIL REPORTS** Council reported on the following projects, roads and monthly activities and Board/Committee meetings attended:
- Councillor Wagner – Division No. 1
- Eavestroughs on Mannville Public Works Shop;
 - Roadside brushing projects in 2020.
- Councillor Anderson – Division No. 2
- Rural Municipalities of Alberta (RMA) District 5 meeting, Smoky Lake County, September 27, 2019;
 - School Bus sign installation procedures.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.
- COUNCIL REPORTS
CONT'D** Reeve Konieczny – Division No. 3
- Discussions with ratepayers regarding road grading and gravelling;
 - Received call from ratepayer regarding roadside brushing;
 - Potential gravel supply source.
- GAVEL** Reeve Konieczny assumed the gavel.
- COUNCIL REPORTS
CONT'D** Councillor Wowdzia – Division No. 4
- Completion of road construction and gravelling projects;
 - Discussion with ratepayer regarding proposed old road plan closure in SE 9-52-12-W4M;
 - Vegreville Seed Cleaning Plant meeting, August 22, 2019.
- Councillor Kuzio – Division No. 5
- Completion of road gravelling projects;
 - Received call from ratepayer regarding water leak in the Hamlet of Lavoy;
 - Referred ratepayer to Alberta Environment and Parks regarding water drainage issues;
 - St. Joseph's Hospital Community Board Recruitment at Fall Registration Night, Vegreville Social Centre, September 5, 2019;
 - Minburn Foundation meeting, Vegreville Homestead Lodge, September 5, 2019;
 - Guest Reader at the Vegreville Centennial Library, September 11, 2019;

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**COUNCIL REPORTS
CONT'D** - Vegreville Family and Community Support Services (FCSS) Advisory Board Strategic Planning Program meeting, September 12, 2019.

Deputy Reeve Ogrodnick – Division No. 6

- Completion of gravelling projects;
- Ratepayer concerns regarding water drainage issues;
- Minburn Foundation meeting, Vegreville Homestead Lodge, September 5, 2019;
- Vegreville and District Chamber of Commerce meeting, September 5, 2019;
- Vegreville Tourism Advisory Board meeting, September 9, 2019;
- Red Tape Reduction Roundtable meeting with Fort Saskatchewan-Vegreville MLA, Town of Two Hills, September 12, 2019.

Councillor Bentley – Division No. 7

- Unsightly premise issues at Brookwood Estates Subdivision;
- Vegreville Economic Development Board meeting, August 21, 2019;
- Vegreville Seed Cleaning Plant meeting, August 22, 2019;
- Vegreville Regional Museum Society meeting, September 3, 2019.

Councillor Kuzio moved the Council reports be accepted as presented.

Carried.

GAVEL Deputy Reeve Ogrodnick assumed the gavel.

REEVE'S REPORT Reeve Konieczny reported and commented on the following:

- Attended Red Tape Reduction Roundtable meeting with Fort Saskatchewan-Vegreville MLA, Town of Two Hills, September 12, 2019;
- Received letter from the Minister of Alberta Municipal Affairs dated August 15, 2019 confirming the County of Minburn's interim Municipal Sustainability Initiative (MSI) capital and operating, and Gas Tax Fund (GTF) allocations for 2019.

Councillor Bentley moved the Reeve's report be accepted as presented.

Carried.

GAVEL Reeve Konieczny assumed the gavel.

CAO REPORT Brent Williams presented the CAO's monthly report.

Councillor Kuzio moved the CAO's report be accepted as presented.

Carried.

CORRESPONDENCE The following items of correspondence were reviewed by Council:

- ATCO Gas and Pipelines Ltd. – August 19, 2019 letter advising the County of Minburn has the ability to change the franchise fee percentage in 2020, and the request must be received by ATCO Gas in writing prior to November 1, 2019;
- Northern Lights Library System – August 14, 2019 letter advising of their motion to release fifty percent of the anticipated Board of Records funds to libraries within the County of Minburn;
- Rotary Peace Park Society – E-mail dated September 11, 2019 requesting Council's consideration for a cash or in-kind donation to their bike and skate park project;
- Vermilion RCMP Detachment Sergeant Jane Boehr – E-mail dated September 11, 2019 containing a statistical report for the County of Minburn.

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**123-19
ROTARY BIKE AND
SKATE PARK
PROJECT – IN-KIND
CONTRIBUTION** Councillor Kuzio moved to provide a \$10,000.00 in-kind contribution to the Vegreville Rotary Bike and Skate Park Project in the form of gravel to assist them in the construction of the proposed park.
Carried.

ADJOURNMENT Councillor Wowdzia moved the meeting adjourn. Time 12:15 p.m.
Carried.

Reeve

Chief Administrative Officer

Recording Secretary