

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

**NOVEMBER 18, 2019** Minutes of the County Council meeting held on November 18, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

**PRESENT** Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogrodnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	Kevin Bentley
Chief Administrative Officer:	Brent Williams
Recording Secretary:	Trudy Shukalak

**CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:20 a.m.

**ACCEPTANCE OF AGENDA** Councillor Wowdzia moved the Agenda for the November 18, 2019 regular County Council meeting be adopted as presented.  
**Carried.**

**SPECIAL COUNCIL MEETING MINUTES** Councillor Kuzio moved the minutes of the October 25, 2019 Special Council meeting be adopted as presented.  
**Carried.**

**ORGANIZATIONAL MINUTES** Councillor Anderson moved the minutes of the October 29, 2019 Organizational meeting be adopted as presented.  
**Carried.**

**SUPERINTENDENT OF PUBLIC WORKS** Graham Shell presented the Superintendent of Public Works monthly report for October 2019.

Councillor Bentley moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**

**DIRECTOR OF PROTECTIVE SERVICES** Mike Fundytus presented the Director of Protective Services monthly report for October 2019.

Deputy Reeve Ogrodnick moved the Protective Services report be accepted as presented.  
**Carried.**

**PLANNING AND DEVELOPMENT** Davin Gegolick presented the Planning and Development Services Officer's monthly report for October 2019.

Councillor Wowdzia moved the Planning and Development Services report be accepted as presented.  
**Carried.**

**DEFEATED MOTION MUNICIPAL RESERVES – SUBDIVISIONS** Deputy Reeve Ogrodnick moved to allow landowners the choice to provide the full amount (10 percent) of Municipal Reserves by way of cash-in-lieu for any proposed subdivided lots or defer the reserve owing by way of Deferred Reserve Caveat registered against the title.  
**Motion defeated.**

**137-19 SUBDIVISION FILE EXTENTION** Councillor Kuzio moved to extend Subdivision Application File No. 28-2014 for NE 12-50-10-W4M to February 17, 2020 pursuant to Section 657(6) of the *Municipal Government Act (MGA)*.  
**Carried.**

**DELEGATION: VEGREVILLE CENTENNIAL LIBRARY** Vegreville Centennial Library (VCL) Manager Donna Williams and Board Member Sonia Rasko joined the meeting and presented VCL's 2020 proposed budget and Plan of Service for 2020 to 2024. Time 11:30 a.m.

The delegation left the meeting. Time 11:57 a.m.

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- NOVEMBER 18, 2019** Minutes of the County Council meeting held on November 18, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.
- RECESS** Councillor Wowdzia moved to recess the meeting. Time 12:00 p.m.  
**Carried.**
- RECONVENE** The meeting reconvened at 12:45 p.m. with all present as previously recorded.
- 138-19  
2019 PROPERTY TAX  
SALE** Councillor Kuzio moved to schedule the 2019 Property Tax Sale on February 6, 2020, pursuant to Section 418 of the *Municipal Government Act (MGA)*.  
**Carried.**
- 139-19  
MEMORANDUM OF  
AGREEMENT –  
PAYMENT OF TAX  
ARREARS** Councillor Wagner moved to enter into a Memorandum of Agreement pursuant to Section 418(4) of the *Municipal Government Act (MGA)* with the landowner of N½ and S½ of Lot A, Block 2 in the Hamlet of Minburn as shown of the 2018 tax arrears list for the payment of tax arrears.  
**Carried.**
- 140-19  
TAX PENALTY  
CANCELLATION** Deputy Reeve Ogradnick moved to cancel the 2019 tax penalty for four properties pursuant to Section 347(1) of the *Municipal Government Act (MGA)*.  
**Carried.**
- 141-19  
INVESTMENT POLICY  
AD 23** Deputy Reeve Ogradnick moved to approve Administration Investment Policy No. AD 23 that provides general investment principles, rules and delegated authority for managing and monitoring the investments of the County of Minburn.  
**Carried.**
- DIRECTOR OF  
AGRICULTURE AND  
UTILITY SERVICES** Darwin Ullery presented the Agriculture and Utility Services report for October 2019.  
  
Deputy Reeve Ogradnick moved the Agriculture and Utility Services report be accepted as presented.  
**Carried.**
- 142-19  
2020 BRUSHING  
PROGRAM** Councillor Anderson moved to approve the 2020 Roadside Brushing Program for the budgeted amount of \$100,000.00.  
**Carried.**
- DELEGATION:  
SGT. JANE BOEHR –  
VERMILION RCMP  
DETACHMENT** Vermilion RCMP Sergeant and Detachment Commander Jane Boehr joined the meeting and presented a crime statistical trend report for the period January 2016 to October 2019 and reported on rural crime issues. Time 1:30 p.m.  
  
Sergeant Jane Boehr left the meeting. Time 1:40 p.m.
- COUNCIL REPORTS** Council reported on the following projects, roads and monthly activities and Board/Committee meetings attended:  
  
Councillor Wagner – Division No. 1  
- BF 79688 culvert installation completed on Township Road 502;  
- Organizational meeting, October 29, 2019;  
- 2019 Rural Municipalities of Alberta (RMA) Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019;  
- Meeting with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019.  
  
Councillor Anderson – Division No. 2  
- Organizational meeting, October 29, 2019;  
- RMA Resolution Committee meeting;  
- 2019 RMA Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019.

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**GAVEL** Deputy Reeve Ogradnick assumed the gavel.

**COUNCIL REPORTS  
CONT'D** Reeve Konieczny – Division No. 3

- Organizational meeting, October 29, 2019;
- Intermunicipal Collaboration Framework (ICF) Committee meeting with Town of Vegreville, October 29, 2019;
- ACE Water Corporation Zone 1 Minburn and District annual general meeting (AGM), Village of Innisfree, November 4, 2019;
- 2019 RMA Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019.

**GAVEL** Reeve Konieczny assumed the gavel.

**COUNCIL REPORTS  
CONT'D** Councillor Wowdzia – Division No. 4

- Organizational meeting, October 29, 2019;
- ICF Committee meeting with Town of Vegreville, October 29, 2019;
- 2019 Northeast Regional Agricultural Service Board (ASB) Conference, Town of Wainwright, October 31, 2019;
- Re-elected for a three-year term as Director of ACE Water Corporation Zone 1 Minburn and District at the AGM, Village of Innisfree, November 4, 2019;
- Presented greetings on behalf of the County at the Veterans' Appreciation Dinner commemorating Veterans' Week, Vegreville Royal Canadian Legion, November 7, 2019;
- 2019 RMA Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019;
- Meeting with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019.

Councillor Kuzio – Division No. 5

- Meeting to discuss postal services in the Hamlet of Ranfurly, October 25, 2019;
- Organizational meeting, October 29, 2019;
- Presented greetings on behalf of the County at the Annual Seniors Health and Wellness Day, Vegreville Sunshine Club, October 30, 2019;
- 2019 Northeast Regional ASB Conference, Town of Wainwright, October 31, 2019;
- Minburn Foundation meeting, Vegreville Homestead Lodge, November 4, 2019;
- Chaired ACE Water Corporation Zone 1 Minburn and District AGM, Village of Innisfree, November 4, 2019;
- Ranfurly Agricultural Society meeting regarding possible postal services facility location, November 5, 2019;
- 2019 RMA Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019;
- Meeting with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019;
- Presented 25<sup>th</sup> wedding anniversary plaque, November 16, 2019.

Deputy Reeve Ogradnick – Division No. 6

- Organizational meeting, October 29, 2019;
- ICF Committee meeting with Town of Vegreville, October 29, 2019;
- Minburn Foundation meeting, Vegreville Homestead Lodge, November 4, 2019;
- ACE Water Corporation Zone 1 Minburn and District AGM, Village of Innisfree, November 4, 2019;
- Vegreville and District Chamber of Commerce meeting, November 7, 2019;
- Spoke at Remembrance Day Ceremony, Vegreville Social Centre, November 11, 2019;
- 2019 RMA Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019;
- Meeting with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019.

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**COUNCIL REPORTS  
CONT'D****Deputy Reeve Ogradnick – Division No. 6**

- Organizational meeting, October 29, 2019;
- ICF Committee meeting with Town of Vegreville, October 29, 2019;
- Minburn Foundation meeting, Vegreville Homestead Lodge, November 4, 2019;
- ACE Water Corporation Zone 1 Minburn and District AGM, Village of Innisfree, November 4, 2019;
- Vegreville and District Chamber of Commerce meeting, November 7, 2019;
- Spoke at Remembrance Day Ceremony, Vegreville Social Centre, November 11, 2019;
- 2019 RMA Fall Convention, Edmonton Convention Centre, November 12 to 15, 2019;
- Meeting with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019.

**Councillor Bentley – Division No. 7**

- Organizational meeting, October 29, 2019;
- West Industrial Park Area Structure Plan (ASP) Open House, Vegreville Legion, October 29, 2019;
- Vegreville Economic Development Committee meeting, October 30, 2019;
- Checked culvert drainage on Range Road 153 north of Township Road 540 in response to ratepayer concerns, October 30, 2019;
- 2019 Northeast Regional ASB Conference, Wainwright Communiplex, October 31, 2019;
- Vegreville Seed Cleaning Plant AGM, November 4, 2019;
- 2019 RMA Fall Convention, November 12 to 15, 2019;
- Meeting with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019.

Councillor Wagner moved the Council reports be accepted as presented.  
**Carried.**

**GAVEL**

Deputy Reeve Ogradnick assumed the gavel.

**REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- Attended Reeves'/Mayors' meeting, Edmonton Convention Centre, November 12, 2019;
- Met with Alberta Municipal Affairs Minister, Edmonton Convention Centre, November 13, 2019.

Councillor Wowdzia moved the Reeve's report be accepted as presented.  
**Carried.**

**GAVEL**

Reeve Konieczny assumed the gavel.

**PUBLIC HEARING  
BYLAW NO. 1291-19  
– WESTERN  
INDUSTRIAL PARK  
ASP**

Pursuant to Section 230(1) of the *Municipal Government Act (MGA)*, the Public Hearing regarding proposed Bylaw 1291-19 to adopt the Western Industrial Park Area Structure Plan (ASP) was called to order.  
Time 2:00 p.m.

Reeve Konieczny asked if anyone present wished to be heard by Council.

Clifford Giebelhaus expressed his concern regarding the future use of land for industrial incineration. Planning and Development Officer Davin Gegalick advised that land use districts are addressed in the Land Use Bylaw and not in the West Industrial Park ASP.

Reeve Konieczny closed the hearing. Time 2:20 p.m.

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- 143-19 WESTERN INDUSTRIAL PARK ASP BYLAW NO. 1291-19** Bylaw No. 1291-19 of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to adopt the Western Industrial Park Area Structure Plan.

Deputy Reeve Ogrodnick moved Bylaw No. 1291-19 be given second reading.  
**Carried.**

Councillor Wowdzia moved Bylaw No. 1291-19 be given third reading.  
**Carried.**
  
- CAO REPORT** Brent Williams presented the CAO’s monthly report.

Councillor Bentley moved the CAO’s report be accepted as presented.  
**Carried.**
  
- CORRESPONDENCE** The following item of correspondence was reviewed by Council:

  - Wendy Brook Music Festival Association – November 12, 2019 letter requesting the County consider a donation to the 2020 Festival.
  
- DIRECTOR OF FINANCE AND ADMINISTRATION** Susan Babyn presented the Director of Finance and Administration's monthly report for October 2019 and the Budget report with revenue and expenditures for the period January 1 to October 31, 2019.

Councillor Kuzio moved the Director of Finance and Administration’s monthly report and Budget report with revenue and expenditures for the period January 1 to October 31, 2019 be accepted as presented.  
**Carried.**
  
- 2020 BUDGET DISCUSSION** The CAO presented 2020 budget discussion items for Council consideration.
  
- 144-19 MUNICIPAL RESERVES – SUBDIVISIONS** Councillor Anderson moved to collect the full amount (10 percent) of Municipal Reserves by way of cash-in-lieu for any new subdivided lots and defer the reserve owing for the remnant of the existing titled area by way of Deferred Reserve Caveat registered against the title issued for the remnant, pursuant to the County of Minburn’s existing Municipal Development Plan (MDP) policies and *Municipal Government Act (MGA)*.  
**Carried.**
  
- 145-19 LETTER TO AL KEMMERE – 2019 RMA FALL CONVENTION** Councillor Anderson moved a letter be sent to Rural Municipalities of Alberta (RMA) President Al Kemmere expressing the County’s appreciation for his work in the 2019 RMA Fall Convention.  
**Carried.**
  
- RECESS** Councillor Wowdzia moved the meeting adjourn. Time 3:55 p.m.  
**Carried.**

\_\_\_\_\_  
Reeve

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Chief Administrative Officer