

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

MARCH 13, 2020	Minutes of the County Council meeting held on March 13, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.
PRESENT	Present at the meeting were: <ul style="list-style-type: none"> Reeve: Roger Konieczny Deputy Reeve: Carl Ogrodnick Councillors: Richard Wagner Clifford Wowdzia Tara Kuzio Kevin Bentley Chief Administrative Officer: Brent Williams Recording Secretary: Trudy Shukalak
ABSENT	Councillor Eric Anderson was absent from the meeting.
CALL TO ORDER	Reeve Konieczny called the meeting to order at 10:00 a.m.
ADOPTION OF AGENDA	Councillor Wowdzia moved the Agenda for the March 13, 2020 regular County Council meeting be adopted as presented. Carried.
ADOPTION OF COUNTY COUNCIL MEETING MINUTES	Councillor Bentley moved the minutes of the February 14, 2020 regular Council meeting be adopted with the following amendments: <ul style="list-style-type: none"> ▪ Add "Councillor Bentley moved that gravel roads be snowplowed before any oiled roads are winged back. Motion Defeated", following the Superintendent of Public Works Report. ▪ Motion No. 26-20 should read "Councillor Bentley moved to award the 2020 Gravel Hauling Tender to Wowdzia' s Trucking with the option to renew in 2021". Carried. Carried.
SUPERINTENDENT OF PUBLIC WORKS	CAO Brent Williams presented the Superintendent of Public Works report for the month of February 2020. <p>Councillor Kuzio moved the Superintendent of Public Works report be accepted as presented. Carried.</p>
30-20 2020 OILING PROGRAM	Deputy Reeve Ogrodnick moved that Council adopt the 2020 Oiling Program as presented. Carried.
PLANNING AND DEVELOPMENT OFFICER	Davin Gegolick presented the Planning and Development Officer's report for the month of February 2020. <p>Councillor Bentley moved the Planning and Development Officer's report be accepted as presented. Carried.</p>
31-20 SUBDIVISION APPLICATION FILE NO. 02-2020	Member Bentley moved the County of Minburn Subdivision Authority approve Subdivision Application File No. 02-2020 regarding S½ SW 19-53-15-W4M subject to the required conditions. Carried.
32-20 SUBDIVISION APPLICATION FILE NO. 03-2020	Member Wagner moved the County of Minburn Subdivision Authority approve Subdivision Application File No. 03-2020 regarding NE 10-50-8-W4M subject to the required conditions. Carried.

COUNTY OF MINBURN NO. 27COUNTY COUNCIL

- MARCH 13, 2020** Minutes of the County Council meeting held on March 13, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 33-20**
BYLAW NO. 1302-20
COUNTY OF
MINBURN AND
VILLAGE OF
INNISFREE IDP Bylaw No. 1302-20 was presented to adopt the County of Minburn and Village of Innisfree Intermunicipal Development Plan.
- Councillor Bentley moved Bylaw No. 1302-20 be given first reading.
Carried.
- 34-20**
BYLAW NO. 1307-20
COUNTY OF
MINBURN AND
VILLAGE OF
MANNVILLE ICF Bylaw No. 1307-20 was presented to adopt the County of Minburn and Village of Mannville Intermunicipal Collaboration Framework.
- Councillor Bentley moved Bylaw No. 1307-20 be given first reading.
Carried.
- Councillor Wagner moved Bylaw No. 1307-20 be given second reading.
Carried.
- Councillor Kuzio moved Council unanimously and in full agreement give Bylaw No. 1307-20 third reading at this meeting.
Carried.
- Councillor Wowdzia moved Bylaw No. 1307-20 be given third reading.
Carried.
- DIRECTOR OF PROTECTIVE SERVICES** Mike Fundytus presented the Director of Protective Services report for the month of February 2020.
- Councillor Wowdzia moved the Director of Protective Services report be accepted as presented.
Carried.
- 35-20**
FIRE GUARDIAN
APPOINTMENTS Councillor Wagner moved to appoint the following personnel as 2020 Fire Guardians as per the *Alberta Forest and Prairie Protection Act*.
- Mike Fundytus
 - Dwight Hopper
 - Shirley Kercher
 - Brad Laurenceson.
- Carried.**
- 36-20**
MUTUAL AID
AGREEMENT WITH
ALBERTA
AGRICULTURE AND
FORESTRY Deputy Reeve Ogrodnick moved to enter into a mutual aid agreement with Alberta Agriculture and Forestry to facilitate the prevention and control of forest and prairie fires.
- Carried.**
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Darwin Ullery presented the Director of Agriculture and Utility Services report for the month of February 2020.
- Councillor Wowdzia moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- DELEGATION: ROTARY BIKE AND SKATE PARK COMMITTEE** Renée Senko and Hugh Ziprick from the Rotary Bike and Skate Park Committee joined the meeting to present information on the proposed Vegreville Rotary Skatepark Project. Time 11:30 to 11:50 a.m.
- RECESS** Councillor Wagner moved to recess the meeting. Time 11:55 a.m.
Carried.
- RECONVENE** The meeting reconvened at 12:40 p.m.

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

- MARCH 13, 2020** Minutes of the County Council meeting held on March 13, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 37-20
CLOSED SESSION –
CONTRACT ISSUES** Councillor Wowdzia moved that Council close the meeting to the public to discuss third party contract issues as per Section 16(1)(ii) of the *Freedom of Information and Privacy Act*. Time 12:40 p.m.
Carried.
- WILLIAMS** Brent Williams left the meeting. Time 12:40 p.m.
- REVERT TO
REGULAR MEETING** Councillor Kuzio moved that Council revert to the regular meeting. Time 1:00 p.m.
Carried.
- WILLIAMS** Brent Williams returned to the meeting. Time 1:00 p.m.
- 38-20
TOP GRADE
NEGOTIATIONS** Councillor Wagner moved that Council authorize Reynolds Mirth Richards and Farmer (RMRF) to proceed with the negotiation settlement offer to Top Grade Construction's solicitor.
Carried.
- COUNCIL REPORTS** Council reported on the following projects, monthly activities and Board/Committee meetings attended:
- Councillor Wagner – Division No. 1
- Elected Official's Emergency Management Course, February 14, 2020.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.
- COUNCIL REPORTS
CONT'D** Reeve Konieczny – Division No. 3
- Elected Official's Emergency Management Course, February 14, 2020
 - Northern Lights Library System (NLLS) meeting, Town of Elk Point, February 28, 2020.
- GAVEL** Reeve Konieczny assumed the gavel.
- COUNCIL REPORTS
CONT'D** Councillor Wowdzia – Division No. 4
- Elected Official's Emergency Management Course, February 14, 2020
 - Vegreville Seed Cleaning Plant meeting, February 20, 2020
 - Veterans Memorial Highway Association meeting, February 28, 2020
 - Vegreville Regional Airport Committee
 - Alberta Central East (ACE) Water Corporation update.
- Councillor Kuzio – Division No. 5
- Elected Official's Emergency Management Course, February 14, 2020
 - Vegreville Family and Community Support Services (FCSS) Board meeting, February 18, 2020
 - Assisted with Family Day Breakfast, Vegreville Social Centre, February 17, 2020
 - Family Day activities, Ranfurly and District Agricultural Society, February 17, 2020
 - St. Joseph's Hospital Board meeting, February 19, 2020
 - Rural Women's Conference meeting, February 27, 2020
 - Meeting with St. Joseph's Hospital Administrator regarding Breathe Program, March 5, 2020
 - Rural Women's Conference meeting, March 5, 2020
 - Minburn Foundation meeting, Town of Vegreville Administration office, March 12, 2020
 - Rural Women's Conference meeting, March 12, 2020
 - Photo op with the Town of Vegreville and Vegreville Food Bank recognizing Family Day Breakfast donations to the Food Bank, March 13, 2020.

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

MARCH 13, 2020 Minutes of the County Council meeting held on March 13, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.

**COUNCIL REPORTS
CONT'D****Deputy Reeve Ogradnick – Division No. 6**

- Elected Official's Emergency Management Course, February 14, 2020.
- Assisted with Family Day Breakfast, Vegreville Social Centre, February 17, 2020.
- Vegreville Tourism Advisory Board meeting, March 2, 2020.
- Minburn Foundation meeting, Town of Vegreville Administration office, March 12, 2020.
- Vegreville Chamber of Commerce meeting, March 12, 2020.
- Photo op with the Town of Vegreville and Vegreville Food Bank recognizing Family Day Breakfast donations to the Food Bank, March 13, 2020.

Councillor Bentley – Division No. 7

- Elected Official's Emergency Management Course, February 14, 2020
- Assisted with Family Day Breakfast, Vegreville Social Centre, February 17, 2020
- Vegreville Seed Cleaning Plant meeting, February 20, 2020
- Vermilion River Watershed Alliance meeting, February 21, 2020
- Vegreville Economic Development Board meeting, February 26, 2020
- Photo op with the Town of Vegreville and Vegreville Food Bank recognizing Family Day Breakfast donations to the Food Bank, March 13, 2020.

Councillor Kuzio moved the Council reports be accepted as presented.

Carried.

GAVEL

Deputy Reeve Ogradnick assumed the gavel.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Attended and presented greetings at the Eastern Alberta Trade Corridor (EATC) Global Forum, Vegreville Social Centre and Vegreville Pomeroy, March 4 and 5, 2020
- Received letter from Northlands Agriculture dated February 24, 2020 advising that the County of Minburn is eligible to nominate a farm family in 2020 for the BMO Farm Family Awards. Submission deadline is May 29, 2020.

Councillor Wagner moved the Reeve's report be accepted as presented.

Carried.

GAVEL

Reeve Konieczny assumed the gavel.

**DELEGATION:
MUNICIPAL
ASSESSMENT
SERVICES GROUP**

Assessor Ray Crews of Municipal Assessment Services Group (MASG) Inc. joined the meeting and presented information regarding the County's 2020 property assessment. Taxation and Assessment Coordinator Dwight Hopper also joined the meeting. Time 1:40 to 2:30 p.m.

**DELEGATION:
AUDITORS WILDE
AND COMPANY**

County Auditors Debra Febrouski and Tanya Kropielnicki of Wilde and Company Chartered Accountants joined the meeting to discuss the 2019 Audited Financial Statement. Director of Finance and Administration Susan Babyn and Accounting Clerk Kari Janzen also joined the meeting. Time 2:30 p.m.

**39-20
CLOSED SESSION –
FINANCIAL ISSUES**

Councillor Wowdzia moved that Council close the meeting to the public to discuss financial issues as per Section 16(1) of the *Freedom of Information and Privacy (FOIP) Act*. Time 2:30 p.m.

Carried.

Councillor Wowdzia moved that Council revert to the regular meeting. Time 2:45 p.m.

Carried.

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

- MARCH 13, 2020** Minutes of the County Council meeting held on March 13, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 40-20
APPROVAL OF
2019 FINANCIAL
STATEMENT** Councillor Wagner moved the Audited Financial Statement for the year ended December 31, 2019 be approved.
Carried.
- 41-20
RESERVE
TRANSFERS** Councillor Bentley moved the County of Minburn approve the transfer of \$2,643,906 to Future Expenditures Reserve and \$1,056,094 to Landfill Liability Reserve.
Carried.
- FEBROUSKI/
KROPIELNICKI/
JANZEN** Debra Febrouski, Tanya Kropielnicki and Kari Janzen left the meeting. Time 2:55 p.m.
- DIRECTOR OF
FINANCE AND
ADMINISTRATION** Councillor Wagner moved the Director of Finance and Administration's monthly report and Budget report with revenue and expenditures for the period January 1 to February 29, 2020 be accepted as presented.
Carried.
- BABYN** Susan Babyn left the meeting. Time 3:00 p.m.
- 42-20
FCSS NATIONAL
VOLUNTEER WEEK –
FUNDING REQUEST** Councillor Kuzio moved to contribute \$500 each to Vegreville FCSS and Mannville-Minburn-Innisfree FCSS to assist in their 2020 volunteer appreciation events.
Carried.
- 43-20
LAND LEASE
RENEWALS** Councillor Bentley moved to renew the following land leases for a period of three years commencing April 1, 2020:
- 33.45 acres in Pt. of NW 9-52-14-W4M;
- 63.99 acres in Pt. NW 27-52-15-W4M;
- Road allowance in SE 29-51-12-W4M.
Motion Defeated.
- 44-20
LAND LEASE
TENDERS** Deputy Reeve Ogradnick moved to tender the following land leases:
- 33.45 acres in Pt. of NW 9-52-14-W4M;
- 63.99 acres in Pt. NW 27-52-15-W4M;
- Road allowance in SE 29-51-12-W4M.
Motion Defeated.
- 45-20
LAND LEASE
RENEWAL** Councillor Bentley moved to renew the following land lease for a period of three years commencing April 1, 2020:
- 63.99 acres in Pt. NW 27-52-15-W4.
Motion Defeated.
- 46-20
LAND LEASE
RENEWAL** Councillor Kuzio moved to renew the following land lease for a period of three years commencing April 1, 2020:
- Road allowance in SE 29-51-12-W4M.
Carried.
- 47-20
LAND LEASE
TENDER** Councillor Kuzio moved to tender the following land lease:
- 63.99 acres in Pt. NW 27-52-15-W4M.
Carried.
- 48-20
LAND LEASE
TENDER** Councillor Wowdzia moved to tender the following land lease:
- 33.45 acres in Pt. NW 9-52-14-W4M.
Carried.
- 49-20
RESCIND
RESOLUTION
NO. 129-19** Councillor Wowdzia moved Motion No. 129-19 to approve the closure of unused Road Plan 4725AU and 795RS in SE 9-52-12-W4M be rescinded.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

- MARCH 13, 2020** Minutes of the County Council meeting held on March 13, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.
- 50-20
ROAD PLAN
CLOSURE 4725 AU** Councillor Wagner moved to approve the closure of unused Road Plan 4725 AU in SE 9-52-12-W4M, and that the land no longer required be reverted back to the described quarter section of land.
Carried.
- STRATEGIC
BUSINESS PLAN
UPDATE** Council consensus was to defer discussion on the Strategic Business Plan update to a future Council meeting.
- CAO REPORT** Brent Williams presented the CAO's monthly report.

Councillor Wowdzia moved the CAO's report be accepted as presented.
Carried.
- 51-20
LETTER TO
ALBERTA
MUNICIPAL AFFAIRS** Councillor Kuzio moved that a letter be written to Alberta Municipal Affairs regarding the ongoing and upcoming changes that will negatively impact rural municipalities and rural Albertans.
Carried.
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Vegreville Cares Coalition – Letter dated February 20, 2020 inviting the Reeve to attend and bring greetings on behalf of the County at their Rural Women's Conference on March 21, 2020 at the Vegreville Social Centre;
 - Sturgeon County – Letter dated March 2, 2020 inviting municipalities to promote Alberta at the Alberta-focused reception at the 2020 FCM Annual Conference in Toronto on June 6, 2020.
 - Lac La Biche County – Letter dated March 3, 2020 inviting the County to their 2020 Healthier Communities Golf Tournament at the Lac La Biche Golf and Country Club on June 15, 2020.
 - STARS – Letter dated March 4, 2020 thanking the County for their 2020 contribution.
- ADJOURNMENT** Councillor Wowdzia moved the meeting adjourn. Time 3:55 p.m.

Reeve

Chief Administrative Officer