

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

APRIL 20, 2020 Minutes of the County Council meeting held on April 20, 2020 via teleconference.

PRESENT Present at the meeting were:

Reeve:	Roger Konieczny
Deputy Reeve:	Carl Ogrodnick
Councillors:	Richard Wagner
	Eric Anderson
	Clifford Wowdzia
	Tara Kuzio
	Kevin Bentley
Chief Administrative Officer:	Brent Williams
Recording Secretary:	Trudy Shukalak

CALL TO ORDER Reeve Konieczny called the meeting to order at 10:02 a.m.

ADOPTION OF AGENDA Councillor Anderson moved the Agenda for the April 20, 2020 regular County Council meeting be adopted as presented.
Carried.

ADOPTION OF COUNTY COUNCIL MEETING MINUTES Councillor Kuzio moved the minutes of the March 13, 2020 regular Council meeting be adopted as presented.
Carried.

SUPERINTENDENT OF PUBLIC WORKS Graham Shell presented the Superintendent of Public Works report for the month of March 2020.

Deputy Reeve Ogrodnick moved the Superintendent of Public Works report be accepted as presented.
Carried.

POLICY PW 46 – COMPENSATION FOR COUNTY CONSTRUCTION ACTIVITIES Council consensus was that Compensation for County Construction Activities PW 46 be presented at the next Council meeting with amendments as discussed.

TRANSPORTATION REPORT CAO Brent Williams presented the Transportation report for the period January 1 to March 31, 2020.

Councillor Wowdzia moved the Transportation report be accepted as presented.
Carried.

PLANNING AND DEVELOPMENT OFFICER Davin Gegolick presented the Planning and Development Officer’s report for the month of March 2020.

Councillor Anderson moved the Planning and Development Officer’s report be accepted as presented.
Carried.

52-20 SAFETY CODES INSPECTION SERVICES CONTRACT Councillor Bentley moved to approve the Building, Electrical, Plumbing and Gas Inspection Services Agreement with the Inspections Group Inc. for a five-year term effective April 30, 2020 and expiring on April 29, 2025.
Carried.

DIRECTOR OF PROTECTIVE SERVICES Mike Fundytus presented the Director of Protective Services report for the month of March 2020.

Councillor Wagner moved the Director of Protective Services report be accepted as presented.
Carried.

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- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Darwin Ullery presented the Director of Agriculture and Utility Services report for the month of March 2020.
- Councillor Kuzio moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- DIRECTOR OF FINANCE AND ADMINISTRATION** Jason Warawa presented the Director of Finance and Administration's monthly Budget report for the month of March 2020.
- Councillor Wowdzia moved the Director of Finance and Administration's monthly Budget report with revenue and expenditures for the period January 1 to March 31, 2020 be accepted as presented.
Carried.
- 53-20
2020 BUDGET
AMENDMENT** Councillor Wowdzia moved to approve the 2020 amended municipal budget with operating and capital revenues and expenditures including reserve transfers in the amount of \$22,322,082.
Carried.
- 54-20
NON-RESIDENTIAL
SUB-CLASS BYLAW
NO. 1303-20** Bylaw No. 1303-20 was presented for the purpose of dividing assessment Class 2 – Non-Residential into Sub-Classes.
- Councillor Anderson moved Bylaw No. 1303-20 be given first reading.
Carried.
- Councillor Kuzio moved Bylaw No. 1303-20 be given second reading.
Carried.
- Councillor Wowdzia moved Council unanimously and in full agreement to give Bylaw No. 1303-20 third reading at this meeting.
Carried.
- Councillor Bentley moved Bylaw No. 1303-20 be given third reading.
Carried.
- 55-20
HAMLET OF
MINBURN SPECIAL
TAX RATE BYLAW
NO. 1305-20** Bylaw No. 1305-20 was presented to authorize a special tax bylaw for the 2020 taxation year against parcels of land in the Hamlet of Minburn to raise revenue to pay for sewer services.
- Councillor Wowdzia moved Bylaw No. 1305-20 be given first reading.
Carried.
- Councillor Wagner moved Bylaw No. 1305-20 be given second reading.
Carried.
- Councillor Anderson moved Council unanimously and in full agreement to give Bylaw No. 1305-20 third reading at this meeting.
Carried.
- Deputy Reeve Ogradnick moved Bylaw No. 1305-20 be given third reading.
Carried.
- 56-20
2020 TAX RATES
BYLAW NO. 1304-20** Bylaw No. 1304-20 was presented to authorize the rates of taxation to be levied against assessable property within the County of Minburn for the 2020 taxation year.
- Councillor Anderson moved Bylaw No. 1304-20 be given first reading.
Carried.
- Councillor Kuzio moved Bylaw No. 1304-20 be given second reading.
Carried.

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- 56-20
2020 TAX RATES
BYLAW NO. 1304-20
CONT'D** Councillor Bentley moved Council unanimously and in full agreement to give Bylaw No. 1304-20 third reading at this meeting.
Carried.
- Councillor Wagner moved Bylaw No. 1304-20 be given third reading.
Carried.
- 57-20
COVID RELIEF
MEASURES** Councillor Bentley moved to cancel all penalties on utility accounts from March to July 2020 and allow payment deferrals under the Tax Installment Payment Plan (TIPP) for 2020.
Carried.
- 58-20
MATCHING
DONATION TO
LOCAL CHARITIES** Councillor Anderson moved that Council match Administration staff's contribution to the Vegreville and Mannville Food Banks and Vegreville Crisis Association.
Carried.
- 59-20
PERPETUAL
ENERGY ROAD USE
AGREEMENT** Councillor Wagner moved to waive Perpetual Energy's obligation under the current Road Use Agreement provided that the company's oilfield traffic remains at a minimum as per discussions.
Carried.
- 60-20
LAND LEASE
TENDERS** Councillor Bentley moved to approve the following land leases for a three-year term commencing April 1, 2020:
- 63.99 acres in Pt. NW 27-52-15-W5M at a cost of \$6,006 per year plus property taxes;
 - 33.45 acres in Pt. of NW 9-52-14-W4M at cost of \$600 per year plus property taxes.
- Carried.**
- COUNCIL REPORTS** Council reported on the following projects, monthly activities and Board/Committee meetings attended:
- Councillor Wagner – Division No. 1
- Personnel Committee conference call meeting, March 30 and April 7, 2020;
 - Committee of the Whole teleconference meeting, April 17, 2020;
 - Road weight restrictions.
- Councillor Wagner – Division No. 2
- Personnel Committee conference call meeting, March 30 and April 7, 2020;
 - Committee of the Whole teleconference meeting, April 17, 2020.
- GAVEL** Deputy Reeve Ogradnick assumed the gavel.
- COUNCIL REPORTS
CONT'D** Reeve Konieczny – Division No. 3
- Mannville-Minburn-Innisfree Family and Community Support Services (FCSS) teleconference meeting;
 - Committee of the Whole teleconference meeting, April 17, 2020;
 - Ratepayer appreciation regarding Public Work's staff's response to addressing plugged culverts;
 - Ratepayer calls regarding dust control.
- GAVEL** Reeve Konieczny assumed the gavel.
- COUNCIL REPORTS
CONT'D** Councillor Wowdzia – Division No. 4
- Alberta Central East (ACE) Water Corporation conference call meeting, April 2, 2020;
 - Committee of the Whole teleconference meeting, April 17, 2020;
 - Ratepayer calls regarding plugged culverts.

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**COUNCIL REPORTS
CONT'D****Councillor Kuzio – Division No. 5**

- Vegreville and District FCSS emergency social services meeting, March 18, 2020;
- Personnel Committee conference call meeting, March 30 and April 7, 2020;
- Town Hall teleconference meeting for municipalities, April 7 and 14, 2020;
- M.D. of Minburn Foundation teleconference meeting, April 9, 2020;
- Committee of the Whole teleconference meeting, April 17, 2020;
- Ratepayer appreciation regarding Public Work's staff's response to addressing plugged culverts;
- Upcoming meeting with Vegreville Region Physician and Health Professional Attraction and Retention (VRPHPAR) Committee regarding rural physician issues and fee structure concerns.

Deputy Reeve Ogradnick – Division No. 6

- M.D. of Minburn Foundation teleconference meeting, April 9, 2020;
- Committee of the Whole teleconference meeting, April 17, 2020;
- Ratepayer calls regarding drainage and snowplowing.

Councillor Bentley – Division No. 7

- Vegreville Economic Development Board conference call meeting, March 26, 2020;
- Ratepayer calls regarding drainage.

Councillor Anderson moved the Council reports be accepted as presented.
Carried.

**61-20
LETTER OF
SUPPORT – MD OF
MINBURN
FOUNDATION**

Deputy Reeve Ogradnick moved that Council direct Administration to draft a letter of support to the M.D. of Minburn Foundation for its facility expansion project.
Carried.

GAVEL

Deputy Reeve Ogradnick assumed the gavel.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Discussion with Town of Vegreville Mayor Tim MacPhee regarding the County and Town Solid Waste Agreement;
- Participated in several conference calls with the Province of Alberta and Rural Municipalities of Alberta (RMA);
- Invitation received from Vegreville and District Chamber of Commerce to participate in an upcoming MLA teleconference meeting;
- Personnel Committee teleconference meeting;
- Proposed cancellation of upcoming summer community events due to the COVID-19 pandemic.

Councillor Wagner moved the Reeve's report be accepted as presented.
Carried.

GAVEL

Reeve Konieczny assumed the gavel.

CAO REPORT

Brent Williams presented the CAO's monthly report.

Councillor Kuzio moved the CAO's report be accepted as presented.
Carried.

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CORRESPONDENCE The following items of correspondence were reviewed by Council:

- Alberta Municipal Affairs – Letter dated March 31, 2020 advising that the County of Minburn has been approved for a grant under the Alberta Community Partnership (ACP) Program in partnership with the Town of Vegreville, Village of Innisfree and Village of Mannville for the Emergency Management Agreement and Fire Services Study project;
- Alberta Municipal Affairs – Letter dated March 31, 2020 advising that the Town of Vegreville has been approved for a grant under the ACP Program in partnership with the County of Minburn for the Landfill Operations Re-design and Asset Management Data Collection project.

ADJOURNMENT Councillor Wowdzia moved the meeting adjourn. Time 12:31 p.m.

Reeve

Chief Administrative Officer