



County of Minburn Council Meeting Minutes

September 19, 2022

Attendance:

Reeve
Deputy Reeve
Councillors

Roger Konieczny
Clifford Wowdzia
Joey Nafziger
Eric Anderson
Tara Kuzio
Carl Ogradnick
Kevin Bentley
Pat Vincent
Trudy Shukalak

Interim Chief Administrative Officer
Recording Secretary

1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:06 a.m.

2 ADOPTION OF AGENDA

Councillor Anderson moved the Agenda for the September 19, 2022 regular Council meeting be adopted as presented.

Carried

Resolution No. 3
2022-108

APPOINT INTERIM CAO – SECTION 202(2) OF THE MGA

Councillor Kuzio moved to appoint Pat Vincent as Interim Chief Administrative Officer (CAO) for the County of Minburn effective September 12, 2022 in accordance with Section 205(2) of the *Municipal Government Act (MGA)* and Section (3)3.2 of County of Minburn CAO Bylaw No. 1271-18.

Carried

4 MINUTES

Councillor Ogradnick moved the minutes of the August 15, 2022 regular Council meeting be adopted as presented.

Carried

5 BUSINESS ARISING FROM MINUTES

6 DELEGATIONS

7 DEPARTMENTAL REPORTS

7.1 Operations Report

Norm De Wet presented the monthly Operations report.

Councillor Nafziger moved the Operations report be accepted as presented.

Carried

Resolution No.
2022-109

Emcon Road – Dust Control

Councillor Ogradnick moved to apply MG30 for dust control on Highway 16 Service Road and Range Road 144 (Emcon Road) as soon as reasonably practical, and further, that Administration request the province to cost share in the project.

Carried

7.2 Agriculture and Utilities Report

Darwin Ullery presented the monthly Agriculture and Utilities report.

Councillor Nafziger moved the Agriculture and Utility Services report be accepted as presented.

Carried

7.3 Planning and Development Report

Davin Gegolick presented the monthly Planning and Development report.

Councillor Bentley moved the Planning and Development report be accepted as presented.

Carried

7.4 Emergency Services Report

Mike Fundytus presented the monthly Emergency Services report.

Councillor Anderson moved the Emergency Services report be accepted as presented.

Carried

7.5 Financial Report

Jason Warawa presented the monthly financial report.

Councillor Bentley moved the financial report be accepted as presented.

Carried

8 NEW BUSINESS

- Resolution No. 8.1 Yield Signs – Intersection of Range Road 145 and Township Road 534**
2022-110
Councillor Anderson moved to rescind Resolution No. 2022-99 and approve to install two “Yield” signs east and west of the intersection of Range Road 145 and Township Road 534 in Division 7.
Carried
- Resolution No. 8.2 Subdivision File No. 04-2022 – NW 28-53-15-W4M**
2022-111
Member Bentley moved to approve Subdivision File No. 04-2022 regarding NW 28-53-15-W4M in Division 7 as per the required conditions and recommendations.
Carried
- Resolution No. 8.3 Subdivision File No. 05-2022 – NW 31-52-10-W4M**
2022-112
Member Wowdzia moved to approve Subdivision File No. 05-2022 regarding NW 31-52-10-W4M in Division 3 as per the required conditions and recommendations.
Carried
- Resolution No. 8.4 Joint ACP Application for Regional Orthophoto Study**
2022-113
Councillor Kuzio moved to partner with the County of Two Hills, Lamont County, Thorhild County and Smoky Lake County in the 2022-2023 Alberta Community Partnership (ACP) grant application for the Regional Orthophoto Study under the Intermunicipal Collaboration (IC) component for a total cost of \$200,000, with the County of Two Hills as the managing partner.
Carried
- Resolution No. 8.5 Rotary Skate Park Additional Funding Request**
2022-114
Councillor Anderson moved that Council deny the request received from the Rotary Peace Park Society for an additional in-kind donation of gravel for an estimated cost of \$20,000 for the Vegreville Rotary Bike and Skate Park Project.
Carried

Resolution No. 8.6 **Vegreville Seed Cleaning Plant – Loan Term and Interest Rate**
 2022-115
 Councillor Bentley moved to approve an initial loan term of five years at an annual interest rate of 4.85 percent for the loan to the Vegreville Municipal Seed Cleaning Association Ltd. under Lending Bylaw No. 1333-22.
Carried

Resolution No. 8.7 **Vegreville Transportation Services Society Funding Request**
 2022-116
 Councillor Kuzio moved to contribute funding in the amount of \$5,000 to Vegreville Transportation Services Society (VTSS) in 2022 to assist them in maintaining their transportation services.
Carried

Resolution No. 8.8 **Town of Vegreville – Letter of Support for Grant Application**
 2022-117
 Councillor Bentley moved to provide a letter of support to the Town of Vegreville for their grant funding application under the Government of Alberta’s Watershed Resiliency and Restoration Program for the Riverside Cemetery Bank Stabilization Project.
Carried

Resolution No. 8.9 **North Saskatchewan Watershed Alliance Funding Request**
 2022-118
 Councillor Bentley moved to continue membership in the North Saskatchewan Watershed Alliance (NSWA) for 2023 in the amount of \$1,594 (\$.50 per capita).
Carried

8.10 Organizational Meeting
 The 2022 Organizational meeting is scheduled for October 17, 2022 at 9:00 a.m. in accordance with Section 192(1) of the *Municipal Government Act (MGA)*.

9 COUNCILLOR REPORTS

Council reported on their monthly activities and Board/Committee meetings attended:

Councillor Nafziger - Division 1

- Mannville and District Agricultural Society annual parade, August 20, 2022
- Northern Lights Library System (NLLS) virtual meeting, August 26, 2022
- Dust control concern following reclamation of oiled road on Range Road 93 and Township Road 504, August 26, 2022
- Ratepayer request for speed control signage on Township Road 500 east of Highway 881, August 31, 2022
- Report of potholes and washboard road conditions on Township Roads 490 and 500, September 1, 2022
- Report of washboard road conditions on Township Roads 482 and 484 from Range Roads 82 to 85, September 8, 2022
- Dust control issues on Range Road 144 (Emcon Road) in Division 6, September 16, 2022
- Committee of the Whole meeting, September 19, 2022

Councillor Anderson - Division 2

- Mannville and District Agricultural Society annual parade, August 20, 2022
- Slurry seal application on Highway 16A (Innisfree Road)
- Interview with Interim CAO, September 6, 2022
- Washboard road conditions in the area

Reeve Konieczny - Division 3

- Interview with Interim CAO, September 6, 2022
- Committee of the Whole meeting, September 19, 2022
- Replacement of culverts in Division 3
- Received call from ratepayers regarding roadside spraying program concerns

- Dealt with ratepayer's breakdown of machinery causing temporary road closure
- Received call from ratepayer requesting culvert installation on Range Road 94 north of Township Road 520

Deputy Reeve Wowdzia - Division 4

- Interview with Interim CAO, September 6, 2022
- Committee of the Whole meeting, September 19, 2022
- Received call from ratepayer regarding application of Gravelock on Range Road 144 (Emcon Road)
- Received call regarding garbage left on Range Road 142 and 143
- Culvert collapse on Range Road 143
- Received calls regarding washboard road conditions on Bykowski gravel pit road

Councillor Kuzio - Division 5

- Mannville and District Agricultural Society Annual Parade, August 20, 2022
- Meeting with new St. Joseph's General Hospital administrator, August 22, 2022
- Vegreville Region Physician and Health Professional Attraction and Retention (VRPHPAR) Committee meeting, September 7, 2022
- MD of Minburn Foundation meeting, September 8, 2022
- Vegreville Value Scoping Session, Vegreville Composite High School, September 12, 2022
- Rural Municipalities of Alberta (RMA) Charity Golf Tournament, Northern Bear Golf Course, September 14, 2022
- Toured Homestead Lodge with St. Joseph's General Hospital administrator, September 15, 2022
- Committee of the Whole meeting, September 19, 2022
- Received complaint regarding thistle growth on CN rail line and in other rural areas
- Concerns regarding Wapasu Lake drainage
- Report of livestock in the Hamlet of Lavoy
- Received call regarding trees on Range Road 512

Councillor Ogradnick - Division 6

- Interview with Interim CAO, September 6, 2022
- MD of Minburn Foundation meeting, September 8, 2022
- Committee of the Whole meeting, September 19, 2022
- Received call regarding fire protection charges for 50304 Range Road 141 incident
- Received complaint regarding grass cutting on Range Road 162
- Received several calls regarding reclamation of Range Road 144 (Emcon Road)

Councillor Bentley - Division 7

- Delivered approach application to ratepayer on Range Road 151, August 16, 2022
- Received call regarding bridge repair concerns on Range Road 144, August 18, 2022
- Vegreville Seed Cleaning Plant meeting, August 24, 2022
- Road grading concerns on Range Road 154 and Township Road 540, August 31, 2022
- Interview with Interim CAO, September 6, 2022
- Received call regarding bridge closure on Range Road 144, September 9, 2022
- Report of culvert that requires cleaning on Range Road 151 north of Township Road 524, September 13, 2022
- Received call regarding reclamation of Range Road 144 (Emcon Road), September 16, 2022
- Committee of the Whole meeting, September 19, 2022
- Request for 100-year anniversary plaque for Warwick Ladies Club

Councillor Kuzio moved the Council reports be accepted as presented.

Carried

10 REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Contacted several firms regarding interim CAO position
- Received calls regarding reclamation of Range Road 144 (Emcon Road) and dust control concerns
- Received call from local newspaper regarding appointment of interim CAO
- Advised ratepayer to call his own insurance provider regarding vehicle damage claim

Councillor Anderson moved the Reeve's report be accepted as presented.

Carried

11 CAO'S Report

Interim CAO Pat Vincent presented a verbal monthly report.

Councillor Kuzio moved the Interim CAO's verbal report be accepted as presented.

Carried

12 CORRESPONDENCE

Council reviewed the following items of correspondence:

12.1 Town of Tofield – Victim Services Redesign

Copy of letter sent to the Honourable Minister of Justice and Solicitor General Tyler Shandro dated August 23, 2022 from the Town of Tofield regarding their concern of the Victim Services Redesign by the Alberta Government.

12.2 Alberta Justice and Solicitor General – Response to Town of Tofield

Copy of letter sent to Town of Tofield dated August 26, 2022 from the Honourable Minister of Justice and Solicitor General Tyler Shandro reassuring them that the provincial changes to victim services have been designed to ensure services to victims of crime remain consistent and uninterrupted across all regions of the province, including Tofield.

12.3 RMA – ICF Engagement Survey

A member briefing received from RMA providing an overview of results of the Intermunicipal Collaboration Frameworks (ICFs) Engagement Survey sent out to all members earlier in 2022.

12.4 Northern Lights Library System – Request for Endorsement for Additional Funding

E-mail received from Northern Lights Library System (NLLS) dated September 2, 2022 inviting the County to endorse their letter sent to the Honourable Minister of Municipal Affairs Ric McIver requesting additional funding for library services.

12.5 Smoky Lake County – Proposed Resolution for Fall 2022 RMA Convention

Letter received from Smoky Lake County dated August 31, 2022 to RMA District 5 members asking their municipal councils to consider seconding one or more of their three Resolutions that will be presented at the RMA District 5 meeting scheduled for September 23, 2022.

12.6 RMA – Updated Guide for Alberta Provincial Police Service Engagements

E-mail received from RMA with a question guide that specifically addresses the newly released draft deployment plan of the Alberta Provincial Police Service.

12.7 National Police Federation Request – Reconsider Transition to Provincial Police Service

E-mail received from the National Police Federation regarding the Call to Action to the Government of Alberta asking them to reconsider the proposal to transition to a provincial police service.

**13 CLOSED SESSION – SECTION 23 OF FOIP
LOCAL PUBLIC BODY CONFIDENCES**

Resolution No. 13.1 Councillor Nafziger moved that Council close the meeting to the public as per
2022-119 Section 23 of the *Freedom of Information and Protection of Privacy (FOIP) Act*. Time 12:36 p.m.

Carried

Councillor Bentley moved that Council revert to the regular meeting.
Time 12:55 p.m.

Carried

14 ADJOURNMENT

Deputy Reeve Wowdzia moved to adjourn the meeting. Time 1:00 p.m.

Carried

Reeve

Chief Administrative Officer

DRAFT