

**COUNTY OF MINBURN NO. 27****COUNTY COUNCIL**

- AUGUST 16, 2021** Minutes of the County Council meeting held on August 16, 2021 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- |                               |                                      |
|-------------------------------|--------------------------------------|
| Reeve:                        | Roger Konieczny                      |
| Deputy Reeve:                 | Clifford Wowdzia                     |
| Councillors:                  | Richard Wagner                       |
|                               | Eric Anderson                        |
|                               | Tara Kuzio                           |
|                               | Carl Ogradnick                       |
|                               | Kevin Bentley                        |
| Chief Administrative Officer: | Brent Williams (via videoconference) |
| Recording Secretary:          | Trudy Shukalak                       |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:01 a.m.
- ADOPTION OF AGENDA** Councillor Anderson moved the Agenda for the August 16, 2021 regular County Council meeting be adopted as presented.  
**Carried.**
- JULY 19, 2021 REGULAR COUNCIL MEETING MINUTES** Councillor Wagner moved the minutes of the July 19, 2021 regular Council meeting be adopted as presented.  
**Carried.**
- SUPERINTENDENT OF PUBLIC WORKS** Graham Shell presented the Superintendent of Public Works report for the month of July 2021.
- Councillor Bentley moved the Superintendent of Public Works report be accepted as presented.  
**Carried.**
- 61-21 REPEAL POLICIES EHS 1 AND PW 9** Councillor Kuzio moved to repeal Vegreville Landfill Site Yearly Usage Fee Policy EHS 1 and Maintenance Pre-Start Checklist on Heavy Duty Equipment/Vehicles Policy PW 9.  
**Carried.**
- 62-21 VEGREVILLE AGRICULTURAL SOCIETY – UPGRADE PULL TRACK** Councillor Ogradnick moved to provide the Vegreville Agricultural Society with the necessary equipment, labour and clay material to upgrade the pull track at their infield grounds, up to a maximum value of \$8,000.  
**Carried.**
- PLANNING AND DEVELOPMENT OFFICER** Davin Gegolick presented the Planning and Development Officer's report for the month of July 2021.
- Councillor Bentley moved the Planning and Development Officer's report be accepted as presented.  
**Carried.**
- 63-21 REPEAL POLICY PDS 1** Councillor Anderson moved to repeal Subdivision Agreements Policy PDS 1.  
**Carried.**
- 64-21 BYLAW NO. 1318-21 AMEND LAND USE BYLAW** Bylaw No. 1318-21 was presented for the purpose of amending County of Minburn Land Use Bylaw No. 1254-16.
- Deputy Reeve Wowdzia moved Bylaw No. 1318-21 to amend Land Use Bylaw No. 1254-16 be given first reading.  
**Carried.**
- 65-21 BYLAW NO. 1319-21 AMEND MUNICIPAL DEVELOPMENT PLAN** Bylaw No. 1319-21 was presented for the purpose of amending County of Minburn Municipal Development Plan Bylaw No. 1199-09.
- Councillor Ogradnick moved Bylaw No. 1319-21 to amend Municipal Development Plan Bylaw No. 1199-09 be given first reading.  
**Carried.**

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- 66-21  
SUBDIVISION FILE  
NO. 03-2021** Subdivision Authority member Kuzio moved Subdivision File No. 03-2021 regarding SE 33-51-12-W4M be approved as per the required conditions.  
**Carried.**
- 67-21  
ATCO ELECTRIC  
UTILITY LINE** Councillor Wagner moved to approve the request received from ATCO Electric to construct a utility line within the County Road allowance along Range Road 83 in SE 21-49-8-W4M in accordance with the plans submitted.  
**Carried.**
- 68-21  
BYLAW NO. 1322-21  
TAX INCENTIVE  
BYLAW** Bylaw No. 1322-21 was presented to provide non-residential property tax incentives for new industrial and commercial development and expansions.  
  
Councillor Ogradnick moved Bylaw No. 1322-21 be given first reading.  
**Carried.**
- DIRECTOR OF  
AGRICULTURE AND  
UTILITY SERVICES** Darwin Ullery presented the Agriculture and Utility Services report for the month of July 2021.  
  
Councillor Wagner moved the Agriculture and Utility Services report be accepted as presented.  
**Carried.**
- 69-21  
REPEAL POLICY  
ASB 4** Councillor Anderson moved to repeal Northlands Farm Family Award Policy ASB 4.  
**Carried.**
- DIRECTOR OF  
FINANCE AND  
ADMINISTRATION** Jason Warawa presented the Director of Finance and Administration's monthly report for the month of July 2021.  
  
Councillor Wagner moved the Director of Finance and Administration's report be accepted as presented.  
**Carried.**
- 70-21  
EQUIPMENT  
REGISTRY POLICY  
AD 1002-01** Councillor Kuzio moved to approve Equipment Registry Policy AD 1002-01 as presented.  
**Carried.**
- 71-21  
FINANCIAL  
REPORTING POLICY  
AD 1003-01** Councillor Anderson moved to approve Financial Reporting Policy AD 1003-01 as presented, and repeal Monthly Financial Budget Report Policy AD 4.  
**Carried.**
- 72-21  
2021 RECREATION  
BOARD FUNDING** Councillor Bentley moved to approve the following allocation of available recreation funding to the external organizations as per the 2021 approved budget.
- |   |           |
|---|-----------|
| Mannville & District Agricultural Society           | \$109,300 |
| Innisfree & District Agricultural Society           | \$43,300  |
| Minburn & District Agricultural Society             | \$23,300  |
| Ranfurlly & District Agricultural Society           | \$23,300  |
| Lavoy Action Society                                | \$18,300  |
| Town of Vegreville Recreation, Culture & Facilities | \$309,500 |
- Carried.**

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- DIRECTOR OF PROTECTIVE SERVICES** Mike Fundytus presented the Director of Protective Services report for the month of July 2021.
- Councillor Anderson moved the Director of Protective Services report be accepted as presented.  
**Carried.**
- COUNCILLOR REPORTS** Council reported on the monthly activities and Board/Committee meetings attended:
- Councillor Wagner – Division 1
- Ranfurly Agricultural Society parade, August 8, 2021
  - Committee of the Whole meeting, August 13, 2021
  - Road mulching complaint on Range Road 85 south of Township Road 492
  - Washboard road conditions
- Councillor Anderson – Division 2
- Vegreville Intermunicipal Committee meeting, July 19, 2021
  - Vegreville Agricultural Society parade, August 4, 2021
  - Ranfurly Agricultural Society parade, August 8, 2021
  - Innisfree Agricultural Society parade, August 11, 2021
  - Committee of the Whole meeting, August 13, 2021
  - Completion of roadside mowing
  - Administered three Commissioner for Oaths services
  - Concern regarding condition of Minburn Road north of Highway 16
- GAVEL** Deputy Reeve Wowdzia assumed the gavel.
- COUNCIL REPORTS CONT'D** Reeve Konieczny – Division 3
- Ranfurly Agricultural Society parade, August 8, 2021
  - Innisfree Agricultural Society parade, August 11, 2021
  - Committee of the Whole meeting, August 13, 2021
  - River washing out bank on Range Road 93 south of Township Road 512
  - One mile of roadside mowing missed on Township Road 514 from Range Road 82 to 83
  - Washboard road conditions
- GAVEL** Reeve Konieczny assumed the gavel.
- COUNCIL REPORTS CONT'D** Deputy Reeve Wowdzia – Division 4
- Vegreville Intermunicipal Committee meeting, July 19, 2021
  - ACE Water Corporation Board meeting, July 22, 2021
  - Vegreville Agricultural Society parade, August 4, 2021
  - Presented greetings on behalf of the County at the Opening Ceremonies of the Vegreville Agricultural Society Fair, August 4, 2021
  - Ranfurly Agricultural Society parade, August 8, 2021
  - Committee of the Whole meeting, August 13, 2021
  - Washboard road conditions
- Councillor Kuzio – Division 5
- Vegreville Agricultural Society parade, August 4, 2021
  - Ranfurly Agricultural Society parade, August 8, 2021
  - Innisfree Agricultural Society parade, August 11, 2021
  - Grand re-opening of Innisfree Museum, August 11, 2021
  - MD of Minburn Foundation meeting, August 12, 2021
  - Vegreville and District Chamber of Commerce Golf Tournament, August 12, 2021

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**COUNCIL REPORTS  
CONT'D**

- Committee of the Whole meeting, August 13, 2021
- "School Bus Stop Ahead" signs required at 12426 Township Road 510
- Flag replacement in the Hamlet of Lavoy
- Caretaking and landscaping maintenance of the Hamlet of Lavoy entrance sign
- Gravel-loc trial in the Hamlet of Lavoy
- Washboard road conditions

**Councillor Ogrodnick – Division 6**

- Alberta Premier visit at Quest Disposal, July 22, 2021
- Hemp Field Day at Alberta Innovate Technology Futures (AITF), July 29, 2021
- Vegreville Agricultural Society parade, August 4, 2021
- Ranfurly Agricultural Society parade, August 8, 2021
- Meeting with Minister of Seniors and Housing regarding senior lodge funding and future of senior lodges, Edmonton, August 10, 2021
- Innisfree Agricultural Society parade, August 11, 2021
- Grand re-opening of Innisfree Museum, August 11, 2021
- MD of Minburn Foundation meeting, August 12, 2021
- Vegreville and District Chamber of Commerce meeting, August 12, 2021
- Committee of the Whole meeting, August 13, 2021
- Concerns regarding non-payment of landowner rental leases by oil and gas companies
- Received call regarding water pumping program concerns
- Washboard road conditions

**Councillor Bentley – Division 7**

- Received complaint from ratepayer regarding roadside mowing and cutting down of crop on Range Road north of Township Road 532, July 16, 2021
- Received complaint regarding roadside mowing and cutting down of crop on Township Road 534, July 17, 2021
- Hemp Field Day at AITF, July 29, 2021
- Vegreville Agricultural Society parade, August 4, 2021
- Ranfurly Agricultural Society parade, August 8, 2021
- Innisfree Agricultural Society parade, August 11, 2021
- Committee of the Whole meeting, August 13, 2021
- Road shoulder improvement work required on Range Road 155 south of Highway 16

Councillor Kuzio moved the Council reports be accepted as presented.  
**Carried.**

**73-21  
SCHOOL BUS STOP  
AHEAD SIGNS**

Councillor Kuzio moved to install "School Bus Stop Ahead" signs at 12426 Township Road 510 in Division 5.  
**Carried.**

**GAVEL**

Deputy Reeve Wowdzia assumed the gavel.

**REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- Vegreville Intermunicipal Committee meeting, July 19, 2021
- Declaration of State of Agricultural Disaster due to drought conditions, July 29, 2021

Councillor Wagner moved the Reeve's report be accepted as presented.  
**Carried.**

**GAVEL**

Reeve Konieczny assumed the gavel.

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- CAO'S REPORT** Brent Williams presented the CAO's monthly report.
- Councillor Bentley moved the CAO's report be accepted as presented.  
**Carried.**
- 74-21  
COUNCIL MEETING  
SCHEDULING** Councillor Anderson moved that the September 20, 2021 Council meeting be scheduled for 9:00 a.m.  
**Carried.**
- CORRESPONDENCE** The following items of correspondence were reviewed by Council:
- Alberta Municipal Affairs – Letter dated July 2, 2021 confirming the County of Minburn 2021 Gas Tax Fund (GTF) allocation of \$373,279 which includes \$182,393 as a result of the one-time funding top-up
  - Town of Claresholm – Copy of letter dated July 26, 2021 sent to Minister of Alberta Municipal Affairs requesting that the Council Code of Conduct Bylaw requirements remain in place
  - RMA – Copy of letter dated July 19, 2021 sent to Alberta Minister of Health regarding the provision of helicopter ambulance services in rural and remote locations
  - Rebecca McLeod – E-mail dated August 6, 2021 regarding a cyanobacteria solution for Wapasu Lake
  - Vegreville RCMP – Letter dated July 26, 2021 from Detachment Commander Terry Hyggen containing their quarterly Community Policing Report
  - Vermilion RCMP – Letter dated August 3, 2021 from Detachment Commander Mike Dunsmore containing their quarterly Community Policing Report
  - Warwick Hall – Letter dated July 31, 2021 thanking the County for the 2021 Community Grant allocated to their organization.
- 75-21  
CLOSED SESSION –  
SECTION 24(1)(D)  
FOIP** Councillor Ogradnick moved that Council close the meeting to the public to discuss labour matters as per Section 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*. Time 12:23 p.m.  
**Carried.**
- Councillor Kuzio moved that Council revert to the regular meeting. Time 12:35 p.m.  
**Carried.**
- ADJOURNMENT** Councillor Kuzio moved the meeting adjourn. Time 12:35 p.m.  
**Carried.**

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 Reeve

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 Chief Administrative Officer