



County of Minburn Council Meeting Minutes

October 17, 2022

Attendance:

Reeve
Deputy Reeve
Councillors

Roger Konieczny
Tara Kuzio
Joey Nafziger
Eric Anderson
Clifford Wowdzia
Carl Ogrodnick
Kevin Bentley
Pat Vincent
Trudy Shukalak

Interim Chief Administrative Officer
Recording Secretary

1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2 ADOPTION OF AGENDA

Deputy Reeve Kuzio moved the Agenda for the October 17, 2022 regular Council meeting be adopted as presented.

Carried

3 MINUTES

Councillor Ogrodnick moved the minutes of the September 19, 2022 regular Council meeting be adopted as presented.

Carried

4 BUSINESS ARISING FROM MINUTES

5 DELEGATIONS

6 DEPARTMENTAL REPORTS

6.1 Operations Report

Norm De Wet presented the monthly Operations report.

Councillor Nafziger moved the Operations report be accepted as presented.

Carried

6.2 Agriculture and Utilities Report

Darwin Ullery presented the monthly Agriculture and Utilities report.

Councillor Anderson moved the Agriculture and Utility Services report be accepted as presented.

Carried

Resolution No.
2022-120

Appointment of Agricultural Fieldman

Councillor Anderson moved to appoint Darwin Ullery as Agricultural Fieldman for the County of Minburn in accordance with Section 8(1) of the *Agricultural Service Board Act*.

Carried

6.3 Planning and Development Report

Davin Gegolick presented the monthly Planning and Development report.

Councillor Ogradnick moved the Planning and Development report be accepted as presented.

Carried

6.4 Emergency Services Report

Mike Fundytus presented the monthly Emergency Services report.

Deputy Reeve Kuzio moved the Emergency Services report be accepted as presented.

Carried

6.5 Financial Report

Interim CAO Pat Vincent presented the monthly Financial report.

Councillor Anderson moved the Financial report be accepted as presented.

Carried

7 NEW BUSINESS

Resolution No. 2022-121

7.1 Approach Policy OP 9022-01-A

Councillor Wowdzia moved to amend Private Approaches to County Roads Policy OP 9022-01-A as presented.

Carried

Resolution No. 2022-122

7.2 Traffic Control Device Policy OP 9018-01

Councillor Nafziger moved to amend Traffic Control Devices Policy OP 9018-01 as presented.

Carried

Resolution No. 2022-123

7.3 BF 7640 Bridge Repair – Rge Rd 144 in Division 7

Councillor Bentley moved to approve Option 1 “B” of WSP’s Bridge Assessment Report which includes the repair of BF 7640 located on Range Road 144 in Division 7 for an estimated cost of \$322,000, and further, that funding for the repair of BF 7640 come from bridge reserves.

Carried

Resolution No. 2022-124

7.4 School Bus Stop Ahead Sign – 10116 Twp Rd 520

Deputy Reeve Kuzio moved to approve the installation of “School Bus Stop Ahead” signs at 10116 Township Road 520 on Township Road 520 and Range Road 101 in Division 3.

Carried

Resolution No. 2022-125

7.5 Asset Disposal – Units 323 and 532

Councillor Nafziger moved to table discussion on the sale of Unit 532, CAT loader and Unit 323, CAT motorgrader to the January 2023 regular Council meeting.

Carried

Resolution No. 2022-126

7.6 Subdivision File 07-2022 – SE 23-51-15-W4M

Member Ogradnick moved to approve Subdivision File No. 07-2022 regarding SE 23-51-15-W4M as per the required conditions and recommendations as presented.

Carried

Resolution No. 2022-127

7.7 Broadband Agreement with MCSNet

Councillor Nafziger moved to proceed with negotiations with MCSNet to enter into a contribution’s agreement for the provision of funding for an extension of internet fibre from the MCSNet’s fiber line throughout the County of Minburn, and further, that the County apply for grant funding under the Alberta Broadband Fund for this project when it become available.

Carried

Resolution No. 7.8 **Special Utility within Road Allowance Crossing**
2022-128
Councillor Bentley moved to approve the request received from ATCO Electric Ltd. to place three special utility structures within the road allowances located on Range Road 141 as per the plans submitted and as per Utility within County Road Allowances Policy PDS 7004-01-A.
Carried

Resolution No. 7.9 **Fire Department Level of Service Policy PS 8007-01**
2022-129
Councillor Nafziger moved to approve Fire Department Level of Service Policy PS 8007-01 as presented.
Carried

Gravel Program

Council requested that Operations and Administration prepare an overview of the gravel program and present at the November 16, 2022 Committee of the Whole meeting.

8 COUNCILLOR REPORTS

Council reported on their monthly activities and Board/Committee meetings attended:

Councillor Nafziger - Division 1

- Report of "Dead End" road sign down at intersection of Township Road 500 and Range Road 84
- "Stop" and "Yield" signs requested at intersection of Township Road 500 and Range Road 84
- Report of "Yield" sign down on Township Road 500 and Range Road 91. September 20, 2022
- Oil and Gas webinar with Environment and Climate Change Canada, September 22, 2022
- RMA District 5 meeting, County of Vermilion River, September 23, 2022
- Committee of the Whole meeting, October 12, 2022
- Minburn County Fire Department pancake breakfast, Mannville Fire Hall, October 15, 2022
- Organizational meeting, October 17, 2022

Councillor Anderson - Division 2

- Committee of the Whole meeting, October 12, 2022
- Organizational meeting, October 17, 2022
- Road sign inspection following hunting season
- Congratulatory letter to new Alberta Premier

Konieczny - Division 3

- Committee of the Whole meeting, October 12, 2022
- Minburn County Fire Department pancake breakfast, Mannville Fire Hall, October 15, 2022
- Organizational meeting, October 17, 2022
- Received call regarding traffic counters on Range Road 105

Councillor Wowdzia - Division 4

- Conference call with Reeve and CAO, October 5, 2022
- Committee of the Whole meeting, October 12, 2022
- Vegreville Seed Cleaning Plant meeting, October 12, 2022
- NE Alberta Mayors, Reeves and Indigenous Leaders Caucus meeting, Lac La Biche, October 14, 2022
- Organizational meeting, October 17, 2022

Deputy Reeve Kuzio - Division 5

- Meeting with St. Joseph's Hospital Administrator, September 20, 2022
- RMA District 5 presentation to Beaver County Council, September 21, 2022
- RMA District 5 meeting, County of Vermilion River, September 23, 2022
- Meeting with new Vegreville Family Clinic doctor, September 24, 2022

- Yellowhead East Health Advisory Council meeting, Town of Vegreville September 29, 2022
- Alberta Seniors and Community Housing Association (ASCHA) North Zone meeting, Sherwood Park, October 3, 2022
- Rural Health Professions Action Plan (RhPAP) Conference, Drayton Valley, October 4 to 6, 2022
- Committee of the Whole meeting, October 12, 2022
- Organizational meeting, October 17, 2022
- Roadside brushing request forwarded to ASB
- Report of cattle in Hamlet of Lavoy forwarded to Planning and Development Services
- Scheduling of Wapasu Committee meeting

Councillor Ogradnick - Division 6

- RMA District 5 meeting, County of Vermilion River, September 23, 2022
- Vegreville Tourism Advisory Board meeting, October 2, 2022
- Vegreville and District Chamber of Commerce meeting, October 4, 2022
- Committee of the Whole meeting, October 12, 2022
- Organizational meeting, October 17, 2022
- Received positive feedback on Emcon Road dust control
- Concerns regarding culvert installation on Range Road 144
- Fire ban inquiries

Councillor Bentley - Division 7

- Unsightly premises complaint in Brookwood Estates forwarded to Planning and Development Services, September 20, 2022
- Dust control concerns on Grains Connect road, September 22, 2022
- Request for roadside brushing on Range 160 north of Township Road 540 referred to ASB, September 30, 2022
- Received call from ratepayer regarding calcium dust control, October 3, 2022
- Committee of the Whole meeting, October 12, 2022
- Vegreville Seed Cleaning Plant meeting, October 12, 2022
- Report of potholes on Township Road 540, October 13, 2022
- Request for roadside brushing on Range Road 151 south of Township Road 534, October 15, 2022
- Organizational meeting, October 17, 2022

Deputy Reeve Kuzio moved the Council reports be accepted as presented.

Carried

Resolution No.
2022-130

Letter to New Premier

Councillor Anderson moved to send a letter to the Honourable Danielle Smith congratulating her on her swearing in as Alberta's new Premier.

Carried

9 REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Thank you to former Deputy Reeve Wowdzia for attending the NE Alberta Mayors, Reeves and Indigenous Leaders Caucus meeting in Lac La Biche
- Conference call with former Deputy Reeve Wowdzia and Interim CAO, October 5, 2022
- Reviewed agenda for Organizational and Regular Council meeting, October 12, 2022

Councillor Wowdzia moved the Reeve's report be accepted as presented.

Carried

10 CAO'S Report

Interim CAO Pat Vincent presented his report for the month of September 2022.

Councillor Ogradnick moved the Interim CAO's report be accepted as presented.

Carried

11 CORRESPONDENCE

Council reviewed the following items of correspondence:

11.1 Town of Vegreville – Thank You to County of Minburn Fire Department

Letter received from the Town of Vegreville dated September 19, 2022 thanking the members of the Innisfree division of the Minburn County Fire Department for responding to the call to assist the Vegreville Fire Department during the early morning hours of July 21, 2022 with the residential structure fire within the Town of Vegreville.

11.2 Town of Vegreville Library Board – Library Funding

Copy of letter sent to the Minister of Alberta Municipal Affairs dated October 4, 2022 from the Town of Vegreville Library Board endorsing the Northern Lights Library System's letter regarding irregular and inconsistent funding and requesting the government consider introducing a more stable rate of funding over the next three years.

13 CLOSED SESSION – FOIP ACT

Resolution No. 2022-131

13.1 Section 17(2)(e) of FOIP ACT

Councillor Ogradnick moved that Council close the meeting to the public to discuss personnel issues as per Section 17(2)(e) of the *Freedom of Information and Protection of Privacy (FOIP) Act*.

Carried

Trudy Shukalak left the meeting. Time 12:05 p.m.

Revert to Regular Meeting

Councillor Ogradnick moved that Council revert to the regular meeting. Time 12:34 p.m.

Carried

12 ADJOURNMENT

Deputy Reeve Kuzio moved to adjourn the meeting. Time 12:35 p.m.

Carried

Reeve

Chief Administrative Officer