

COUNTY OF MINBURN NO. 27**COUNTY COUNCIL**

- DECEMBER 20, 2021** Minutes of the County Council meeting held on December 20, 2021 at the County of Minburn No. 27 office, Vegreville, Alberta.
- PRESENT** Present at the meeting were:
- | | |
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| Reeve: | Roger Konieczny |
| Deputy Reeve: | Clifford Wowdzia |
| Councillors: | Joey Nafziger |
| | Eric Anderson |
| | Tara Kuzio |
| | Carl Ogrodnick |
| | Kevin Bentley |
| Chief Administrative Officer: | Brent Williams |
| Recording Secretary: | Trudy Shukalak |
- CALL TO ORDER** Reeve Konieczny called the meeting to order at 10:00 a.m.
- ADOPTION OF AGENDA** Councillor Kuzio moved the Agenda for the December 20, 2021 regular County Council meeting be adopted as amended.
Carried.
- NOVEMBER 15, 2021 REGULAR COUNCIL MEETING MINUTES** Councillor Ogrodnick moved the minutes of the November 15, 2021 regular Council meeting be adopted as presented.
Carried.
- DECEMBER 9, 2021 SPECIAL COUNCIL MEETING** Councillor Anderson moved the minutes of the December 9, 2021 special Council meeting be adopted as presented.
Carried.
- PUBLIC WORKS REPORT** CAO Brent Williams presented the Public Works report for the month of November 2021.
- Councillor Nafziger moved the Public Works report be accepted as presented.
Carried.
- DIRECTOR OF PROTECTIVE SERVICES** Mike Fundytus presented the Director of Protective Services report for the month of November 2021.
- Councillor Fundytus moved the Director of Protective Services report be accepted as presented.
Carried.
- 120-21 LETTER TO AHS – AMBULANCE SERVICE** Councillor Nafziger moved to send a letter to Alberta Health Services (AHS) regarding Council’s concern over a lack of ambulance capacity in the Vegreville area.
Carried.
- 121-21 REGIONAL FIRE SERVICES AGREEMENT – VILLAGE OF MANNVILLE** Deputy Reeve Wowdzia moved to enter into a 10-year regional fire services agreement with the Village of Mannville.
Carried.
- 122-21 REGIONAL FIRE SERVICES AGREEMENT – VILLAGE OF INNISFREE** Councillor Nafziger moved to enter into a 10-year regional fire services agreement with the Village of Innisfree.
Carried.

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- PLANNING AND DEVELOPMENT OFFICER** Davin Gegolick presented the Planning and Development Officer's report for the month of November 2021.
- Councillor Bentley moved the Planning and Development Officer's report be accepted as presented.
Carried.
- 123-21 SUBDIVISION FILE NO. 12-2021** Member Ogradnick moved Subdivision File No. 12-2021 regarding SW 22-51-14-W4M in Division 6 be approved as per the required conditions and recommendations.
Carried.
- 124-21 COUNCIL PRIORITIES CHART UPDATE** Councillor Kuzio moved to accept the updated Council Priorities Chart as presented.
Carried.
- 125-21 GRAVEL SUPPLY AGREEMENT** Councillor Ogradnick moved to enter into a three-year agreement with Keith Austin Construction for the supply and hauling of gravel within the County.
Carried.
- 126-21 POLICY CC6 – COUNCILLOR REMUNERATION** Councillor Anderson moved to approve updated Councillor Remuneration Policy CC 6 as presented.
Carried.
- 127-21 COUNCILLOR REMUNERATION INCREASE** Councillor Ogradnick moved to forego Council remuneration increases in 2022.
Carried.
- 128-21 MANNVILLE ACP PROGRAM APPLICATION** Councillor Kuzio moved the County of Minburn participate in an application for grant funding under the Alberta Community Partnership (ACP) Program with the Village of Mannville as the managing partner for a regional sanitary sewer outfall and lagoon discharge line assessment.
Carried.
- 129-21 VEGREVILLE SUNSHINE CLUB – LETTER OF SUPPORT** Councillor Kuzio moved to provide a letter to the Vegreville Sunshine Club supporting their grant application for the installation of an air make-up unit in their building.
Carried.
- 130-21 MASTER RATES BYLAW AMENDMENT** Bylaw No 1324-21 was presented for the purpose of amending Master Rates Bylaw No. 1281-19 that establishes fees, rates and charges for various services, good, licenses and permits.
- Councillor Kuzio moved Bylaw No. 1324-21 be given first reading.
Carried.
- Councillor Bentley moved Bylaw No. 1324-21 be given second reading.
Carried.
- Councillor Nafziger moved Council unanimously and in full agreement to give Bylaw No. 1324-21 third reading at this meeting.
Carried.
- Councillor Wowdzia moved Bylaw No. 1324-21 be given third reading.
Carried.
- DIRECTOR OF FINANCE AND ADMINISTRATION** Jason Warawa presented the Director of Finance and Administration's monthly report for the month of November 2021.

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- DIRECTOR OF FINANCE AND ADMINISTRATION CONT'D** Councillor Kuzio moved the Director of Finance and Administration's report be accepted as presented.
Carried.
- 131-21 ACTIVE DIRECTORY SERVER REPLACEMENT** Councillor Bentley moved to approve the purchase of an Active Directory Server with a budgeted replacement cost of \$7,000.
Carried.
- 132-21 2022 BUDGET APPROVAL** Councillor Anderson moved to approve the 2022 operating and capital budgets as presented with a zero percent increase to the municipal tax rate.
Carried.
- 133-21 2021 PERC PROGRAM APPLICATIONS** Deputy Reeve Wowdzia moved to submit an application under the Provincial Education Requisition Credit (PERC) Program for eligible outstanding 2021 property taxes.
Carried.
- DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Darwin Ullery presented the Director of Agriculture and Utility Services report for the month of November 2021.
- Deputy Reeve Wowdzia moved the Director of Agriculture and Utility Services report be accepted as presented.
Carried.
- COUNCILLOR REPORTS** Council reported on the monthly activities and Board/Committee meetings attended:
- Councillor Nafziger – Division 1
- Alberta Central East (ACE) Regional Water Zone 1 AGM, November 15, 2021
 - Received complaint regarding unplowed road on Township Road 502 between Range Road 94 and 95, November 17, 2021
 - Meeting with Alberta Transportation, Alberta Legislature, November 23, 2021
 - RMA 2021 Fall Convention, November 23 to 26, 2021
 - Northern Lights Library System (NLLS) Board virtual meeting, November 27, 2021
 - Special Council meeting, December 1, 2021
 - Budget meeting, December 9, 2021
 - Received questions regarding improved street lighting in the Hamlet of Minburn, December 10, 2021
 - Committee of the Whole meeting, December 15, 2021
 - Council Orientation – Governance Session, December 16, 2021
 - Roadside brushing requests for Township Road 494 and Range Road 100, Township Road 500 and Range Road 95 and Township Road 494 between Range Road 94 and 95
- Councillor Anderson – Division 2
- ACE Regional Water Zone 1 AGM, November 15, 2021
 - Innisfree Seed Cleaning Plant AGM, November 17, 2021
 - Meeting with Alberta Transportation, Alberta Legislature, November 23, 2021
 - RMA 2021 Fall Convention, November 23 to 26, 2021
 - Special Council meeting, December 1, 2021
 - East Central 911 Call Answer Society virtual meeting, December 8, 2021
 - Budget meeting, December 9, 2021
 - Committee of the Whole meeting, December 15, 2021
 - Council Orientation – Governance Session, December 16, 2021

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GAVEL Deputy Reeve Wowdzia assumed the gavel.

**COUNCIL REPORTS
CONT'D****Reeve Konieczny – Division 3**

- ACE Regional Water Zone 1 AGM, November 15, 2021
- Innisfree Seed Cleaning Plant AGM, November 17, 2021
- RMA 2021 Fall Convention, November 23 to 26, 2021
- Budget meeting, December 9, 2021
- Committee of the Whole meeting, December 15, 2021
- Council Orientation – Governance Session, December 16, 2021
- Received calls regarding snow removal on bus routes and private driveways

GAVEL Reeve Konieczny assumed the gavel.

Deputy Reeve Wowdzia – Division 4

- ACE Regional Water Zone 1 AGM, November 15, 2021
- Vegreville Family and Community Support Services (FCSS) meeting, November 22, 2021
- Meeting with Alberta Transportation, Alberta Legislature, November 23, 2021
- RMA 2021 Fall Convention, November 23 to 26, 2021
- Special Council meeting, December 1, 2021
- ACE Regional Water virtual meeting, December 2, 2021
- Budget meeting, December 9, 2021
- Vegreville Seed Cleaning Plant meeting, December 13, 2021
- Committee of the Whole meeting, December 15, 2021
- Council Orientation – Governance Session, December 16, 2021

Councillor Kuzio – Division 5

- ACE Regional Water Zone 1 AGM, November 15, 2021
- Elected Officials Education Program (EOEP) Munis 101 Course, November 22 and 23, 2021
- Meeting with Alberta Transportation, Alberta Legislature, November 23, 2021
- RMA 2021 Fall Convention, November 23 to 26, 2021
- MD of Minburn Foundation meeting, November 29, 2021
- Special Council meeting, December 1, 2021
- Budget meeting, December 9, 2021
- Committee of the Whole meeting, December 15, 2021
- Council Orientation – Governance Session, December 16, 2021
- Installation of billboard in the Hamlet of Lavoy
- Request for extra street lighting in the Hamlets of Ranfurly and Lavoy
- Celebration of Ranfurly Agricultural Society's 50th anniversary in 2022
- Received positive comments regarding clean-up of Lot 1, Block 2, Plan 132 5331

Councillor Ogradnick – Division 6

- ACE Regional Water Zone 1 AGM, November 15, 2021
- EOEP Munis 101 Course, November 22 and 23, 2021
- Meeting with Alberta Transportation, Alberta Legislature, November 23, 2021
- RMA 2021 Fall Convention, November 23 to 26, 2021
- MD of Minburn Foundation meeting, November 29, 2021
- Special Council meeting, December 1, 2021
- Vegreville and District Chamber of Commerce meeting, December 8, 2021
- Budget meeting, December 9, 2021
- Committee of the Whole meeting, December 15, 2021
- Council Orientation – Governance Session, December 16, 2021

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**COUNCIL REPORTS
CONT'D****Councillor Bentley – Division 7**

- Issued fire permit, November 22, 2021
- Vegreville Economic Development Board meeting, November 22, 2021
- Meeting with Alberta Transportation, Alberta Legislature, November 23, 2021
- RMA 2021 Fall Convention, November 23 to 26, 2021
- Special Council meeting, December 1, 2021
- Vermilion River Watershed Alliance virtual meeting, December 3, 2021
- Budget meeting, December 9, 2021
- Vegreville Seed Cleaning Plant meeting, December 13, 2021
- Committee of the Whole meeting, December 15, 2021
- Council Orientation – Governance Session, December 16, 2021

Councillor Anderson moved the Council reports be accepted as presented.

Carried.

GAVEL

Deputy Reeve Wowdzia assumed the gavel.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Attended Mayors' and Reeves' meeting, Edmonton Expo Centre, November 23, 2021
- Met with Minister of Environment and Parks
- Called Special Council meeting, December 1, 2021
- Conference call with Wilde and Company regarding annual audit, December 13, 2021
- Presented greetings and long-service awards at County Christmas social, December 17, 2021
- CAO annual evaluation
- Received call from County of Two Hills regarding rental of grain bag roller

Councillor Bentley moved the Reeve's report be accepted as presented.

Carried.

GAVEL

Reeve Konieczny assumed the gavel.

CAO'S REPORT

Brent Williams presented the CAO's monthly report.

Councillor Ogradnick moved the CAO's report be accepted as presented.

Carried.

CORRESPONDENCE

Council reviewed the following items of correspondence:

- Alberta Municipal Affairs – Letter dated November 10, 2021 congratulating the Reeve and Council on their election to office.
- RCMP – Letter dated November 12, 2021 from Alberta RCMP Commanding Officer congratulating the Reeve on his recent success in the municipal election.
- Alberta Justice Minister – Letter announcing the release of the Alberta Provincial Police Service Transition Study and inviting the County to participate in further engagement on the findings of the report.
- Library Association of Alberta – Letter dated November 15, 2021 congratulating the Reeve and elected Councillors on their recent election to their municipal Council.
- City of Cold Lake – Copy of letter dated November 25, 2021 sent to the College of Physicians & Surgeons of Alberta requesting a more streamlined assessment process for physicians moving to Cold Lake from outside of Canada.

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- CORRESPONDENCE CONT'D**
- MP Lakeland Shannon Stubbs – Letter dated November 25, 2021 asking municipalities to discuss how the retroactive pay mandated by the recently ratified RCMP Collective Agreement impacts their communities.
 - Alberta Municipal Affairs – Letter dated November 26, 2021 approving the County’s request for a time extension for the Vegreville Asphalt Road Municipal Stimulus Program (MSP) project.
 - Vegreville Centennial Library – 2022 budget presentation.
 - National Police Federation – Letter dated December 8, 2021 sharing the results of the recent Pollara Strategic Insights Survey.

**134-21
CLOSED SESSION –
SECTION 24(1)(d)
FOIP**

Councillor Kuzio moved that Council close the meeting to the public to discuss labour matters as per Section 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*. Time 12:30 p.m.
Carried.

Councillor Bentley moved that Council revert to the regular meeting. Time 1:12 p.m.
Carried.

ADJOURNMENT Councillor Anderson moved the meeting adjourn. Time 1:12 p.m.
Carried.

Reeve

Chief Administrative Officer