



County of Minburn Council Meeting Minutes

April 19, 2022

Attendance:

Reeve
Deputy Reeve
Councillors

Roger Konieczny
Clifford Wowdzia
Joey Nafziger
Eric Anderson
Tara Kuzio
Carl Ogradnick
Kevin Bentley
Brent Williams
Trudy Shukalak

Chief Administrative Officer
Recording Secretary

1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:04 a.m.

2 ADOPTION OF AGENDA

Councillor Ogradnick moved the Agenda for the April 19, 2022 regular Council meeting be adopted as amended.

Carried

3 MINUTES

Councillor Kuzio moved the minutes of the March 21, 2022 regular Council meeting be adopted as presented.

Carried

4 BUSINESS ARISING FROM MINUTES

5 DELEGATIONS

6 DEPARTMENTAL REPORTS

6.1 Agriculture and Utilities Report

Darwin Ullery presented the monthly Agriculture and Utility Services report.

Councillor Anderson moved the Agriculture and Utility Services report be accepted as presented.

Carried

6.2 Operations Report

Norm De Wet presented the monthly Operations report.

Councillor Nafziger moved the Operations report be accepted as presented.

Carried

6.3 Emergency Services Report

Mike Fundytus presented the monthly Emergency Services report.

Councillor Kuzio moved the Emergency Services report be accepted as presented.

Carried

6.4 Planning and Development Report

Davin Gegolick presented the monthly Planning and Development report.

Councillor Bentley moved the Planning and Development report be accepted as presented.

Carried

Recess

Councillor Anderson moved to recess the meeting. Time 12:20 p.m.

Carried

Reconvene

The meeting reconvened at 12:55 p.m.

6.5 Financial Report

Jason Warawa presented the monthly Financial report.

Councillor Ogradnick moved the Financial report be accepted as presented.

Carried

7 NEW BUSINESS

Resolution No: 7.1
2022-36

Roadside Mowing

Councillor Bentley moved to award the 2022 Roadside Mowing Contract to JJ Farms for a total cost of \$116,707.50.

Carried

Resolution No: 7.2
2022-37

Rural Broadband Policy

Councillor Nafziger moved to approve Rural Broadband Policy PDS 7001-01 as presented.

Carried

Resolution No: 7.3
2022-38

Economic Development Strategy – Tender Selection

Councillor Ogradnick moved to award the Economic Development Strategy contract to Outlook Market Research and Consulting for a total cost of \$59,400.

Carried

Resolution No: 7.4
2022-39

Lending Bylaw for Rotary Bike and Skate Park

Bylaw No. 1327-22 was presented authorizing the lending of up to \$75,000 to the Rotary Club of Vegreville for the purpose of developing a bike and skate park.

Councillor Anderson moved Bylaw No. 1327-22 be given second reading.

Carried

Councillor Bentley moved Bylaw No. 1327-22 be given third reading.

Carried

Resolution No: 7.5
2022-40

Committees Bylaw

Bylaw No. 1329-22 was presented for the purpose of establishing Committees of Council.

Councillor Nafziger moved Bylaw No. 1329-22 be given first reading.
Carried

Deputy Reeve Wowdzia moved Bylaw No. 1329-22 be given second reading.
Carried

Councillor Anderson moved Council unanimously and in full agreement to give Bylaw No. 1329-22 third reading at this meeting.
Carried

Councillor Kuzio moved Bylaw No. 1329-22 be given third reading.
Carried

Resolution No: 7.6
2022-41

2022 Final Budget Amendments and Approval

Councillor Kuzio moved to approve the 2022 budgetary amendments of \$2,670,457 as well as a total 2022 operating and capital budget of \$24,210,746 plus a non-cash operating expense of \$1,855,519 for amortization.
Carried.

Resolution No: 7.7
2022-42

2022 Tax Rate Bylaw

Bylaw No. 1330-22 was presented to authorize the rates of taxation to be levied against assessable property within the County of Minburn for the 2022 taxation year.

Councillor Nafziger moved Bylaw No. 1330-22 be given first reading.
Carried

Councillor Ogrodnick moved Bylaw No. 1330-22 be given second reading.
Carried

Councillor Bentley moved Council unanimously and in full agreement to give Bylaw No. 1330-22 third reading at this meeting.
Carried

Deputy Reeve Wowdzia moved Bylaw No. 1330-22 be given third reading.
Carried

Resolution No: 7.8
2022-43

Hamlet of Minburn Special Tax Rate Bylaw

Bylaw No. 1331-22 was presented to authorize a special tax bylaw for the 2022 taxation year against parcels of land in the Hamlet of Minburn to raise revenue for utility service provision.

Councillor Bentley moved Bylaw No. 1331-22 be given first reading.
Carried

Councillor Kuzio moved Bylaw No. 1331-22 be given second reading.
Carried

Councillor Anderson moved Council unanimously and in full agreement to give Bylaw No. 1331-22 third reading at this meeting.
Carried

Councillor Nafziger moved Bylaw No. 1330-22 be given third reading.
Carried

Resolution No: 7.9
2022-44

Fire Hall Ownership Transfer

Councillor Anderson moved to direct Administration to send correspondence to the Villages of Mannville and Innisfree requesting a transfer of ownership of their fire halls to the County, as stipulated in the respective Fire Service Agreements.

Carried

8 COUNCILLOR REPORTS

Council reported on the monthly activities and Board/Committee meetings attended:

Councillor Nafziger - Division 1

- Committee of the Whole meeting, April 13, 2022
- Received calls regarding wind power project road activity, dust control and beaver bounties

Councillor Anderson - Division 2

- Waste transfer station meeting, Village of Innisfree, March 22, 2022
- Agricultural Service Board (ASB) virtual meeting, April 4, 2022
- Committee of the Whole meeting, April 13, 2022
- Letter to Alberta Transportation regarding poor condition of Highway 16A near Town of Vegreville

Reeve Konieczny - Division 3

- Waste transfer Station meeting, Village of Innisfree, March 22, 2022
- Vegreville Community Health virtual meeting, March 29, 2022
- Mannville-Innisfree FCSS virtual meeting, April 5, 2022
- Committee of the Whole meeting, April 13, 2022
- Received calls regarding frozen culverts, unburied and cut telephone cable and dust control issues

Deputy Reeve Wowdzia - Division 4

- Vegreville Seed Cleaning Plant meeting, March 24, 2022
- Vegreville and District FCSS meeting, March 28, 2022
- Committee of the Whole meeting, April 13, 2022
- Alberta Central East (ACE) Regional Water meeting, April 14, 2022
- Received call regarding dust control

Councillor Kuzio - Division 5

- Vegreville Region Physician and Health Professional Attraction and Retention (VRPHPAR) Committee, April 4, 2022
- Economic Developers of Alberta (EDA) Leaders Conference, April 5 to 8, 2022
- VRPHPAR Committee virtual meeting, April 7, 2022
- Alberta Seniors and Community Housing Association (ASCHA) Convention, April 10 to 12, 2022
- Committee of the Whole meeting, April 13, 2022
- Innisfree School Sustainability meeting, April 14, 2022
- Discussion with Lavoy Action Society regarding bulletin board installation in Lavoy and camping use of County owned lot for hall events
- Request for flags at the Ranfurly Cemetery
- Received a few calls regarding culvert issues and water diversion
- Unburied and cut telephone cable on Township Road 512

Councillor Ogrodnick - Division 6

- Vegreville and District Chamber of Commerce meeting, March 24, 2022
- Vegreville and District Chamber of Commerce special meeting, March 29, 2022
- Vegreville Tourism Advisory Board meeting, April 4, 2022
- Vegreville and District Chamber of Commerce meeting, April 7, 2022
- Committee of the Whole meeting, April 13, 2022

Councillor Bentley - Division 7

- Vegreville Seed Cleaning Plant meeting, March 24, 2022
- Request from ratepayer for roadside brushing on Range Road 152 and Township Road 534, April 6, 2022
- Request from ratepayer for roadside brushing on Range Road 160 and Township 540, April 7, 2022
- Meeting with Director of Operations and Road Construction Foreman, April 11, 2022
- Received call from ratepayers regarding elevator traffic and dust control concerns, April 11, 2022
- Committee of the Whole meeting, April 13, 2022
- Vermilion River Watershed Alliance virtual meeting, April 13, 2022
- Received calls from ratepayers regarding Vegreville Seed Cleaning Plant traffic and dust control, April 14, 2022

Councillor Anderson moved the Council reports be accepted as presented.

Carried

Resolution No:
2022-45

Lockbox

Deputy Reeve Wowdzia moved that Administration present information regarding the use of lock boxes by fire departments at the next regular Council meeting.

Carried.

Resolution No:
2022-46

Letter to Alberta Transportation

Councillor Anderson moved to send a letter to Alberta Transportation regarding the poor condition of Highway 16A near the Town of Vegreville.

Carried.

9 REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Met with CAO, Director of Finance and Administration and Director of Operations, April 8, 2022
- Attended Innisfree School Sustainability meeting, April 14, 2022

Councillor Nafziger moved the Reeve's report be accepted as presented.

Carried.

10 CAO'S Report

Brent Williams presented the monthly CAO's report.

Councillor Kuzio moved the CAO's report be accepted as presented.

Carried

11 CORRESPONDENCE

Council reviewed the following items of correspondence:

11.1 Alberta Municipal Affairs – ACP Grant Funding for the County of Minburn

Letter advising that the County of Minburn in partnership with the Village of Mannville has been approved for a grant of \$173,500 under the Intermunicipal Collaboration (IC) component of the 2021/22 Alberta Community Partnership (ACP) Program in support of the Mannville East Industrial Park Area Structure Plan project.

11.2 Alberta Municipal Affairs – ACP Grant Funding for Village of Mannville

Letter advising that the Village of Mannville in partnership with the County of Minburn has been approved for a grant of \$200,000 under the IC component of the 2021/22 ACP Program in support of their Regional Infrastructure Master Plan project.

11.3 Alberta Municipal Affairs – ACP Grant Funding for Town of Vegreville

Letter advising that the Town of Vegreville in partnership with the County of Minburn has been approved for a grant of \$200,000 under the IC component of the 2021/22 ACP Program in support of their Regional Infrastructure Master Plan project.

11.4 Alberta Agriculture and Forestry – 2022 Field Visits

Letter advising that the Agricultural Service Board (ASB) Program Team is co-ordinating 16 field visits across Alberta in 2022, including a visit to the County of Minburn.

Resolution No:
2022-47

11.5 St. Paul Search and Rescue Funding Request

Letter requesting financial support in the amount of \$200 to assist in their operations.

Councillor Kuzio moved to approve St. Paul Search and Rescue’s request for financial support in the amount of \$200.

Carried

11.6 Vegreville Agricultural Society – Shuttle Carts

Letter asking if County Council members would be interested in driving their shuttle carts at the Annual Fair scheduled from August 3 to 7, 2022.

11.7 Alberta Justice and Solicitor General – RCMP

Letter in response to the County’s e-mail to MLA for Fort Saskatchewan-Vegreville concerning RCMP retroactive pay, policing costs and service levels in the community.

11.8 Dust Control Request

E-mail received from ratepayer regarding dust control concerns as a result of the wind power project activities.

Resolution No:
2022-48

12 Closed Session – Section 24(1)(d) FOIP

Deputy Reeve Wowdzia moved that Council close the meeting to the public to discuss labour matters as per Section 24(1)(d) of the *Freedom of Information and Protection of Privacy Act*. Time 2:15 p.m.

Carried

Councillor Anderson moved that Council revert to the regular meeting. Time 2:40 p.m.

Carried

Councillor Nafziger moved that Council appoint Jason Warawa as County CAO effective May 26th, 2022.

Carried

Resolution No:
2022-49

CAO Appointment

Councillor Nafziger moved that Council appoint Jason Warawa as County CAO effective May 26, 2022.

Carried

13 Adjournment

Councillor Ogrodnick moved to adjourn the meeting. Time 2:42 p.m.

Carried

Reeve

Chief Administrative Officer