



Committee of the Whole Minutes

April 12, 2023

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5 (virtual)
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Finance and Administration
Mike Fundytus, Director of Protective Services (virtual)
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023-W023

Moved by: Councillor Bentley

THAT the April 12, 2023, Committee of the Whole meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2023-W024

Moved by: Councillor Wowdzia

THAT the March 15, 2023, Committee of the Whole meeting minutes be adopted as presented.

Carried

4. EMERGING ITEMS

There were no emerging items.

5. DELEGATIONS/PROCLAMATIONS

- 5.1 National Volunteer Week Proclamation – April 16 to 22, 2023
Reeve Konieczny – Signing of Proclamation
- 5.2 Municipal Assessment Services Group

Review of the County of Minburn’s 2023 property assessment including assessment general overview, market values, mass appraisals, assessment and inspection cycles, assessment audits and assessment complaints.

External Presenter:

Justin Goudreau, Accredited Municipal Assessor of Alberta (AMAA) and Appointed Assessor for the County of Minburn

6. REPORTS FOR DISCUSSION

- 6.1 Billboard Partnership

The Committee of the Whole was presented with correspondence received from Brock Boards requesting the County of Minburn consider their proposal to install two billboards on County owned land at SE 17-52-14-W4M. Monthly ad rental fees range from \$300 to \$600 per month, and the County would receive 15 percent of the annual profit generated from the billboard ads. Minimum contract term is five years. Town of Vegreville development permit and Alberta Transportation approvals would be required.

Administration Presenter:

Prepared by Davin Gegolick, Director of Planning and Development
Presented by Pat Podoborzny, Chief Administrative Officer

2023-W025

Moved by: Councillor Ogradnick

THAT Administration prepare an RFD for the April 17, 2023, regular Council meeting for the County to pursue a billboard partnership with Brock Boards.

Carried
ACTION: Create RFD

- 6.2 100 Year Agricultural Award

As per Committee of the Whole direction, Administration has prepared a 100 Year Agricultural Award draft policy recognizing the significant contributions of farming and ranching families in the County of Minburn who have continuously owned and actively farmed the same land for 100 years or more.

Administration Presenter:

Darwin Ullery, Agriculture and Utilities Foreman

2023-W026

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the April 17, 2023, regular Council meeting to approve the 100 Year Agricultural Award Policy CC 3011-01 with the addition of a clause that gives the responsibility of how and where to present the award to Council.

Carried

ACTION: Create RFD

6.3 Electoral Boundaries Review

The Committee of the Whole was presented with information regarding the electoral boundary review as per Council's request to gather current census data from Statistics Canada for their consideration to realign divisional boundaries.

Administration Presenter:

Pat Podoborzny, Chief Administrative Officer

2023-W027

Moved by: Councillor Anderson

THAT Administration prepare an RFD for the April 17, 2023, regular Council meeting recommending that Council not proceed with an electoral boundary review at this time with the most current 2021 population information corrected by Statistics Canada.

Carried

ACTION: Create RFD

6.4 Lights on Afterschool Alberta

The Committee of the Whole was presented with correspondence received from School Age Care Directors Association of Alberta (SACDA) requesting municipalities support and partner with them on recognizing the importance of quality childcare before and after school by putting forward a proclamation declaring April 21, 2023, as "Lights on Afterschool Alberta Day." SACDA is a non-profit society primarily composed of owners and operators of afterschool programs across Alberta whose mission is to promote awareness and attain community support province-wide to improve the availability and quality of affordable school care for families in Alberta.

Administration Presenter:

Pat Podoborzny, Chief Administrative Officer

The Committee of the Whole requested Administration to obtain more information regarding SACDA and prepare an RFD.

Carried
ACTION: Create RFD

6.5 2023 Final Budget Amendments

The Committee of the Whole was presented document summaries and changes to revenues and expenditures including reserve transfers as part of the 2023 final budget amendments and tax rates.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

2023-W028

Moved by: Councillor Anderson

THAT Administration prepare an RFD for the April 17, 2023, regular Council meeting to approve the 2023 budgetary amendments as presented and further approve the two percent increase on the Hamlet of Minburn Special Tax and zero percent tax increase on municipal rates for 2023.

Carried
ACTION: Create RFD

Reeve Konieczny recessed the meeting at 10:53 a.m.

Reeve Konieczny reconvened the meeting at 11:05 a.m.

7. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

- 7.1 Divisional Reports
Presented by Reeve and Council

8. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 11:27 a.m.

Reeve

Chief Administrative Officer