



AGENDA

Committee of the Whole

April 12, 2023

10:00 a.m.

1. CALL TO ORDER

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

March 15, 2023 Committee Meeting Minutes

4. EMERGING ITEMS

5. DELEGATIONS/PROCLAMATIONS

5.1 National Volunteer Week Proclamation

Reeve Konieczny Signing of Proclamation

5.2 Municipal Assessment Services Group – 11:00 a.m.

To review the 2023 Property Assessment

External Presenters:

Justin Goudreau, AMAA, Assessor

6. REPORTS FOR DISCUSSION

6.1 Billboard Partnership

To review opportunity from Brock Boards to partner for advertising on billboards

Administration Presenter:

Davin Gegolick, Director of Planning & Development

6.2 100 Year Agricultural Award

To present suggestions for recognizing 100 Year Farm Family Agricultural Award

Administration Presenter:

Darwin Ullery, Agriculture & Utilities Foreman

6.3 Lights on Afterschool Alberta

To discuss opportunity to proclaim "Lights on Afterschool"

Administration Presenter:

Pat Podoborozny, Chief Administrative Officer

6.4 2023 Final Budget Amendments

To review amendments to the Interim Budget

Administration Presenter:

Jason Warawa, Director of Finance & Administration

7. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

7.1 Division Reports

8. ADJOURNMENT



Committee of the Whole Minutes

March 15, 2023

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Finance and Administration
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning and Development
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:18 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023-W016

Moved by: Councillor Wowdzia

THAT the March 15, 2023 Committee of the Whole meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2023-W017

Moved by: Councillor Anderson

THAT the February 15, 2023 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. EMERGING ITEMS

There were no emerging items.

5. DELEGATIONS

5.1 Green Space Alliance

Presentation of key updates proposed for the County's Municipal Development Plan (MDP) Bylaw by Green Space Alliance as well as key highlights and revisions. Public input has been incorporated into the draft document which can be viewed at the Drop-in Open House scheduled for March 20 to 24, 2023 at the County of Minburn Administration office. First reading of the MDP Bylaw is proposed for March 27, 2023 by County Council and a Public Hearing is scheduled for April 17, 2023 at 11:00 a.m. prior to second and third reading.

External Presenters:

Dnyanesh Deshpande and Marcelo Figueira

6. REPORTS FOR DISCUSSION

6.1 Gravel Pit Registration

Following the aggregate and land purchase as approved by Council, the gravel pit located in the North and South portions of 6-54-10-W4M in the County of Two Hills will require a Class 1 registration with Alberta Environment and Protected Areas in accordance with the *Alberta Environmental and Protection Act*. The estimated cost for the application is \$23,400 and cost for the County of Two Hills development application is \$25,000.

Administration Presenter:

Norm De Wet, Director of Operations

2023-W018

Moved by: Councillor Anderson

THAT a Request for Decision (RFD) be prepared for the March 27, 2023 regular Council meeting recommending that \$48,400 be added to the 2023 budget for the cost of the permitting requirements for the Class 1 registration of the gravel pit located in the North and South portions of 6-54-10-W4M in the County of Two Hills.

Carried

ACTION: Create RFD

6.2 Development Permit Application No. 2023-04

The Committee of the Whole was provided with information regarding Development Permit Application (DPA) Number No. 2023-04 requesting to change the use of a property located on Lots 1 to 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility to provide resident care for up to a maximum of six children. The land use district of this property is Hamlet Direct Control Transitional District. Administration is requesting the Committee of the Whole provide a recommendation to Council to either approve or deny DPA No. 2023-04.

Administration Presenter:

Davin Gegalick, Director of Planning and Development

2023-W019

Moved by: Deputy Reeve Kuzio

THAT Administration prepare an RFD for the March 27, 2023 regular meeting to deny DPA No. 2023-04 requesting to change the use of Lots 1 to 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility.

Carried

ACTION: Create RFD

6.3 Lavoy Campground

As per Committee of the Whole direction, Administration has gathered information regarding Lavoy Action Society's long-term vision for the Lavoy Campground. The Lavoy Action Society who has been maintaining the campground property owned by the County advised that several repairs and upgrades are required and that they are no longer willing to be responsible for its maintenance.

Administration is requesting the Committee of the Whole provide direction on how to proceed with the continued operation of the Lavoy campground.

Administration Presenter:

Davin Gegalick, Director of Planning and Development

2023-W020

Moved by: Councillor Wowdzia

THAT Administration prepare an RFD for the March 27, 2023 regular Council meeting requesting to remove all structures from the existing campground and develop the park into an open space that will be maintained by the County.

Carried

ACTION: Create RFD

6.4 Director of Emergency Management (DEM) Appointment

The Committee of the Whole was presented with information regarding the appointment of a DEM for the County of Minburn. In accordance with the *Alberta Emergency Management Act (EMA)* and Emergency Management Bylaw No. 1321-21, Council must appoint a DEM by resolution. At the November 21, 2022 regular meeting, Council approved to appoint the Chief Administrative Officer (CAO) as the DEM for the County of Minburn. Prior to this appointment, the Director of Protective Services was appointed as the County of Minburn's DEM.

Administration Presenter:

Mike Fundytus, Director of Protective Services

2023-W021

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the March 27, 2023 regular Council meeting requesting to appoint Director of Protective Services Mike Fundytus as DEM and CAO Pat Podoborzny as Deputy DEM for the County of Minburn.

Carried

ACTION: Create RFD

6.5 Donation Request – Sich Community Centre

The Committee of the Whole was provided with information received from Sich Community Centre requesting the County snowplow their parking lot located at 53530 Range Road 154 by March 23, 2023 to provide access for their Easter Ham Bingo scheduled for March 25, 2023. The community centre is also requesting the County consider donating a swag gift for their bingo raffle.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

The Committee of the Whole advised of their support of the request received from Sich Community Centre to snowplow their parking lot and donate a swag gift for their Easter Ham Bing scheduled for March 25, 2023.

ACTION: Operations and Administration

6.6 Donation Request – Vintage Classic Car Show

The Committee of the Whole was provided with information received from an organization requesting the County pay for the rental of two porta-potties required for their Vintage Bridal Fantasy and Just Married Classic Car Show scheduled for May 13, 2023 in the Village of Mannville. Estimated cost of two porta-potties is \$400.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

The Committee of the Whole advised that they do not support the request received for the County to pay for two porta-potties for an estimated cost of \$400 for the Vintage Bridal Fantasy and Just Married Classic Car Show scheduled for May 13, 2023 in the Village of Mannville.

ACTION: Administration

6.7 Northeast Alberta Alliance for Growth and Opportunities (NAAGO)
Membership Request

The Committee of the Whole was provided with information regarding the Northeast Alberta Alliance for Growth and Opportunities (NAAGO), an advocacy group established on behalf of the Northeast Mayors, Reeves and Indigenous Leaders Caucus. This group will coordinate the members’ advocacy efforts and create a terms of reference for decision making in advance of the upcoming Provincial election with its main focus on Highway 28 infrastructure improvement.

Based on the tiered membership structure, the County would be required to pay \$2,000 to formalize its position in this group.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

2023-W022

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for presentation at the March 27, 2023 regular Council meeting requesting to approve or deny the payment of the \$2,000 membership fee required to join the NAAGO group.

Carried
ACTION: Create RFD

7. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

Division 1

- Received several calls regarding future spring road conditions and moving of farm equipment in Enel wind energy project site area

Division 2

- Removal of waste disposal bin at Wapasu Park entrance
- Grain bag disposal and recycling program
- Received a few inquiries regarding the County’s aggregate and land purchase

Division 3

- Roads are in good condition
- Received several positive comments regarding the County's aggregate and land purchase

Division 4

- Ratepayer concern regarding roadside brushing along his property located on Range Road 134 and Township Road 522
- Received several calls of concern regarding development permit application for group home in the Hamlet of Lavoy

Division 5

- Request for installation of a streetlight at mail boxes in the Hamlet of Lavoy
- Received call regarding snow drifts south of Township Road 510 and Range Road 135
- Received call regarding road damage caused by roadside brushing

Division 6

- Received several calls of concern regarding Land Use and Municipal Development Plan (MDP) Bylaw
- Ratepayer concerns regarding washboard road conditions
- Received a few inquiries regarding the County's aggregate and land purchase

Division 7

- Received one positive comment, one negative comment and one neutral comment regarding the County's aggregate and land purchase
- Received inquiry regarding the progress of BF 7640 repair located on Range Road 144
- Dust control cost inquiry

Reeve Konieczny recessed the meeting at 11:42 a.m.

Reeve Konieczny reconvened the meeting at 1:56 p.m.

8. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 2:39 p.m.

Reeve

Chief Administrative Officer



Vegreville & District National Volunteer Week

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

WHEREAS, volunteers in Vegreville & County of Minburn mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, volunteers in Vegreville & County of Minburn have stepped up during the COVID-19 pandemic to support families, friends, neighbours, and strangers, people standing up to systemic racism, and people sharing insights on how to create a more just and equitable society; and

WHEREAS, Vegreville & County of Minburn’s volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town’s volunteers is that in Vegreville & County of Minburn is a more desirable place to live; and

WHEREAS, fundraising, tutoring, building or delivering hampers, delivering food, cutting grass, shoveling sidewalks, calling a senior, being a board, coalition, or committee member, organizing a food drive, coaching, strengthening the non-profits in our community; and

WHEREAS, organizations in Vegreville & County of Minburn that rely on volunteers include such fundamental organizations as the Agricultural Societies, VALID, Christmas Bureau, Preschool Association, Elk Lodge & Royal Purple, Warwick Ladies Club, Lion’s Club, Rotary Club, Kinsmen & Kinette Clubs, Sunshine Club, MD of Minburn Foundation, Heritage House, The Crisis Association, VegMin Learning Society, Vegreville Food Bank Society, Heather Curling Club, Lavoy Action Society, KidSport; and

NOW, THEREFORE, I, Mayor Tim MacPhee, by and with the advice and consent of the Council of the Town of Vegreville, and I Roger Konieczny, Reeve of the County of Minburn, do hereby proclaim April 16-22, 2023, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Tim MacPhee
Mayor, Town of Vegreville

Roger Konieczny
Reeve, County of Minburn



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Billboard Partnership
Date: April 12, 2023

Background:

Brock Maschmeyer is the owner of Brock Boards, a billboard advertising business started in 2018 in Bruderheim, and has since expanded to surrounding towns and cities (Redwater, Fort Saskatchewan, Lamont, Mundare, and Vegreville). Brock reached out to determine if the County would be interested in allowing him to install two billboards on property within the Town of Vegreville that is currently owned by the County.

Information for the Committee:

- SE 17-52-14-W4M (parcel of land adjacent to County Operations yard)
- Monthly rent of the billboard/sign is \$300-\$600/month
- The landowner receives a percentage of profit generated from the advertisement.
 - the County would receive 15% of the annual profit generated from the billboard ads (\$1080-\$2160/year/sign)
- Signs are 10' x 20' and illuminated by solar lighting
- No ads would be placed on the billboard that would be offensive or compete with the County's business
- Brock Boards installs, maintains, and manages the signs
 - all sign expenses are responsibility of Brock Boards
- The billboards are fully removable (no concrete used)
- Minimum contract term is 5-years
- Permitting would be required by both the Town of Vegreville and Alberta Transportation
- If approved, the County would be required to sign a 'Landowner Authorization letter' and 'Development Permit'

Recommendation:

- That Council approves administration to pursue this partnership with Brock Boards.

County of Minburn Billboard Proposal

CW ClearWater
PIPE RENTALS

780-912-0408
clearwaterpiperentals.ca

The billboard features a collection of pipe rental equipment including a pipe cutter, a pipe clamp, a digital pressure gauge, a pipe wrench, a pipe cap, and a large pipe fitting. The background is a light blue gradient.

**BROCK
BOARDS** 587-594-9795

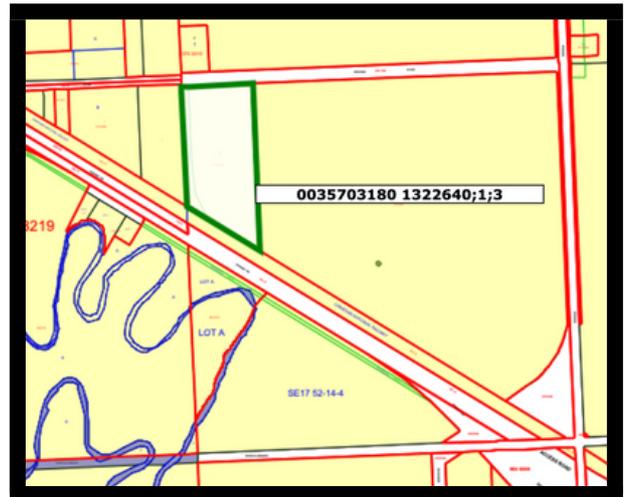
MCEWEN'S
FUELS & FERTILIZERS

Proposed locations

County of Minburn
Property

Land Lot Location:
SE; 14; 52; 17; W4

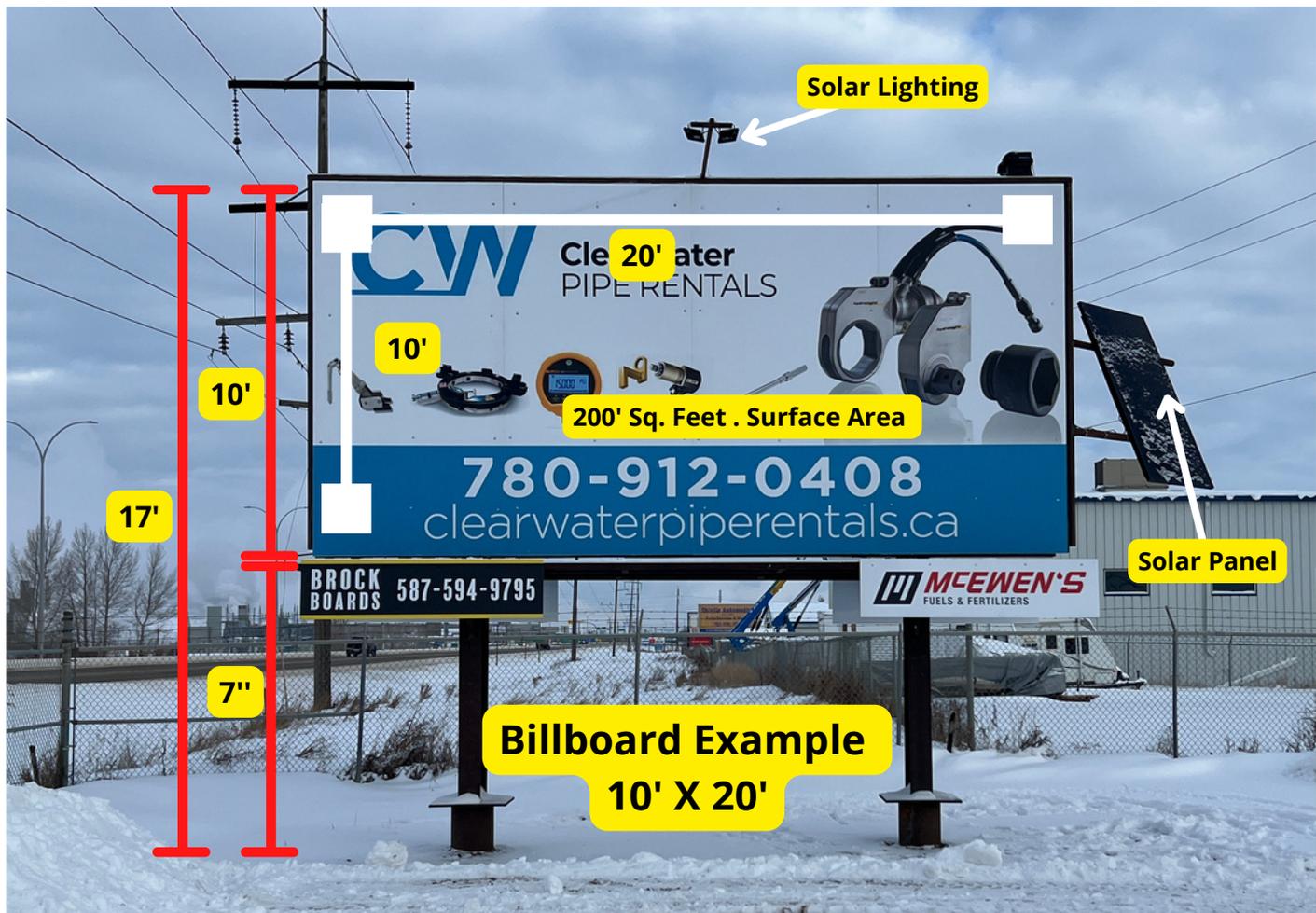
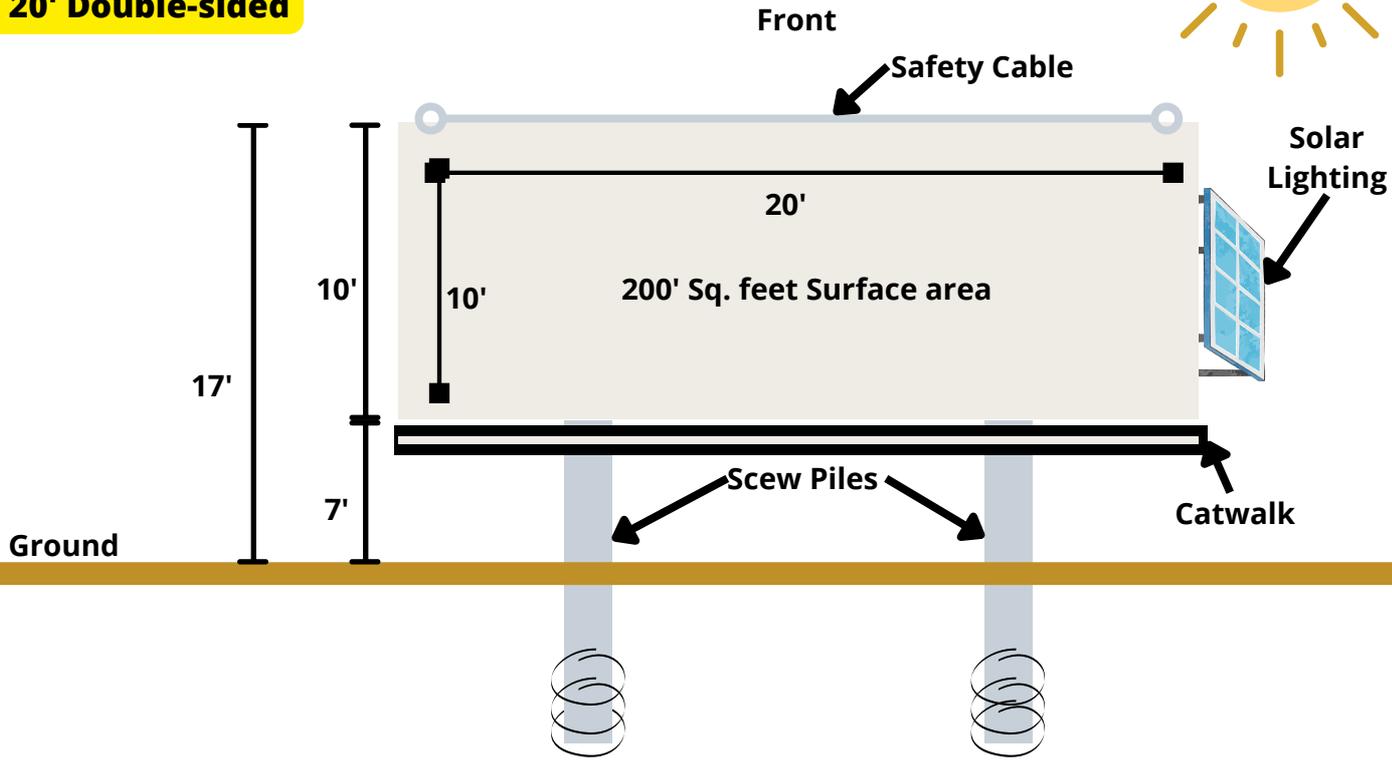
Link:
0035 703 180



Current Sign Examples



Front/Back View
10' X 20' Double-sided



Proposal Information

The County Of Minburn will receive 15% of the annual profit generated from the billboard advertisements.

Signs are double-sided which generates revenue on both sides of the sign.

The monthly rent of the billboard/side can fluctuate between \$300-\$600 per month. Creating passive income for the County of Minburn, generating a profit of \$1,080-\$2,160/year/sign.

Signs will be kept in good working condition.

No advertisement will be placed on the billboard that will be offensive or compete with the landowner's business.

No concrete will be used in the making of the billboards. The billboards are fully removable.

All expenses of the installation and construction of the sign are Brock Boards' responsibility.

The landowner will be required to sign multiple documents like the 'Landowner Authorization letter' and a 'Sign Development Permit' for the sign to be placed on their land.

Brock Boards

From: [Brock Maschmeyer](#)
Sent: March 20, 2023 10:12 AM
To: [Davin Gegolick](#)
Subject: Re: County of Minburn Billboard Partnership

Good morning Davin,

It was great speaking with you. Below I have added in information on the contract, permits, future development and the removal of the signs.

For each of my signs, I make a 5-year minimum contract. This allows me to make enough return on the sign to cover the cost of building, installing and if need be removing the sign.

If the County does develop the land we can remove the signs after the contract. The big thing about the placement of the signs is to make it so that they are in areas that will not disrupt future developments. If they end up being in an area needing to be developed they can be removed at the end of the contract or we will work something thing out if the signs need to be removed earlier than the 5 years. Placing the signs in the corners of the section allows for the best opportunity to not have to remove the signs if future developments happen.

If the county is to sell the property. The signs allow the new owner to have passive income. This creates a property that not only can be farmed or developed but also is making constant income every six months.

I will be applying for the permits with the Town of Vegreville and Alberta Transportation. The only thing I will need once our contract is signed is to have the County of Minburn sign the "sign development permit" and the "landowner authorization letter".

Let me know if there is any other question you may have.

Thanks,
Brock



Brock Maschmeyer
Owner of Brock Boards
1-587-594-9795
Brockboards.com

Creating Affordable Advertising

On Mon, Mar 20, 2023 at 4:44 PM Davin Gegolick <dgegolick@minburncounty.ab.ca> wrote:

Hi Brock,

I'm putting together a discussion paper for Council to consider at the April 12 Committee of the Whole meeting. If the County agreed to this partnership, is there a minimum term the sign would be required to be placed on the property? What happens if we develop this lot in the future and we decide the sign(s) require removal?

Thanks,

Davin Gegolick

DIRECTOR OF PLANNING & DEVELOPMENT



Ph. 780-632-2082 ext. 1111
Fx. 780-632-6296
www.minburncounty.ab.ca

From: Brock Maschmeyer <brockboardscanada@gmail.com>

Sent: Thursday, March 16, 2023 3:24 PM

To: Davin Gegolick <dgegolick@minburncounty.ab.ca>

Subject: Re: County of Minburn Billboard Partnership

Hi Davin,

Thanks for reaching out through email and getting back to me so fast.

So a little information about my business, I am the owner of Brock Boards a billboard advertising business which started in 2018 in Bruderheim, AB. I worked with Patty Podoborzny to get our first three billboards installed in Bruderheim. We have now expanded to surrounding towns and cities such as Redwater, Fort Saskatchewan, Lamont, Mundare and Vegreville

My business installs, maintains and manages signs in towns, cities and communities. We work with landowners in these communities to install larger billboards. This allows us to rent out the advertising space to local companies and businesses that do not compete with the landowner. The landowner then will receive a percentage of the profit generated from the advertisement.

While checking out different possible locations for signs in Vegreville I found a property that is a great location for two billboards owned by the County of Minburn. In the attachment below is a proposal for where I would like to install two billboards on the County of Minburns property.

If you have any questions feel free to contact me by email. If you have a second check out our [website](#), you will be able to see all of our current sign locations and different sign designs.

Thanks,
Brock



Brock Maschmeyer

Owner of Brock Boards

1-587-594-9795

Brockboards.com



Creating Affordable Advertising

On Thu, Mar 16, 2023 at 9:55 PM Davin Gegolick <dgegolick@minburncounty.ab.ca> wrote:

Good afternoon, Brock.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: 100 Year Agricultural Award

Date: April 12, 2023

Background

Previous Council discussion has indicated a desire to implement a 100-Year Agricultural Award, recognizing Farm Families that have produced Agricultural products on their property for 100 years or more. A policy has been drafted and is attached to this discussion paper. The Province of Alberta has a similar recognition program where they award a large bronze plaque which can be placed in the farm home or used as a gate sign outside. Previous discussion has indicated that Council's wish was to look into having a metal sign designed that could be mounted above the Rural Address signs on the same posts.

ASB Services has contacted Hi Signs for a design, the company responsible for our rural address signs; the design is attached to the draft policy. The signs can be printed in blue, brown, and green. The quote received from Hi Signs is \$400.00 per sign.

Recommended Resolution

THAT the Committee recommends that draft policy CC 3011-01 be forwarded to County Council for discussion and approval.

Attachment: Draft Policy Hi Signs Graphic Design



COUNTY COUNCIL

Title: 100 Year Agricultural Award

Supersedes Policy Number:

New Policy Number: CC 3011-01

Next Review Date: April 2027

Approved by Council:

Last Review Date: N/A

Resolution No:

PURPOSE

The purpose of this policy is to recognize the significant contributions of farming/ranching families in the County of Minburn who have continuously owned and actively farmed the same land for 100 years or more.

POLICY STATEMENT

County of Minburn Council shall present the prestigious "100 Year Agricultural Award" to eligible families who have farmed or ranched in the County for 100 years or longer, and who continue to farm.

DEFINITIONS

1. "Council" means the duly elected Council members of the County of Minburn No. 27.
2. "County" means the municipality of the County of Minburn No. 27 having jurisdiction under the municipality of the *Municipal Government Act*.
3. "Homestead" means the residence of a person or family which comprises its home, land and surrounding property.
4. "Commodities" means a primary agricultural product that may be bought or sold
5. "100" Year Agricultural Award" refers to the award presented to those farm families who have farmed, and continue to farm, in the County of Minburn for 100 years or longer.

POLICY GUIDELINES

In order to effectively recognize the significant contributions pioneer farming families have made to the County:

1. The family must have continuously owned and actively operated the same land for 100 years or more.
2. Have a family member still actively farming the land.
3. The land must still be producing agricultural commodities by the owner.
4. The family or individual nominating the farm/ranch family must submit an application/nomination form available on the County's website at www.minburncounty.ab.ca

5. The homestead establishment date must be provided.
6. Historical documentation must be provided, where possible, to show ownership and support homestead establishment date.

PROCEDURE

1. The Agricultural & Utilities Foreman will review the application.
2. Administration staff will obtain and verify homestead and current land titles as supporting documentation and verification of ownership.
3. To mark the significant milestone, Council will present a honorary "100 Year Agricultural Award" at a County Council meeting, or at the recipient's farm or ranch as they so choose.

Reeve



100 Year Agricultural Award Application / Nomination Form

The County is proud to recognize farm/ranch families who continue to farm in the County of Minburn for 100 years or longer.

NOMINEE INFORMATION

Name of Nominee _____

Address _____

Telephone _____ Email _____

Verification of family history attached, please include a copy of the following where possible:

Land Title _____ Homestead Title _____

Relationship to the original homesteader _____

Has the land been owned for consecutive years by the family? _____

Is the family still actively farming the land? _____

Does the family still reside on the land? _____

Background information helps us make a more personal presentation. Please include any additional information you would like mentioned at the awards presentation below or attach a separate sheet if necessary (please note: this information may be edited).

APPLICANT / NOMINATOR INFORMATION

Name of Applicant / Nominator _____

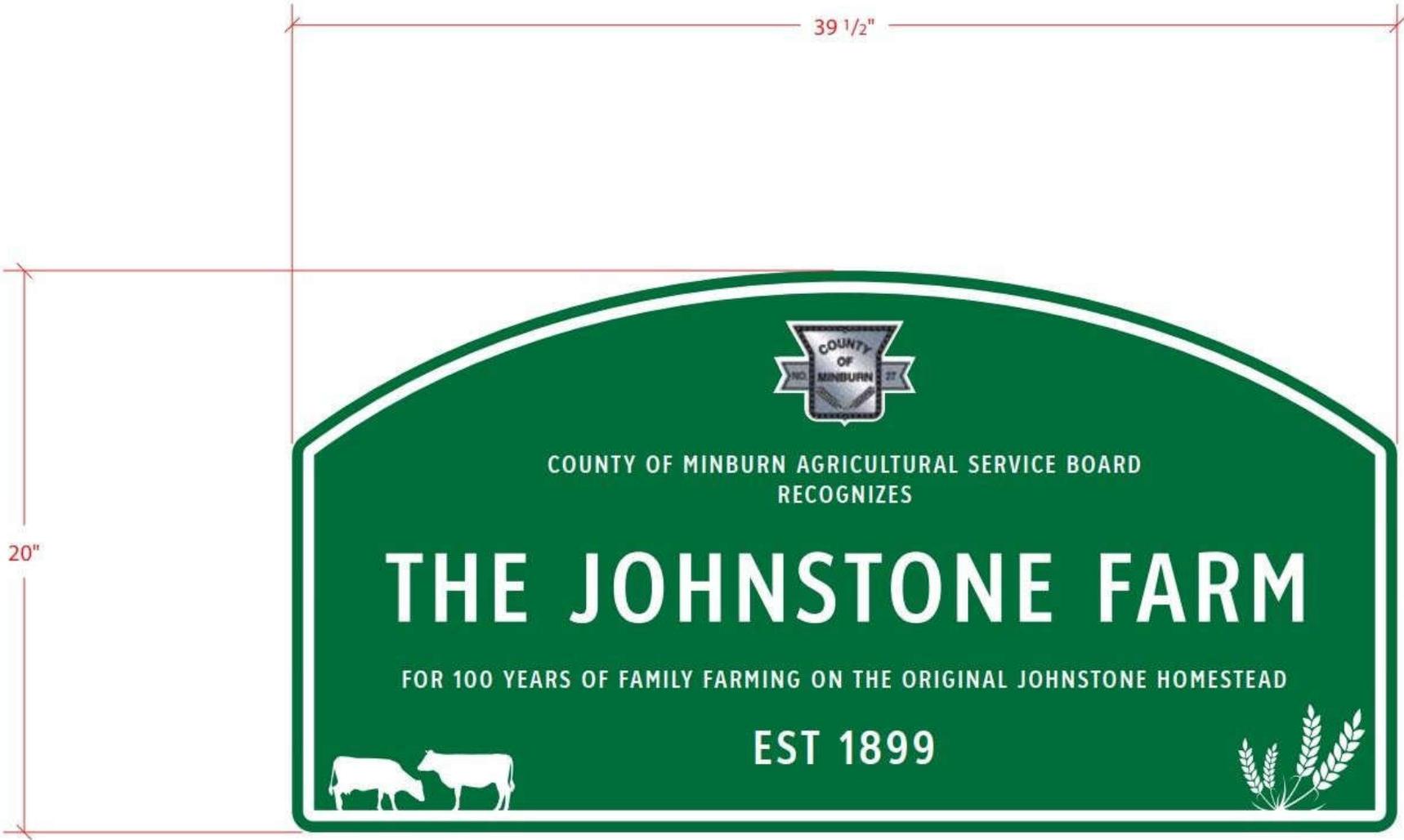
Address _____

Telephone _____ Email _____

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.

County of Minburn No. 27
4909-50 Street, Box 550
Vegreville, AB T9C 1R6
Email: info@minburncounty.ab.ca
Phone: 780.632.2082
Fax: 780.632.6296

Hi Signs Graphic Design



The sign is available in blue, brown, and green.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Lights on Afterschool Alberta
Date: April 12, 2023

Background

School Age Care Directors Association of Alberta's (SACDA) would like municipalities to support and partner with them on recognizing the importance of quality child care before and after school. Their mission is to educate policy makers on the impacts of Afterschool Care programs and focus on improving availability, affordability, accessibility and quality of these programs. SACDA is requesting municipalities partner with them by both recognizing April 21st, 2023 as "*Lights on Afterschool Alberta Day*" and put forward a proclamation declaring the day to be "Lights on Afterschool Alberta Day" in our municipality.

Information for the Committee

SACDA is a non-profit society primarily composed of owners and operators of afterschool programs across Alberta. Their mission is to promote awareness and attain community support province-wide to improve the availability and quality of affordable school care for families in Alberta.

Recommendation

That Council recognize the *Lights on Afterschool Alberta* initiative and put forward a proclamation declaring April 21st, 2023 as "*Lights on Afterschool Alberta Day*" in the County of Minburn.

Attachment: Email Request

Audra Kropielnicki

From: calgarysacdachair@gmail.com
Sent: March 31, 2023 9:18 AM
To: 'School Age Care Directors Association of Alberta'
Subject: Formal request for your support- Lights On Afterschool Alberta - SACDA
Attachments: LOASAposter2023.pdf; LOAS-SACDA-Request_For Support_ Community_2023.pdf

Importance: High

Some people who received this message don't often get email from calgarysacdachair@gmail.com. [Learn why this is important](#)

Good Afternoon,

SACDA (School Age Care Directors Association of Alberta) would like to formally **request for your support and partnership with SACDA's annual *Lights On Afterschool Alberta* initiative.**

Description of Event: Our entire intention is to “shine a light” on the positive impact out of school care programs create for children, families, and communities across the province. We want to educate policy makers on these impacts and have them focus their efforts to improving recognition, availability, affordability, accessibility and quality for our sector and the educators that work in it.

We are asking municipalities to “light up” Landmarks Yellow and Blue, and request a proclamation or possibly a video from the Mayors, recognizing the impact programs make for children, families, and communities, and to recognize for the educators who make these programs possible.

Last year, we had the Calgary Tower, High Water Bridge in Edmonton, Lethbridge Town Hall, and Medicine Hat Tepee, Grand Prairie Sun Dial, and other monuments across the province lit to support the event/movement and proclamations from many of these municipalities as well.

SACDA's mission is to provide school-age care professionals with a province-wide network of community-based support and to advocate for greater availability of quality, affordable care in Alberta. We want the province to recognize the impact these programs make in their communities during the “Critical Hours” before and after school.

Any additional Promotion of the event is welcome.

We are asking municipalities to partner with SACDA by both recognizing **April 21st, 2023** and “*Lights On Afterschool Alberta Day*” and put forward a proclamation for declaring the day to be “ Lights On Afterschool Alberta Day” in their municipality.

You can see our promo video for programs (pre Covid) Here: <https://youtu.be/00KJ6bRFuT4>

Below is a draft copy of the requested wording of the proclamation- feel free to change as needed:

PROCLAMATION

Lights on Afterschool Alberta is a province-wide initiative, celebrating school age care programs and their role in keeping kids safe, inspiring them to learn, and supporting working families.

Whereas: Afterschool programs build stronger communities by bringing together families, schools and community partners to ensure the well-being of our children;

Whereas: Working families have peace of mind, knowing their school aged children are safe and productive before and after the regular school day;

Whereas: Afterschool programs focus on developing skills and building resilience in our young people, giving them the tools to become responsible and engaging members of the community.

On behalf of City Council and the citizens of Calgary, I hereby proclaim April 21st,2023 as:

“LIGHTS ON AFTERSCHOOL ALBERTA DAY”

Previous proclamations , support, and other information can be found on our website:

<https://www.calgarysacda.com/lights-on-afterschool>

Please let us know if you can help us celebrate in your Municipality. Our goal is to recognize this work in all areas of the province!

Thank you for your time. We look forward to hearing back from you soon.

All the best,

Cody Topp

Cody Topp

Cody Topp (He/Him)
Chairperson / Conference Chairperson

School Age Care Directors Association AB
PO Box 72034 Glenmore Landing PO
Calgary, AB
T2V 5H9

(P) 403.710.8384
(E) calgarysacdashair@gmail.com
(W) www.calgarysacda.com



I would like to acknowledge that I am located on the traditional territories of the Niitsitapi (Blackfoot) and the people of Treaty 7 which includes the land where the Bow River meets the Elbow River, and the traditional Blackfoot name of this place is "Mokinsis" which we now call the City of

NOTICE- The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged use of or taking any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this immediately.

March 1st, 2023

Re: School Age Care Directors Association – Lights On After School Alberta

To whom it may concern,

On behalf of the School Age Care Directors Association of Alberta we wish to reach out to ask for your organizations support and acknowledgment of Out of School Care Programs in Alberta by participating in our 7th Annual *Lights On Afterschool Alberta* celebration on April 21st, 2023. This day is a collective celebration of the positive impact Out of School Care Programs make for children and families throughout the province.

SACDA started this day seven years ago in Calgary with a few programs and in a few short years, has spread province wide. This year, municipalities around the province will be lighting up their monuments in blue and yellow to show support for OOSC programs including the Calgary Tower, High Level Bridge in Edmonton and the Saamis Tepee in Medicine Hat and the Sun Dial in Grand Prairie. Additionally, municipal Mayors have dedicated the day through proclamations showcasing support for OOSC.

Past local events have encouraged programs across the province to host community events, inviting elected officials and policy makers to programs, and allowing each program to help “shine a light” on the value OSC program offers communities and their youth.

The School Age Care Directors Association of Alberta (SACDA), formally requests a show of support to the School Age Care community with either a written letter of support or a quick video that can be shared with programs and parents across the province. This unity in support will show programs and families that School Age Care and its interests will continue to be supported and championed both throughout the province and moving forward from all political parties.

We ask that in your response to please consider the following questions:

- What value and impact do you see quality OSC programs create in both communities and the success and well-being of children in Alberta?
- What is your vision for OOSC in Alberta?
- How will you ensure that OOSC is included in the early learning and childcare conversation?

We truly appreciate the work that you do to continue to help advance our sector, and hope that one day you might be able to attend one of our OOSC members sites, and attend a future annual conferences to see first-hand the dedication of our professional community and the important work conducted on a daily basis with Alberta’s families.



We encourage you to visit <https://www.calgarysacda.com/lights-on-afterschool> and learn more about the event as well as watch our *Lights On Afterschool Alberta Video* developed last year here: <https://youtu.be/00KJ6bRFuT4>.

Feel free to contact me directly for further information, conversation and support.

Sincerely,

Cody Topp

Cody Topp (He/Him)
Chairperson / Conference Chairperson

School Age Care Directors Association AB
PO Box 72034 Glenmore Landing PO
Calgary, AB
T2V 5H9

(P) 403.710.8384
(E) calgarysacdachair@gmail.com
(W) www.calgarysacda.com



I would like to acknowledge that I am located on the traditional territories of the Nitinaipi (Blackfoot) and the people of Treaty 7 which includes the Stikine, the Peigan, the Kainai, the TsuTsu, and the Tshe Nakoda. I am on the land where the Bow River meets the Elbow River, and the traditional Blackfoot name of this place is "Mokkinele" which we now call the City of Calgary. The City of Calgary is also home to the Métis Nation.

NOTICE: The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of or other use of or taking any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and discard the materials immediately.

LIGHTS ON AFTER SCHOOL ALBERTA

Core Values: Families, Awareness, Advocacy, Opportunity, Empowerment,

The only province-wide event that highlights and celebrates how before and afterschool programs keep kids safe, inspire them to learn, and help Canadian working families.

Before and afterschool care programs provide an impactful time for children to learn and develop essential life skills, leadership, and engage in their communities in ways they may not otherwise have the opportunity to experience. While the hours children spend in out of school care are minimal, they have a powerful impact that lasts a lifetime.

Out of school care programs provide an essential service to families by providing safe environments and quality care for their children during the "critical hours" meeting the needs of all families, including low income and single parent households.

<https://www150.statcan.gc.ca/n1/pub/89-652-x/89-652-x2014005-eng.htm>

Lights On After School Alberta is an advocacy initiative that helps "shines a light" on the importance and impact of Afterschool care programs across the province-creating opportunities through community events geared to help programs develop connections with parents, schools, local businesses and advocates, helping build stronger foundations for Alberta youth.



LIGHTS ON AFTERSCHOOL ALBERTA

A PROJECT OF THE SCHOOL AGE CARE
DIRECTORS ASSOCIATION OF ALBERTA

APRIL 21st, 2023

www.calgarysacda.com

Celebrate the impact Afterschool programs make to youth across Alberta



Lights On After School is the only province wide event celebrating Afterschool programs and their role in keeping kids safe, inspiring them to learn and helping working families. The effort is becoming a symbol of the Afterschool movement and allows programs and communities celebrate annually.

We need your support to help shine a lights on the importance and effect of Afterschool programs with youth in our communities and to celebrate the positive partnerships with community stakeholders that help these programs thrive!

Afterschool programs have proven to be amazing neighbors within our communities, providing a safe place for youth during the critical hours before and after school and focusing on developing youth skills, responsibility and creating engaged citizens working to improve their community.

What can you do to support After School:

- Attend a Lights On Afterschool event
- Hand-write cards from you and your child
- Email the educators or administrator
- Gift cards for a specialty coffee, teacher supply store or bookstore
- Take a picture with monuments that are lit up around the province (High Level Bridge, Calgary Tower, and Saamis Tepee - Medicine Hat). Use the hashtag **#ABAFTERSCHOOL**.
- Focus your post secondary practicum placements with OSC programs
- Find a way to partner your business with a local OSC
- Support your local OSC by writing to your MLA (or elected official) to advocate for increased government funding models, and quality supports
- Volunteer your time to support OSC programs and youth development
- Host your own Lights On Afterschool event at your program



**AFTERSCHOOL
PROFESSIONALS**
APPRECIATION WEEK

APRIL 17th - 21, 2023



CELEBRATE, ENCOURAGE, APPRECIATE THE **#HEARTOFAFTERSCHOOL!**

*We want to show the world
the impact Afterschool programs
have for youth, parents, and
communities across Alberta!*



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: 2023 Final Budget Amendments/Tax Rates

Date: April 12, 2023

Background

Council approved the 2023 preliminary budget in December 2022. Since that time there have been a number of changes due to tenders being awarded, external rates being finalized and the County is in the final stages of the land and aggregate acquisition. The attached documents summaries the changes to revenues and expenditures including reserve transfers.

Final Budget Amendments

The proposed major changes to revenue items include:

- Inflationary increase on property assessments resulted in an additional \$130k in property tax revenue above the 1% increase previously budgeted
- Doubling of the MSI operating added an additional \$150k
- Removal of the Broadband project removed \$266k of potential grant funding
- Reduction of required reserve transfers due to favourable tender results (\$135k)
- Increased draw from reserves to fund the 2 payments associated with the acquisition of land and aggregate

The proposed major changes to expenditures include:

- Increase of engineering of \$48k for gravel pit approval
- Removal of the expenses associated with the broadband project that was cancelled
- Further increases to fuel and utilities (\$195k) to offset ongoing inflationary pressures
- Addition of \$20k for strategic planning
- Addition of an additional \$20k for server room repairs and upgrades
- Adjusted the reclamation and ASB mowing service contracts to align with better than budgeted tender results
- \$3M increase to TCA for land acquisition
- \$3M increase to inventory for 2023 aggregate purchase

- Reduction of school requisition (-\$130k) for decreased school rates

Items of Note:

- The recreation agreement with the Town of Vegreville was increased to reflect a 3.3% increase that was tentatively agreed to, but this negotiation is ongoing and is subject to change.
- After the identified changes there was a \$90k surplus which was added to the Future Expenditure Reserve to arrive at a balanced budget.

Tax Rates & Minburn Special Tax

As discussed during the preliminary budget, Council endorsed a 0% tax increase for 2023 which was subsequently announced in a press release so unless Council directs otherwise, Administration is not recommending any changes to the current municipal tax rates.

The school rates are decreasing slightly which combined with the inflationary increase to property assessments means the average resident will not experience a significant change to their overall tax burden (what they will actually pay).

Example: Property valued at \$250,000 would pay \$24.98 less in school/seniors taxes but \$36.40 more in municipal taxes resulting in an increased net tax burden of only \$11.46.

In conjunction with the utility rate increases in sewer, the Minburn special tax imposed for the sewer connection will also increase by 2% from \$410 per year to \$418.20.

Recommendation

It is recommended that Council approve the budgetary amendments as presented, agree to the 2% increase on the Minburn Special Tax and the 0% tax increase on municipal rates for 2023.

Attachments: ***Budgetary Amendments – Revenues and Expenditures
2023 Projected Reserve Balances***



County of Minburn No. 27 2023 Final Budget Changes - Revenues

	Preliminary Budget 1-Jan-23	Revisions #1	Revised Budget 6-Apr-23	Description
<i>Property Taxes:</i>				
Taxes - Real Property	8,854,406	60,505	8,914,911	Per Revised 2023 Levy
Taxes - Powerlines	974,612	- 33,549	941,063	Per Revised 2023 Levy
Taxes - Pipelines	6,140,346	104,571	6,244,917	Per Revised 2023 Levy
RCMP Repeater	2,158	23	2,181	Per Revised 2023 Levy
Grazing Reserve	22,513	- 68	22,445	Per Revised 2023 Levy
<i>Grants:</i>				
Provincial Government Grants	87,100	126,410	213,510	Portion of increased MSI Operating Funds
Provincial Government Grants	1,384,000	8,530	1,392,530	Increase to CCBF Funding
Provincial Government Grants	8,175	25,000	33,175	Portion of increased MSI Operating Funds
Provincial Government Grants	412,971	- 266,271	146,700	Remove Broadband Internet
<i>Reserve Transfers:</i>				
Transfer from Reserves - Admin	873,349	- 52,839	820,510	Remove Deficit Offset
Transfer from Reserves - Operations	3,016,045	6,357,750	9,373,795	Reduce Manv Salt Shed & Add Wozdzia's Gravel & Land Purchase
Transfer from Reserves - Solid Waste	499,000	- 104,800	394,200	Reduce Manv Landfill Reclamation & Ranf WTS Skid Shack
Totals:	\$ 22,274,675	\$ 6,225,263	\$ 28,499,938	



County of Minburn No. 27 2023 Final Budget Changes - Expenditures

	Preliminary Budget 1-Jan-23	Revisions #1	Revised Budget 6-Apr-23	Description
<i>Operating:</i>				
Service Contracts	-	20,000	20,000	Strategic Planning Session - Council
Admin Building Maintenance	35,000	20,000	55,000	Server Room Repairs
Admin Capital Assets	-	5,500	5,500	Council Chamber Camera
Admin Transfer to Reserve	-	90,365	90,365	Balance Offset
Admin Recreation Board-Veg	309,500	10,250	319,750	Increase to Veg Recreation Pmt
Engineering	60,000	48,000	108,000	Gravel Pit costs at Golonowski Pit
P&D Service Contracts	479,946	- 276,271	203,675	Decrease Land Use Bylaw Review & Remove Broadband Int
WCB Benefit - Council	4,100	1,840	5,940	WCB Rate increase
WCB Benefit - Admin	5,900	2,648	8,548	WCB Rate increase
WCB Benefit - Fire	1,500	672	2,172	WCB Rate increase
WCB Benefit - P&D	700	314	1,014	WCB Rate increase
WCB Benefit - Econ Dev	300	135	435	WCB Rate increase
WCB Benefit - Operations	21,200	9,514	30,714	WCB Rate increase
WCB Benefit - Water	100	45	145	WCB Rate increase
WCB Benefit - Sewer	300	135	435	WCB Rate increase
WCB Benefit - Ranfurly WTS	200	90	290	WCB Rate increase
WCB Benefit - Mannv WTS	300	135	435	WCB Rate increase
WCB Benefit - ASB	1,500	672	2,172	WCB Rate increase
Fuel & Lubricants	950,000	100,000	1,050,000	Increased fuel prices
Utilities	150,000	60,000	210,000	Increased utility prices
Solid Waste	444,800	- 94,800	350,000	Decrease Manv Landfill Reclam.
ASB Service Contracts	240,000	- 10,000	230,000	Decrease Roadside Mowing
Lavoy Action Society	41,600	8,000	49,600	Lavoy Playground Project
<i>Capital:</i>				
Capital Exp - Operations	4,098,045	3,056,113	7,154,158	Increase D6&D7 repairs, Decrease Manv Salt Shed, Add Wowdzia's Land Purchase
Capital Exp - Ranfurly WTS	54,200	- 10,000	44,200	Decrease Ranf WTS Skid Shack
<i>Inventory:</i>				
Operations - Gravel	6,741,145	3,311,000	10,052,145	Wowdzia's Gravel Purchase
<i>Requisitions:</i>				
Separate Schools	93,955	10,017	103,972	Per revised 2023 Requisition
ASFF	2,373,639	- 136,861	2,236,778	Per revised 2023 Requisition
Minburn FDN	255,827	516	256,343	Per revised 2023 Requisition
DIP	33,000	- 2,766	30,234	Per revised 2023 Requisition
Totals:	\$ 16,396,757	\$ 6,225,263	\$ 22,622,020	
Net Change (Revenue - Expenditures):		-\$ 0		
<i>Amortization (Non-Cash):</i>	\$ 1,650,543	\$ 99,457	\$ 1,750,000	
Revenue Changes Less Expenses		6,225,263		
Operating -	2,756			
Capital	3,046,113			
Inventory	3,311,000			
Requisitions -	129,094			
Total Change	6,225,263			



County of Minburn No. 27

RESERVES

2023 Projected Transactions & Balances as at April 6, 2023

G/L Account	Reserve	Reserve Balances as at December 31, 2022	2023 Budgeted Transfers to Reserve	2023 Budgeted Transfers from Reserve	2023 Approved Decision Papers	2023 Final Budget Changes	2022 Changes Since Final Budget	Deferred Until 2024	Projected Reserve Balances as at December 31, 2023
2-4-640	Future Expenditures	\$ 11,976,777	-	-	1,474,995	6,257,385	-	-	\$ 4,244,397
2-4-641	General Capital	\$ 2,597,278	-	-	-	-	-	-	\$ 2,597,278
2-4-641-02	Lavoy Water	\$ 125,077	15,045	-	-	-	-	-	\$ 140,122
2-4-641-03	Hamlet of Lavoy - Sewer Reserve	\$ 8,215	1,650	-	-	-	-	-	\$ 9,865
2-4-642	Subdivision Development	\$ 10,074	-	-	-	-	-	-	\$ 10,074
2-4-641-01	Equipment	\$ 2,349,630	950,000	-	1,498,650	-	-	-	\$ 1,800,980
2-4-646	ASB	\$ 26,074	15,000	-	6,000	-	-	-	\$ 35,074
2-4-651	Fire - Consolidated	\$ 1,037,875	190,000	-	218,671	-	-	-	\$ 1,009,204
2-4-660	Vehicle - Planning & Development	\$ 15,000	5,000	-	-	-	-	-	\$ 20,000
2-4-661	Aerial Imagery	\$ 50,000	40,000	-	75,000	-	-	-	\$ 15,000
2-4-696	Hamlet Reserve (Lavoy)	\$ 771,702	-	-	-	-	-	-	\$ 771,702
2-4-697	ACE Water Corporation	\$ 21,931	-	21,900	-	-	-	-	\$ 31
2-4-698	County - Industry Partnership	\$ 74,412	-	-	-	-	-	-	\$ 74,412
2-4-699	Peace Park Reserve	\$ 55,749	-	-	4,825	-	-	-	\$ 50,924
2-4-700	Bridges Reserve	\$ 2,656,728	225,000	-	132,000	-	-	-	\$ 2,749,728
2-4-701	Hamlet of Minburn	\$ 43,082	-	-	-	-	-	-	\$ 43,082
2-4-702	Hamlet of Minburn - Sewer Reserve	\$ 11,435	-	-	-	-	-	-	\$ 11,435
2-4-703	Gravel Reclamation	\$ 300,000	-	-	-	-	-	-	\$ 300,000
2-4-704	Landfill Liability	\$ 1,000,062	-	-	444,800	94,800	-	-	\$ 650,062
TOTALS:		\$ 23,131,100	1,441,695	- 21,900	- 3,854,941	- 6,162,585	-	-	\$ 14,533,369



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: Joey Nafziger

Division: 1

For Presentation at COW

Council Meeting

From Date: 03/15/23

To Date: 04/05/23

Resident Concerns:

- MDP Review & LUB
- Multiple concerns with coyotes killing livestock
- Concerns with Deer eating trees
- Concerns with Road conditions through out Enel Project
- Request for second approach at Residence
- Concern with RR85 south of Twp 490. Road has narrowed up through erosion over the years between sloughs. Water level has fallen in sloughs & may be a good time to build back up.



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____ **Division:** _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____ **To Date:** _____

Resident Concerns:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____ **Division:** _____

For Presentation at _____ **Council Meeting**

From Date: _____ **To Date:** _____

Resident Concerns:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____ **Division:** _____

For Presentation at _____ **Committee of** the Whole Meeting

From Date: _____ **To Date:** _____

Resident Concerns:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Concerns:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Concerns: